



# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD(CCESAB)



## EMERGENCY MANAGEMENT COMMITTEE

### MEETING MINUTES

Date/Time: 9/9/2025 9:00 AM

Location: 2501 Harvard Ave., Newburgh Hts., OH 44125 (HAMY)

#### Attendees

NAME	Present	ASSOCIATION	ALTERNATE	Present
Takisha Fuller		CCBH	Jacqueline Jackson	x
Tracy Pate		CDPH	Lexi Shields	x
John Corn	x	NEORS	Tom Madej	
Larry Tafe (non-voting)	x	PSJS Grants	Lezlie White (non-voting)	x
Bob Zehentbauer (non-voting)		OEMA	Michelle Sowers (non-voting)	
Chief Briant Galgas		MHFD	Chief Matt Schneider	
Mark Christie (Chair)	x	CCOEM	Kevin Friis	x
Fred Szabo (Vice-Chair)	x	CLE OEM	Bob Horwatt	x
Jeff Minch (Community Rep.)	x	Middleburg Hts. PW		
Gabrielle Hubbard		Metro Health	Tara Vargovich	
Paige Herron		CWRU	Jacob Sala	
Sharon Nicastro	x	ARC		
Chief Bev Pettrey		CSU PD	Cpt. Scott Secor	x
Kelly Hickman		Services for Ind. Living	Nora Wall	x
Serena Steele		COAD		
Jeremy Mio (non-voting)	x	Cuyahoga County IT		
Christina Fozio	x	WellLink	Derek Duty	x
Robin Roy	x	Cuyahoga County BOE		
Mike Herb (non-voting)		Cleveland Public Safety		
Eric Morgan (non-voting)	x	NEORFC		
Natalia Maikranz (non-voting)	x	CDPH		
Matt Reinke (non-voting)	x	CLE OEM		

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**MINUTES**

- **CALL TO ORDER**

- Meeting was called to order at 9:08 AM
- Roll Call conducted; quorum met.

- **APPROVAL OF MINUTES**

- F. Szabo motioned to approve the minutes from the 7/8/25 meeting. J. Jackson seconded. All yeas, no nays. Minutes approved.

- **INTRODUCTIONS**

- 3 Hawken High School students were in attendance and introduced themselves. The students are currently working on a project with the Cuyahoga County Board of Health as part of a Mastery School Epidemiology Class.

- **PUBLIC COMMENT**

- None

- **GRANTS UPDATE**

- L. White and L. Tafe provided updates on the NOFO for the UASI grant. L. White discussed grant guidance changes to the National Priority Areas, including mandatory spend amounts within Border Security and Election Security. The County Law Department is still reviewing the Terms and Conditions of the grant.
- M. Christie provided a summary of the projects that were initially reviewed by the EM Committee meeting on May 13th, prior to the release of the NOFO. At that time, the EM Committee prioritized 3 projects: 1.) the EOC technology upgrade, 2.) the EM exercise, and 3.) the Crewboss Rehab Cart Kit. Based on the recently released NOFO and the potential of increased funding, 3 additional project applications had been submitted to the EM Committee: 1.) Expansion of Vote-by-Mail Envelop Scanner, 2.) Oxygen Generating Trailer, and 3.) Human Remains Trailer.
- The project owners each provided an overview of their respective project applications. R. Roy from the Board of Elections expressed that the Vote-by-Mail Scanner would cost \$145,200 and would improve security and efficiency among the existing 2 scanners. C. Fozio from WellLink (FKA Center for Health Affairs) stated that the Oxygen Trailer was identified as a need resultant from the 2024 tornados and prolonged power outage, during which similar assets were needed. The cost of the Oxygen Trailer is \$279,500. Lastly K. Friis from CCOEM provided an overview of the Human Remains Trailer application. Specifically, this project was seeking \$17,000 to complete the fabrication of an existing trailer. As the request derives from Ashtabula County, which is not within the Cleveland-Cuyahoga UASI, discussion occurred around the feasibility of such a request. K. Friis and L. White provided historical examples of requesting/ sharing assets from Ashtabula County to be used for large events within the Cleveland-Cuyahoga UASI. M. Christie added that the Cuyahoga County Medical Examiner's Office has expressed support for this project.
- After the new projects were presented, M. Christie proposed a method for prioritizing them with the existing projects that were prioritized earlier in the year. M. Christie suggested that the original project prioritization remain intact and that the newly submitted projects could be prioritized after. Discussion ensued and ultimately the committee decided to reprioritize all the projects together.
- After various considerations were raised among committee members, M. Christie entertained a motion to approve the project prioritization as: 1.) the Vote-by-Mail Scanner, 2.) the Oxygen Trailer, 3.) the EOC technology upgrade, 4) the Crewboss Rehab Cart Kit, 5.) the EM exercise, and 6.) the Human Remains Trailer. J. Minch made the motion, F. Szabo seconded. All ayes, no nays.

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- **ANNOUNCEMENTS / OTHER BUSINESS**

- S. Nicastro stated that it was business as usual at the Red Cross and that they are working to fill a DPS vacancy.
- J. Mio provided updates on cyber training opportunities, including one course scheduled for 9/24-25. M. Christie expressed that he would send the announcement to the committee following the meeting. J. Mio also mentioned that October is considered cybersecurity awareness month and provided updates on MS ISAC funding.
- M. Chrisie provided CCOEM updates on the 9/8 water exercise, EM Summit scheduled for 10/29, the Beachwood outreach event scheduled for 9/27, and the Access & Functional Needs meeting that occurred on 8/13.
- J. Jackson discussed various Board of Health updates. MRC is hosting trainings for CPR, OPIOD overdose, and cultural competency. J. Jackson also discussed ongoing hiring activities.
- L. White provided additional grants updates. The .gov project wrapped up, 20 communities were transitioned and the BOE projects are out to bid.
- R. Roy stated that the BOE has moved to their new building.
- J. Corn stated that there was no update for NEORSD.
- F. Szabo announced the retirement of AD Nichole Carlton from the city of Cleveland. F. Szabo also stated that 11/29 will be the city's final planned activation for 2025. He also mentioned that the USS Cleveland visit date was still undetermined.
- R. Horwatt discussed his experience at the recent Homeland Security Conference.
- M. Reinke stated that he was currently working on incorporating IT training into the Cleveland EOC.
- E. Morgan stated that the NEORFC was working on filling a vacancy and are in the process of extending an offer for their opioid analyst position.
- J. Minch relayed information on ongoing road and sewer projects. He also discussed the Cleveland Browns' ongoing engagement with communities bordering Brook Park.
- L. Sheilds provided updates on the upcoming BioWatch exercise and also discussed the First Responder Conference scheduled for November. M. Christie stated that he would forward the announcement to the committee members.
- N. Hall provided additional information on the Access & Functional Needs meeting that occurred in August.
- S. Secor discussed the active shooter drill that CSU hosted this past summer as well as a block party the University hosted to commemorate the return of students.
- C. Fozio stated that conditions surrounding the ASPR grant were still uncertain and also provided an update on hospital funding.
- M. Sowers expressed that Ohio EMA is fulfilling EMAC requests from the recent flooding in Texas. She also discussed an open field position within Ohio EMA.
- R. Roy provided an update on the new location for the Cuyahoga County BOE along with its security improvements.

- **EXECUTIVE SESSION<sup>1</sup>**

- No Executive Session

- **NEXT MEETING**

- M. Christie stated that the next meeting is scheduled for November 18<sup>th</sup>.

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<sup>1</sup> **EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)** ORC 121.22(G)(5), a public body may hold an executive session to consider "matters required to be kept confidential by federal law or regulations or state statutes." ORC 121.22(G)(6) provides that consideration of "[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office." Under this exception, both conditions must be met: (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; a(2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.

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- **ADJOURNMENT**
  - Meeting adjourned at 11:26 AM.