Technical Advisory Committee
TAC Meeting Minutes
April 10, 2025

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I.   CALL TO ORDER

II.   ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Jeremy Williams	Applications		☒	☐
Connie Geddis	Project Management		☒	☐
Alan Kilgore	Operations/Engineering		☒	☐
Robin Roy	Board of Elections		☐	☒
Ken Smeallie	Common Pleas Courts		☐	☒
Josh Brower	Prosecutors Office		☒	☐
Bob Noll	Enterprise Applications		☒	☐

III. REVIEW MINUTES- March 27, 2025 Josh Brower motioned to approve the minutes. Connie Geddis seconded. All agreed, minutes approved.

IV.   PUBLIC COMMMENT

New Items:

01	2025-TAC-032	Department: **Eighth District Court of Appeals**	Presenter: Erin O'Toole
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	*Requesting the approval to enter into contract renewal with InfoPro Computer Consultants.		
	Amount not to exceed: $ 2,490,000.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	*Add ADA language		
APPROVAL	YES ☒ NO ☐ HELD ☐		

	Moved:	Jason Snowbrick
	Seconded:	Bob Noll
Approval Tracking	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

02	2025-TAC-033	Department: Department of Public Safety & Justice Services	Presenter: Patrick Thomas
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐		Requesting the approval enter into a contract with Digital Stakeout for Social Media Threat Intelligence software for Fusion Center.	
	Amount not to exceed: $14,254.50		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Connie Geddis
	Seconded:	Jason Snowbrick
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	2025-TAC-034	Department: Fiscal Department	Presenter:
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐		Requesting the approval enter into a contract with Manatron to provide Marshall and Swift Rate Tables.	
	Amount not to exceed: $185,657.29		
	Maintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐ *Internal Web Application ☐ Public Facing Application ☐ Consulting ☐*		
Notes/Discussion			

APPROVAL	YES ☒ NO ☐ HELD

Approval Tracking	**Moved:**	Jason Snowbrick
	Seconded:	Bob Noll
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

04	2025-TAC-035	Department: Executives Office/ Reentry	Presenter: Dominque Tatum
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐		Requesting the approval enter into a contract with Unbail to test a primitive version of their product with defendants.	
		**Amount not to exceed:** $ 90,000.00	
		*Maintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐* *Internal Web Application ☐ Public Facing Application ☐ Consulting ☐*	
Notes/Discussion			

APPROVAL	YES ☐ NO ☐ HELD ☒

Approval Tracking	Moved:	Bob Noll
	Seconded:	Jeremy Williams
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

05	2025-TAC-036	Department: Department of Development	Presenter: Jeremy Williams
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to renew a contract with Portfol along with migrating the current on-premise hosted Portfol to the Portfol managed Microsoft Azure Cloud. Portfol is a fully integrated, multi-user portfolio management software to manage economic development incentive financing transactions throughout the entire project. Portfol includes loan servicing, demographics, T/A monitoring, project information such as job tracking, financial statement, or insurance monitoring, contact management, CIIS, SBA, and EDA reporting all in one comprehensive system. A security review was conducted on March 28th, 2025.		
	Amount not to exceed: $ 53,100.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	Moved:	Jeremy Williams
	Seconded:	Jason Snowbrick
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

06	2025-TAC-036	Department: Department of Development	Presenter:
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		The Department of Development (DoD) manages a loan portfolio comprised of over 180 active loans with a total of over $74,000,000 outstanding in principal amount. DoD also makes Economic Development loans and has a suite of loan programs. Following release of an RFP, Vertex Computer Systems was selected to conduct business process review, Salesforce licensing analysis and Salesforce buildout and support. The resulting analysis has resulted in requesting to purchase 1 Government Cloud Plus Salesforce Subscription along with 15 Public Sector Foundation Salesforce licenses which begin with 5 licenses and increase as the Salesforce buildout is completed and DoD teams are integrated into the buildout. This is quoted on OMNIA EDU contract: R191902 Term: April 30, 2025 FTIN:52-2189693.	
		Amount not to exceed: $ 50,461.76	
		Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐	
Notes/Discussion		(RFP Presented to TAC: June 22, 2023) (Vertex Professional Services Presented to TAC: Nov. 21, 2024)	
APPROVAL		YES ☒ NO ☐ HELD ☐	

Approval Tracking

Moved:	Jeremy Williams
Seconded:	Jason Snowbrick

Unanimous Approval ☐	Non-Unanimous Approval ☐
Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

07	2025-TAC-037	Department: **Information Technology**		Presenter: **Jeremy Mio**

RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to release and RFP to Manage Detection and Response (MDR) Services.
	Amount not to exceed: $ 200,000.00
	Maintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐ *Internal Web Application ☐ Public Facing Application ☐ Consulting ☐*
Notes/Discussion	• Add Prosecuto's to the scoring committee

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Jason Snowbrick	
	Seconded:	Josh Brower	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
	Forensic licenses for ICAC	Prosecutor's Office	Renew Cellebrite	$467,236.00	
	3- year Guardian Pro Subscription	Prosecutors Office			

V. PUBLIC COMMENT

VI. OTHER BUSINESS

VII. **Guardian Implementation:** Pete Szgeti from the Prosecutor's Office discussed the implementation of Guardian software for evidence management and the potential for a county-wide instance to avoid data duplication. The committee agreed to explore this possibility further.

    A. **Guardian Software:** Pete Szgeti explained that the Guardian software is used for evidence management and that the Prosecutor's Office, the Sheriff's Office, and the City of Cleveland are all using it. He proposed a county-wide instance to avoid data duplication and improve efficiency.

VIII. ADJORNMENT - Jason Snowbrick motion to adjourn. Josh Brower seconded. All agreed. Meeting adjourned.