



CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB)



EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

Date/Time: 3/14/2023 9:00 AM

Location: 4747 E 49 St., Cuyahoga Heights, OH 44125 (NEORS D)

Attendees

NAME	Present	ASSOCIATION	ALTERNATE	Present
Heidi Scaife		CCBH	Alexa Uniatowski (non-member)	x
Tommy Doot	x	CDPH		
John Corn	x	NEORS D	Tom Madej	
Larry Tafe (non-voting)	x	PSJS Grants	Lezlie White	x
Bob Zehentbauer (non-voting)		OEMA	Michelle Sowers (non-voting)	
Chief Briant Galgas		MHFD	Chief Mike Carroll	x
Mark Christie (Chair)	x	CCOEM	Kevin Friis	x
Fred Szabo (Vice-Chair)	x	CLE OEM	Bob Horwatt	x
Vacant (Community Rep.)		Warrensville Hts.	Chief Herb Waugh	
Marek Owca	x	Metro Health	Gabrielle Hubbard (non-member)	x
Megan Koeth		CWRU	Paige Herron	
Tom Revolinsky		ARC	Megan Sylvester (non-member)	x
Act. Chief Bev Pettrey	x	CSU PD	Cpt. Scott Secor (non-member)	
India Jones		Services for Ind. Living	Aaron Kyser (non-member)	x
Serena Steele	x	COAD		
Jeremy Mio (non-voting)	x	Cuyahoga County IT		
Elisa Derose (non-voting)	x	CCBH		
Robert Jelf (non-voting)		CDPH		
Other Guests:				
Delmar Henderson (non-voting)	x	MetroHealth PD		
Joyous Van Meter (non-voting)	x	CCBH		
Chris Minek (non-voting)	x	CCOEM		
Tara Vargovich (non-voting)	x	CHA		
Wesam Helou (non-voting)	x	CSU IT		
Anthony Mansoor (non-voting)	x	CSU IT		

**EMERGENCY MANAGEMENT COMMITTEE
MEETING MINUTES
MARCH 14, 2023**



MINUTES

- **CALL TO ORDER**
 - Meeting was called to order at 9:015 AM
 - Roll Call conducted; quorum met

- **APPROVAL OF MINUTES**
 - F. Szabo motioned to approve the minutes from the 11/22/22 meeting. J. Corn seconded. All yeas, no nays. Minutes approved.

- **PUBLIC COMMENT**
 - None

- **GRANTS UPDATE**
 - M. Christie provided an overview of the three FY23 UASI grant requests for the committee’s review: CSU’s cybersecurity project, Emergency Management’s exercise project, and MetroHealth’s ballistic-resistant film project.
 - W. Helou and A. Mansoor from the CSU IT Department discussed their request for \$500,000 to procure 24/7 IT monitoring services that would protect CSU from cyber and ransomware attacks. W. Helou discussed how the services they are seeking are distinct from what they currently receive from the MS-ISAC. Additionally, A. Mansoor discussed how the project would not only benefit CSU, but also the Northeast Ohio Cyber Consortium.
 - M. Owca reviewed MetroHealth’s request for \$144,103.96 to procure/install ballistic-resistant film on the ground-level windows at the newly built Glick facility.
 - M. Christie discussed Emergency Management’s request for \$80,000 to pay for the overtime and backfill of participants and materials for two mass casualty exercises.
 - After a brief Q & A on the projects, M. Christie asked for a motion to recommend prioritization of them. J. Corn. made a motion to prioritize the Emergency Management exercise project first, MetroHealth’s ballistic-resistant film project second, and CSU’s cybersecurity project third. M. Christie asked if there was any discussion on this prioritization. Chief Pettrey requested insight into J. Corn’s reasoning. After a brief discussion among committee members, B. Horwatt seconded the motion. All yeas, no nays.

- **REVIEW OF UPDATED CCOEM PLANS**
 - K. Friis stated no plans for review.

- **ANNOUNCEMENTS / OTHER BUSINESS**
 - M. Christie introduced Chris Minek as the new Emergency Management Specialist with the Cuyahoga County Office of Emergency Management

- **EXECUTIVE SESSION¹**
 - No Executive Session.

¹ **EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)** ORC 121.22(G)(5), a public body may hold an executive session to consider “matters required to be kept confidential by federal law or regulations or state statutes.” ORC 121.22(G)(6) provides that consideration of “[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office.” Under this exception, both conditions must be met: (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; a(2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.

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- **NEXT MEETING**
 - May 9, 20203

- **ADJOURNMENT**
 - Motion to adjourn by M. Owca. Seconded by M. Carroll. All yeas, no nays.
 - Meeting adjourned at 10:58 AM.