



CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD (CCESAB)



EMERGENCY MANAGEMENT COMMITTEE

MEETING MINUTES

Date/Time: 3/12/2024 9:00 AM

Location: 4747 E 49 St., Cuyahoga Heights, OH 44125 (NEORS D)

Attendees

| NAME | Present | ASSOCIATION | ALTERNATE | Present |
|------------------------------|---------|---------------------------|------------------------------|---------|
| Heidi Scaife | x | CCBH | Elisa DeRose | x |
| Tracy Pate | x | CDPH | Lexi Uniatowski | x |
| John Corn | x | NEORS D | Tom Madej | |
| Larry Tafe (non-voting) | x | PSJS Grants | Lezlie White (non-voting) | x |
| Bob Zehentbauer (non-voting) | | OEMA | Michelle Sowers (non-voting) | |
| Chief Briant Galgas | | MHFD | Chief Mike Carroll | x |
| Mark Christie (Chair) | x | CCOEM | Kevin Fris | x |
| Fred Szabo (Vice-Chair) | x | CLE OEM | Bob Horwatt | x |
| Vacant (Community Rep.) | | Warrensville Hts. | Chief Herb Waugh | |
| Gabrielle Hubbard | | Metro Health | Tara Vargovich | |
| Paige Herron | | CWRU / CSU | Aaron Kyser | x |
| Sharon Nicastro | x | ARC | | |
| Act. Chief Bev Pettrey | | CSU PD | Cpt. Scott Secor | x |
| Kelly Hickman | x | Services for Ind. Living | | |
| Serena Steele | x | COAD | | |
| Jeremy Mio (non-voting) | x | Cuyahoga County IT | | |
| Matt Reinke (non-voting) | x | CLE OEM | | |
| Mike Herb (non-voting) | x | NEORFC | | |
| Christina Fozio | | Center for Health Affairs | | |
| Bryan Kloss (non-voting) | x | CCOEM | | |

**EMERGENCY MANAGEMENT COMMITTEE
MEETING MINUTES
MARCH 12, 2024**



MINUTES

- **CALL TO ORDER**
 - Meeting was called to order at 9:09 AM
 - Roll Call conducted; quorum met.

- **APPROVAL OF MINUTES**
 - F. Szabo motioned to approve the minutes from the 1/19/24 meeting. T. Pate seconded. All yeas, no nays. Minutes approved.

- **INTRODUCTIONS**
 - M. Christie coordinated introductions of new members and provided updates on members that have recently transitioned to new roles.

- **PUBLIC COMMENT**
 - None

- **GRANTS UPDATE**
 - L. White and L. Tafe provided updates on the impending NOFO for the SHSP and UASI grants. L. White discussed the potential for another National Priority Area for Board of Elections projects.
 - L. White and L. Tafe provided updates on ongoing grant-funded projects.
 - on grant-funded projects, including the Long-Term Recovery Planning Project, Mass Casualty Full-Scale Exercise, .gov migration, and the CCBH IT Consultant.
 - L. White expressed that grant NOFOs are expected within the next few months and committees are encouraged to begin considering their project requests.

- **FY24 SHSP & UASI APPLICATIONS REVIEW**
 - M. Christie introduced the project application received from CCOEM for \$80,000 for funding for 2 mass casualty exercises.
 - L. White and L. Tafe posed questions on the feasibility of the project and the amount requested. The committee discussed the concept of requesting a not-to-exceed amount of funding rather than specifying the number of exercises to allow for greater flexibility. L. White, L. Tafe, and M. Christie expressed that this approach would need to be explored with OEMA.
 - After much discussion, the committee amended the request to 4 exercises for \$60,000.
 - J. Mio discussed two Board of Elections project requests for: 1.) Buildout of a Disaster Recovery Site for \$103,380 and 2.) Replacement of core network infrastructure with a not to exceed amount of \$290,000.
 - The prioritization of the projects was proposed at 1.) CCOEM exercises, 2.) BOE Disaster Recovery Site, and 3.) BOE Replacement of Core Network Infrastructure. J. Corn made a motion to approve the prioritization, T. Pate seconded, S. Nicastro opposed, all others were yeas, no abstentions. Project prioritization was approved. S. Nicastro expressed that she would have reversed the prioritization order.

- **ANNOUNCEMENTS / OTHER BUSINESS**
 - Committee members provided updates from their respective organizations.
 - J. Mio discussed planning for the upcoming primary election.
 - K. Friis provided an update on the implementation of EOC TEAMS and also provided updates on the preparations for the 2024 Eclipse.

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- S. Steele provided updates on COAD and discussed Eclipse information-sharing effort with CERTs.
 - S. Nicastro announced Pete Hagenars as the new Disaster Program Manager for Northeast Ohio Chapter.
 - F. Szabo provided updates on changes in leadership within Cleveland’s Department of Public Safety. He also discussed the city’s preparations for upcoming special events including St. Patrick’s Day and the Eclipse. B. Horwat provided additional information concerning the city’s EOC activation for the Women’s NCAA Basketball tournament and the Eclipse.
 - H. Scaife and E. DeRose discussed CCBH efforts pertaining to Eclipse planning, POD planning, and the NACCHO Conference.
 - J. Corn discussed NEORSB’s participation in the WARN system and also discussed the data that the district contributed to CCOEM’s mapping efforts.
 - K. Hickman announced that her office (SIL) is moving its location to Westlake. She also mentioned that she found extra preparedness guidebooks in the event anyone wanted them.
 - M. Carroll discussed the new Fire Chiefs’ Rehab/Command vehicle. Vehicle is currently being repaired due to damage sustained at delivery.
 - M. Herb provided NEORFC updates and discussed the risk methodology that was recently released by FEMA.
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- **EXECUTIVE SESSION¹**
 - No Executive Session

 - **NEXT MEETING**
 - Next meeting is 5/14/24.

 - **ADJOURNMENT**
 - Motion to adjourn by M. Carroll. Seconded by F. Szabo. All yeas, no nays.
 - Meeting adjourned at 10:59 AM.

¹ **EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)** ORC 121.22(G)(5), a public body may hold an executive session to consider “matters required to be kept confidential by federal law or regulations or state statutes.” ORC 121.22(G)(6) provides that consideration of “[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office.” Under this exception, both conditions must be met: (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; a(2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.