

Technical Advisory Committee

TAC Meeting

September 14, 2023

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO			
Jason Snowbrick	HHS Ops			
Greg Sherman	HHS Apps			
Debbie Davtovich	Applications			
Connie Geddis	PMO /Deputy CTO			
Alan Kilgore	Operations/Engineering			
Robin Roy	Board of Elections			
TBD	Common Pleas Courts			
Josh Brower	Prosecutors Office			

- III. REVIEW MINUTES- August 31st
- IV. PUBLIC COMMENT

V. Held Item

01	2023-SH- 018	Department: Sherif	rs Dept.	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval enter into a contract amendment with Alcohol Monitoring Systems, Inc. to add pricing for iPads and tough straps.					
	Amount no	t to exceed: \$TBD				
		nce/Support included leb Application 🛭	│ □ Cloud Hoste Public Facing App	•		
Notes/Discussion		The item is still under review by the TAC Board and waiting for clarity on the connectivity on the iPads for the Sheriff's Office.				
APPROVAL	YES □ NO □ HELD ⊠					
		Moved:				
		Seconded:				
	Unanimo	us Approval 🛚	Non-Unanimous	Approval \square		
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT					
Tracking	Not A	oproved (Nay's)	Deputy CIO ☐ Depu HHS Ops ☐ HHS App BOE IT ☐ Courts IT	s □ Apps □ Ops □ Eng □		
	,	Abstained	HHS Ops ☐ HHS App	ty CTO		

VI. New items

01	2023-SH- 019	Department: Sherif	r's Department	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval to purchase a Coin machine printer.					
	Amount no	ot to exceed: \$1,753.70				
		Maintenance/Support included \square Cloud Hosted \square Hybrid \square Internal Web Application \square Public Facing Application \square Consulting \square				
Notes/Discussion	Previously re	Previously reviewed by TAC Board on Sept. 7 th 2023.				
APPROVAL	YES□ NO □ HELD □					
	Moved:					
		Seconded:				
	Unanimo	us Approval 🗌	Non-Unanimous	Approval \square		
Approval	Арр	roved (Aye's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆		
Tracking	Not A	pproved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐			
		Abstained		ty CTO		

02	2023-IT- 025	Department: Inform	ation Technology	Presenter:		
	Requestin	g the approval to re	quest for an RFB for	Network Engineer WAN/LAN		
RFI/RFP/RFQ□	services.					
Emergency Item						
Grant Funded						
	Amount no	t to exceed: TBD				
	Maintenar	ce/Support included	I \square Cloud Hoste	d \square Hybrid \square		
	Internal W	Internal Web Application $ \Box $				
Notes/Discussion	Previously re	Previously reviewed by TAC Board on Sept. 7 th 2023.				
APPROVAL	YES □ NO □ HELD □					
		Moved:				
		Seconded:				
	Unanimo	us Approval 🗌	Non-Unanimous	Approval \square		
Approval	Арр	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT				
Tracking	Not A	pproved (Nay's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	s □ Apps □ Ops □ Eng □		
		Abstained		ty CTO		

03	2023-FD- 003	Department: Fisca	Department	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	•	Requesting the approval to enter a contract with Automated business equipment Corp. For digital remittance processing system.				
	Amount no	ot to exceed: \$40,260.00)			
		Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box nternal Web Application \Box Public Facing Application \Box Consulting \Box				
Notes/Discussion		Previously reviewed by TAC Board on Sept. 7 th 2023. To be added to the Standards List				
APPROVAL		YES [□ NO □ H	ELD 🗆		
		Moved:				
	Unanimo	Seconded:	Non-Unanimous	Approval 🗆		
Approved (Aye's) Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor IT						
Tracking	Not A	pproved (Nay's)	Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT			
		Abstained		ty CTO		

04	2023-IT- 030	Department: Information Technology	nation	Presenter:			
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	To evalua	Requesting the approval to enter into a contract with Catalis TAX and CAMA Inc. To evaluate services, to evaluate the current land records process and workflows and recommended changes designed to improve the process.					
	Amount n	Amount not to exceed: \$129,865.00					
		laintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐ sternal Web Application ☐ Public Facing Application ☐ Consulting ☐					
Notes/Discussion	Previously re	Previously reviewed by TAC Board on Sept. 7 th 2023.					
APPROVAL	YES □ NO □ HELD □						
	Moved:						
		Seconded:					
	Unanimo	us Approval 🗌	Non-Unanimous	Approval \square			
Approval	Approved (Aye's) Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Ops BOE IT Courts IT Prosecutor IT						
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		Abstained		uty CTO			

05	2023-PO- 016	Department: Prose	cutor's Office	Presenter:			
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval to enter a contract with BlueBridge for a Tier 3 data center which hosts services that support the Prosecutor's office.						
	Amount n	ot to exceed: \$2,999	0.00				
		Maintenance/Support included \square Cloud Hosted \square Hybrid \square Internal Web Application \square Public Facing Application \square Consulting \square					
Notes/Discussion							
APPROVAL	YES □ NO □ HELD □						
		Moved:					
		Seconded:					
	Unanimo	us Approval 🗌	Non-Unanimous	Approval \square			
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Ops HHS Apps Ops Eng BOE IT Courts IT Prosecutor IT						
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		Abstained		ity CTO			

06	2023-PO- 017	Department: Prose	cutor's Office	Presenter:		
	Requesting the approval to purchase Magnet Forensics.					
RFI/RFP/RFQ□						
Emergency Item						
Grant Funded	Amount	mount not to exceed. \$50.424.72				
	Amount n	Amount not to exceed: \$50,424.72				
	Maintenar	Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box				
	Internal W	nternal Web Application $ \Box $ Public Facing Application $ \Box $				
Notes/Discussion						
APPROVAL	YES □ NO □ HELD □					
		Moved:				
		Seconded:				
	Unanimo	us Approval 🗌	Non-Unanimous	Approval \square		
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			BOE IT Courts IT	☐ Prosecutor IT ☐		

VII. Walk-ons

07	2023-IA- 003	Department: Intern	al Audit	Presenter:			
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval to enter into a contract with Janus Software, Inc. For a County IT risk assessment.						
	Amount n	Amount not to exceed: \$49,765.00					
		Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box Internal Web Application \Box Public Facing Application \Box Consulting \Box					
Notes/Discussion	*Emailed for	*Emailed for review to TAC Board members					
APPROVAL	YES □ NO □ HELD □						
		Moved:					
		Seconded:					
	Unanimo	us Approval 🗌	Non-Unanimous	Approval 🗆			
	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor IT						
Approval			BOE IT Courts IT				
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08	2023-IA- 004	Department: Intern	al Audit	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requestin	g the approval to en	ter into a contract v	with Carasoft Technology Corp.		
	Amount n	ot to exceed: \$28,28	4.15			
		Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box Internal Web Application \Box Public Facing Application \Box Consulting \Box				
Notes/Discussion	*Emailed for review to TAC Board members					
APPROVAL	YES □ NO □ HELD □					
	Moved:					
		Seconded:				
	Unanimo	us Approval 🗌	Non-Unanimous	Approval \square		
Approval	Approved (Aye's) Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor IT					
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		Abstained		ity CTO ISO Ops Eng Prosecutor IT		

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	RunZero, Inc	IT	SHI	\$63,651.45	\boxtimes

VIII. PUBLIC COMMENT IX. OTHER BUSINESS X. ADJORNMENT