

Technical Advisory Committee

Technical Advisory Committee

TAC Meeting

May 2, 2024

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at <u>kschaefer@cuyahogacounty.us</u> no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO			
Jason Snowbrick	HHS Ops			
Jeremy Williams	Applications			
Connie Geddis	Project Management			
Alan Kilgore	Operations/Engineering			
Robin Roy	Board of Elections			
TBD	Common Pleas Courts			
Josh Brower	Prosecutors Office			
Bob Noll	Enterprise Applications			

- III. REVIEW MINUTES-April 18, 2024
- IV. PUBLIC COMMENT

01	2024- TAC-030	Department: Equity	y & Inclusion	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	•	Requesting the approval to release an RFQ for the Supplier Diversity Management & Compliance Software.				
	Amount n	ot to exceed: TBD				
		nce/Support included (eb Application \Box	l	-		
Notes/Discussion	• Ne	eed to add security l	anguage and ADA re	equirements		
APPROVAL	YES NO HELD					
	Moved:					
	Unanimo	Seconded: us Approval	Non-Unanimous	Approval		
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT IT					
Tracking	Not A	pproved (Nay's)	Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT IT			
		Abstained		ity CTO ISO ISO ISO ISO ISO ISO ISO IS		

02	2024- TAC-031	Department: Public	c Works	Presenter:			
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	-	Requesting the approval to enter into a contract with Sourcewell and ChargePoint for electric vehicle charging stations.					
	Amount n	ot to exceed: \$26,61	6.00				
		nce/Support included web Application \Box	d				
Notes/Discussion	SAMALMaking sure everyone has their own username and passwords						
APPROVAL		YES [□ NO □ H	ELD 🗆			
		Moved:					
	Unanimo	Seconded: us Approval	Non-Unanimous	Approval 🗌			
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops En BOE IT Courts IT Prosecutor IT IT						
Tracking	Not A	pproved (Nay's)		ty CTO ISO ISO ISO ISO ISO ISO ISO IS			
	,	Abstained		ty CTO ISO C ISO Ops Eng C Prosecutor IT C			

03	2024- TAC-032	Department: Public	: Works	Presenter:	
	*Walk-on				
RFI/RFP/RFQ Emergency Item Grant Funded	Requestin	g the approval to en	ter into a contract v	with Kofile Technologies, Inc.	
	Amount n	ot to exceed: \$25,98	7.60		
		nce/Support included web Application \Box	I	2	
Notes/Discussion					
APPROVAL	YES NO HELD				
		Moved:			
		Seconded:	N	• • • •	
	Unanimo	us Approval 🗌	Non-Unanimous	Approval 🗀	
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops E BOE IT Courts IT Prosecutor IT IT				
Tracking	Not A	pproved (Nay's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆	
		Abstained		Ity CTO ISO C os Apps Ops Eng C Prosecutor IT C	

03	2024- TAC-033	Department: Huma	n Resources	Presenter:			
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requestin	g the approval to re	lease an RFP for a T	ext Analyzer Software.			
	Amount n	ot to exceed: \$100,00	00.00				
		nce/Support included web Application \Box	I	-			
Notes/Discussion	• N	 Need to add security language and ADA requirements 					
APPROVAL		YES [□ NO □ H	ELD 🗌			
		Moved:					
	Unanimo	Seconded:	Non-Unanimous				
	Onaninio		Non-Onanimous				
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor IT						
Tracking	Not A	pproved (Nay's)		ity CTO ISO C os Apps Ops Eng C Prosecutor IT C			
		Abstained		ity CTO ISO So Apps Ops Eng Prosecutor IT			

04	2024- TAC-034	Department: Public	c Defender	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	•	Requesting the approval to purchase a portable solid state drive and 3 large format scanners.				
	Amount n	ot to exceed: \$5,072	.00			
		nce/Support included /eb Application \Box	I			
Notes/Discussion						
APPROVAL	YES NO HELD					
		Moved:				
	Unanimo	Seconded: us Approval	Non-Unanimous	Approval		
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor IT					
Tracking	Not A	pproved (Nay's)	Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecutor IT IT			
		Abstained		ty CTO ISO Constant SO Solution SO Solution SOLUTION Solution SOLUTION Solution SOLUTION Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Solution Sol		

05	2024- TAC-035	Department: Inform Technology	mation	Presenter:		
RFP/RFP/RFQ□ Emergency Item □ Grant Funded □	The Department of Information Technology has identified a need to validate addresses within the Real Property Taxation system. Melissa Data is an industry leader in this space, and will allow on premise SQL to SQL (via SSIS) data validation and correction. In addition, an API is made available to check international (non-USA, non-CANADA) addresses. This tool provides a monthly SQL database update which will be stored on premise, as well as geocoding services and international address validation.					
	Amount n	ot to exceed: 25,000.	00/yr			
		nce/Support included (eb Application \Box	I 🛛 Cloud Hosted Public Facing A	-		
Notes/Discussion						
APPROVAL	YES NO HELD					
	Moved:					
		Seconded:				
	Unanimo	us Approval 🛛	Non-Unanimous	Approval		
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops BOE IT Courts IT Prosecutor IT IT					
Tracking	Not A	pproved (Nay's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆		
	,	Abstained		ty CTO ISO ISO ISO ISO Prosecutor IT ISO ISO ISO ISO ISO ISO ISO ISO		

06	2024- TAC-036	Department: Info Technology	ormation	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	accessibili a tool to c results. Us languages	The Department of Information Technology requests consideration to add an accessibility overlay to all county managed websites. UserWay was identified as a tool to continue to built a "POC" with. Initial testing has yielded positive results. UserWay is unique in that it also includes language translation for 40 languages. UserWay conforms to ISO 27001.				
Notes/Discussion		nce/Support include /eb Application 二	ed	-		
APPROVAL	YES NO HELD					
	Moved:					
	Unanimo	Seconded us Approval	Non-Unanimous	Approval		
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops En BOE IT Courts IT Prosecutor IT IT					
Tracking	Not A	pproved (Nay's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆		
		Abstained		Ity CTO ISO ISO ISO ISO ISO ISO ISO IS		

07	2024- TAC-037	Department: Inform Technology	mation	Presenter:		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	form engine workflows	The Department of Information Technology requests consideration to add a form engine to all county managed websites. Feathery allows for forms, workflows, signatures and has the ability to integrate with many systems including Email, Low/No Code platforms, SMS services, Email services, databases, MS products like PowerAutomate and Excel.				
	Amount n	ot to exceed: \$20,000	D/yr			
		nce/Support included web Application \Box	I	-		
Notes/Discussion						
APPROVAL		YES [□ NO □ H	ELD 🗌		
		Moved:				
		Seconded:				
	Unanimo	us Approval 🛛	Non-Unanimous	Approval 🗌		
Approval	Арр	roved (Aye's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆		
Tracking	Not A	pproved (Nay's)	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆		
		Abstained	Deputy CIO Deput HHS Ops HHS App BOE IT Courts IT	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆		

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	Adding funds, grant funded	Medical Examiners	Qualtrax	\$15,018.44	
	Caraoft-DocuSign	HHS	Caraoft-DocuSign	\$28,539.07	
	Gaurd1 software 1-year support	Sheriffs	Gaurd1	\$2,495.00	
	Approved Hardware & Software	JFS	State of Ohio-Job and Family Services	\$62,124.48	

A. Consent Items (approved via IT Standards or TAC Policy)

V. PUBLIC COMMENT

VI. OTHER BUSINESS

VII. ADJORNMENT