

Minutes

Cuyahoga County Board of Control
Monday, May 11, 2026 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Lisa Rocco, Director of Operations, Fiscal Office (Alternate for Michael Chambers)
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Laura Black, County Council (Alternate for Councilmember Meredith Turner)
Councilmember Michael Houser
Councilmember Robert Schleper

II. – REVIEW MINUTES – 5/4/2026

Paul Porter motioned to approve the minutes from the May 4, 2026, meeting; Michael Houser seconded.
The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2026-232

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vertex Computer Systems, Inc. in the amount not-to-exceed \$135,000.00 for 5 years of annual support for the Salesforce Customer Relationship Management System, effective upon signatures of all parties.
- b) Recommending an award and enter into Contract No. 6199 with Vertex Computer Systems, Inc. in the amount not-to-exceed \$135,000.00 for 5 years of annual support for the Salesforce Customer Relationship Management System, effective upon signatures of all parties.

Funding Source: General Fund

Nicholas Fedor, Department of Development, presented. There were no questions. Lisa Rocco motioned to approve the item; Laura Black seconded. Item BC2026-232 was approved by unanimous vote.

BC2026-233

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Level Access, Inc. in the amount not-to-exceed \$20,000.00 for a comprehensive assessment of the County's digital accessibility program, including development of a results-driven action plan, for a period of 1 year, effective upon signatures of all parties.

- b) Recommending an award and enter into Contract No. 6211 with Level Access, Inc. in the amount not-to-exceed \$20,000.00 for a comprehensive assessment of the County's digital accessibility program, including development of a results-driven action plan, for a period of 1 year, effective upon signatures of all parties.

Funding Source: General Fund

Brianna Witt and Jeremy Williams, Department of Information Technology, presented. There were no questions. Lisa Rocco motioned to approve the item; Robert Schleper seconded. Item BC2026-233 was approved by unanimous vote.

BC2026-234

Department of Information Technology, recommending an award and enter into Contract No. 6212 with Brown Enterprise Solutions in the amount not-to-exceed \$113,633.00 for a state contract purchase for the renewal of various Tableau licenses, maintenance and support services for the period 5/26/2026 – 5/25/2027.

Funding Source: 75% Health and Human Services Fund and 25% General Fund

Brianna Witt from the Department of Information Technology presented an update. During the presentation, Michael Houser asked for more information about the database and the dashboards. He explained that the Office of Violence Prevention is planning to create a violence-prevention dashboard and will need a supporting database. He asked how the work currently underway might align with their needs and how they could connect with the project team. The presenter will reach out to HHS to gather additional information on the work currently being done. Lisa Rocco motioned to approve the item; Paul Porter seconded. Item BC2026-234 was approved by unanimous vote.

BC2026-235

County Prosecutor, recommending an award and enter into Contract No. 6204 with Othram, Inc. (13-6) in the amount not-to-exceed \$196,000.00 for Forensic Genetic Genealogical DNA Analysis and searching services for the period 5/18/2026 – 5/17/2027.

Funding Source: Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, 84% FY2022 and 16% FY2023

As the Clerk read the agenda caption into the record, she clarified that the amount is \$196,000.00. Sarah Denney, County Prosecutor's Office, presented. There were no questions. Lisa Rocco motioned to approve the item; Robert Schleper seconded. Item BC2026-235 was approved by unanimous vote.

BC2026-236

Department of Public Safety and Justice Services, on behalf of the Local Emergency Planning Committee, requesting authority to apply for grant funds to U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration in the amount not-to-exceed \$68,200.00 for the FY2025-2027 Hazardous Materials Emergency Preparedness Grant Program Year 2 for the period 10/1/2026 – 9/30/2027.

Funding Source: 80% - Hazardous Materials Emergency Preparedness Grant \$54,560.00 and 20% Local Match \$13,640.00 - Local Emergency Planning Committee Discretionary Fund and/or FY27 State Emergency Response Commission Grant Funds

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Lisa Rocco motioned to approve the item; Laura Black seconded. Item BC2026-236 was approved by unanimous vote.

BC2026-237

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award and enter into Contract No. 6161 with Ohio Attorney General c/o Treasurer, State of Ohio/Bureau of Criminal Identification and Investigation in the amount not-to-exceed \$204,000.00 for access to the National WebCheck Program for criminal background checks for various departments for the period 6/1/2026 – 5/31/2029.

Funding Source: 66.18% Cuyahoga Job and Family Services: Federal/State Levy; 7.35%Health and Human Services Levy Fund and HR 21% General Funding; Office of Child Support: Federal Funds 1.94%, Local funds 1% (State Match & Levy)

Marcos Cortes, Department of Health and Human Services, presented. Robert Schleper asked whether the costs for pre-employment background screenings are covered by all new applicants or by each specific agency. The presenter clarified that the background screenings are for Job and Family Services applicants. Paul Porter added that Human Resources recently had an item last week related to pre-employment background screenings for their own hiring processes. Lisa Rocco motioned to approve the item; Robert Schleper seconded. Item BC2026-237 was approved by unanimous vote.

BC2026-238

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. 3718 with City of Cleveland Department of Public Health for prenatal and inter-conceptional care services to high-risk families in connection with the expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025 to

extend the time period to 6/30/2026, to add Exhibits I-B Scope of Work and Exhibit II-B Budget, and for additional funds in the amount not-to-exceed \$85,284.50, effective 1/1/2026.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Lisa Rocco motioned to approve the item; Robert Schleper seconded. Item BC2026-238 was approved by unanimous vote.

BC2026-239

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 5851 (fka Contract No. 4509) with Lutheran Metropolitan Ministry for supportive services for youth and young adults experiencing homelessness or housing instability in connection with the Navigation and Housing (NAV) services project for the period of 1/1/2024 – 12/31/2025 to extend the time period to 12/31/2026 to change various terms and to **add** Exhibit II-B Budget, and for additional funds in the amount not-to-exceed \$454,417.00, effective 1/1/2026.

Funding Source: U.S. Department of Housing and Urban Development

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Lisa Rocco motioned to approve the item; Michael Houser seconded. Item BC2026-239 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Lisa Rocco motioned to approve Consent Agenda Item No. BC2026-240 through BC2026-242; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2026-240

Department of Public Works, recommending to declare (1) 2023 Dodge Durango Pursuit vehicle and various parts that have no value as surplus County-owned property no longer needed for public use, recommending to discard or salvage these items in accordance with Ohio Revised Code Section 307.12(l).

Funding Source: Not Applicable / Revenue Neutral

BC2026-241

Fiscal Department, presenting proposed travel/membership requests for the week of 5/11/2026:

Dept:	Department of Public Works
Event:	ARFF 100 Basic Rescue Firefighting
Source:	Blue Grass Airport Regional ARFF Training Center
Location:	Lexington, KY

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Dustin McClain	6/21/2026- 6/26/2026	\$1,000.00	\$272.00	\$801.15	\$536.28	\$0.00	\$2,609.43	County Airport Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Dustin will learn the necessary skills and techniques to perform aircraft rescue and firefighting in this 40-hour, week-long course. Following the curriculum established in AC 150/5210-17C (Programs for Training of Aircraft Rescue and Firefighting Personnel), he will benefit from hands-on training in an environment that includes both classroom instruction and practical application.

Dept:	Department of Development							
Event:	NACCED 2026 Annual Conference							
Source:	National Association for County Community and Economic							
Location:	Towson, MD							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Paul Herdeg	10/5/2026- 10/8/2026	\$600.00	\$0.00	\$516.29	\$0.00	\$0.00	\$1,116.29	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Attend the National Association for County Community and Economic Development (NACCED) 2026 annual conference. Cuyahoga County is a longtime member of NACCED, the National Association of Counties affiliates focusing on economic development and community development. Participation in this annual conference includes direct interaction with senior federal officials on policy and funding for economic development. To conserve limited county resources, I will cover my own travel and meal costs, estimated at \$433 airfare, \$100 ground transportation, and \$150 meals.

Dept:	Medical Examiner's Office							
Event:	2026 OD2A Recipient Meeting							
Source:	Center for Disease Control and Prevention							
Location:	Atlanta, GA							

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Dr. Thomas Gilson	6/14/2026- 6/17/2026	\$0.00	\$188.00	\$654.00	\$170.64	\$366.80	\$1,379.44	General Fund reimbursed by OD2A Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The OD2A recipient meeting is hosted by the CDC for organizations receiving funding through the Overdose Data 2 Action grant. Dr. Gilson will be attending as a grant recipient and presenter.

BC2026-242

Department of Purchasing, presenting proposed purchases for the week of 5/11/2026:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
26001687	Annual publication of (2) consecutive, legal advertisements of a block notice and the listing of properties for a forfeited land sale and delinquent tax notice.	Fiscal Office	Legal News Publishing Co. dba Daily Legal News	Not-to-exceed \$20,000.00	Real Estate Assessment Fund
26001749	Various replacement gas and chemical detection sensors for MultiRae detection units for the Cuyahoga County HazMat teams	Department of Public Safety and Justice Services	All Safe Industries, Inc.	\$15,999.48	FY24 Urban Area Security Initiative (UASI) Grant

V- OTHER BUSINESS

Item of Note (non-voted)

ION2026-51

Department of Public Works, submitting an amendment to a grant agreement with Ohio Department of Natural Resources/Office of Coastal Management for emergency erosion assistance for Beulah Park-Euclid Beach Connector Trail – Phase 1 in connection with the Cuyahoga County Lakefront Public Access Plan in the City of Cleveland for the period 7/1/2021 – 6/30/2026 to extend the time period to

6/30/2027 and to delete and replace the Period of Performance paragraph, effective upon signatures of all parties; no additional funds required.

Funding Source: Ohio Department of Natural Resources/Office of Coastal Management

ION2026-52

Court of Common Pleas/Probate Court Division, submitting a grant subaward from Ohio Department of Behavioral Health in the amount of \$67,125.00 for the Assisted Outpatient Treatment Program community-based initiative designed to reduce the frequency and duration of inpatient psychiatric hospitalization, homelessness, and involvement with the criminal justice system among individuals with severe mental illness in connection with Cuyahoga County Probate Court Assisted Outpatient Treatment Program Grant for the period 7/1/2025 – 6/30/2026.

Funding Source: Ohio Department of Behavioral Health

ION2026-53

Department of Public Safety and Justice Services, submitting,

- a) An amendment to a grant agreement with Ohio Department of Public Safety/Office of Emergency Management Agency for eligible mitigation projects including updating county mitigation plans in connection with FY2025 Hazard Mitigation Grant Program for the period 8/8/2025 – 10/15/2026 to extend the time period to 6/30/2027; no additional funds required.
- b) Requesting designation of Brandy Carney, Director, Department of Public Safety and Justice Services to serve as Applicant’s agent to accept and execute the grant award, financial reports and programmatic reports in connection with FY2025 Hazard Mitigation Grant Program.

Funding Source: 75% (\$55,607.20) Federal, 12.5% (\$9,267.87) State of Ohio Match, 12.5% (\$9,267.86) Public Safety Grants Administration County’s match

ION2026-54

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
12193	3387	C&K Industrial Services, Inc.	For cleaning and televising sanitary sewers in various communities; to update rates as outlined in Schedule A, effective 6/2/2026.	\$0.00	Department of Public Works	6/1/2023 – 6/1/2026; to extend the time period to 6/1/2028	(Original) Sewer District Cash Balances	(Executive) 5/4/2026 (Law) 5/4/2026
13626	4520	Industrial First, Inc.	For roof maintenance, repair and survey	\$0.00	Department of Public Works	6/1/2024-5/31/2026; to extend	(Original) General Fund	(Executive) 5/4/2026 (Law)

			services for various County buildings			the time period to 5/31/2028		5/4/2026
NA	4576	CHN Housing Partners	For various projects or programs in connection with The Lead Safe Ohio Grant Program- CHN Housing Partners for various home loans, grants and incentives to homeowners for home repair; to amend various terms, effective upon signatures of all parties.	\$0.00	Department of Housing and Community Development	3/1/2024-12/31/2025; to extend the time period to 5/31/2026	(Original) Lead Safe Ohio Program	(Executive) 5/4/2026 (Law) 5/1/2026
NA	5346	City of Warrensville Heights	For various projects or programs in connection with the FY2025 Community Development Supplemental Grant Program- City of Warrensville Heights for Granada Boulevard Reconstruction Project.	\$0.00	Department of Housing and Community Development	1/1/2025-12/31/2025; to extend the time period to 4/30/2026	(Original) Community Development Supplemental Grant	(Executive) 4/30/2026 (Law) 5/1/2026
NA	5540	A Place 4 Me Collaborative	For facilitation of focus groups with system-involved youth and young adults, provision of no-cost national-level training opportunities for Division of Children and Family Services staff, and introducing participants to their broader support services in order to gather insights from youth and young adults receiving services.	\$0.00	Department of Health and Human Services/Office of the Director	5/1/2025-4/30/2026; to extend the time period to 4/30/2027	(Original) Cuyahoga County Systems Impact Grant	(Executive) 4/30/2026 (Law) 4/30/2026
NA	5739	United Way of Greater Cleveland	For fiscal agent services and emergency food purchase assistance by hunger centers serving eligible Cuyahoga County residents; to revise Exhibits I (Statement of Work) and II (Budget), and to add a credit and branding provision, no additional funds	\$0.00	Department of Health and Human Services/ Division of Children and Family Services	1/1/2026-12/31/2027	(Original) Health and Human Services Levy	(Executive) 4/30/2026 (Law) 4/30/2026

			required, effective upon signatures of all parties.					
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ION2026-55

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 4/1/2026 – 4/30/2026 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “5-11-2026 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

There was no further business. The Clerk clarified for the record that all items were approved unanimously, since no opportunity to object was raised during consideration of the agenda items.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Lisa Rocco motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:16 a.m.