Technical Advisory Committee
TAC Meeting Minutes
August 31, 2023

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I. CALL TO ORDER

II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Greg Sherman	HHS Apps		☒	☐
Debbie Davtovich	Applications	Alternate Jeremy Williams	☒	☐
Connie Geddis	PMO /Deputy CTO		☒	☐
Alan Kilgore	Operations/Engineering		☒	☐
Robin Roy	Board of Elections	Remote	☒	☐
TBD	Common Pleas Courts		☐	☒
Josh Brower	Prosecutors Office		☒	☐

III. REVIEW MINUTES- August 17th & Special Meeting August 24th – Jason Snowbrick motion to be approved. Josh Brower seconded. All agreed; minutes approved.

IV. PUBLIC COMMENT -No public comment

V. Held Item

01	2023-SH-018	**Department:** Sheriff's Dept.	**Presenter:**
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval enter into a contract amendment with Alcohol Monitoring Systems, Inc. to add pricing for iPads and tough straps.		
	Amount not to exceed: $TBD		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	Item is still under review by the TAC Board and awaiting for clarity on the connectivity on the iPads for the Sheriff's Office.		

APPROVAL	YES ☐ NO ☐ HELD ☒

Approval Tracking	**Moved:**	Alan Kilgore	
	Seconded:	Jason Snowbrick	
	Unanimous Approval ☐	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

VI.   New items

01	2023-PC-010	**Department:** Prosecutor's Office	**Presenter:** Josh Brower
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to enter into a contract with LexisNexis for AccurintTrax for geolocation.	
		**Amount not to exceed:** **$4,500.00**	
		*Maintenance/Support included* ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐	
Notes/Discussion		New software, replacing Cell Hawk	
APPROVAL		YES ☒ NO ☐ HELD ☐	

Approval Tracking		
Moved:	Alan Kilgore	
Seconded:	Jason Snowbrick	
Unanimous Approval ☐	Non-Unanimous Approval ☐	
Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

02	2023-IT-022	Department: **Information Technology**	Presenter: **Jonathan Shick**
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase TVEyes Media Monitoring Suite Subscription.		
	Amount not to exceed: $3,600.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			

APPROVAL	YES ☒ NO ☐ HELD ☐

	Moved:	Connie Geddis
	Seconded:	Jason Snowbrick
Approval Tracking	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	2023-IT-023	Department: **Information Technology**	Presenter: **Jonathan Shick**
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase Sprout Social one-year subscription.		
	Amount not to exceed: $5,500.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	1-license for Multi-Media Department		

APPROVAL	YES ☒ NO ☐ HELD ☐	
Approval Tracking	**Moved:**	Connie Geddis
	Seconded:	Jason Snowbrick
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

    A.   Consent Items (approved via IT Standards or TAC Policy)-None

  VII.   PUBLIC COMMENT-None
 VIII.   OTHER BUSINESS
       A.   Approved IT Standards list has been revised on the Intranet & Internet.
  IX. ADJORNMENT – Motion to adjourn Alan Kilgore, seconded Jeremy Williams. All agreed; meeting adjourned.