Technical Advisory Committee
TAC Meeting Minutes
February 27, 2025

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II.   ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Jeremy Williams	Applications		☒	☐
Connie Geddis	Project Management		☒	☐
Alan Kilgore	Operations/Engineering		☒	☐
Robin Roy	Board of Elections		☐	☒
Ken Smeallie	Common Pleas Courts		☐	☒
Josh Brower	Prosecutors Office		☒	☐
Bob Noll	Enterprise Applications		☒	☐

III.   REVIEW MINUTES- January 30, 2025, Connie Geddis motion to approve. Josh Brower seconded. The meeting minutes approved.

IV.   PUBLIC COMMMENT- None

New Items:

01	2025-TAC-018	Department: **Sheriff's Department**	Presenter: Chirs Costin
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase (3) Chest compressor units.		
	Amount not to exceed: $ 64,500.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	Moved:	Bob Noll	
	Seconded:	Alan Kilgore	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

02	2025-TAC-019	Department: **Sheriff's Department**	Presenter: Chris Costin
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase (1) Full body Security Scanning System and an extension of full warranty cover on the exiting SOTER RS.

Amount not to exceed: $ 190,750.00

Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐
Internal Web Application ☐ *Public Facing Application* ☐ *Consulting* ☐

Notes/Discussion	

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	Moved:	Alan Kilgore
	Seconded:	Jeremy Williams
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	2025-TAC-020	Department: Sheriff's Department		Presenter: Chris Costin
RFI/RFP/RFQ☐ **Emergency Item ☐** **Grant Funded ☐**	Requesting the approval to purchase (50) MFA Tokens.			
	**Amount not to exceed:** $ 3,000.00			
	*Maintenance/Support included* ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐			
Notes/Discussion				
APPROVAL	YES ☒ NO ☐ HELD ☐			

Approval Tracking	**Moved:**	Bob Noll
	Seconded:	Josh Brower
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

04	2025-TAC-021	Department: **Health & Human Services**	Presenter: **Mario Mahyar**
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to purchase HP Servers for Papercut.	
		Amount not to exceed: **$ 37,861.47**	
		Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐	
Notes/Discussion			
APPROVAL		YES ☒ NO ☐ HELD ☐	

Approval Tracking			
	Moved:	Larry Patterson	
	Seconded:	Bob Noll	
	Unanimous Approval ☐	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

05	2025-TAC-022	Department: **Public Works**	Presenter: Jim Sebes
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to enter into a contract with ASMGI, Inc. For Print Management Services.	
		Amount not to exceed: $ 1,100,000.00	
		Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐	
Notes/Discussion			
APPROVAL		YES ☒ NO ☐ HELD ☐	

Approval Tracking	**Moved:**	Alan Kilgore
	Seconded:	Larry Patterson
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard

V.   PUBLIC COMMENT -None
VI.   OTHER BUSINESS
VII.   ADJORNMENT – Alan Kilgore motion to adjourn. Jeremy Williams seconded. All agreed. Meeting adjourned.