Technical Advisory Committee

Technical Advisory Committee

TAC Meeting Minutes September 26, 2024

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		\boxtimes	
Jason Snowbrick	HHS Ops	Larry Patterson @ 9:36	\boxtimes	
Jeremy Williams	Applications	Evette Parker	\boxtimes	
Connie Geddis	Project Management		\boxtimes	
Alan Kilgore	Operations/Engineering	Keith Kozer		
Robin Roy	Board of Elections			\boxtimes
TBD	Common Pleas Courts			\boxtimes
Josh Brower	Prosecutors Office		\boxtimes	
Bob Noll	Enterprise Applications		\boxtimes	

- III. REVIEW MINUTES- September 12, 2024- Josh Brower motion to approved. Bob Noll seconded. All agreed. Minutes were approved.
- IV. PUBLIC COMMMENT-None

New Items

01	2024- TAC-076	Department: Law		Presenter:	Awatef Assad
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval enter into a contract with SAMBA who will provide continuous monitoring of Motor Vehicle Record (MVR) violations and CSA inspections.				
	Amount n	Amount not to exceed: \$ 50,000.00			
		Maintenance/Support included \square Cloud Hosted \square Hybrid \square Internal Web Application \square Public Facing Application \square Consulting \square			
Notes/Discussion	*Will hold	*Will hold for further review .			
APPROVAL	YES □ NO □ HELD ⊠				
		Moved:	Bob Noll		
		Seconded:	Josh Brower		
	Unanimo	us Approval 🛛	Non-Unanim	ous Approv	val 🗆
Approval Tracking		Approved (Aye's)	Deputy CIO HHS Ops HH Eng BOE IT IT	IS Apps 🗆 Ap	pps 🗆 Ops 🗆
	Not Approved (Nay's) Deputy CIO Deputy CTO HHS Ops HHS Apps A Eng BOE IT Courts IT		IS Apps 🗆 Ap	pps 🗆 Ops 🗆	
		Abstained	Deputy CIO HHS Ops HH Eng BOE IT IT	IS Apps 🗆 Ap	pps 🗆 Ops 🗆

02	2024- TAC-077	Department: Public Works		Presenter: Jim Sebes	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	-	Requesting the approval to release an RFP for Print Management Services for specialized print services.			
	Amount n	ot to exceed: \$1,200,000.00			
	Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box Internal Web Application \Box Public Facing Application \Box Consulting \Box				
Notes/Discussion	RFP responses to include IT in scoring process.				
APPROVAL	YES ⊠ NO □ HELD □				
		Moved:	Larry Patterso	n	
		Seconded:	Connie Geddis		
	Unanimo	us Approval 🛛	Non-Unanin	nous Approval 🛚	
Approval	Approved (Aye's) HHS Ops □ HHS Apps □ Apps □		HS Apps □ Apps □ Ops □		
Tracking		Not Approved (Nay's)		Deputy CIO	
		Abstained	· ·	Deputy CTO	

03	2024- TAC-078	Department: 8 th District Court	of Appeals	Presenter: Jeanne Gallagher	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	only with software,	Requesting the approval to enter into a contract amendment for time extension only with InfoPro Computer Solutions for its database, and all its hardware and software, especially the Court's internal case management information system (Buckeye).			
	Amount n	ot to exceed: Time only			
			Hosted $ igthigg $	Hybrid □ on □ Consulting □	
Notes/Discussion					
APPROVAL	YES ⊠ NO □ HELD □				
		Moved:	Josh Brower		
		Seconded:	Keith Kozer		
	Unanimo	us Approval 🛛	Non-Unanir	nous Approval 🗆	
Approval		Approved (Aye's)		Deputy CTO	
Tracking		Not Approved (Nay's)		Deputy CIO Deputy CTO ISO HHS Ops Apps Ops Eng BOE IT Courts IT Prosecutor	
		Abstained	HHS Ops □ H	Deputy CTO ☐ ISO ☐ HS Apps ☐ Ops ☐ ☐ Courts IT ☐ Prosecutor	

04	2024- TAC-079	Department: Human Resources		Presenter: Stephen Witt & Gloria Langford	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	-	g the approval to enter into a co e Care Act Third Party Administr		ragon Compliance for	
	Amount n	ot to exceed: \$225,000.00			
	Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box Internal Web Application \Box Public Facing Application \Box Consulting \Box				
Notes/Discussion	*Approva	*Approval pending the dates in contract change to reflect the 1/1/2024 date.			
APPROVAL	YES ⊠ NO □ HELD □				
		Moved:	Bob Noll		
		Seconded:	Larry Patterso	n	
	Unanimo	us Approval 🛛	Non-Unanin	nous Approval 🛚	
Approval	Approved (Aye's) HHS Ops □ HHS Apps □ Apps □		HS Apps □ Apps □ Ops □		
Tracking	Not Approved (Nay's) Deputy CIO Deputy CTO IS		HS Apps □ Apps □ Ops □		
		Abstained		Deputy CTO	

05	2024- TAC-080	Department: Fiscal Departmen	Presenter: Dominique Tatum	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	-	g the approval to enter into a co Land Record Management Syste		
	Amount n	ot to exceed: No additional dollar a	mount needed (c	original contract \$ 3,264,300.00)
	Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box Internal Web Application \Box Public Facing Application \Box Consulting \Box			
Notes/Discussion				
APPROVAL	YES ⊠ NO □ HELD □			
		Moved:	Josh Brower	
		Seconded:	Bob Noll	
	Unanimo	us Approval 🗆	Non-Unanin	nous Approval 🛚
Approval		Approved (Aye's)	Deputy CIO □ Deputy CTO □ ISO □ HHS Ops □ HHS Apps □ Apps □ Ops Eng □ BOE IT □ Courts IT □ Prosecu IT □	
Tracking		Not Approved (Nay's)		Deputy CTO
		Abstained	•	Deputy CTO

06	2024- TAC-081	Department: Health & Human	Services	Presenter:	Brent Laning
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval to enter into a contract amendment with TEC Communications, Inc. Adding Chat functionality to the Contact Center for Child Support Services clients to interact with live agents. (\$24,900) Extend contract 12 months through 12/31/2025. Total contract increase from \$176,000.00 to not-to-exceed \$327,300.00.				
	Amount r	not to exceed: \$327,300.00			
	Internal W	Maintenance/Support included \square Cloud Hosted \square Hybrid \square Internal Web Application \square Public Facing Application \square Consulting \square			
Notes/Discussion	Held for further IT review.				
APPROVAL	YES □ NO □ HELD ⊠				
		Moved:	Larry Patterso		
		Seconded:	Connie Geddis		
	Unanimo	ous Approval	Non-Unanir	nous Approv	'al ⊔
Approval	Approved (Aye's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Ops Eng BOE IT Courts IT Prosecu				
Tracking	Not Approved (Nay's) Deputy CIO Deputy CTO ISO HHS Ops HHS Apps Apps Eng BOE IT Courts IT Pro IT			ps 🗆 Ops 🗆	
		Abstained	HHS Ops □ H	Deputy CTO ☐ HS Apps ☐ Ap 「 ☐ Courts IT	ps 🗆 Ops 🗆

07	2024- TAC-082	Department: Depart	ment of Su	stainability	Presenter: Egriselesi	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requesting the approval to enter into a contract with Inrix, Inc. Product will provide mobility program managers with timely accurate and reliable data concerning the use of devices.					
	Amount r	not to exceed: \$51,000	.00			
		nce/Support included /eb Application ☐		Hosted ☐ acing Applicati	Hybrid □ on □ Consulti	ng □
Notes/Discussion						
APPROVAL		YES ⊠ NO □ HELD □				
Jeremy Mio		ISO			\boxtimes	
Jason Snowbrick	(HHS Ops	Larry P	atterson		\boxtimes
Jeremy Williams	s	Applications	Evette Parker		\boxtimes	
Connie Geddis	Pro	ject Management			\boxtimes	
Alan Kilgore	Oper	ations/Engineering	Keith Kozer		\boxtimes	
Josh Brower	Pr	osecutors Office			\boxtimes	
Bob Noll	Ente	rprise Applications			\boxtimes	
Approval			Moved:	Roll Call Vote		
Tracking			Seconded:			
	Unanimo	ous Approval 🗆		Non-Unanin	nous Approval	\boxtimes
	Approved (Aye's) Approved (Aye's) Deputy CIO Deputy CTO HHS Ops HHS Apps Apps Eng BOE IT Courts IT IT IT Deputy CIO Deputy CTO HHS Ops HHS Apps APS HHS Ops HHS Apps APS Eng BOE IT Courts			HS Apps □ Apps □	-	
				HHS Apps □ App	-	

	Prosecutor IT
Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

08	2024- TAC-083	Department: Department of Su	ustainability	Presenter:	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □		Requesting the approval to purchase a subscription service for EnergyCAP Utility Management licenses.			
	Amount n	ot to exceed: \$45,739.11			
		''	Hosted \Box	Hybrid □ ion □ Consulting □	
Notes/Discussion	Added SS(Added SSO			
APPROVAL	YES ⊠ NO □ HELD □				
		Moved:	Connie Geddis	5	
		Seconded:	Bob Noll		
	Unanimo	us Approval 🗆	Non-Unanir	mous Approval 🗆	
Approved (Aye's) HHS Ops □ HI Eng □ BOE IT				Deputy CTO □ ISO □ HS Apps □ Apps □ Ops □ □ Courts IT □ Prosecutor	
Approval Tracking		Not Approved (Nay's)	HHS Ops □ H	Deputy CTO	
		Abstained	HHS Ops □ H	Deputy CTO ☐ ISO ☐ HS Apps ☐ Ops ☐ 「 ☐ Courts IT ☐ Prosecutor	

09	2024- TAC-084	Department: Information Tech	Presenter: David Laurer		
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	•	Requesting the approval to enter into an agreement with Gravwell Enterprise & Professional Services.			
	Amount n	ot to exceed: \$63,815.21			
		Maintenance/Support included \Box Cloud Hosted \Box Hybrid \Box Internal Web Application \Box Public Facing Application \Box Consulting \Box			
Notes/Discussion					
APPROVAL	YES ⋈ NO ☐ HELD ☐				
		Moved:	Josh Brower		
		Seconded:	Keith Kozer		
	Unanimo	us Approval 🗆	Non-Unanin	nous Approval 🛚	
Approval		Approved (Aye's)	HHS Ops □ H	Deputy CTO	
Tracking		Not Approved (Nay's)	HHS Ops □ H	Deputy CTO	
		Abstained		Deputy CTO	

10	2024- TAC-085	Department: Information Tech	nology	Presenter: Jeremy Williams & Edie Cooksey	
RFI/RFP/RFQ□ Emergency Item □ Grant Funded □	Requestin Services.	g the approval to enter into a N	laster Contrac	t for Staff Augmentation	
	Amount n	ot to exceed: \$450,000.00			
		Maintenance/Support included \square Cloud Hosted \square Hybrid \square Internal Web Application \square Public Facing Application \square Consulting \square			
Notes/Discussion					
APPROVAL	YES ⊠ NO □ HELD □				
		Moved:	Keith Kozer		
	Seconded: Connie Geddis				
Unanimous Approval Non-Unanimous Approval					
Approval	Approved (Aye's) Deputy CIO Deputy CTO SISC HHS Ops HHS Apps Apps Eng BOE IT Courts IT Pr				
Tracking		Not Approved (Nay's)		Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
		Abstained	HHS Ops □ H	Deputy CTO □ ISO □ IHS Apps □ Ops □ IT □ Courts IT □ Prosecutor	

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	Government to Government MOU with Atlanta-Carolinas High Intensity Drug Trafficking Area (AC-HIDTA) for LPRs.	Public Safety & Justice Services			

- V. PUBLIC COMMENT- None
- VI. OTHER BUSINESS -None
- VII. ADJORNMENT Larry Patterson motion to adjourn. Keith Kozer seconded. Meeting Adjourned.