

Contracts and Purchasing Board  
County Administration Building, 4<sup>th</sup> Floor  
October 24, 2011 11:30 PM

I. Call to Order

Meeting was called to order at 11:43 a.m.

II. Minutes

Minutes were approved

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2011-83	Office of Procurement & Diversity	Recommending an award:  Department of Public Safety and Justice Services a) on RQ20301 to A & A Safety, Inc. (15-4) in the amount of \$48,928.00 for 4-roadway message boards.  Funding Source: 100% FY08 UASI Funds	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-144	Department of Public Works	Submitting a reimbursement agreement among Sun Pipe Line Company and Sunoco Pipeline L.P. in the amount of \$11,975.95 for removal and disposal of pipeline in connection with the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow for the period 4/1/2012 - 3/31/2013.  Funding Source: 100% Road and Bridge Funds	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-145	Office of Procurement & Diversity	Recommending an award on RQ20737 to GovDeals, Inc. in the amount not-to-exceed \$20,000.00 for internet auction services for surplus County equipment for the period 1/1/2012 - 12/31/2014. (Executive Approval No. EA2011-0891 - authority to seek proposals.)  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-146	Office of Procurement & Diversity	Recommending an award: Juvenile Court a) on RQ20591 to International Language Bank (8-2) in the amount not-to-exceed \$60,000.00 for Interpretation and Translation services for the period 1/1/2012 - 12/31/2013.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

CPB2011-147	Office of Procurement & Diversity	<p>Recommending an award: Department of Public Safety and Justice Services</p> <p>a) on RQ21460 to Barcodes, LLC, for 12-hand held portable bar code scanners in the amount of \$84,735.48 (GSA Contract GS-35F-0429P).</p> <p>Funding Source: 55% FY08 UASI Funds, 45% FY09 SHSGP</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-148	Juvenile Court	<p>Submitting a revenue generating agreement with Cleveland Heights-University Heights City School District in the amount not-to-exceed \$26,000.00 for school based liaison services for the period 7/1/2011 - 6/30/2012.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

#### C. Exemption Requests

CPB2011-149	Department of Public Safety and Justice Services	<p>The Department of Public Safety &amp; Justice Services/Cuyahoga Regional Information System (CRIS) is seeking approval of an exemption to the RFP process for an amendment to the current network management contract with Careworks Technologies, Ltd. The Careworks Technologies contract (CE0800477) is for 5 years with the term being from May 1, 2008 to April 30, 2013. The contract value is \$14,880 a month/\$178,560 year with total value being \$892,800 over the 5 years. The current contract is for enterprise security and network management services. These services are financed with CRIS User Fees, \$5 Tariff Fees and a General Fund Subsidy.</p> <p>An Exemption is needed for the following reason(s):</p> <p>As part of the restructuring of the CRIS office, we are moving towards a model of reduced staff, better partnership with the Information Services Center (ISC) and expansion of outside vendors/consultants. We have some urgent needs as it relates to the network and systems infrastructure. Careworks has been supporting our infrastructure for over 3 years and has been a good and responsive vendor. They are listed on the Ohio State Term Schedule contract number 5330752. Careworks Technologies is very familiar with our operations; no transition would be required as would be needed should we canvass for additional vendors. We are seeking to amend the current contract to both increase the network management services, and to provide additional support to the CRIS system. We are proposing to amend the agreement by adding an additional \$200,640 to cover the enhanced services through the end of the current contract term of April 30, 2013. This will give us the ability to maintain the critical services provided by CRIS.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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CPB2011-150	Department of Health and Human Services	<p>Office of Early Childhood: Description of Supplies or Services. We wish to engage Dr. Felliti to deliver the keynote address for the Invest in Children (IIC) Annual Meeting on Thursday November 17, 2011. Vincent J. Felitti, M.D. is the Co-Principal Investigator of the Adverse Childhood Experiences (ACE) Study, an ongoing collaborative research project with the Kaiser Permanente Medical Care Program and the CDC. The ACE Study explores prospectively and retrospectively, in a 17,000 person cohort, the profound relationship of ten categories of adverse life experiences in childhood to health, well-being, disease, and death decades later. The title of his presentation is, "The Impact of Adverse Childhood Experience on Adult Health and Well Being" As Principal Investigator of this study and an acknowledged expert in this field, Dr. Felitti is uniquely suited to provide the address that describes the ACE study and its findings.</p> <p>Estimated Dollar Value: We were able to negotiate a fee of \$4,000 to cover the cost of an honorarium and all travel related expenses from California including airfare, ground transportation, hotel accommodations, and meals. Dr. Felitti's fee will be paid for through funds from private donations. NO public county dollars will be used for this expense.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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#### D. Consent Agenda

##### i. Tabled Consent Items

CPB2011-136	Office of Procurement & Diversity	<p>Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:</p> <p>a) on RQ21429 for 1-Aluminum Truck Body with Power Lift Gate, mounted on International 4300, for the Department of Public Works for an estimated cost in the amount not to exceed \$37,000.00.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-137	Office of Procurement & Diversity	<p>Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:</p> <p>a) on RQ21433 for 1-Aiuminum Truck Body with Power Inverter mounted on International 4300 for use by Department of Public Works for an estimated cost in the amount not-to-exceed \$45,000.00.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

ii. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-151	Department of Public Works	Submitting a Real Estate Agreement with Ohio Department of Transportation for reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills for the period 11/1/2011 - 11/1/2014.  Funding Source: Federal, State, Issue 1 and City of Shaker Heights	<input checked="" type="checkbox"/> X ___ Approve ___ Disapprove ___ Hold
CPB2011-152	Department of Public Works	Submitting an amendment to Contract No. CE0900019-01 with The Architects Incorporated for architectural services for the County Courthouse Americans with Disabilities Act Improvements Project to change the scope of services and terms, effective 7/12/2011; no additional funds required.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> X ___ Approve ___ Disapprove ___ Hold
CPB2011-153	Department of Development	Submitting a contract with Carrie Cerino Restaurants, Inc. in the amount of \$3,773.30 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 8922 Ridge Road, North Royalton, for the period 10/1/2011 - 12/31/2011.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> X ___ Approve ___ Disapprove ___ Hold
CPB2011-154	Department of Development	Submitting an amendment to Contract No. CE1000781-01 with Berry Insulation Company for construction management services for energy conservation measures in connection with the Home Weatherization Assistance Program for the period 11/19/2010- 3/31/2011 to extend the time period to 3/31/2012; no additional funds required.  Funding Source: 100% 2009-11 ARRA Home Weatherization Assistance Program Grant Funds	<input checked="" type="checkbox"/> X ___ Approve ___ Disapprove ___ Hold
CPB2011-155	Department of Workforce Development	In partnership with City of Cleveland as designated Local Workforce Investment Area No. 3, submitting a revenue generating agreement with Ohio : Rehabilitation Services Commission in the amount not-to-exceed \$463,664.32 for provision of services to individuals with disabilities for the period 10/1/2011 - 9/30/2012.	<input checked="" type="checkbox"/> X ___ Approve ___ Disapprove ___ Hold
CPB2011-156	Department of Workforce Development	Submitting a contract with EnerTouch, Inc. dba GoodCents in the amount not-to-exceed \$7,800.00 for On-the-Job Training Program for the period 9/14/2011 - 3/14/2012.  Funding Source: 100% Federal Workforce Investment Act Funds	<input checked="" type="checkbox"/> X ___ Approve ___ Disapprove ___ Hold

CPB2011-157	Department of Workforce Development	Submitting a contract with 2ACK, Inc. dba Transaction Realty, in the amount not-to-exceed \$7,239.00 for the On-the-Job Training Program for the period 8/22/2011 - 12/31/2011.  Funding Source: 100% Federal Workforce Investment Act Funds	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-158	Office of Procurement and Diversity	Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:  a) on RQ21335 for window washing services for various County buildings for the Department of Public Works for the period 5/1/2012 - 4/30/2014 for an estimated cost in the amount of : \$408,000.00.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-159	Juvenile Court	Submitting an amendment to Agreement No. AG1000186-02,03 with University of Cincinnati for design and development of the Cognitive Behavioral Therapy Training Model for the Day Reporting Program for the period 3/1/2010- 6/30/2011 to extend the time period to 6/30/2012; no additional funds required.  Funding Source: 100% RECLAIM Ohio Grant Funds	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-160	Department of Public Safety and Justice Services	Submitting an amendment to Agreement No. AG1000275-01 with City of Westlake for the FY2009 Assistance to Firefighters Grant Program for the period 5/22/2010 - 9/21/2011 to extend the time period to 1/21/2012; no additional funds required.  Funding Source: 80% FEMA, 20% Match from Cuyahoga County Justice Systems Management Index Code	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-161	Department of Public Safety and Justice Services	Submitting an agreement with City of Lyndhurst in the amount not-to-exceed \$2,920.95 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011- 5/15/2011.  Funding Source: 100% by DHS through OEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-162	Department of Public Safety and Justice Services	Submitting an agreement with City of Middleburg Heights in the amount not-to-exceed \$1,574.25 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 5/15/2011.  Funding Source: 100% by DHS through OEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2011-163	Department of Development	On behalf of Department of Regional Collaboration, submitting a revenue generating agreement with Northeast Ohio Areawide Coordinating Agency in the amount of \$34,130.00 for the study of a merger of City of Pepper Pike, Village of Orange, Village of Moreland Hills and the Village of Woodmere.	<input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-164	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of October 24, 2011-October 28, 2011.	<input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

E. Items for Consideration Not on the Posted Calendar

CPB2011-165	Medical Examiner's Office	<p>1) ) Requesting approval of the use of a sole source vendor, Collaborative Testing Services, Inc. The contract is for medical testing equipment and supplies related laboratory accreditation. The sole source has been processed by OPD.</p> <p>2) Submitting a purchase Collaborative Testing Services, Inc., sole source, in the amount of \$2,742 for the purchase of proficiency test for the Drug Chemistry Department and Trace Evidence Departments.</p> <p>Funding Source: 100% General Fund</p>	<input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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V. Other Business

There was no other business

VI. Public Comment

There was no public comment

VII. Adjournment

Meeting was adjourned at 12:05 p.m.

