



## Technical Advisory Committee

### TAC Meeting Minutes

**May 11, 2023**

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at [kschaefer@cuyahogacounty.us](mailto:kschaefer@cuyahogacounty.us) no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		<input type="checkbox"/>	<input type="checkbox"/>
Jason Snowbrick	HHS Ops		<input type="checkbox"/>	<input type="checkbox"/>
Greg Sherman	HHS Apps		<input type="checkbox"/>	<input type="checkbox"/>
Debbie Davtovich	Applications		<input type="checkbox"/>	<input type="checkbox"/>
Connie Geddis	PMO /Deputy CTO		<input type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations/Engineering		<input type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input type="checkbox"/>	<input type="checkbox"/>
Tom Arnaut	Common Pleas Courts		<input type="checkbox"/>	<input type="checkbox"/>
Josh Brower	Prosecutors Office		<input type="checkbox"/>	<input type="checkbox"/>

- III. REVIEW MINUTES

IV. Held Item

<b>01</b>	<b>TAC2023-HHS-010</b>	<b>Department: Health &amp; Human Services</b>	<b>Presenter: Greg Sherman, Kevin Gowan</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into contract for Medicaid Automated Returned Mail & Outreach Solution.		
	<b>Amount not to exceed: \$275,500.00</b>		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		
	<b>Seconded:</b>		
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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v. New Items

<b>01</b>	<b>TAC2023-IT-015</b>	<b>Department: Information Technology</b>	<b>Presenter: Andy Johnson</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to put out and RFI, seeking solutions that will provide for a corrections records management system software.		
<b>Amount not to exceed: TBD</b>			
<i>Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/></i> <i>Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/></i>			
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		
	<b>Seconded:</b>		
	Unanimous Approval <input type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
	Not Approved (Nay's)		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>
Abstained		Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

<b>02</b>	<b>TAC2023-IT-016</b>	<b>Department: Information Technology</b>	<b>Presenter: Bob Noll</b>
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to put out an RFI for an Enterprise Resource Planning Solution.		
<b>Amount not to exceed: TBD</b>			
<i>Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/></i> <i>Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/></i>			
<b>Notes/Discussion</b>	Cuyahoga County is seeking solutions that will review the current offerings for an integrated ERP solution that covers the following key business areas: Procurement, Contract Management, Strategic Sourcing, Financial Reporting and Treasury Management, Budget and Forecasting, Grants Management, Capital Project/Asset Management, Cash Ledger and Bank Reconciliation, Accounts Payable and Accounts Receivable, Employee Travel and Expense Management, Payroll, Time and Attendance, Human Resources, Talent Acquisition, Performance Management, Compensation Management, Absence Management, Human Resources Case Management, Benefits/Open Enrollment, Health and Safety, Fleet Management, Employee Communications Portal, Learning Management, Asset Management, Business Intelligence/Reporting Capabilities, Document Storage Capabilities, Document Imaging and Bank Interfaces.		
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		
	<b>Seconded:</b>		
	Unanimous Approval <input type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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		IT <input type="checkbox"/>
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<b>03</b>	<b>TAC2023-PC-008</b>	<b>Department: Prosecutors Office</b>	<b>Presenter: David Frattare</b>
<b>RFI/RFP/RFQ</b> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Griffeye for a robust digital forensic program for the Internet Crimes Against Children Unit.		
	<b>Amount not to exceed: \$9,160.00</b>		
	<i>Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/></i> <i>Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/></i>		
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		
	<b>Seconded:</b>		
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>		

<b>04</b>	<b>TAC2023-PC-009</b>	<b>Department: Prosecutor's Office</b>	<b>Presenter: Christine Ciupa</b>
<b>RFI/RFP/RFQ</b> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with OpenText is the parent company behind EnCase, computer forensic software.		
	<b>Amount not to exceed: \$ 1,435.66</b>		
	<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>		
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		
	<b>Seconded:</b>		
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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<b>05</b>	<b>TAC2023-IT-017</b>	<b>Department: Information Technology</b>	<b>Presenter: Jonathan Shick</b>
<b>RFI/RFP/RFQ</b> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase ZENMUSE Camera for the Multi-media Department.		
<b>Amount not to exceed: \$ 3,809.11</b>			
Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>			
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
<b>Approval Tracking</b>	<b>Moved:</b>		
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<b>06</b>	<b>TAC2023- HHS-015</b>	<b>Department: HHS</b>	<b>Presenter: Greg Sherman</b>
RFI/RFP/RFQ Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase Adobe Systems, Inc. Acrobat Pro 2020		
	<b>Amount not to exceed: \$ 1,470.00</b>		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
<b>Notes/Discussion</b>			
<b>APPROVAL</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
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Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor		



		IT <input type="checkbox"/>
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A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	HHS RightFax enterprise licensing	HHS		11,367.61	<input checked="" type="checkbox"/>
	SQL Servers STD LIC	IT	DELL	\$10,977.64	<input checked="" type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

- V. PUBLIC COMMENT
- VI. OTHER BUSINESS
- VII. ADJORNMENT