



Technical Advisory Committee

TAC Meeting

May 2, 2024

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		<input type="checkbox"/>	<input type="checkbox"/>
Jason Snowbrick	HHS Ops		<input type="checkbox"/>	<input type="checkbox"/>
Jeremy Williams	Applications		<input type="checkbox"/>	<input type="checkbox"/>
Connie Geddis	Project Management		<input type="checkbox"/>	<input type="checkbox"/>
Alan Kilgore	Operations/Engineering		<input type="checkbox"/>	<input type="checkbox"/>
Robin Roy	Board of Elections		<input type="checkbox"/>	<input type="checkbox"/>
TBD	Common Pleas Courts		<input type="checkbox"/>	<input type="checkbox"/>
Josh Brower	Prosecutors Office		<input type="checkbox"/>	<input type="checkbox"/>
Bob Noll	Enterprise Applications		<input type="checkbox"/>	<input type="checkbox"/>

- III. REVIEW MINUTES-April 18, 2024
- IV. PUBLIC COMMENT

01	2024- TAC-030	Department: Equity & Inclusion	Presenter:
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to release an RFQ for the Supplier Diversity Management & Compliance Software.		
	Amount not to exceed: TBD		
	<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>		
Notes/Discussion	<ul style="list-style-type: none"> Need to add security language and ADA requirements 		
APPROVAL	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:		
	Seconded:		
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Not Approved (Nay's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

02	2024- TAC-031	Department: Public Works	Presenter:
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to enter into a contract with Sourcwell and ChargePoint for electric vehicle charging stations.		
	Amount not to exceed: \$26,616.00		
	<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>		
Notes/Discussion	<ul style="list-style-type: none"> SAMAL Making sure everyone has their own username and passwords 		
APPROVAL	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:		
	Seconded:		
	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
	Approved (Aye's)	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	
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	Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>	

03	2024-TAC-033	Department: Human Resources	Presenter:
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to release an RFP for a Text Analyzer Software.		
Amount not to exceed: \$100,000.00			
Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>			
Notes/Discussion	<ul style="list-style-type: none"> Need to add security language and ADA requirements 		
APPROVAL	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
Approval Tracking	Moved:		
	Seconded:		
	Unanimous Approval <input type="checkbox"/>		Non-Unanimous Approval <input type="checkbox"/>
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04	2024-TAC-034	Department: Public Defender	Presenter:
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	Requesting the approval to purchase a portable solid state drive and 3 large format scanners.		
Amount not to exceed: \$5,072.00			
<i>Maintenance/Support included</i> <input type="checkbox"/> <i>Cloud Hosted</i> <input type="checkbox"/> <i>Hybrid</i> <input type="checkbox"/> <i>Internal Web Application</i> <input type="checkbox"/> <i>Public Facing Application</i> <input type="checkbox"/> <i>Consulting</i> <input type="checkbox"/>			
Notes/Discussion			
YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>			
Approval Tracking	Moved:		
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	Unanimous Approval <input type="checkbox"/>	Non-Unanimous Approval <input type="checkbox"/>	
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05	2024- TAC-035	Department: Information Technology	Presenter:
RFP/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	The Department of Information Technology has identified a need to validate addresses within the Real Property Taxation system. Melissa Data is an industry leader in this space, and will allow on premise SQL to SQL (via SSIS) data validation and correction. In addition, an API is made available to check international (non-USA, non-CANADA) addresses. This tool provides a monthly SQL database update which will be stored on premise, as well as geocoding services and international address validation.		
	Amount not to exceed: 25,000.00/yr		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion			
APPROVAL	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
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Abstained	Deputy CIO <input type="checkbox"/> Deputy CTO <input type="checkbox"/> ISO <input type="checkbox"/> HHS Ops <input type="checkbox"/> HHS Apps <input type="checkbox"/> Apps <input type="checkbox"/> Ops <input type="checkbox"/> Eng <input type="checkbox"/> BOE IT <input type="checkbox"/> Courts IT <input type="checkbox"/> Prosecutor IT <input type="checkbox"/>		

06	2024- TAC-036	Department: Information Technology	Presenter:
RFI/RFP/RFQ <input type="checkbox"/> Emergency Item <input type="checkbox"/> Grant Funded <input type="checkbox"/>	The Department of Information Technology requests consideration to add an accessibility overlay to all county managed websites. UserWay was identified as a tool to continue to build a “POC” with. Initial testing has yielded positive results. UserWay is unique in that it also includes language translation for 40 languages. UserWay conforms to ISO 27001.		
	Amount not to exceed: \$34,170/yr		
	Maintenance/Support included <input type="checkbox"/> Cloud Hosted <input type="checkbox"/> Hybrid <input type="checkbox"/> Internal Web Application <input type="checkbox"/> Public Facing Application <input type="checkbox"/> Consulting <input type="checkbox"/>		
Notes/Discussion			
APPROVAL	YES <input type="checkbox"/> NO <input type="checkbox"/> HELD <input type="checkbox"/>		
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A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	Adding funds, grant funded	Medical Examiners	Qualtrax	\$15,018.44	
	Caraoft-DocuSign	HHS	Caraoft-DocuSign	\$28,539.07	
	Gaurd1 software 1-year support	Sheriffs	Gaurd1	\$2,495.00	
	Approved Hardware & Software	JFS	State of Ohio-Job and Family Services	\$62,124.48	

- V. PUBLIC COMMENT
- VI. OTHER BUSINESS
- VII. ADJORNMENT