



**Cuyahoga County  
9-1-1 Program Review Committee  
Meeting Minutes  
December 13, 2023**

<b>VOTING MEMBERS</b>	<b>ASSOCIATION</b>	<b>PRESENT</b>
Executive Chris Ronayne Director Brandy Carney	Cuyahoga County	X
Mayor Justin Bibb Cmdr. Brian McEntee	City of Cleveland	X
Mayor Tim DeGeeter Director Robert Coury	City of Parma	
Mayor Jerry Hruby	Mayors and Managers	X
Trustee Lisa Zver	Townships and Trustees	X

<b>OTHERS IN ATTENDANCE</b>	<b>ASSOCIATION</b>
Deputy Director Jill Smialek	Cuyahoga County PSJS
Lisa Raffurty	Cuyahoga County CECOMS
Nancy Kolcan	Cuyahoga County CECOMS
Jacque Costa	Cuyahoga County CECOMS
Mayor Kirstin Holzheimer Gail	City of Euclid
Trustee Tom Cole	Olmsted Township
Sgt. Pat Devlin	Cuyahoga County Sheriff's Dept.
Nick DiCicco	Chagrin Valley Dispatch
Dan Grein	Chagrin Valley Dispatch
Dan Schill	Parma Regional Dispatch
Chris Sinagra	Northern Ohio Firefighters
Kevin Bednarski	Northern Ohio Firefighters

## **MINUTES**

### **1. CALL TO ORDER**

- Meeting called to Order at 10:02 a.m.
- A Quorum was determined

### **2. PUBLIC COMMENT**

- None

### **3. APPROVAL OF MINUTES (September 13, 2023)**

- Motion - Mayor Hruby; Second – Director Coury

### **4. OHIO LEGISLATION OVERVIEW**

- Lisa Raffurty provided an overview of changes to Ohio legislation post House Bill 33 being signed into law.
- Director Carney clarified the addition of “or designee” to all members of the committee.
- Director Carney addressed the election process for Committee members referencing the RTA process which includes a ballot sent out by the county to all communities. Each community gets one vote. Ballots are returned to the county to be counted. Majority vote will replace Mayor Hruby on the committee.
- Mayor Holzheimer Gail advised there is no need for the county to do this process as Mayors and Managers have already done that. Director Carney advised the county wishes to ensure every municipality get a vote. This process applies to the Mayors and Managers and Townships and Trustees appointment to this Committee.
- Deputy Director Smialek referenced ORC128.06(B) (4)(5) which states:
  - (4) The chief executive officer of a municipal corporation in the county selected by the majority of the legislative authorities of municipal corporations in the county pursuant to resolutions they adopt;
  - (5) A member of a board of township trustees selected by the majority of boards of township trustees in the county pursuant to resolutions they adopt.
- Trustee Zver requested clarification regarding voting for committee members. How would vote process work with Township Trustees as there are only 2 townships. Additionally, Trustee Zver suggested term limits be defined.
- Motion to add term limits for Committee Members set at three years made by Director Coury; Director Carney Seconded. Motion denied.

### **5. PSAP ASSESSMENTS**

- Nancy Kolcan provided an update on the progress of PSAP Assessments

## **6. DATA REVIEW**

- Director Brandy Carney reviewed the data contained in the Comprehensive 9-1-1 Data Review document.
- Dan Grein requested discussion regarding call answer times and percentages. The county 9-1-1 Plan is currently not in line with the state standards.
- Dan Grein requested Motorola create a report detailing how many times a call is transferred within the system. Lisa Raffurty advised she will discuss with Motorola.
- Mayor Hruby requested a change to the Compliance Assessment standard of maintaining call answering standards at 90% in ten seconds and 95% in 20 seconds, to align with OAC5507-18 which defines compliance standards at 90% in 15 seconds and 95% in 20 seconds.
- Motion to remove 10 second call answering time data from all reporting by Mayor Hruby; Trustee Zver seconded. Motion Passed

## **7. 9-1-1 PLAN CHANGES**

- Nancy Kolcan reviewed several changes to the Plan based on changes to ORC128.
- Director Carney made a Motion to Approve Updates to 9-1-1 Plan; seconded by Mayor Hruby. Motion Passed.
- Discussion ensued regarding TAC Committee members. Director Carney will follow up with notes from prior discussions.
- Mayor Hruby requested language within the Plan that acknowledges the county's goal to have all wireless calls delivered to PSAPs.
- Mayor Hruby asked for a Motion to add language to Plan stating the county's goal to have all wireless calls delivered to PSAPs; Director Coury seconded. Motion passed.

## **8. STATE NG9-1-1 PROJECT**

- Director Carney provided an update on the progress of the State NG9-1-1 project.

## **9. NEXT MEETING**

- The next 9-1-1 Program review Committee meeting is scheduled for March 6, 2024 at 10:00 a.m.

## **10. ADJOURNMENT**

- Motion to adjourn by Director Carney; seconded by Commander McEntee. Meeting adjourned at 11:35 a.m.