



Technical Advisory Committee

TAC Meeting Minutes

April 27, 2023

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jason Snowbrick	HHS Ops		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Greg Sherman	HHS Apps		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Debbie Davtovich	Applications	Jeremy Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Connie Geddis	PMO /Deputy CTO		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations/Engineering		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Arnaut	Common Pleas Courts		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Josh Brower	Prosecutors Office		<input checked="" type="checkbox"/>	<input type="checkbox"/>

- III. REVIEW MINUTES -April 13, 2023. Jason Snowbrick motion to approve meeting minutes. Greg Sherman seconded; all agreed. The minutes were approved.

IV. New Items

01	TAC2023-HHS-010	Department: Health & Human Services	Presenter: Greg Sherman, Kevin Gowan
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into contract for Medicaid Automated Returned Mail & Outreach Solution.		
	Amount not to exceed: \$275,500.00		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion	Board would like to review the final contract.		
APPROVAL	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input checked="" type="checkbox"/>		
Approval Tracking	Moved:	Greg Sherman	
	Seconded:	Robin Roy	
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

02	TAC2023- HHS-011	Department: Health & Human Services	Presenter: Marcos Cortes
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract amendment with CBTS Technology Solutions, LLC		
	Amount not to exceed: \$144,500.00		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion	Would like to add to the IT Standard List.		
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Alan Kilgore	
	Seconded:	Josh Brower	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>		

03	TAC2023-DOD-03	Department: Department of Development	Presenter(s): Bryan Edwards, Christopher Farroni
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with BMI Associates, INC DBA BMI Productivity Solutions.		
Amount not to exceed: \$11,477.00			
Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>			
Notes/Discussion			
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Robin Roy	
	Seconded:	Jeremy Williams	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

04	TAC2023-IA-01	Department: Internal Audit	Presenter: Joshua Ault
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with TeamMate an automated management software.		
	Amount not to exceed: \$15,799.20		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion	Would like to add to the IT Standard List.		
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Jason Snowbrick	
	Seconded:	Greg Sherman	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>		

05	TAC2023-FS-05	Department: Fiscal Department	Presenter: Domonique Tatum
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with GForce Technology Consulting for Accounts Payable Invoice Automation Implementation		
	Amount not to exceed: \$ 231,150.00		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion			
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Jeremy Williams	
	Seconded:	Robin Roy	
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>		

06	TAC2023-SH-09	Department: Sheriff's Department	Presenter: Lydia Lathan
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Public Consulting Group, LLC. For a Cost Allocation Software.		
Amount not to exceed: \$ 258,010.00			
Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>			
Notes/Discussion			
APPROVAL	YES <input checked="checked" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Greg Sherman	
	Seconded:	Jason Snowbrick	
	Unanimous Approval <input checked="checked" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

07	TAC2023-SH-010	Department: Sheriff's Department	Presenter: Karen DiCarlo, Chris Costin
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Chagrin Valley Dispatch.		
	Amount not to exceed: \$ 32,000.00		
	<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>		
Notes/Discussion			
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Connie Geddis	
	Seconded:	Greg Sherman	
	Unanimous Approval <input checked="" type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

08	TAC2023-IT-016	Department: IT	Presenter: Debbie Davtovich
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with TimeTap Addy Systems, LLC.		
Amount not to exceed: \$ 42,420.00			
<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>			
Notes/Discussion	Would like to add to the IT Standard List.		
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:		
	Seconded:		
	Unanimous Approval <input type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
Abstained		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

09	TAC2023-PSJS-003	Department: Public Safety & Justice Services	Presenter: Patrick Thomas
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Digital Stakeout, Inc.		
	Amount not to exceed: \$ 13,260.00		
	<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>		
Notes/Discussion			
APPROVAL	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:	Robin Roy	
	Seconded:	Josh Brower	
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	Cellebrite for cellphone extraction	Sheriffs	Cellebrite	87,099.50	<input checked="" type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

V. PUBLIC COMMENT

VI. OTHER BUSINESS

VII. ADJORNMENT – Greg Sherman motion to adjourn. Jason Snowbrick seconded. All agreed, meeting adjourned.