Technical Advisory Committee
TAC Meeting Minutes
August 29, 2024

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II.   ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops	Larry Patterson	☒	☐
Jeremy Williams	Applications		☒	☐
Connie Geddis	Project Management		☒	☐
Alan Kilgore	Operations/Engineering		☒	☐
Robin Roy	Board of Elections		☐	☒
TBD	Common Pleas Courts		☐	☐
Josh Brower	Prosecutors Office		☒	☐
Bob Noll	Enterprise Applications		☒	☐

III.   REVIEW MINUTES- August 15, 2024 – Connie Geddis motion to approved. Josh Brower seconded. All agreed; minutes approved.

IV.   PUBLIC COMMENT- None

V.   Held Item

01	2024-TAC-063	Department: **Public Safety & Justice Services**	Presenter: Lisa Ruffurty
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to enter into a contract with TimeClock Plus, LLC. For CECOMS Dispatch Scheduling Software.	
		Amount not to exceed: $ 8,878.38	
		Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐	
Notes/Discussion			

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Bob Noll
	Seconded:	Connie Geddis
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

VI. New Items

01	2024-TAC-066	Department: **Prosecutors Office**		Presenter: Josh Brower
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase NextPoint to provide a proprietary software for confidential content.			
	Amount not to exceed: $13,500.00			
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐			
Notes/Discussion				
APPROVAL	YES ☒ NO ☐ HELD ☐			

Approval Tracking	**Moved:**	Jeremy Williams	
	Seconded:	Larry Patterson	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

02	2024-TAC-067	Department: Prosecutors Office		Presenter: Josh Brower
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to purchase Accurint TraX Online subscription.		
		Amount not to exceed: $4,740.00		
		Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion				
APPROVAL		YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Larry Patterson	
	Seconded:	Alan Kilgore	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

03	2024-TAC-068	Department: Health & Human Services	Presenter: Greg Sherman

RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase Route Manager by WORKWAVE.
	Amount not to exceed: $ 7,812.00
	Maintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐ *Internal Web Application ☐ Public Facing Application ☐ Consulting ☐*
Notes/Discussion	Renewal- Needs to be added to Standards List

APPROVAL	YES ☒ NO ☐ HELD ☐

	Moved:	Bob Noll
	Seconded:	Alan Kilgore

	Unanimous Approval ☒	Non-Unanimous Approval ☐
Approval Tracking	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

04	2024-TAC-069	Department: **Health & Human Services**	Presenter: Larry Patterson

RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase hardware for HHS JFS lobby. Items include iPads, Apple TV, hard cases for iPads, kiosk for iPads, PA system for lobby, and 65" TV/Display.
	Amount not to exceed: $ 5,374.00
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Alan Kilgore
	Seconded:	Josh Brower
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

05	2024-TAC-070	Department: Department of Information Technology	Presenter: Jeremy Williams

RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase via Purchase Card of Scribe for 5 licenses to create documentation in web-based and desktop-based software.
	Amount not to exceed: $ 1,380.00
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	
APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	Moved:	Connie Geddis	
	Seconded:	Bob Noll	
	Unanimous Approval ☒		Non-Unanimous Approval ☐
	Approved (Aye's)		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

06	**2024-TAC-071**	**Department: Department of Information Technology**	**Presenter: Jeremy Williams**

	Requesting the approval to enter into an amendment with Strategic Government Solutions, Inc. for Service Software by Auth0/OKTA to extend time period by 18 months.
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	
	Amount not to exceed: $ 28,368.30
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	
APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Alan Kilgore	
	Seconded:	Larry Patterson	
	Unanimous Approval ☐	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

Walk-on:

07	2024-TAC-072	Department: HHS	Presenter: Greg Sherman
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to enter into an amendment with WellSky		
	Amount not to exceed: $ 12,277.63		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	Motion to approve pending updated documentation.		
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	Moved:	Larry Patterson	
	Seconded:	Bob Noll	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	ALL-IN-ONE 27" HP Eliteone	BOE	Diltex, Inc.	$30,480.50	
	Jellyvision (ALEX)	HR	Jellyvision 3 Year	$431,823.00	

VII.   PUBLIC COMMENT- None
VIII.   OTHER BUSINESS – TAC Policy will be sent out for review shortly.
IX.   ADJORNMENT- Alan Kilgore motion to adjourn Josh Brower seconded. All agreed. Meeting adjourned.