

Technical Advisory Committee

Technical Advisory Committee

TAC Meeting Minutes

May 11, 2023

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at <u>kschaefer@cuyahogacounty.us</u> no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I. CALL TO ORDER

II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		\boxtimes	
Jason Snowbrick	HHS Ops		\boxtimes	
Greg Sherman	HHS Apps		\boxtimes	
Debbie Davtovich	Applications		\boxtimes	
Connie Geddis	PMO /Deputy CTO		\boxtimes	
Alan Kilgore	Operations/Engineering		\boxtimes	
Robin Roy	Board of Elections			\boxtimes
Tom Arnaut	Common Pleas Courts			\boxtimes
Josh Brower	Prosecutors Office		\boxtimes	

III. REVIEW MINUTES – Minutes from April 27th will be reviewed next meeting.

IV. Held Item

01	TAC2023-HHS- 010	Department: Health & Huma Services	an	Presenter: Greg Sherman, Kevin Gowan		
RFI/RFP/RFQ □ Emergency Item □ Grant Funded □	Requesting the approval to enter into contract for Medicaid Automated Returned Mail & Outreach Solution.					
	Amount not to exceed: \$275,500.00					
	Maintenance/Support included Cloud Hosted Hybrid Internal Web Application Public Facing Application Consulting					
Notes/Discussion						
APPROVAL	YES 🗆 NO 🗆 HELD 🖂					
	Moved: Jason Snowbrick					
	Seconded: Debbie Davtovich					
	Unanimous Ap	oproval 🗆	Nor	n-Unanimous Approval		
Approval	A	Approved (Aye's)		ty CIO Deputy CTO ISO Dps HHS Apps Apps Ops Dps BOE IT Courts IT Prosecutor IT		
Tracking	Not	: Approved (Nay's)	HHS	Ity CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops BOE IT Courts IT Prosecutor IT		
		Abstained		Ity CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops IT Courts IT Prosecutor IT		

v. New Items

01	TAC2023-IT- 015	Department: Informatio Technology	n	Presenter: Andy Johnson		
RFI/RFP/RFQ Emergency Item Grant Funded	Requesting the approval to put out and RFI, seeking solutions that will provide for a corrections records management system software.					
	Amount not to	exceed: TBD				
	-	Maintenance/Support included Cloud Hosted Hybrid Internal Web Application Public Facing Application Consulting				
Notes/Discussion						
APPROVAL	YES 🛛 NO 🗆 HELD 🗆					
		Moved:	Greg	g Sherman		
	Seconded: Josh Brower			Brower		
	Unanimous A	Approval 🖂	Nor	n-Unanimous Approval 🛛		
Approval	Approved (Aye's)		ннѕ	Ity CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops BOE IT Courts IT Prosecutor		
Approval Tracking	Not Approved (Nay's)		HHS	Sherman Brower -Unanimous Approval -Unanimous Approval y CIO Deputy CTO ISO ops HHS Apps Apps Ops BOE IT Courts IT Y CIO Deputy CTO ISO ISO ops HHS Apps Apps Apps Ops HHS Apps Apps Ops OPS HHS Apps Apps Ops OPS HHS Apps Apps Ops OPS HHS Apps Apps Ops		
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02	TAC2023-IT- 016	Department: Technology	Information	Presenter: Bob Noll		
RFI/RFP/RFQ Emergency Item Grant Funded	Requesting the approval to put out an RFI for an Enterprise Resource Planning Solution.					
	Amount not to	exceed: TBD				
	Maintenance/So Internal Web Ap	plication \square	Public Facing			
Notes/Discussion	Cuyahoga County is seeking solutions that will review the current offerings for an integrated ERP solution that covers the following key business areas: Procurement, Contract Management, Strategic Sourcing, Financial Reporting and Treasury Management, Budget and Forecasting, Grants Management, Capital Project/Asset Management, Cash Ledger and Bank Reconciliation, Accounts Payable and Accounts Receivable, Employee Travel and Expense Management, Payroll, Time and Attendance, Human Resources, Talent Acquisition, Performance Management, Compensation Management, Absence Management, Human Resources Case Management, Benefits/Open Enrollment, Health and Safety, Fleet Management, Employee Communications Portal, Learning Management, Asset Management, Business Intelligence/Reporting Capabilities, Document Storage Capabilities, Document Imaging and Bank Interfaces.					
APPROVAL		YES	⊠ NO	□ HELD □		
			Moved:	Greg Sherman		
			Seconded:	Josh Brower		
	Unanimous A	opproval 🛛		Non-Unanimous Approval 🛛		
Approval	Aŗ	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT It It It				
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03	TAC2023-PC- 008	Department: Prosecutors O	ffice	Presenter: David Frattare		
RFI/RFP/RFQ Emergency Item Grant Funded	Requesting the approval to enter into a contract with Griffeye for a robust digital forensic program for the Internet Crimes Against Children Unit.					
	Amount not to exceed: \$9,160.00					
	Internal Web Ap	pplication 🛛 Public Facing		d 🗆 Hybrid 🗆 cation 🗆 Consulting 🗆		
Notes/Discussion	Will be added t	Will be added to the TAC Standards				
APPROVAL	YES 🛛 NO 🗆 HELD 🗆					
		Moved:	Josh	Brower		
		Seconded:	Jaso	n Snowbrick		
	Unanimous A	opproval 🖂	Nor	n-Unanimous Approval 🛛		
Approval	Aţ	pproved (Aye's) HHS Ops 🗆 HHS Apps 🗆 Apps		Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor		
Approval Tracking	Not	Approved (Nay's)	pproved (Nay's) Deputy CIO Deputy CTO IS HHS Ops HHS Apps Apps Eng BOE IT Courts IT F IT C			
		Abstained	HHS	Ity CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops Prosecutor		

04	TAC2023-PC- 009	Department: Prosecutor's Office		Presenter: Christine Ciupa		
RFI/RFP/RFQ Emergency Item Grant Funded	Requesting the approval to enter into a contract with OpenText is the parent company behind EnCase, computer forensic software.					
	Amount not to	Amount not to exceed: \$ 1,435.66				
	Internal Web Ap	Maintenance/Support includedCloud HostedHybridInternal Web ApplicationPublic Facing ApplicationConsulting				
Notes/Discussion	Will be added to the TAC Standards					
APPROVAL	YES 🛛 NO 🗆 HELD 🗆					
		Moved:	Alan	Kilgore		
		Seconded:	Jasor	n Snowbrick		
	Unanimous A	pproval 🛛	Non	-Unanimous Approval 🛛		
Approval	Approved (Aye's) HHS Eng		HHS (uty CIO Deputy CTO ISO SOps HHS Apps Apps Ops BOE IT Courts IT Prosecutor		
Approval Tracking	Not Approved (Nay's)		HHS (uty CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops BOE IT Courts IT Prosecutor		
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05	TAC2023-IT- 017	Department: Information Technology		Presenter: Jonathan Shick		
RFI/RFP/RFQ Emergency Item Grant Funded	Requesting the approval to purchase ZENMUSE Camera for the Multi-media Department.					
	Amount not to	Amount not to exceed: \$ 3,809.11				
		Maintenance/Support includedCloud HostedHybridInternal Web ApplicationPublic Facing ApplicationConsulting				
Notes/Discussion						
APPROVAL	YES 🛛 NO 🗆 HELD 🗆					
		Moved:	Debl	bie Davtovich		
	Seconded: Greg Sherman			g Sherman		
	Unanimous A	pproval 🗆	Nor	n-Unanimous Approval 🛛		
Approval Tracking	Aţ	Approved (Aye's)				
	Not Approved (Nay's)		HHS	uty CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops BOE IT Courts IT Prosecutor		
		Abstained	HHS	Ity CIO Deputy CTO ISO Ops HHS Apps Apps Ops Ops BOE IT Courts IT Prosecutor		

06	TAC2023- HHS-015	Department: HHS		Presenter: Greg Sherman		
RFI/RFP/RFQ Emergency Item Grant Funded	Requesting the approval to purchase Adobe Systems, Inc. Acrobat Pro 2020					
	Amount not to	exceed: \$ 1,470.00				
	-	Maintenance/Support includedCloud HostedHybridInternal Web ApplicationPublic Facing ApplicationConsulting				
Notes/Discussion						
APPROVAL	YES 🛛 NO 🗆 HELD 🗆					
		Moved:	Alan	Kilgore		
		Seconded:	Jasoi	n Snowbrick		
	Unanimous A	Approval 🗌	Non	n-Unanimous Approval 🛛		
Approval Tracking	Approved (Aye's)		HHS			
	Not Approved (Nay's)		HHS	ation Consulting HELD Kilgore Snowbrick -Unanimous Approval Unanimous Approva		
		Abstained	HHS	Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor		

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	HHS RightFax enterprise licensing	HHS		11,367.61	\boxtimes
	SQL Servers STD LIC	IT	DELL	\$10,977.64	\boxtimes

V. PUBLIC COMMENT

VI. OTHER BUSINESS

VII. ADJORNMENT -Jason Snowbrick motion to adjourn, Debbie Davtovich seconded. Meeting adjourned.