



# CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD(CCESAB)



## EMERGENCY MANAGEMENT COMMITTEE

### MEETING MINUTES

Date/Time: 11/18/2025 9:00 AM

Location: 9300 Quincy Ave. Cleveland, OH 44106

#### Attendees

NAME	Present	ASSOCIATION	ALTERNATE	Present
Takisha Fuller		CCBH	Jacqueline Jackson	x
Tracy Pate	x	CDPH	Lexi Shields	x
John Corn		NEORS	Tom Madej	
Larry Tafe (non-voting)	x	PSJS Grants	Lezlie White (non-voting)	
Bob Zehentbauer (non-voting)		OEMA	Michelle Sowers (non-voting)	x
Chief Briant Galgas	x	MHFD	Chief Matt Schneider	x
Mark Christie (Chair)	x	CCOEM	Kevin Friis	x
Fred Szabo (Vice-Chair)	x	CLE OEM	Bob Horwatt	x
Jeff Minch (Community Rep.)	x	Middleburg Hts. PW		
Gabrielle Hubbard	x	Metro Health	Tara Vargovich	
Paige Herron		CWRU	Jacob Sala	
Sharon Nicastro	x	ARC		
Chief Bev Pettrey		CSU PD	Cpt. Scott Secor	x
Kelly Hickman		Services for Ind. Living	Nora Wall	x
Serena Steele	x	COAD		
Jeremy Mio (non-voting)	x	Cuyahoga County IT		
Christina Fozio	x	WellLink	Derek Duty	x
Robin Roy	x	Cuyahoga County BOE		
Mike Herb (non-voting)		Cleveland Public Safety		
Eric Morgan (non-voting)		NEORFC		
Natalia Maikranz (non-voting)	x	CDPH		
Matt Reinke (non-voting)		CLE OEM		

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**MINUTES**

- **CALL TO ORDER**
  - Meeting was called to order at 9:15 AM
  - Roll Call conducted; quorum met.
  
- **APPROVAL OF MINUTES**
  - F. Szabo motioned to approve the minutes from the 9/9/25 meeting. S. Nicastro seconded. All yeas, no nays. Minutes approved.
  
- **PUBLIC COMMENT**
  - None
  
- **GRANTS UPDATE**
  - M. Christie stated the L. Tafe was running late for the meeting and would be able to provide the full grants report when he arrived. In the meantime, M. Christie recapped the status of federal grants and corresponding legal issues. He stated that the County has been in constant communication with the State. However, the State guidance has been limited due to the federal shutdown.
  - Upon his arrival, L. Tafe provided additional updates on various projects within the FY23, 24, and 25 grant programs.
  
- **ANNOUNCEMENTS / OTHER BUSINESS**
  - M. Christie provided an overview of the CCOEM's Multi-Year Strategic Plan. He stated that the document had been updated and he had sent it to the committee prior to the meeting for review/input. No additional input was provided. M. Christie also provided updates on the ESF Workshop scheduled for Dec. 3, ongoing CodeRed/ IPAWS issue, and the office's EMAP reaccreditation process. Lastly, M. Christie stated that he would forward the committee's 2026 meeting schedule and also request that membership be updated.
  - S. Hudik provided additional information on the office's reaccreditation efforts and shared a timeline for the process. He also discussed how activities such as training record maintenance and the ESF Workshop contribute to the office's compliance.
  - S. Steele provided an update on Access & Functional Needs planning efforts. She stated that the committee had met twice and was cross-referencing the guidance document with ESF Annexes. S. Steele also expressed that the State had resumed their training schedule. Finally, she provided an update on the volunteer coordination efforts that had occurred to support food distribution across the food pantry network.
  - D. Duty stated that the Healthcare Coalition had submitted their HVA and Readiness Assessment/ Plan to ODH. Also, he expressed that he is working with MARCS to arrange end-user radio training for hospitals.
  - C. Fozio provided additional updates from Welllink. She stated that they had been working with contractors to prepare a Recovery Annex, Cyber Annex, and an Exercise.
  - F. Szabo expressed that Cleveland's final planned EOC activation 2025 is scheduled for November 29<sup>th</sup> for the Winterland Event. He also discussed the City's recent efforts to commemorate Veteran's Day.
  - B. Horwat discussed a shelter exercise at the Michael Zone Recreation Center and briefly mentioned the Red Cross' upcoming exercise, "Thunderbolt".
  - J. Minch expressed that the Middleburg Hts. Community Center could be used for future meetings and events. He also discussed public works activities around snow, ice, and leaf removal. Lastly, he stated that Smith Rd. would be open for 2-way traffic in the near future.

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- Chief Galgas and Chief Schneider had no updates from the Fire Chief’s Association.
- M. Sowers stated that the State was still dealing with issues pertaining to the federal government shutdown. She also expressed that Debris Management and Communications would continue to be two topics pushed by Ohio EMA in 2026.
- T. Pate stated that the First Responder Health & Wellness occurred and was a success. She stated that planning has already begun for next year’s conference.
- S. Nicastro provided additional details on the Red Cross’ planned exercise, Thunderbolt
- G. Hubbard stated that MetroHealth focused on MCI Planning and Decon in 2025. In 2026, they plan to shift focus to COOP and cybersecurity.
- N. Wall stated that Kelly Hickman resigned from SIL and her last day will be November 21<sup>st</sup>.
- J. Mio discussed the recent Cleveland cyber TTX. He also discussed the FEMA cyber training that had been hosted in the county earlier in the year.
- R. Roy stated that the recent election was uneventful. He also discussed the BOE’s technology upgrade projects, their new headquarters, and a potential future project involving a mobile polling location.
- S. Secor discussed a recent ASR training that CSU and CWRU officers participated in. He also mentioned that CSU will have commencement activities on December 11<sup>th</sup> and 13<sup>th</sup>, so the area will be busy during those times.
- J. Jackson discussed CCBH’s MRC engagement efforts. She also mentioned that CCBH is considered a training site for the American Red Cross and trainings will resume in January. She concluded that a new planner is expected to begin with her office on December 16<sup>th</sup>.
- J. Ciaccia Discussed the Basic PIO class offered in April. She also mentioned that an FBI PIO Writing Workshop is being developed.

- **EXECUTIVE SESSION<sup>1</sup>**

- No Executive Session

- **NEXT MEETING**

- M. Christie stated that the 2026 meeting schedule will be sent out soon.

- **ADJOURNMENT**

- Meeting adjourned at 11:35AM.

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<sup>1</sup> **EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)** ORC 121.22(G)(5), a public body may hold an executive session to consider “matters required to be kept confidential by federal law or regulations or state statutes.” ORC 121.22(G)(6) provides that consideration of “[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office.” Under this exception, both conditions must be met: (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; a(2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.