

Contracts and Purchasing Board
 County Administration Building, 4th Floor
 October 31, 2011 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-165	Department of Development	<p>1) Submitting a contract with American Building and Kitchen Products, Inc. in the amount of \$6,700.00 for Lead Remediation for property located at 4790 Green Road, Warrensville Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.</p> <p>2) Submitting a contract with BDL General Contracting, Inc. in the amount of \$11,225.00 for Lead Remediation for property located at 1439 - 1441 Sulzer Avenue, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.</p> <p>3) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$10,000.00 for Lead Remediation of property located at 19029 Scottsdale Boulevard, Shaker Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.</p> <p>4) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$15,395.00 for Lead Remediation for property located at 14008 Orinoco Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.</p> <p>Funding Source: 100% FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program</p>	<p>_____ Approve _____ Disapprove _____ Hold</p>

CPB2011-166	Department of Workforce Development	<p>1) Submitting a contract with Cleveland Tool and Machine Inc. in the amount not-to-exceed \$5,000.00 for On-the-Job Training Program for the period 9/19/2011-2/28/2012.</p> <p>2) Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$4,259.20 for the On-the-Job Training Program for the period 9/26/2011- 10/31/2011.</p> <p>3) submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$4,680.00 for the On-the-Job Training Program for the period 10/3/2011 - 4/1/2012.</p> <p>4), submitting a contract with RSR Partners, LLC dba Regency Technologies, LTD in the amount not-to-exceed \$20,000.00 for the On-the-Job Training Program for the period 9/12/2011 - 3/12/2012.</p> <p>5) submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 9/19/2011 – 2/24/2012.</p> <p>Funding Source: 100% WIA Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-167	Department of Health and Human Services	<p>Office of Early Childhood, submitting a contract with PBR Acquisition LLC, in the amount not-to-exceed \$8,043.00 for rental of meeting space and related services for the Invest in Children Program annual meeting being held on November 17, 2011.</p> <p>Funding Source: 100% General Fund</p>	<p>Space for annual IIC meeting</p> <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2011-168	Medical Examiner	<p>Requesting a sole source purchase with College of American Pathologists</p> <p>Provide detailed information about why you need to acquire these goods or services:</p> <p>The requested proficiency tests are required to maintain accreditation for the Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.</p> <p>Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test</p>	

		<p>(PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.</p> <p>Were alternative goods/I.T. services evaluated? No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology disciplines of the laboratory.</p> <p>What efforts were made to get the best possible price? The \$6.00 increase in the price of this test reflects an approximate ½ % increase compared to the 2010 price. There is no competitive pricing available as this is a sole sourced item.</p> <p>Total Cost: \$1,065.00 Funding Source:100% General Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-169	Medical Examiner	<p>Requesting a sole source purchase with College of American Pathologists</p> <p>Provide detailed information about why you need to acquire these goods or services: The requested proficiency tests are required to maintain accreditation for the Toxicology disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines</p> <p>Why are the requested goods/services the only ones that can satisfy your requirements? The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLDILAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (ALI, FTC and UT) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.</p> <p>Were alternative goods/I.T. services evaluated? No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology disciplines of the laboratory.</p> <p>What efforts were made to get the best possible price? Test #AL-I the cutTent price remains the same@ \$324.00 per test. Test #FTC is new this year@ 1,060.00 per test. Test #UT is currently priced@ \$579.00 per test.</p> <p>The \$6.00 increase in the price of this test reflects an approximate 1% increase compared to the 2010 price. There is no competitive pricing available as this is a sole sourced</p>	

		<p>item.</p> <p>Total Cost: \$1,963.00</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-170	Medical Examiner	<p>Requesting a sole source purchase with Forensic Science Consultants dba Forensic Testing Services</p> <p>Provide detailed information about why you need to acquire these goods or services:</p> <p>The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.</p> <p>Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>The Cuyahoga County Regional Forensic Science Laboratory is accredited by ASCLDILAB- International (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the accreditation requirements, the laboratory can only use those proficiency tests providers that have been approved by the ASCLD/LAB. The requested proficiency tests (FJS-12 TAPE, FTS-12 CHEM, FTS-12-GSRSTUB and FTS-12-HAIR1) are the only approved tests available in the 'Tape, Unknown Chemicals, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.</p> <p>Were alternative goods/I.T. services evaluated?</p> <p>No: At this time no other proficiency tests are available in the "Tape, Unknown Chemicals, Gunshot" residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.</p> <p>What efforts were made to get the best possible price?</p> <p>Test- FTS-12 Tape the current price remains the same as in 2010 @ \$225.00.</p> <p>Test- FTS-12-GSRSTUB the current price remains the same as in 2010 @ \$408.00.</p> <p>Test- FTS-12-HAIR1 the current price remains the same as in 2010 @ \$595.00.</p> <p>Test- FTS-12-CHEM the current price is \$265.00.</p> <p>There is no competitive pricing available as this is a sole sourced item.</p> <p>Total Cost: \$4,479.00</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

<p>CPB2011-171</p>	<p>Department of Development</p>	<p>1. Description of Supplies or Services. Ciuni & Panichi, Inc was selected via a full RFP process to monitor contractors performing work for Cuyahoga County and its borrowers, using federal stimulus funds, for compliance with the Davis-Bacon prevailing wage law and other stimulus reporting rules. The original RFP was in the amount of \$100,000, and Cuyahoga County has a contract with Ciuni & Panichi for not to exceed \$100,000. The time of performance of the existing contract is March 30, 2010 - December 31,2012. Ciuni & Panichi has billed \$90,525 through August 31, 2011, and has done \$6,356.25 worth of work since August 31, 2011, for a total of \$96,881.25 to date. The contract provides for billing at the hourly rate of \$75 per hour, which is the rate Ciuni & Panichi proposed to charge in its response to the Request for Proposals.</p> <p>Due to additional federal funding awards to Cuyahoga County since the original RFP process was carried out, additional monitoring work will be required to ensure that contractors working under these additional funding awards comply with the Davis-Bacon prevailing wage law and other federal reporting rules. The additional monitoring and reporting work to be done is exactly the same type of work that Ciuni & Panichi now carries out under its existing contract.</p> <p>2. Estimated Dollar Value Based on the best available estimates at this time, an additional 403.42 hours of work will be required to carry out monitoring and reporting under the additional federal funding awards At the \$75 per hour rate established by the RFP process, the cost of this additional work will be \$30,256.25. A detailed analysis of the estimated costs of the additional work, and recap of billings to date, is attached.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Ciuni & Panichi, Inc., was selected through a full Request for Proposal process which produced four valid proposals. The \$75 hourly rate is reasonable and the Department of Development is completely satisfied with the work done by Ciuni & Panichi under the contract to date.. The proposed amendment will not extend the time of performance of the original contract (this is not an "option year" amendment); it will simply add funds to cover the cost of services required by the additional federal funding, at the same hourly rate.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Because Ciuni & Panichi was selected by an RFP, the rate is reasonable, and services have been completely satisfactory, the Department believes the County's best and cheapest course is to add</p>	
--------------------	----------------------------------	--	--

		<p>funds to the contract</p> <p>5. What ultimately lead you to this product or service? Why was the recommended vendor selected? Monitoring contractors for wage rate and reporting compliance is required by federal law when using stimulus funds. The recommended vendor, Ciuni & Panichi, was selected through a full RFP process with four proposals reviewed.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Federal law requires ongoing monitoring of contractor payrolls on a weekly basis, and also requires quarterly reporting of this information within the first 10 days of each calendar quarter. With more than \$98,000 of the original \$100,000 contract already utilized, it is highly likely that issuance of an RFP for the additional \$30,000 worth of monitoring would cause a gap in services that would leave the County without a means to fulfill its legal responsibilities to monitor contractor payrolls every week and to submit a quarterly report by January 10, 2012.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The contract is not being extended beyond its scheduled ending date, and Development will issue a Request for Proposals if it appears that additional monitoring and reporting of this type will be needed after the contract expires.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
--	--	--	---

CPB2011-172	Department of Health and Human Services	<p>Office of Homeless Services, requesting an exemption to the RFP process for the program and facility management services required for operating North Point Transitional Housing for Men. Contract term 10/01/11 – 9/30/12.</p> <p>Background In FY 2005, responding to extremely high demand for men’s shelter, the City of Cleveland opened the Benjamin O. Harris Aviation HS for use as an “overflow shelter”. In FY 2007, the FAA required the City to cease and desist the use of Aviation HS as a shelter because of security concerns related to its proximity to the Municipal Airport. To accommodate the 140+ men displaced by the closing of Aviation HS, the City and County partnered to develop North Point at the site of a former motel located at 1550 Superior Avenue.</p> <p>Mental Health Services stepped up to take on the challenging task of implementing this new program, negotiating with the City of Cleveland, which purchased the building, about needed renovations and repairs, and the coordination of identifying clients at 2100 who would be appropriate for the proposed North Point programming. NP focuses on returning men to employment and housing within 6 months or less.</p> <p>Request An Exemption is needed for the following reason(s): -A formal RFP process was not done at the time this program started because of the emergency nature of the services and the need to move quickly to establish operations with a proven provider. -At the time, no other provided expressed interest in promoting the program model which did not require sobriety as a prerequisite for program services; -As partners in the process of establishing North Point, the City of Cleveland concurred that Mental Health Services, Inc. (MHS) was the best option given its established capacity, experience serving the target population; willingness to take on the significant risk of program start-up. These factors remain at play as much in 2011 as they did in 2009.</p> <p>Total Cost: \$ \$1,223,200.00.</p> <p>Funding Source:100% Health & Human Services Levy Funds</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2011-173	Department of Health and Human Services	<p>Office of Homeless Services, requested for an exemption to the RFP process for a contract with Philip Star for technical assistance services related to establishing a county wide Housing Trust Fund.</p>	

		<p>Background</p> <p>In FY 2008, at the request of a broad coalition of public representatives, non-profit housing advocates, and foundation representatives, the County Commissioners created a “Housing Trust Fund Task Force”. The job of the Task force was to research both funding and organizational structures to establish a county wide Housing Trust Fund and to present the results of this research with recommendations, back to the County Commissioners. Philip Star, Director of the Neighborhood Center at the Levin College of Urban Affairs was asked to support the work of the Task force.</p> <p>In May of 2009, based on the recommendations submitted by the Task Force, the Commissioners passed a resolution supporting the intent to establish a Trust Fund and an Advisory Board to the Trust Fund. Mr. Star continued to provide technical assistance to the Task Force.</p> <p>On December 2, 2010, again based on the work of volunteers supported by the assistance of Philip Star, the Commissioners appointed the initial Housing Advisory Board. Categories of membership were defined by the ORC Chapter 176, with appointing authority defined therein.</p> <p>Services to be provided</p> <p>Mr. Star has continued to provide support to the HAB. Its tasks include:</p> <ul style="list-style-type: none"> -Identifying one or more dedicated revenue sources -Continue to educate the community and newly established county government representatives about the role of a Trust Fund in the economic development strategy of the county - Develop sustainability strategy <p>Request</p> <p>An RFP Exemption is requested for the following reasons:</p> <ul style="list-style-type: none"> -This consultant is uniquely knowledgeable and experienced as related to this issue -This consultant has participated in the development of this initiative for 4 years -It is not likely that another consultant would be willing or able to step in at this point in the process for the small dollar amount of the contract being offered, -The consultant has provided significant uncompensated work on this issue based on his personal commitment to increasing affordable housing options for very low income households. <p>Total Cost: \$15,000</p> <p>Funding Source:100% Health and Human Services Levy</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
--	--	---	--

D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-174	Department of Public Works	Submitting an LPA agreement with Ohio Department of Transportation for resurfacing of Rockside Road from Turney Road to Broadway Avenue in the Cities of Bedford, Garfield Heights and Maple Heights. Funding Source: 100% Road and Bridge Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-175	Department of Public Works	Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids: a) on RQ21688 for rehabilitation and reconstruction of the lateral sewer lines on Jefferson Drive in Highland Heights, for an estimated cost in the amount not-to-exceed \$1,058,000.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-176	Department of Public Works	Recommending awards to various property owners as settlement for property rights in connection with the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township: Parcel No(s): 5CH Owner(s): H.J & M.A. Kichurchak Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 6CH Owner(s): T.J. Washtock Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 17T Owner(s): L. Bishop Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 28CH Owner(s): E. Levdar Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 39SH, CH & T Owner(s): J.M. Cardi Approved Appraisal (Fair Market Value Estimated): \$965.00 Funding Source: 50% State Issue One 50% Road and Bridge	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-177	Department of Development	Requesting approval to apply for, accept, and expend grant funds from U.S. Environmental Protection Agency in the amount of \$1,000,000.00 for the Brownfields Assessment Coalition Grant Program for the period 10/1/2012 - 9/30/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2011-178	Department of Public Works	<p>Recommending a payment in the amount of \$775.00 to I. Bayan as ; settlement for property damage in connection with the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon.</p> <p>Funding Source: 100% Road and Bridge</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-179	Department of Development	<p>Requesting authority to seek proposals from various providers on RQ21567 for an Emergency Furnace Repair Services Program for the period 1/1/2012 - 5/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-180	Department of Development	<p>Submitting an agreement with City of Shaker Heights in the amount not-to-exceed \$14,500.00 for reimbursement of expenses for demolition of a blighted structure, located at 3666 Menlo Road, Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 10/17/2011 - 10/16/2012.</p> <p>Funding Source: 100% Federal NSP</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-181	Department of Development	<p>Submitting an amendment to Contract No. CE1000853-01 with URS Corporation - Ohio for a brownfield environmental site assessment of property located at 11207-11285 Bellaire Road, Linndale, for the period 12/2/2010 - 7/31/2011 to extend the time period to 10/31/2011; no additional funds required.</p> <p>Funding Source: 100% Federal Y09 USEPA Grant</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-182	Office of Procurement & Diversity	<p>Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:</p> <p>Department of Public Works a) on RQ21499 for Roof Assessment Management Program for various County buildings for the period 2/1/2012-1/31/2014 for an estimated cost in the amount not-to-exceed \$260,000.00.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-183	County Prosecutor	<p>Submitting a settlement agreement and release of claims in connection with Ohio Civil Rights Commission, Charge No. (CLE) 74 (40913) 05062011, Allen Pierre Davis v. Cuyahoga County.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

CPB2011-184	Common Pleas Court/Corrections Planning Board	<p>Requesting authority to apply and accept grant funds for the Enhanced Opiate Dependency Services Project:</p> <p>a) from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$300,000.00 for the period 10/1/2011 - 9/30/2014.</p> <p>b) from U.S. Department of Justice, Bureau of Justice Affairs, Adult Drug Court, Department of Health and Human Services Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment in the amount of \$975,000.00 for the period 9/30/2011 - 9/29/2014.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-185	Juvenile Court	<p>Requesting authority to seek proposals on RQ21514 from various providers for residential treatment services for the Youth and Family Community Partnership Program for the period 1/1/2012 - 12/31/2013.</p> <p>Funding Source: 100% HHS Levy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-186	Department of Justice Services	<p>Submitting an amendment to Agreement No. AG1100030-01 with State of Ohio, Department of Administrative Services for purchase and installation of a tower site, shelter and associated equipment for the Multi-Agency Radio Communications System (MARCS) for the period 4/12/2011 - 8/15/2011 to extend the time period to 10/31/2011; no additional funds required.</p> <p>Funding Source: 100% Urban Area Security Initiative Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-187	Department of Public Safety and Justice Services	<p>Submitting an agreement with City of Westlake in the amount not-to-exceed \$845.64 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011-8/1/2011.</p> <p>Funding Source: 100% DHS through OEMA</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-188	Department of Public Safety and Justice Services	<p>Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative for the period 1/6/2011 - 5/15/2011:</p> <p>1) City of Cleveland Heights in the amount not-to-exceed \$1,032.25.</p> <p>2) City of Garfield Heights in the amount not-to-exceed \$1,502.32.</p> <p>3) City of Lakewood in the amount not-to-exceed \$332.73.</p> <p>Funding Source: 100% Department of Homeland Security</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2011-189	Department of Health and Human Services	Office of Early Childhood, submitting an amendment to a grant agreement with United Way of Greater Cleveland for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2010 - 8/31/2011 to extend the time period to 8/31/2012; no additional funds required. Funding Source: 100% Grant award from United Way	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2011-190	Department of Public Works	Recommending to accept County Improvement No. 3- WPS-2, replacement of the Woods Pump Station and Force Main in the Village of Gates Mills, County Sewer District No. 3 as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2011-191	Department of Health and Human Services	Division of Children & Family Services, requesting authority to seek proposals from various providers on RQ21241 for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals. Funding Source: 100% General Funda	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2011-192	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of October 31, 2011-November 4, 2011.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes
Contracts and Purchasing Board
County Administration Building, 4th Floor
October 24, 2011 11:30 PM

I. Call to Order

Meeting was called to order at 11:43 a.m.

II. Minutes

Minutes were approved

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

<i>Item</i>	<i>Requestor</i>	<i>Description</i>	<i>Board Action</i>
-------------	------------------	--------------------	---------------------

<i>CPB2011-83</i>	<i>Office of Procurement & Diversity</i>		<i>Recommending an award:</i>
-------------------	--	--	-------------------------------

Department of Public Safety and Justice Services

a) on RQ20301 to A & A Safety, Inc. (15-4) in the amount of \$48,928.00 for 4-roadway message boards.

Funding Source: 100% FY08 UASI Funds

Approve
 Disapprove
 Hold

B. Scheduled Items

Item Requestor Description Board Action

CPB2011-144 Department of Public Works Submitting a reimbursement agreement among Sun Pipe Line Company and Sunoco Pipeline L.P. in the amount of \$11,975.95 for removal and disposal of pipeline in connection with the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow for the period 4/1/2012 - 3/31/2013.

Funding Source: 100% Road and Bridge Funds

Approve
 Disapprove
 Hold

CPB2011-145 Office of Procurement & Diversity Recommending an award on RQ20737 to GovDeals, Inc. in the amount not-to-exceed \$20,000.00 for internet auction services for surplus County equipment for the period 1/1/2012 - 12/31/2014. (Executive Approval No. EA2011-0891 - authority to seek proposals.)

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2011-146 Office of Procurement & Diversity Recommending an award: Juvenile Court
a) on RQ20591 to International Language Bank (8-2) in the amount not-to-exceed \$60,000.00 for Interpretation and Translation services for the period 1/1/2012 - 12/31/2013.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2011-147 Office of Procurement & Diversity Recommending an award: Department of Public Safety and Justice Services
a) on RQ21460 to Barcodes, LLC, for 12-hand held portable bar code scanners in the amount of \$84,735.48 (GSA Contract GS-35F-0429P).

Funding Source: 55% FY08 UASI Funds, 45% FY09 SHSGP

Approve
 Disapprove
 Hold

CPB2011-148 Juvenile Court Submitting a revenue generating agreement with Cleveland Heights-University Heights City School District in the amount not-to-exceed \$26,000.00 for school based liaison services for the period 7/1/2011 - 6/30/2012.

Approve
 Disapprove
 Hold

C. Exemption Requests

CPB2011-149 Department of Public Safety and Justice Services The Department of Public Safety & Justice Services/Cuyahoga Regional Information System (CRIS) is seeking approval of an exemption to the RFP process for an amendment to the current network management contract with Careworks Technologies, Ltd. The Careworks Technologies contract (CE0800477) is for 5 years with the term being from May 1, 2008 to April 30, 2013. The contract value is \$14,880 a month/\$178,560 year with total value being \$892,800 over the 5 years. The current contract is for enterprise security and network management services. These services are financed with CRIS User Fees, \$5 Tariff Fees and a General Fund Subsidy.

An Exemption is needed for the following reason(s):

As part of the restructuring of the CRIS office, we are moving towards a model of reduced staff, better partnership with the Information Services Center (ISC) and expansion of outside vendors/consultants. We have some urgent needs as it relates to the network and systems infrastructure. Careworks has been supporting our infrastructure for over 3 years and has been a good and responsive vendor. They are listed on the Ohio State Term Schedule contract number 5330752. Careworks Technologies is very familiar with our operations; no transition would be required as would be needed should we canvass for additional vendors. We are seeking to amend the current contract to both increase the network management services, and to provide additional support to the CRIS system. We are proposing to amend the agreement by adding an additional \$200,640 to cover the enhanced services through the end of the current contract term of April 30, 2013. This will give us the ability to maintain the critical services provided by CRIS.

Approve
 Disapprove
 Hold

CPB2011-150 Department of Health and Human Services Office of Early Childhood:
Description of Supplies or Services. We wish to engage Dr. Felitti to deliver the keynote address for the Invest in Children (IIC) Annual Meeting on Thursday November 17, 2011. Vincent J. Felitti, M.D. is the Co-Principal Investigator of the Adverse Childhood Experiences (ACE) Study, an ongoing collaborative research project with the Kaiser Permanente Medical Care Program and the CDC. The ACE Study explores prospectively and retrospectively, in a 17,000 person cohort, the profound relationship of ten categories of adverse life experiences in childhood to health, well-being, disease, and death decades later. The title of his presentation is, "The Impact of Adverse Childhood Experience on Adult Health and Well Being" As Principal Investigator of this study and an acknowledged expert in this field, Dr. Felitti is uniquely suited to provide the address that describes the ACE study and its findings.

Estimated Dollar Value: We were able to negotiate a fee of \$4,000 to cover the cost of an honorarium and all travel related expenses from California including airfare, ground transportation, hotel accommodations, and meals. Dr. Felitti's fee will be paid for through funds from private donations. NO public county dollars will be used for this expense.

Approve
 Disapprove

Hold

D. Consent Agenda

i. Tabled Consent Items

CPB2011-136 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

a) on RQ21429 for 1-Aluminum Truck Body with Power Lift Gate, mounted on International 4300, for the Department of Public Works for an estimated cost in the amount not to exceed \$37,000.00.

Approve

Disapprove

Hold

CPB2011-137 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

a) on RQ21433 for 1-Aluminum Truck Body with Power Inverter mounted on International 4300 for use by Department of Public Works for an estimated cost in the amount not-to-exceed \$45,000.00.

Approve

Disapprove

Hold

ii. Scheduled Consent Items

Item Requestor Description Board Action

CPB2011-151 Department of Public Works Submitting a Real Estate Agreement with Ohio Department of Transportation for reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills for the period 11/1/2011 - 11/1/2014.

Funding Source: Federal, State, Issue 1 and City of Shaker Heights

Approve

Disapprove

Hold

CPB2011-152 Department of Public Works Submitting an amendment to Contract No. CE0900019-01 with The Architects Incorporated for architectural services for the County Courthouse Americans with Disabilities Act Improvements Project to change the scope of services and terms, effective 7/12/2011; no additional funds required.

Funding Source: 100% General Fund

Approve

Disapprove

Hold

CPB2011-153 Department of Development Submitting a contract with Carrie Cerino Restaurants, Inc. in the amount of \$3,773.30 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 8922 Ridge Road, North Royalton, for the period 10/1/2011 - 12/31/2011.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2011-154 Department of Development Submitting an amendment to Contract No. CE1000781-01 with Berry Insulation Company for construction management services for energy conservation measures in connection with the Home Weatherization Assistance Program for the period 11/19/2010- 3/31/2011 to extend the time period to 3/31/2012; no additional funds required.

Funding Source: 100% 2009-11 ARRA Home Weatherization Assistance Program Grant Funds

Approve
 Disapprove
 Hold

CPB2011-155 Department of Workforce Development In partnership with City of Cleveland as designated Local Workforce Investment Area No. 3, submitting a revenue generating agreement with Ohio : Rehabilitation Services Commission in the amount not-to-exceed \$463,664.32 for provision of services to individuals with disabilities for the period 10/1/2011 - 9/30/2012.

Approve
 Disapprove
 Hold

CPB2011-156 Department of Workforce Development Submitting a contract with EnerTouch, Inc. dba GoodCents in the amount not-to-exceed \$7,800.00 for On-the-Job Training Program for the period 9/14/2011 - 3/14/2012.

Funding Source: 100% Federal Workforce Investment Act Funds

Approve
 Disapprove
 Hold

CPB2011-157 Department of Workforce Development Submitting a contract with 2ACK, Inc. dba Transaction Realty, in the amount not-to-exceed \$7,239.00 for the On-the-Job Training Program for the period 8/22/2011 - 12/31/2011.

Funding Source: 100% Federal Workforce Investment Act Funds

Approve
 Disapprove
 Hold

CPB2011-158 Office of Procurement and Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

a) on RQ21335 for window washing services for various County buildings for the Department of Public Works for the period 5/1/2012 - 4/30/2014 for an estimated cost in the amount of : \$408,000.00.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2011-159 Juvenile Court Submitting an amendment to Agreement No. AG1000186-02,03 with University of Cincinnati for design and development of the Cognitive Behavioral Therapy Training Model for the Day Reporting Program for the period 3/1/2010- 6/30/2011 to extend the time period to 6/30/2012; no additional funds required.

Funding Source: 100% RECLAIM Ohio Grant Funds

Approve
 Disapprove
 Hold

CPB2011-160 Department of Public Safety and Justice Services Submitting an amendment to Agreement No. AG1000275-01 with City of Westlake for the FY2009 Assistance to Firefighters Grant Program for the period 5/22/2010 - 9/21/2011 to extend the time period to 1/21/2012; no additional funds required.

Funding Source: 80% FEMA, 20% Match from Cuyahoga County Justice Systems Management Index Code

Approve
 Disapprove
 Hold

CPB2011-161 Department of Public Safety and Justice Services Submitting an agreement with City of Lyndhurst in the amount not-to-exceed \$2,920.95 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011- 5/15/2011.

Funding Source: 100% by DHS through OEMA

Approve
 Disapprove
 Hold

CPB2011-162 Department of Public Safety and Justice Services Submitting an agreement with City of Middleburg Heights in the amount not-to-exceed \$1,574.25 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 5/15/2011.

Funding Source: 100% by DHS through OEMA

Approve
 Disapprove
 Hold

CPB2011-163 Department of Development On behalf of Department of Regional Collaboration, submitting a revenue generating agreement with Northeast Ohio Areawide Coordinating Agency in the amount of \$34,130.00 for the study of a merger of City of Pepper Pike, Village of Orange, Village of Moreland Hills and the Village of Woodmere. Approve

Disapprove
 Hold

CPB2011-164 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of October 24, 2011-October 28, 2011.

Approve
 Disapprove
 Hold

E. Items for Consideration Not on the Posted Calendar

CPB2011-165 Medical Examiner's Office 1)) Requesting approval of the use of a sole source vendor, Collaborative Testing Services, Inc. The contract is for medical testing equipment and supplies related laboratory accreditation. The sole source has been processed by OPD.

2) Submitting a purchase Collaborative Testing Services, Inc., sole source, in the amount of \$2,742 for the purchase of proficiency test for the Drug Chemistry Department and Trace Evidence Departments.

Funding Source: 100% General Fund Approve

Disapprove

Hold

V. Other Business

There was no other business

VI. Public Comment

There was no public comment

VII. Adjournment

Meeting was adjourned at 12:05 p.m.

CPB2011-165

Title: Department of Development 2011 American Building and Kitchen Products Inc. Contract Lead Remediation Case 013 Woodson at 4790 Green Road Warrensville Hts. RQ 21503

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with American Building and Kitchen Products Inc. for the anticipated cost \$6,700.00. The anticipated start- completion dates are October 31,2011 - May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$6,700.00.
2. The competitive bid was closed on 09/15/2011.
3. There were 9 bids received by the Department of Development, lowest bidder approved.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

This contract will provide federal Lead Hazard Remediation grant funds to remove lead hazards at the home of a low-income family. This is one of 250 such contracts that will be issued during the three-year grant period. The scope of work to be done is determined by inspections by the Cuyahoga County Board of Health and Department of Development.

The benefits of this federally funded grant program include maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

Contracts are competitively bid by the Department of Development with at least three state licensed lead abatement contractors bidding on each contract. All state licensed lead abatement contractors may register with the Department of Development for bidding.:

Contract/Agreement Information: Procurement Method:
Competitive Bid

Funding source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health
Total Amount Requested: \$6,700.00

CPB2001-166

Title: Department of Workforce Development/Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT for the anticipated cost of not more than \$4,259.20. The anticipated start-completion dates are 9/26/2011 to 10/31/2011.
2. The primary goals of the project are to hire and train 11 trainees under an On-the-Job Training Program. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis..

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

City of Cleveland/Cuyahoga County Department of Workforce Development is submitting a contract with Menorah Center for Senior Living BET Moshav Zekenim Hadati in the amount not to exceed \$4,259.60 for an On-the-Job Training Program for the period 9/26/11 through 10/31/11. The Contractor will hire eleven Workforce Investment Act job seekers. Menorah Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.

Steven R. Raichilson, Executive Director

The employer is a non-profit organization providing facility and care for elderly seniors

Funding source: 100% WIA Funds

Total Amount Requested: \$4,259.60

CPB2011-167

Title: Department of Health and Human Services/Contract/Amendment

A. Scope of Work Summary:

The Office of Early Childhood is requesting approval of a contract with PBR Acquisition, LLC (Windows on the River) for the anticipated cost not-to-exceed \$8,043.00 for the Invest in Children Program Annual Meeting. The anticipated start date is November 17, 2011 and the completion date is November 17, 2011.

1) The primary goal of the project is to convene up to 450 guests including elected officials, civic leaders, early childhood service providers, and other key stakeholders in the community, 2) to celebrate the accomplishments of our early childhood system to date, 3) and to learn new and exciting advancements and practices in the field of early childhood.

B. Procurement

The procurement method for this project was through a Request for Bid (RFB) process. The total value of the RFB is \$ 8,043.00.

The RFB process was closed on May 23, 2011.

As per discussion with OPD (James Taylor), we issued an informal RFB and received 3 bids. Upon reviewing all 3 bids, we chose PBR Acquisitions, as the lowest bidder.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is PBR Acquisition, LLC 2000 Sycamore Street Cleveland, Ohio 44113 County Council District 3
2. The General Manager and Contact is Kristine Jones
- 23.b The project is located in Council District 3

D. Project Status and Planning

1. The Annual Meeting of Invest in Children occurs every year.
 2. The contract or agreement needs a signature in ink by 10/31/11.
- E. Funding**

1. The project is funded 99% through an \$8,000 donation from DDR (formerly known as Developers Diversified Realty), and the balance through HHS Levy dollars.
2. The schedule of payment will be by invoice.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The purpose of the Annual Meeting is to convene our Invest in Children partners including early childhood providers, key stakeholders, civic leaders, and elected officials to celebrate the accomplishments of our early childhood system to date, while providing the opportunity for our audience to learn about new and exciting practices in the field of early childhood and encouraging continued support and investments in the future of Cuyahoga County.

The Office of Early Childhood (OEC) is requesting approval to enter into contract with PBR Acquisition LLC for the period of November 1, 2011 through December 16, 2011 at a cost not to exceed \$8,043.00 to provide meeting room space and a meal for up to 450 guests (at Windows on the River) and related services associated with Invest in Children (IIC) Program 2011 Annual Meeting to be held on November 17, 2011 at 8:30am to 10:30 am.

Funding Source: Health & Human Services Levy Fund

The project is funded 99% through an \$8,000 donation from DDR (formerly known as Developers Diversified Realty), and the balance through HHS Levy dollars.

Total Amount Requested: \$8,043.00

CPB2011-168

CPB2011-169(see attachment)

CPB2011-170(see attachment)

CPB2011-171(see attachment)

CPB2011-172(see attachment)

CPB2011-173(see attachment)

CPB2011-174

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

The Department of Public Works is submitting Local Public Agency (LPA) Agreement with the State of Ohio, Department of Transportation (ODOT) and the County of Cuyahoga (Agreement No. 24681) for the Resurfacing of Rockside Road from Turney Road to Broadway Avenue. The total cost for the Project is estimated to be \$5,000,000.00. ODOT shall provide to the LPA (80%) percent of the eligible cost, up to a maximum of \$4,000,000.00 in Federal funds (4TA7) for the Construction and Construction Engineering/Inspection.

Funding as follows:

Federal share (80%).....	\$4,000,000.00
County share (20%/o).....	\$1,000,000.00
Total estimated cost.....	\$5,000,000.00

Title: Department of Public Works, 2011, the State of Ohio Department of Transportation (ODOT). Local Public Agency (LPA) Agreement submitted for approval for the Resurfacing of Rockside Road from Turney Road to Broadway Avenue in the Cities of Garfield Heights, Maple Heights and Bedford.

A. Scope of Work Summary

Department of Public Works requesting approval of an LPA Agreement with the State of Ohio Department of Transportation. The total anticipated cost of the project is \$5,000,000.00, with Federal share at \$4,000,000.00 (80%) and County share at \$1,000,000.00 (20%). The county approved Welfare and Convenience on May 21, 2009 and the anticipated completion date is 2013.

2. The goals of the project are to obtain approval of this LPA Agreement and secure Federal Funds for this project.

- B. Procurement-NA
- C. Contractor and Project Information

I. Ohio Department of Transportation District 12
5500 Transportation Boulevard
Garfield Heights, OH. 44125
Council District 8

- 3.A. Rockside Road in Garfield Heights, Maple Heights and Bedford
- B. Project is located in Council Districts 8 and 9

D. Project Status and Planning

- 1. The project is a new contract to the County
- 4. The project's term has already begun.
- 5. The agreement needs a signature in ink by (ASAP).

E. Funding

- 1. The project is funded (80%) Federal and (20%) County.
- 2. The schedule of payments is by invoice.

Purpose: To obtain approval of LPA Agreement for Rockside Road. Outcomes: Project will be bid in 2013.

Funding source: Road and Bridge

Total Amount Requested: \$1,000,000.00

CPB2011-175

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

Department of Public Works/County Engineer/Sanitary Division is submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:

A) Scope of Work Summary

- 1. on RQ #11216 for the Jefferson Drive Lateral Rehabilitation/Reconstruction for an estimated cost in the amount not-to-exceed \$1,058,000.00. The anticipated start date/completion date February 2012 thru November 2012.
- 2. The primary goal is to complete construction as per plan intent and reduce the storm water inflow and infiltration in the sanitary sewer system.
- 3. N/A

B) Procurement

- 1. The procurement method will be the competitive bid process.
- 2. This is a locally funded project, therefore the Office of Procurement and Diversity will assess a Small Business Enterprise (SBE) goal.
- 3. The location of the project is in Highland Heights, Ohio and the project is located in Council District 6.
- E. The funding for this project is through a twenty (20) year loan from the Water Pollution Control Fund through the EPA and payments will be made from funds acquired from the City of Highland Heights.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The purpose of this request is to advertise for bids and obtain a qualified contractor to complete construction per plan at the lowest cost to the County.

The terms of this project consist of the lining and/or reconstruction of forty-eight (48) existing sanitary sewer laterals on Jefferson Drive. Explanation for late submittal:

Procurement Method: Competitive Bid

Funding Source: The funding for this project is through a twenty (20) year loan from the Water Pollution Control Fund through the EPA and payments will be made from funds acquired from the City of Highland Heights.

Total Amount Requested: \$1,058,000.00

CPB2011-176

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION: A. Scope of Work Summary

1. Public Works Department requesting approval of Offer of Settlement Agreements for acquiring necessary right-of-way in connection with the Barrett Road project for the following five property owners and for the amounts listed:

- a. Harold J. & Mary Ann Kichurchak- Parcel 5-CH [Channel Easement] \$300.00;
- b. Thomas J. Washtock- Parcel 6-CH [Channel Easement] \$300.00;
- c. Livian Bishop- Parcel 17-T [Temporary Easement] \$300.00;
- d. Elsie Levdar- Parcel 28-CH [Channel Easement] \$300.00; and,
- e. Joseph M. Cardi - Parcels 39-SH, CH & T [Standard Highway, Channel and Temporary Easements] \$965.00.

The anticipated start-completion dates for right-of-way acquisition are 6/30/11 and 12/31/11.

2. The primary goal of acquiring right-of-way for the Barrett Road project is to allow the construction of a safer road through widening, straightening, leveling and repaving various portions of the road.

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, prepares a value analysis of the value of the property being taken, and then negotiates with the property owners. The five Agreements contained herein are for amounts that EOUAL the value analyses prepared by O.R. Colon [see, attachments].

C. Contractor and Project Information The addresses of the property owners are: a. Harold J. & Mary Ann Kichurchak

24402 Barrett Road
Olmsted Township, Ohio 44138
Council District 1

b. Thomas J. Washtock
(Mailing Address)
341 Wyleswood Drive
Berea, Ohio 44017
Council District 5 (Property Address) Barrett Road
Olmsted Township, Ohio 44138

Council District 1. c. Livian Bishop
24420 Barrett Road
Olmsted Township, Ohio 44138

Council District 1 d. Elsie Levdar
24453 Barrett Road
Olmsted Township, Ohio 44138

Council District 1 e. Joseph M. Cardi
24485 Barrett Road
Olmsted Township, Ohio 44138
Council District 1

- 3.a. The address or location of the project is Barrett Road, upon which road all property owners own property.
- 3.b. The project is located in Council District 1.

D. Project Status and Planning

This project's Convenience and Welfare Resolution was adopted on August 17, 1999, being Resolution No. 993401. The Resolution authorizing the acquisition of necessary right-of-way adopted on June 30, 2011, being Resolution No. R2011-0211.

Funding: The project is funded 50% by State Issue One funds [\$1,980,000.00] and 50% County Road and Bridge funds [\$1,980,000.00].

CPB2011-177

Title: Department of Development, 2011, USEPA Coalition Brownfield Assessment Grant Application, FY12.

A. Scope of Work Summary

1. The Department of Development is requesting authority to apply, accept and expend a grant application to the United States Environmental Protection Agency (USEPA), as the lead Northcoast Brownfield Coalition member, for a \$1,000,000 USEPA Brownfield Coalition Assessment Grant. If awarded, the anticipated start-completion dates are (10/01/2012-09/30/2015). This is the primary source of funding for our Brownfield Community Assessment Initiative (CAI) of the County Brownfield Program (see attached FY12 Guidelines for assessment grants).
2. The primary goals of the program are: a. to overcome environmental barriers to reuse and obtain full use of underutilized commercial, industrial and institutional properties within Cuyahoga County b. to create jobs and increase property values are expected outcomes of the brownfield cleanup and redevelopment program. c. USEPA provides this funding to inventory, characterize, and assess brownfield sites nationwide.

B. Procurement

1. The procurement method for the Brownfield CAIs through the RFQ process. The recent RFQ 20596 procured five environmental consulting firms who will be awarded incoming projects on a rotating basis determined by their final total composite scores.
2. This RFQ closed on 8/26/11. In the past the USEPA has required a DBE participation/goal of. MBE: 2.3% & WBE: 6.2% of the total contract award. These goals are subject to changes in USEPA requirements.

C. Contractor and Project Information .

I. The address(es) of our Regional USEPA office is: United States Environmental Protection Agency Region V

77 West Jackson Boulevard
Chicago, IL 60604-3507

2. The assessment projects are submitted to the department of development, by outside public and private entities, on a rolling application process. All applications are reviewed and scored by a review committee, consisting of Coalition members and other outside entities.
3. The eligible projects must be located within Cuyahoga County and receive additional eligibility directly from USEPA, on a project by project basis prior to receiving assistance through the CAI grant program.

D. Project Status and Planning

1. The Community Assessment Initiative was commenced in 2004 funded by a USEPA community-wide assessment grant in the amount of \$400,000. To date the county has received \$2,600,000 in these funds, consisting of three separate grants.(see attachedmet: History of Program)

Along with general fund monies in 2007-2008, 126 sites have been environmentally assessed through this program.

E. Funding:

Requesting to apply for USEPA funding in the amount of \$1,000,000.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

PURPOSE: Cuyahoga County has received \$2.6 million in USEPA brownfield assessment grants since 2004, which were administered through the Community Assessment Initiative Program. In 2009, the Northcoast Brownfield Coalition, which consists of the City of Cleveland, the Cleveland-Cuyahoga County Port Authority, and the Cuyahoga County Department of Development was awarded a \$1 million brownfield coalition assessment grant; the Cuyahoga County Department of Development served as the lead agency for this grant (Resolution No. 084204 and 094507). To date, the Coalition has combined synergies and increased efficiencies in the existing Community Assessment Initiative Program, which has fostered the assessment of more sites and acreage during this grant period as compared to previous grant periods.

OUTCOMES: Upon notification of an award, Cuyahoga County will be required to enter into a Brownfield Coalition Assessment Memorandum of Agreement (MOA) with the other Northcoast Brownfield Coalition members: the City of Cleveland, the Cleveland-Cuyahoga Port Authority, and the Cuyahoga County Board of Health for purposes of this grant only. A MOA was executed for the existing FY09 Brownfield Coalition Assessment Grant, with Cleveland Cuyahoga County Port Authority and the City of Cleveland. as documented in Resolution No. 094507 If awarded, this grant would be administered by the Department of Development and used for community-wide assessments, at a minimum of five hazardous substances and/or petroleum contaminated sites, within Cuyahoga County.

The USEPA grant application submission deadline is November 28, 2011.

THERE IS NO MATCH REQUIREMENT FOR THIS GRANT.

Contract/ Agreement Information: Procurement Method:

Funding source: Federal

CPB2011-178

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION: A. Scope of Work Summary

1. The Public Works Department requesting approval of a Construction Damage Claim Agreement with Ilona Sayan in the amount of \$775.00 in connection with the grading, draining and paving of Bainbridge Road (CR-83) from S.O.M. Center Road to the Solon ECL, in the City of Solon, PID #79457, Federal Project # E080298. The anticipated start- completion date is the date of approval and execution of the Agreement and the provision of check to Ms. Bayan.

2. The primary goals of the Bainbridge Road project are to alleviate traffic congestion and provide a safe road.

3. N/A

B. Procurement

1. The procurement method for this item was as follows: the award amount was determined by the right-of-way consultant on the Bainbridge Road project, O. R. Colon, after visiting the property and reviewing the damage to owner's property, said damage consisting of the removal of a large diameter birch tree. The project engineer considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount [see, "Construction Damage Agreement" attached hereto].

C. Contractor and Project Information

1. The address of the claimant is: Ilona Bayan
6390 Liberty Road
Solon, Ohio 44139
Council District 6.

2. The owner of the property is Ilona Bayan.

3.a. N/A

b. The project is located in Council district 6.

D. Project Status and Planning

I.This item is an extension of an existing project - the grading, draining and paving of Bainbridge Road (CR-83) from S.O.M. Center Road to the Solon Eastern Corporate Line, in the City of Solon, PID #79457,Federal Project #E080298.

The property owner has agreed to the settlement amount [see, "Construction damage Agreement" attached hereto]. It is recommended that approval for this settlement be granted and that \$775.00 be paid to claimant.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Purpose/Outcome - To equitably settle a meritorious construction claim from the property owner.

Funding source: Road and Bridge

CPB2011-179

Title: Department of Development

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Development requesting approval of a Request for Proposals for Furnace Repair Services in the amount of not to exceed \$30,000. The anticipated start and completion dates are 1/1/2012 - 5/31/2012.
2. The primary goals of the project are to provide heating unit repairs to low-income residents of 51 suburbs and to preserve the housing stock of Cuyahoga County by maintaining occupancy of houses that would otherwise be vacated due to lack of heat in the wintertime.

B. Procurement

1. The procurement method for this project is RFP, to be authorized by this item.

c. Contractor and Project Information

- 1&2. The addresses and owners of the contractor(s) will be determined by review of proposals submitted in response to the RFP.
3. The location of the project is the 51 suburbs making up the Cuyahoga Urban County. This includes every city, village, and township in Cuyahoga County except for Brecksville, Cleveland, Cleveland Heights, Euclid, Hunting Valley, Lakewood, and Parma. The Council Districts including these 51 suburbs are 1,2,4,5,6,8,9,10 and 11.

D. Project Status and Planning

1. This project reoccurs annually,depending on funds available.
3. The project is on a critical action path because the current funding agreement ends on December 31, 2011, and the Contracts and Purchasing Board has determined no extension or new agreement should be entered into without a Request for Proposals process.

E. Funding

1. The project is funded 100% by federal Community Development Block Grant funds.
2. The schedule of payments is monthly reimbursements based on invoices submitted.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

This RFP will solicit proposals to provide Furnace Repair services to low income residents of the 51 Cuyahoga Urban County communities. It advances the County's goal to maintain quality places by preventing housing vacancies due to Jack of heat in the wintertime.

Funding source: Federal-Community Development Block Grant

Total Amount Requested: \$30,000

CPB2011-180

Title: Department of Development

SUMMARY OF REQUESTED ACTION: A. Scope of Work Summary

1. Department of Development, requesting approval of an agreement with the City of Shaker Heights for \$14,500.00. The anticipated start and completion dates are 10/17/2011-10/16/2012.
2. The primary goals of the project are to provide benefit to an area with a majority of low, moderate, and middle-income persons, and to aid in the prevention or elimination of slums or blight, by demolishing a condemned house.

B. Procurement

1. The procurement method for this project was a request for funding from a political subdivision. The total value of the grant agreement is \$14,500.00.

C. Contractor and Project Information

1. The address of the contracting party is: City of Shaker Heights
3400 Lee Road
Shaker Heights, Ohio 44120
2. The Mayor of the contracting city is Earl Leiken.
- 3.b. The project is located in Council District 9

D. Project Status and Planning

1. The project is one of approximately 120 demolitions in a one year period.

E. Funding

1. The project is funded 100% by Federal Neighborhood Stabilization Program (NSPI) funds passed through the State of Ohio.
2. The schedule of payments is by invoice when the project is complete.

PURPOSE/OUTCOMES•PRINCIPAL OWNER(S):

Using federal Neighborhood Stabilization Program grant funds passed through the State of Ohio, the Department of Development provides grants for cities and villages to demolish blighted, vacant houses. The County accepted the State NSP grant award and authorized the Director of Development to execute documents required to implement the State NSP grant on June 2, 2009. More than 100 blighted vacant houses have been demolished to date using these funds.

City of Shaker Heights - Earl Leiken, Mayor

Funding source: Federal-100% by Federal Neighborhood Stabilization Program (NSPI)
Total Amount Requested: \$14,500.00

CPB2011-181

Title: Department of Development

A. Scope of Work Summary

1. Department of Development is requesting approval of a contract amendment with URS Corporation - Ohio for the anticipated cost increase of \$0.00. The original contract, CE-1000853-01 was for the amount of \$63,750.00. The start-completion dates are 12/2/2010-10/31/2011.
2. The primary goals of this project are:
 - a. to determine the potential environmental contaminants that may influence the value and the potential brownfield clean-up funding and ultimately the redevelopment of this site for the highest and best use in this community;
 - b. sample for contaminants in suspected areas;
 - c. propose a remedial options plan; if any contaminants are found to exist in amounts higher than the State of Ohio, Environmental Protection Agency's Voluntary Action Plan standards, for the current or proposed land use of the property to be redeveloped.

B. Procurement

1. The procurement method for this project was an RFP process (RQ1255). Cuyahoga County approved the consultant selection on December 4, 2008, as documented in Resolution No. 084908 and extended by EA 11-0781.
2. There is a DBE participation goal of MBE 2.3% and WBE 6.2% for our USEPA funded assessment grants.

C. Contractor and Project Information

- 1a. The address of the vendor is: URS Corporation-Ohio (URS)

1375 Euclid Avenue
Cleveland, Ohio 44115

1. b. This URS office is located in County Council district 7.
2. The Chairman and Chief Executive Officer of URS is Martin M. Koffel.
- 3.a. The addresses of the project are:
11207 to 11285 Bellaire Road
Village of Linndale, Ohio, 44135
- 3.b. Council District for this project site is 4.

D. Project Status and Planning

1. The project is for brownfield assessment which is an occasional service (usually a one- time per site occurrence - but may go on to be additional services offered by county for example: an economic development or Brownfield Redevelopment Fund Loan or a Clean Ohio project).
2. The brownfield assessment projects typically have two (2) phases. Phase I is a review of data bases to determine historic uses of the site that may have caused potential environmental detriments to the redevelopment of the site. The Phase II environmental investigation consists of sampling (soil, groundwater, structures (ie. potential asbestos or lead containing materials located in roofs, walls, floors, windows) or areas of current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically

used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment being initiated.

3. This project is located in the Village of Linndale. Linndale officials are desperately assisting the owner of this 60 yr old auto recycling facility, in attracting potential purchasers to redevelop these ten acres.

4. The project's Phase II was completed in September 2011, the report was delayed due to the massive amount of data results that needed to be obtained and compiled. The final report was delayed and additional time is needed to complete the remedial options report proposed for this project. We are requesting an Amendment for Time Extension Only to October 31, 2011 for URS to complete the final contracted report documents.

E. Funding

1. The project is funded 100% by the FY09 USEPA Coalition assessment Grant (This grant was awarded to the county on October 1, 2009 to assist with Phase I and Phase II environmental assessments at brownfield sites suspected of being contaminated with hazardous substances and/or petroleum products). The original amount of this contract was \$63,750.

2. The schedule of payments is typically monthly invoice submission from consultant.

3. As stated above this project is an amendment to a contract. This amendment changes the end date of the contract to 10/31/2011. All work will remain within the original \$63,750 budget of the contract.

4. This is the second amendment of the contract, the first was to extend the time to allow for testing due to the adverse weather conditions.

The history of the amendments is: (June 2011; \$0.00).

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

PURPOSE: Cuyahoga County, as lead agency in the Northcoast Brownfield Coalition (Coalition) is administering the coalition grant on behalf of members including Cuyahoga County Department of Development city of Cleveland Department of Development and Port of Cleveland. This competitive grant from the U.S.EPA was initiated on October 1, 2009 to assist with Phase I and Phase II environmental assessments at brownfield sites suspected of being contaminated with hazardous substances and/or petroleum products. The sites are identified by public and private applicants throughout the county. Of the \$988,000 of funds allocated to environmental site assessment investigations, 60% is designated to projects located within the City of Cleveland, 10% is designated to be used in conjunction with the Port activities and the remaining 30% on other brownfield projects located within the county.

OUTCOMES: Revise scope of services and extend time of contract to complete the final environmental reports on this 10-acre site located within the Village of Linndale. Activities were conducted in May and June of 2011. The results of September 2011 phase II sampling were discussed with the applicant (Village of Linndale) on September 28, 2011. They requested the remedial options report be finalized and delivered to them by October 31, 2011.

In October 2010, the Village of Linndale requested assessment assistance for Phase I and II and a preliminary remedial action plan. The environmental assessment activities on this property will help to determine environmental contaminants that may influence the value and the potential for future brownfield clean-up funding. The Phase I & II will ultimately have an impact for the redevelopment of this site for the highest and best use in the community.

Principal Owners:

A. Contractor: URS Corporation - Ohio division, with Martin M. Koffel as the Chairman of the Board and Chief Executive Officer, H. Thomas Hicks is the Vice President and Chief Financial Officer of the entire URS Corporation.

B. Applicant to the County the Village of Linndale.

C. Property Owner Is Shulman Enterprises.

Explanation for late submittal:

Originally delayed due to weather delays in accessing property

Contract/ Agreement Information: Procurement Method:
RFP (Request for Proposal)

Funding source: Federal-FY09 USEPA Coalition Grant Assessment Funding

CPB2011-182

Title: Office of Procurement and Diversity

SUMMARY OF REQUESTED ACTION: A. Scope of Work Summary

1. Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids on RQ21499 for Roof Assessment Management Program (RAMP) for the department of Public Works in the estimated amount not-to-exceed \$260,000.00. The anticipated Contract period is 02/01/2012 - 01/31/2014.
2. The primary goal is to contract with a qualified roof contractor to provide the necessary work force to perform emergency roof leak repairs, annual roof inspections, and routine maintenance repairs at various County buildings.

B. Procurement

1. The procurement is a Competitive bid
2. The bid will close on November 29, 2011. There is a SBE goal of 20% participation.

D. Project Status and Planning

1. The previous contract was for three years, 3/1/08 - 2/28/11 and extended thru 7/31/2011 with no additional funds. Presently, there is no active contract.

E. Funding

1. The project is funded 100% by General fund.
2. The schedule of payment is per completed repair/project. PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):
Explanation for late submittal:

Funding source: General Fund
TotalAmount Requested: \$260,000.00

CPB2011-183

Title: County Prosecutor

Type of Request: Agreement/Amendment

SUMMARY OF REQUESTED ACTION:

County Prosecutor, submitting a Settlement Agreement and Release of Claims between Allen Pierre Davis and Cuyahoga County in connection with Ohio Civil Rights Commission, Charge No. CLE 74 (40913) 05062011.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S): Explanation for late submittal:

CPB2011-184

Title: Common Pleas Court/Corrections Planning Board

Type of Request: Grant App/Award/Agreement

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. The Common Pleas Court/Corrections Planning Board is requesting approval to apply for, accept and expend grant funds for the FY 2011 Joint Adult Drug Court Solicitation Grant from the Federal Department of Justice/Bureau of Justice Affairs and the Department of Health and Human Services Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment. The anticipated, combined annual grant awards total \$425,000.00. The Court and the Cleveland Municipal Court will provide \$5,000.00 each as a cash match to this award. The Court will also provide annual in-kind drug testing for this grant in the amount of \$23,334.00. This grant can be renewed for two additional years at the same funding levels.
2. a. The primary goals of the grant are to increase treatment and extended counseling services for opiate dependant offenders participating in the Special Drug Court docket.
b. To collaborate and share resources with Cleveland Municipal Court where the majority of drug court referrals are generated.
c. To reduce the recidivism rate for low level drug court participants by initiating community resources to improve their position within the community.

B. Procurement:

1. 2. & 3. Not applicable. This is a grant agreement.

C. Contractor & Project Information:

This is a grant agreement. Per the grant submittal process, we are required to identify all expenditure items in our application. The grant will require us to contract with:

a. Cleveland Municipal Court/Adult Probation

1200 Ontario Street

Cleveland, Ohio 44113

Contract item: A case manager at an annual rate of \$44,262.00.00;

b. Community Assessment & Treatment Services Attn: Roxanne Wallace

8415 Braodway Avenue

Cleveland, OH 44106

Contract items: Treatment and naltrexone medication for 67 offenders for \$181,570

c. Case Western University attn: Margaret Baugham The Begun Venter

11235 Bellflower Drive

Cleveland, OH 44106-7464

Contract item: Grant required project evaluation at an annual rate of \$65,000.00.

D. Project Status and Planning

1. This is a three year grant, subject to annual renewal after the first year: 09/30/11 - 09/29/14
2. Each year's budget is for the amount of \$425,000 subject to the same contractual agreements as in Section C.
3. N/A
4. The project's term will begin 9/30/11.
5. Signature not required by the County for the grant awards.

E. Funding

1. The project is funded:

- a. 92.7% by Federal BJA and SAMHSA funding

- b. 1.1% each in cash by Common Pleas Court and Cleveland Municipal Court
- c. 5.1% as in-kind match through the Court's Drug Testing Laboratory for testing services

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

To coordinate and enhance the services and treatment options for offenders participating in the Specialized Drug Court Docket. The Court and the Cleveland Municipal Court will collaborate to offer these services to a minimum of 67 opiate dependent offenders through the improved assessment, case management and treatment components of their Drug Court experience. Reduction in recidivism rates and improvement in community status will be measured outcomes for this population.

CPB2011-185

Title : Juvenile Court

A. Scope of Work Summary

- 1. Requesting authority to seek proposals on RQ 21514 for Youth and Family Community Partnership residential treatment Services for the period January 1, 2012 through December 31, 2013, with an option to extend for two additional years; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
- 2. The purpose of the Youth and Family Community Partnership Program is to implement a comprehensive program to provide a range of services to the Juvenile Court's delinquent population in a series of residential programs. For the purpose of this RFP, core residential services consist of seven (7) days a week for twenty-four (24) hours a day at the assigned site, including therapeutic treatment based on the criminogenic needs of the youth and the parameters of the program. Additional services may be provided at other times at school, weekend activities, and any other project related activity. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.
- 3. N/A

B. Procurement

- 1. The procurement method for this project is RFP. The total value of the RFP is \$2,350,000.00.

D. Project Status and Planning

- 1. The project is an on-going program.
- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. The project is funded 100% by the health and Human Services levy funds.
- 2. The schedule of payments is N/A
- 3. N/A

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The purpose of the Youth and Family Community Partnership Program is to implement a comprehensive program to provide a range of services to the Juvenile Court's delinquent population in a series of residential programs. For the purpose of this RFP, core residential services consist of seven (7) days a week for twenty-four (24) hours a day at the assigned site, including therapeutic treatment based on the criminogenic needs of the youth and the parameters of the program. Additional services may be provided at other times at school,

weekend activities, and any other project related activity. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.

Funding source: General Fund

Total Amount Requested: \$2,350,000.00

CPB2011-186

Title: Department of Justice Services

SUMMARY OF REQUESTED ACTION:

Title: Public Safety and Justice Services, 2011, State of Ohio, Department of Administrative Services Multi-Agency Radio Communication System, Amend Agreement AG100030-01, FY2008 Urban Area Security Initiative (08 UASI)A. Scope of Work Summary. Public Safety and Justice Services requesting approval to amend agreement AG100030-01 with State of Ohio, Department of Administrative Services Multi-Agency Radio Communication System for \$0.00" The anticipated start and completion dates are 4/12/2011 - 10/31/2011. The request is solely to extend the time frame of the agreement.2. The primary goals of the project are§ Purchase equipment for the tower sites Chagrin Falls, 480 and Stearns and Columbia and 90.§ Installation and optimization of equipment for Chagrin Falls, 480 and Stearns and Columbia and 90"3" The funding for FY08 UASIs passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS). B. Procurement. The procurement method for this project was an agreement utilizing grant funds" An Agreement with State of Ohio Department of Administrative Services Multi-Agency Radio Communication System was completed as the County has partnered with the State of Ohio on the build out of a new platform for the MARCS 7.X system" 2. The performance period of the agreement ended on August 15, 2011 with extension through October 31, 2011. C. Contractor and Project Information. The address of the State of Ohio, Department of Administrative Services Multi-Agency Radio Communication System:30 E" Broad Street 40th Floor Room 4060 Columbus, OH 43215-3414Council District NA2. N/A3" a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):3" b" Council District NA.3" a. 480 and Stearns - North Olmsted OH 44070 b. Council District 1

a. Columbia and 90- Westlake OH 44145 b. Council District 1

a. 7560 Chagrin - Chagrin Falls OH 44022

b. Council District 6 D. Project Status and Planning. This project is completed one time agreement with the State of Ohio to complete the the project of building out the Multi- agency Radio Communication System (MARCS) within in Cuyahoga County. The agreement is utilizing 08 Urban Areas Security Initiative Funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees. 2. This agreement was a one-time agreement to complete the build out of the MARCS 7.X system. No additional phases are anticipated for completing the system. 3. N/A4. The agreement was in effect on April 12, 2011 and scheduled to end on August 15, 2011. Due to delays such as receiving Federal approval and weather delays, there was a delay in the time frame which has caused a request for an amendment in time frame. 5. N/A E. Funding. The project is funded 100% by Urban Area Security Initiative Funding (08 UASI). These funds are directly from OEMA and through the Department of Homeland Security. 2. Payments will be made based on invoices submitted for work that is completed and accepted by MARCS. 3. This project is an amendment to agreement AG100030-01 for the sole purpose of extending time frame. No additional funds required. All other conditions of the original agreement remain the same.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The extension of timeframe will allow for the completion of the installation of equipment at Columbia and 90 and 480 and Stearns tower sites.

Funding source: 100% Urban Area Security Initiative Fund

CPB2011-187

Title: Department of Public Safety and Justice Services

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary 1. Public Safety and Justice Services requesting approval of an agreement with the City of Westlake for the cost of \$845.64. The start-end date of the agreement is January 6, 2011 through August 1, 2011. 2. The primary goals of the project are; Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of Westlake for Overtime and Backfill expenses associated with a FEMA and OEMA-approved full scale exercise B. Procurement 1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The full scale exercise was an approved project by OEMA.

2. The grant agreement will close on 2.29.2012.C. Contractor and Project Information

1. City of Westlake

27700 Hilliard Blvd. Westlake, Ohio 44145

Council District 1 2. The Mayor of the City of Westlake is Dennis M. Clough

D. Project Status and Planning 1. The UASI grant is awarded yearly based on DHS receives funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas. 2. The reimbursed expenses for exercises involve an ongoing project to present realistic scenarios exercises awareness to all Cuyahoga County First Responders, as well as the private and volunteer partners.

E. Funding 1. The project is funded 100% by DHS through OEMA. 2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

City of Westlake - Dennis M. Clough, Mayor

Funding: 100% by DHS through OEMA

Total Amount Requested: \$845.64

CPB2011-188

Title: Department of Public Safety and Justice Services

SUMMARY OF REQUESTED ACTION:

Title: Public Safety and Justice Services 2011 City of Cleveland Heights Training Reimbursement Agreement FY08 UASI Grant A. Scope of Work Summary 1. Public Safety and Justice Services requesting approval of an agreement with the City of Cleveland Heights for the cost of \$1,032.25. The start-end date of the agreement is January 6, 2011 through May 15, 2011.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of Cleveland Heights for Overtime and Backfill expenses associated with FEMA approved training. B. Procurement 1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project. 2. The grant agreement will close on 2/29/2012. C. Contractor and Project Information 1. City of Cleveland Heights 40 Severence Circle Cleveland Heights, Ohio 44118 Council District 10 2. The City Manager of Cleveland Heights is Robert C. Downey. D.

Project Status and Planning 1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas. 2. The reimbursed expenses for training involve an ongoing project to present awareness-level training to all Cuyahoga County First Responders, as well as the County Bomb Response Plan. E. Funding 1. The project is funded 100% by DHS through OEMA. 2. The grant is a reimbursement grant. Expenses are submitted for reimbursement Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of Garfield Heights for Overtime and Backfill expenses associated with FEMA-approved training. B. Procurement 1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project. 2. The grant agreement will close on 2.29.2012. C. Contractor and Project Information 1. City of Garfield Heights 5407 Turney Road Garfield Heights, Ohio 44125

Council District 8 2. The Mayor of the City of Garfield Heights is Vic Collova. D. Project Status and Planning 1. The UASIGrant is awarded yearly based on DHS receives funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas. 2. The reimbursed expenses for training involve an ongoing project to present awareness-level training to all Cuyahoga County First Responders, as well as the County Bomb Response Plan. E. Funding 1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur. Title: Justice Service 2011 City of Lakewood Training Reimbursement Agreement FYOB UASIGrant A. Scope of Work Summary 1. Justice Services requesting approval of an agreement with the City of Lakewood for the cost of \$332.73. The start-end date of the agreement is January 6, 2011 through May 15, 2011. 2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of Lakewood for Overtime and Backfill expenses associated with FEMA-approved training. B. Procurement 1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project. 2. The grant agreement will close on 2.29.2012. C. Contractor and Project Information 1. City of Lakewood 12650 Detroit Avenue Lakewood, Ohio 44107 Council District 2 2. The Mayor of the City of Lakewood is Michael P. Summers D. Project Status and Planning 1. The UASIGrant is awarded yearly based on DHS receives funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas. 2. The reimbursed expenses for training involve an ongoing project to present awareness- level training to all Cuyahoga County First Responders, as well as the County Bomb Response Plan. E. Funding 1. The project is funded 100% by DHS through OEMA. 2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

City of Cleveland Heights - Robert C. Downey, City Manager
City of Garfield Heights – Vic Collova, Mayor
City of Lakewood - Michael P. Summers, Mayor

Funding source: Department of Homeland Security through Ohio Emergency Management Agency

Total Amount Requested: \$2867.30

CPB2011-189

Title: Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

(Office of Early Childhood/Invest in Children) (2011) (United Way of Greater Cleveland) (N/A) (Supporting Partnerships To Assure Ready Kids) (N/A)

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval to amend a grant award from the United Way of Greater Cleveland in the amount of \$250,000.00. The anticipated start-completion dates are September 1, 2010 to August 31, 2012.
2. The primary goals of the project are: Improve school-readiness levels among SPARK children entering kindergarten in targeted communities Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math Improve school attendance rates.
3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. The total value is \$250,000.00
- 3.a SPARK is being offered in the Cleveland Municipal School District-George Washington

Carver school and the Cleveland Heights/University Heights and the Maple Heights School Districts

- 3.b.The project is located in Council Districts (8,10,11)

D. Project Status and Planning

1. The project reoccurs annually.
4. The project's term has already begun. The reason there was a delay in this request is we just recently received the amended grant award from United Way. Received on September 21st. 2011. We submitted the item with all requisite speed.
- S.The grant award amendment needs a signature in ink.

PURPOSE/OUTCOMES•PRINCIPAL OWNER(S):

The SPARK program (Supporting Partnerships to Assure Ready Kids) is an early literacy program for children aged 3 to 5 years. Early literacy activities are delivered in the home by a trained specialist working with the child and parent together.

Based on data from other SPARK communities, SPARK Cuyahoga hopes to:

Improve school-readiness levels among SPARK children entering kindergarten in targeted communities by decreasing the percentage of children who score in Band 1 and increasing the percentage of children who score in Bands 2 & 3 on the KRA-L. (Kindergarten Reading Assessment-Literacy).

Band 1Score of 0-13 Identified for intense instruction Band 2 Score of 14-23 Identified for targeted instruction Band 3 Score of 24-29 Identified for enriched instruction

Funding source: Grant award from United Way

CPB2011-190

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

Submitting a Close out release for the County Improvement No. 3-WPS-2, of the replacement of the Woods Pump Station and Force Main in the Village of Gates Mills, County Sewer District No. 3.

Engineers Estimates: \$763,950.00

Original Contract amount: \$583,040.00

Amendment # 1 (\$2,582.13)

Amendment # 2 Change Order No. 2 reso #075010 established a time period of 3/5/2007 - 11/30/2007 #075035 ext. 5/31/2008

A. Scope of Work Summary

1.The Public Works Department approving and accepting County Improvement No. 3-WPS of the replacement of the Woods Pump Station and Force Main in the Village of Gates Mills, County Sewer District No. 3 as being complete and accordance with plans and specifications as required under Contract No. CE0700139-01 with Northeast Ohio Trenching Service, Inc. Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

2. The primary goals of the project are (list 2 to 3 goals).

This project will replace the existing outdated Woods Pump Station and force main with a current County standard station to improve performance and eliminate emergency call outs.

The replacement station will include standby power and up-to-date telemetry. Construction of the new station will eliminate a confined space entry problem and improve plant operator safety.

3. Ohio Revised Code Section 153.63

B. Procurement

1.Four (4) responsive bids was/were received at the October 30, 2006 bid opening. Northeast OhioTrenching Service, Inc. was the low bidder, with 30% SBE participation by Lawrence Harris Construction.

Option 1,2,3 ---N/A

C. Contractor and Project Information

Northeast Ohio Trenching Service, Inc.

George Gorup; President 17900 Miles Road, Warrensville Heights, Ohio, 44128

3a. Woods Pump Station Adress as follows 977 Andrews Lane, Gates Mills , Ohio 44044

3.b. Jack Schron - District 6

D. Project Status and Planning

The new pump station will eliminate the overflow that discharges to the Chagrin River, a violation of the Clean Water Act. The County Sanitary Engineer will maintain the facility as part of the Village system (ref resolution #010911).

E. Funding

No General fund monies are being used for this project. It is being financed by a loan from the WPCLF, to be repaid by an appropriate increase in the Sewer District 3/ Village of Gates Mills sewer maintenance charges.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Accepting the work performed under this contract entails:

Confirming that the work was completed to the satisfaction of the Inspectors, the Engineer , and the Village of Gates Mills. Confirming that the final total cost of the project is \$ 580,127.87 and that the Contractor, Northeast Ohio Trenching Service, Inc has been paid in full.

Confirming the close out of the project's performance bond and commencement of the two year maintenance bond. This sewer will be part of a County Sewer District and be maintained as a part thereof.

Authorizing the County Treasurer to release the escrow in the amount of \$ 23,321.60 plus accrued interest, upon notification from the County Executive & County Council.

Funding source: No General fund monies are being used for this project. It is being financed by a loan from

the WPCLF, to be repaid by an appropriate increase in the Sewer District 3/ Village of Gates Mills sewer maintenance charges.

CPB2011-191

Title: Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

Title: Children and Family Services 2012 RFP - RQ21241 - RFP Family to Family Neighborhood System of Care A. Scope of Work Summary

1. Children and Family Services requesting approval of a RFP - RQ21241 for the anticipated cost not-to-exceed \$8,972,992.00. The anticipated start-completion dates are 1/1/2012 - 12/31/2013.
2. Families need resources through a supportive network of relatives, neighbors and community services. OUTCOMES: The Department of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our fourteen (14) neighborhood collaborative agencies.
 - 1) To reduce the number and rate of children placed away from their birth families.
 - 2) Place more children in their own neighborhood.
 - 3) To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services.
 - 4) To decrease the lengths of stay of children in placement.
 - 5) To increase the number and rate of children who are reunified with their birth families.
 - 6) To decrease the number and rate of children reentering placement.
 - 7) To reduce the number of moves children in care experience.
 - 8) To increase the number and rate of brothers and sisters placed together.
 - 9) To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

B. Procurement

1. The procurement method for this project is RFP - RQ21241 . The total value of the RFP is \$8,972,992.00.
2. The RFP is pending.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is to be determined by the RFP.

D. Project Status and Planning

1. The project reoccurs annually.
2. The project has 2 phases Year 1 - 2012 and Year 2 - 2013.
3. The project is on a critical action path because the current contracts and RFP ends 12/31/2011
4. The project's term ends 12/31/2011. The reason there was a delay in this request is due to making sure all policies and procedures are followed to try to alleviate any delay.
5. The contract or agreement needs a signature in ink by 01/01/2012.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.
3. The history of the amendments is Resolution - 093654.

The Cuyahoga County Department of Children and Family Services (CCDCFS) is requesting authority to seek proposals on RQ for the provision of family-centered neighborhood based work known as Family to Family Neighborhood System of Care, for the period of January 1, 2012 through December 31, 2013 . Currently CCDCFS is in partnership with fourteen collaboratives to provide community-based services for families. The agency's existing contracts expire December 31, 2011.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

PURPOSE: The Department of Children and Family Services (DCFS) and the community, together with families, will identify and build on family strengths to provide opportunities to participate in all decisions affecting them.

This work supports the mission of this agency to assure that children at risk of abuse or neglect are protected and nurtured within a family and with the support of the community. DCFS has expanded its support to at risk families

by implementing the wrap-around process as a means to empower families and promote self-sufficiency. Values for wrap-around are:

- 1) Persistent Commitment
- 2) Child Centered, Family Focused
- 3) Individualized, Strength-Based
- 4) Family, Youth and Professional Partnership
- 5) Collaboration and Community Support
- 6) Social Networks and Informal Supports
- 7) Outcome Based and Cost Responsible

Families need resources through a supportive network of relatives, neighbors and community services.

OUTCOMES: The Department of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our fourteen (14) neighborhood collaborative agencies.

- 1) To reduce the number and rate of children placed away from their birth families.
- 2) Place more children in their own neighborhood.
- 3) To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services.
- 4) To decrease the lengths of stay of children in placement.
- 5) To increase the number and rate of children who are reunified with their birth families.
- 6) To decrease the number and rate of children reentering placement.
- 7) To reduce the number of moves children in care experience.
- 8) To increase the number and rate of brothers and sisters placed together.
- 9) To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

Funding Source: 100% General Fund

Total Amount Requested: \$8,972,992.00

CPB2011-192

**Cuyahoga County -
Contracts and Purchasing Board
Purchase Order Approvals (10-31-11)**

Department/ Location Key:					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	LLOO: Law library	SM: Solid Waste District	JS: Justice Services
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	SH: Sheriff	TR: Treasurer	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SA: Senior & Adult Svs.	WI: Workforce Development	

Direct Open Market Purchases (Purchases between \$500.-\$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Purchase Order Date	Description	Type	Dept/Loc	Total
SM-11-21609	11-Oct	Clear Channel-Phone Book Recycling	Direct Open Market	SM / SM01	\$1,800.00
SM-11-21810	11-Oct	2011-PHONE BOOK RECYCLING	Direct Open Market	SM / SM01	\$2,574.00
IS-11-21789	11-Oct	Emergency Software Support	Direct Open Market	IS / IS01	\$15,506.25
CT-11-21855	10/25/2011	BOE VOTING GUIDE	Direct Open Market	CT / CT09	\$535.00
CT-11-21848	10/25/2011	LOCKETS 4TH FL ADMIN COUNCIL OFFICES	Direct Open Market	CT / CT01	\$1,057.00
CT-11-21845	10/25/2011	PLUMBING SUPPLIES - JUSTICE CT	Direct Open Market	CT / CT01	\$11,113.50
CT-11-21840	10/24/2011	MULTI VOLT ELETRN BALLAST	Direct Open Market	CT / CT09	\$659.88
CT-11-21839	10/24/2011	Kan't Kopy Security Paper	Direct Open Market	CT / CT09	\$900.00
CT-11-21838	10/24/2011	6X9 BOOKLET WITH WINDOW	Direct Open Market	CT / CT09	\$534.00
CT-11-21832	10/24/2011	VALVE REPLACEMENT @ HPG	Direct Open Market	CT / CT01	\$2,234.46
CT-11-21831	10/21/2011	DCFS FILE FOLDER W/ CLIP	Direct Open Market	CT / CT09	\$1,951.06
CT-11-21830	10/21/2011	BINDERS, 3-RING	Direct Open Market	CT / CT09	\$1,146.84
CT-11-21829	10/21/2011	17.5 x 22.5 3-Part NCR	Direct Open Market	CT / CT09	\$1,320.00
CT-11-21741	10/14/2011	EQUIPMENT RENTAL BOE FOR PRIMARY ELECTION	Direct Open Market	CT / CT01	\$2,270.50
CT-11-21740	10/14/2011	ELECTION DAY STANDBY - BOE	Direct Open Market	CT / CT01	\$3,578.00
CT-11-21621	10/5/2011	VOTE BY MAIL INSTRUCTION GUIDE	Direct Open Market	CT / CT09	\$1,411.20
CO-11-21610	10/4/2011	Drug Lab - Direct Thermal Labels Sep 2011	Direct Open Market	CO	\$845.02
AU-11-21804	10/19/2011	7 zebra machines 7 epson machines	Direct Open Market	AU	\$9,556.75
CR-11-21822	10/20/2011	Protective Lexan Top w/Grid	Direct Open Market	CR / CR00	\$889.70
CR-11-21816	10/20/2011	Vials/CrimpSeal/Stopppers	Direct Open Market	CR / CR00	\$1,865.00
CR-11-21811	10/19/2011	Parraffin - Ultraffin - Histology	Direct Open Market	CR / CR00	\$990.00

Source: BuySpeed DOs "ready for approval" & staff approvals.

Open Market Purchases (Over \$25,000 or requiring assistance from Procurement & Diversity Dept)

Requisition #	Purchase Order Date	Description	Dept/Loc	Total
1107004	10/24/2011	Homestead renewal mailing.	AU/AU01	\$18,066.00

Source: BuySpeed Approval cue for POs.



CUYAHOGA COUNTY, OHIO

Justification for Sole Source Purchases or Contracts

Requestor: Toni Wlosowicz/Dr. Kaur

Date: 09-29-2011

Requisition Number: CR-11-21535 Requestor Phone Number: 216-698-6526/216-698-4254

Department: Medical Examiner's Office

Vendor/Contractor Name: College of American Pathologists

Vendor Contact Name: Marco Cozzone

Address: 325 Waukegan Road

City, State, Zip Code: Northfield, IL 60093

Telephone Number: 800-323-4040

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

Sole Source Procurement – Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Parentage & ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

2. Has your department bought these goods/I.T. services in the past? Yes No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

Yes, we have purchased proficiency test for the Parentage/Identification Department before. The vendor was the same as last year, College of American Pathologist, which was a sole source vendor as explained in section 3. The last purchase date was September 22nd, 2010, at that time the price of the PARF test cost \$1,059.00.

3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.

4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Parentage& ID disciplines of the laboratory.

5. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

The \$6.00 increase in the price of this test reflects an approximate ½% increase compared to the 2010 price. There is no competitive pricing available as this is a sole sourced item.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? Yes No

If yes, please provide details regarding future obligations and/or needs

What is the duration of this purchase, including number of “potential” renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any Potential commitments as well as the estimated costs for such commitments.

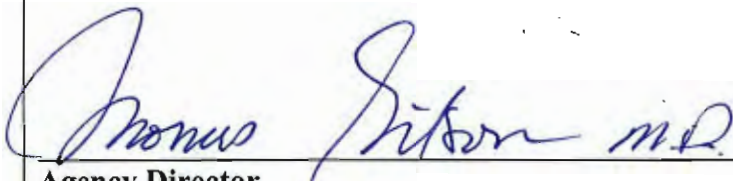
7. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

The requested proficiency tests are required to maintain accreditation for the Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited laboratory is required to take proficiency tests on an annual basis in each discipline in which the laboratory performs casework to maintain its accreditation in those disciplines. At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Parentage& ID disciplines of the laboratory.

8. Amount to be paid: _____ \$1,065.00 _____

Departmental Approval



Agency Director

10/15/11
Date:

OPD Review

- Approved
- Denied
- Referred to Law Department

Director

Date:

Law Department Approval (if applicable)

- Approved
- Denied

Name (print)

Signature

Date:

**Upon completion, please return to Department contact listed on page 2.*

Please print and submit to The Office of Procurement and Diversity along with completed requisition in BuySpeed Online.

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

(Check applicable box)

- Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;
- Section 3.4(b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. _____

STATE OF OHIO)
) SS.
COUNTY OF CUYAHOGA)

MARCO COZZONE being first duly sworn, deposes and says that he/she is

MANAGER, CDM of COLLEGE OF AMERICAN PATHOLOGISTS who is (sole owner, partner, president, etc.) (registered business name)

providing Cuyahoga County with PROFICIENCY TEST ITEMS: PARF, AL-1, FTC, UT
_____ (note goods and/or services to be provided)

has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

Marco Cozzone
AFFIRANT

Sworn to and subscribed before me this 5th day of October 2011

George M. Gopola
NOTARY PUBLIC



My commission expires:
Sept 18 2012



CUYAHOGA COUNTY, OHIO

Justification for Sole Source Purchases or Contracts

Requestor: Toni Wlosowicz/Dr. Kaur

Date: 09-29-2011

Requisition Number: CR-11-21536 Requestor Phone Number: 216-698-6526/216-698-4254

Department: Medical Examiner's Office

Vendor/Contractor Name: College of American Pathologists

Vendor Contact Name: Marco Cozzone

Address: 325 Waukegan Road

City, State, Zip Code: Northfield, IL 60093

Telephone Number: 800-323-4040

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

Sole Source Procurement – Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

Section 3.4 (b)7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Toxicology disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

2. Has your department bought these goods/I.T. services in the past? Yes No
If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

Yes, we have purchased proficiency test for the Toxicology Department before. The vendor was the same as last year, College of American Pathologist, which was a sole source vendor as explained in section 3. The last purchase date was February 22nd, and September 29th, 2010, at that time the prices were as follows:

Test #AL-1 was \$324.00 per test.

Test #FTC is new this year.

Test #UT was \$573.00 per test.

- 3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.**

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-*International* accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (ALI, FTC and UT) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.

- 4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?**

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology disciplines of the laboratory.

5. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

Test #AL-1 the current price remains the same @ \$324.00 per test.

Test #FTC is new this year @ 1060.00 per test.

Test #UT is currently priced @ \$579.00 per test.

The \$6.00 increase in the price of this test reflects an approximate 1% increase compared to the 2010 price. There is no competitive pricing available as this is a sole sourced item.

6. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

The requested proficiency tests are required to maintain accreditation for the Toxicology disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited laboratory is required to take proficiency tests on an annual basis in each discipline in which the laboratory performs casework to maintain its accreditation in those disciplines. At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology disciplines of the laboratory.

7. Amount to be paid: _____ \$1,963.00 _____

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

(Check applicable box)

Section 3.4 (b)7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

Section 3.4(b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. _____

STATE OF OHIO)
) SS.
COUNTY OF CUYAHOGA)

MARCO COZZONE being first duly sworn, deposes and says that he/she is

MANAGER, CDM of COLLEGE OF AMERICAN PATHOLOGISTS who is
(sole owner, partner, president, etc.) (registered business name)

providing Cuyahoga County with PROFICIENCY TEST ITEMS: PARF, AL-1, FTC, UT

_____ (note goods and/or services to be provided)

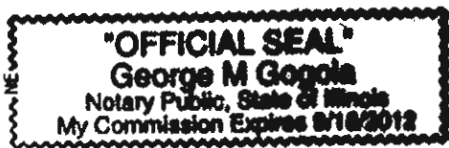
has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

Marco Cozzone
AFFIDANT

Sworn to and subscribed before me this 5th day of Oct 13 2010

George M Gogola
NOTARY PUBLIC

(SEAL)



My commission expires:

Sept 18 2012



CUYAHOGA COUNTY, OHIO

Justification for Sole Source Purchases or Contracts

Requestor: Toni Wlosowicz/Dr. Kaur

Date: 09-29-2011

Requisition Number: CR-11-21537 Requestor Phone Number: 216-698-6526/216-698-4254

Department: Medical Examiner's Office

Vendor/Contractor Name: Forensic Science Consultants
dba Forensic Testing Services

Vendor Contact Name: Christopher Bommarito

Address: 1099 W. Grand River Avenue

City, State, Zip Code: Williamston, MI 48895

Telephone Number: 517-202-5971

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

Sole Source Procurement – Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

2. Has your department bought these goods/I.T. services in the past? Yes No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

Yes, we have purchased proficiency test for the Trace Evidence Department before. The vendor was the same as last year, Forensic Testing Services, which was a sole source vendor as explained in section 3. The last purchase date was September 9th, 2010, at that time the prices were as follows:

Test - FTS-12 Tape was @ \$225.00.

Test - FTS-12-GSRSTUB was @ \$408.00.

Test - FTS-12-HAIRI was @ \$595.00.

Test - FTS-12-CHEM was not purchased in 2010.

3. **Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.**

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Cuyahoga County Regional Forensic Science Laboratory is accredited by ASCLD/LAB-*International* (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the accreditation requirements, the laboratory can only use those proficiency tests providers that have been approved by the ASCLD/LAB. The requested proficiency tests (FTS-12 TAPE, FTS-12 CHEM, FTS-12-GSRSTUB and FTS-12-HAIR1) are the only approved tests available in the 'Tape, Unknown Chemicals, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

4. **Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?**

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No: At this time no other proficiency tests are available in the 'Tape, Unknown Chemicals, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

5. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

Test - FTS-12 Tape the current price remains the same as in 2010 @ \$225.00.

Test - FTS-12-GSRSTUB the current price remains the same as in 2010 @ \$408.00.

Test - FTS-12-HAIRI the current price remains the same as in 2010 @ \$595.00.

Test - FTS-12-CHEM the current price is \$265.00.

There is no competitive pricing available as this is a sole sourced item.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? Yes No

If yes, please provide details regarding future obligations and/or needs

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any Potential commitments as well as the estimated costs for such commitments.

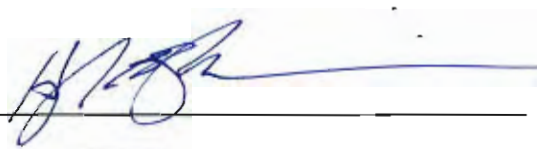
7. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. As per the accreditation requirements, the laboratory can only use the proficiency tests approved by the ASCLD/LAB. At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the 'Tape, Unknown Chemicals, Gunshot Residue and Hair Analysis' categories of the Trace Evidence discipline of the laboratory.

8. Amount to be paid: \$4,479.00

Departmental Approval

 10-6-14

Agency Director

Date:

OPD Review

- Approved
- Denied
- Referred to Law Department

Director

Date:

Law Department Approval (if applicable)

- Approved
- Denied

Name (print)

Signature

Date:

**Upon completion, please return to Department contact listed on page 2.*

Please print and submit to The Office of Procurement and Diversity along with completed requisition in BuySpeed Online.

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

(Check applicable box)

Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

Section 3.4(b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. _____

STATE OF OHIO)
) SS.
COUNTY OF CUYAHOGA)

Christopher Bommarito being first duly sworn, deposes and says that he/she is

President of Forensic Science Consultants, Inc. who is
(sole owner, partner, president, etc.) (registered business name)

providing Cuyahoga County with Proficiency Testing Services
_____ (note goods and/or services to be provided)

has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

AFFIANT

Sworn to and subscribed before me this 30 day of Sept. 2011

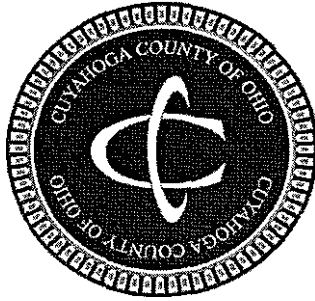
Stephanie Ann Norton
NOTARY PUBLIC

(SEAL)

My commission expires:

1-21-2013

STEPHANIE ANN NORTON
NOTARY PUBLIC, STATE OF MI
COUNTY OF INGHAM
MY COMMISSION EXPIRES Jan 21, 2013
ACTING IN COUNTY OF INGHAM



Justification for Other than Full and Open Competition

Completion Instructions: The Office of Procurement & Diversity has established a standard template for preparation of Justification for Other than Full and Open Competition. Departments shall complete the template in accordance with one of the authorities permitting Other Than Full and Open Competition (listed below) and written justification.

NOTE: Contracting without providing for full and open competition shall not be justified based on:

- A lack of advance planning by the requiring activity; or
- Concerns related to the amount of funds available (e.g., funds will expire) to the agency or activity for the acquisition of supplies or services.

Justification for Other than Full and Open Competition

The following authorities permit contracting without providing for full and open competition, in accordance with the requirements of the Contracting and Purchasing Procedures Ordinance. The Department representative has the responsibility of completing all of the information included in the template, with any necessary support documents attached.

Check the appropriate box:

D Governmental Purchases

D State Contract Purchases

D Lower than State Contract Purchases

D Government Cooperative Purchasing:

D Federal Contracts

D Joint Purchasing Programs

X Contract Amendments

D RFP Exemptions

D Community Rehabilitation Programs (CRP)

D Ohio Industries for the Handicapped (OIH) (Per ORC 4115)

D Public Utility (911 System)

D Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)

D County Procurement Exemptions (County policy only). If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process

D County print shop (typically no justification required)

DISC media services (typically no justification required)

D Other internal services (i.e., computer training, safety training)
(typically no justification required)

D Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board

OPERATING DEPARTMENT & ACTIVITY:

The Department of Development plans to contract by means of other than full and open competition under **RQ15681** with Ciuni & Panichi, Inc.. This document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services. Ciuni & Panichi, Inc was selected via a full RFP process to monitor contractors performing work for Cuyahoga County and its borrowers, using federal stimulus funds, for compliance with the Davis-Bacon prevailing wage law and other stimulus reporting rules. The original RFP was in the amount of \$100,000, and Cuyahoga County has a contract with Ciuni & Panichi for not to exceed \$100,000. The time of performance of the existing contract is March 30, 2010-December 31, 2012. Ciuni & Panichi has billed \$90,525 through August 31, 2011, and has done \$6,356.25 worth of work since August 31, 2011, for a total of \$96,881.25 to date. The contract provides for billing at the hourly rate of \$75 per hour, which is the rate Ciuni & Panichi proposed to charge in its response to the Request for Proposals.

Due to additional federal funding awards to Cuyahoga County since the original RFP process was carried out, additional monitoring work will be required to ensure that contractors working under these additional funding awards comply with the Davis-Bacon prevailing wage law and other federal reporting rules. The additional monitoring and reporting work to be done is exactly the same type of work that Ciuni & Panichi now carries out under its existing contract.

2. Estimated Dollar Value

Based on the best available estimates at this time, an additional 403.42 hours of work will be required to carry out monitoring and reporting under the additional federal funding awards. At the \$75 per hour rate established by the RFP process, the cost of this additional work will be \$30,256.25. A detailed analysis of the estimated costs of the additional work, and recap of billings to date, is attached.

3. Rationale Supporting the Use of the Selected Procurement Method Ciuni & Panichi, Inc., was selected through a full Request for Proposal process which produced four valid proposals. The \$75 hourly rate is reasonable and the Department of Development is completely satisfied with the work done by Ciuni & Panichi under the contract to date. The proposed amendment will not extend the time of performance of the original contract (this is not an "option year" amendment); it will simply add funds to cover the cost of services required by the additional federal funding, at the same hourly rate.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Because Ciuni & Panichi was selected by an RFP, the rate is reasonable, and services have been completely satisfactory, the Department believes the County's best and cheapest course is to add funds to the contract.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected? Monitoring contractors for wage rate and reporting compliance is required by federal law when using stimulus funds. The recommended vendor, Ciuni & Panichi, was selected through a full RFP process with four proposals reviewed.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Federal law requires ongoing monitoring of contractor payrolls on a weekly basis, and also requires quarterly reporting of this information within the first 10 days of each calendar quarter. With more than \$98,000 of the original \$100,000 contract already utilized, it is highly likely that issuance of an RFP for the additional \$30,000 worth of monitoring would cause a gap in services that would leave the County without a means to fulfill its legal responsibilities to monitor contractor payrolls every week and to submit a quarterly report by January 10, 2012.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The contract is not being extended beyond its scheduled ending date, and Development will issue a Request for Proposals if it appears that additional monitoring and reporting of this type will be needed after the contract expires.

CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.

Acquisition Initiator (Name and Title): Paul Herdeg, Housing Manager

Department: _____

Signature: **Q Gky**

Date: 10-2-11

Department Director's Approval

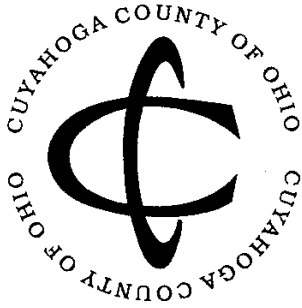
Larry Bend

10/17/11
Date

OPD Director's Approval

Date

Project Name	Invoiced through August 31, 2011	Work-in-process from invoiced through date until Oct. 7	Estimate of Future Work	Total Expected Cost
HWAP	\$ 80,475.00	\$ 4,012.50	\$ 4,875.00	\$ 89,362.50
EECBG (Brewer-Garrett)	\$ 5,231.25	\$ 1,087.50	\$	\$ 6,318.75
NSP1	\$ 3,262.50	\$ 412.50	\$	\$ 3,675.00
NSP2 (J. Holody)	\$ 1,556.25	\$ 843.75	\$ 3,375.00	\$ 5,775.00
EECBG (20 energy retrofit projects)	\$	\$	\$ 15,750.00	\$ 15,750.00
NSP2 (20-unit new construct. in East Cleveland)	\$	\$	\$ 9,375.00	\$ 9,375.00
GRAND TOTAL	\$ 90,525.00	\$ 6,356.25	\$ 33,375.00	\$ 130,256.25



MEMORANDUM

To: Ed FitzGerald, County Executive
From: Ruth Gillett
Date: 10.03.11
Re: **Contract- Mental Health Services, Inc. for operating North Point Transitional Housing for Men, a 160 bed program for homeless men located at 1550 Superior Avenue.**

Requesting an exemption to the RFP process for the program and facility management services required for operating **North Point Transitional Housing for Men**. Contract term 10/01/11 – 9/30/12. FY 2010 contract amount is \$1,223,200.00.

Contract services are funded with **Health & Human Services Levy dollars.**

Background

In FY 2005, responding to extremely high demand for men's shelter, the City of Cleveland opened the Benjamin O. Harris Aviation HS for use as an "overflow shelter". In FY 2007, the FAA required the City to cease and desist the use of Aviation HS as a shelter because of security concerns related to its proximity to the Municipal Airport. To accommodate the 140+ men displaced by the closing of Aviation HS, the City and County partnered to develop North Point at the site of a former motel located at 1550 Superior Avenue.

Mental Health Services stepped up to take on the challenging task of implementing this new program, negotiating with the City of Cleveland, which purchased the building, about needed renovations and repairs, and the coordination of identifying clients at 2100 who would be appropriate for the proposed North Point programming. NP focuses on returning men to employment and housing within 6 months or less.

Request

An Exemption is needed for the following reason(s):

- ✓ A formal RFP process was not done at the time this program started because of the emergency nature of the services and the need to move quickly to establish operations with a proven provider.
- ✓ At the time, no other provided expressed interest in promoting the program model which did not require sobriety as a prerequisite for program services;

- ✓ As partners in the process of establishing North Point, the City of Cleveland concurred that Mental Health Services, Inc. (MHS) was the best option given its established capacity, experience serving the target population; willingness to take on the significant risk of program start-up. These factors remain at play as much in 2011 as they did in 2009.

Prior to submitting a contract for the FY 2012 North Point contract, OHS will conduct an RFP process with the support of OPD.

Thank you for your consideration of this request.

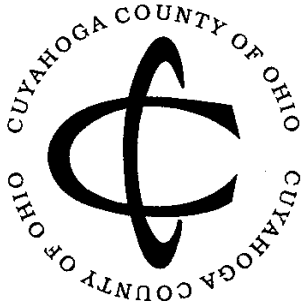
I, Ed FitzGerald, County Executive, hereby grant an exemption to the RFP Process for the above-referenced services for the reason(s) detailed above. It is understood that this is a one-time, non-precedent setting approval of an exemption to the RFP process due to the unique circumstances detailed above.

Signature

LML/lml

F:\ApprovalofExemptionRFPmemo.doc

Date



MEMORANDUM

To: Ed FitzGerald, County Executive
From: Ruth Gillett, Manager Office of Homeless Services
Date: 10/03/11

Re: **Contract – Philip Star, Consultant services to establish a local Housing Trust Fund**

Approval is requested for an exemption to the RFP process for a contract with Philip Star for technical assistance services related to establishing a county wide Housing Trust Fund. The contract amount is \$15,000. The term is 8/01/11 – 1/31/12. The contract is funded with General Fund- Health & Human Service Levy dollars.

Background

In FY 2008, at the request of a broad coalition of public representatives, non-profit housing advocates, and foundation representatives, the County Commissioners created a “Housing Trust Fund Task Force”. The job of the Task force was to research both funding and organizational structures to establish a county wide Housing Trust Fund and to present the results of this research with recommendations, back to the County Commissioners. Philip Star, Director of the Neighborhood Center at the Levin College of Urban Affairs was asked to support the work of the Task force.

In May of 2009, based on the recommendations submitted by the Task Force, the Commissioners passed a resolution supporting the intent to establish a Trust Fund and an Advisory Board to the Trust Fund. Mr. Star continued to provide technical assistance to the Task Force.

On December 2, 2010, again based on the work of volunteers supported by the assistance of Philip Star, the Commissioners appointed the initial Housing Advisory Board. Categories of membership were defined by the ORC Chapter 176, with appointing authority defined therein.

Services to be provided

Mr. Star has continued to provide support to the HAB. Its tasks include:

- Identifying one or more dedicated revenue sources
- Continue to educate the community and newly established county government representatives about the role of a Trust Fund in the economic development strategy of the county
- Develop sustainability strategy

Request

An RFP Exemption is requested for the following reasons:

- ✓ This consultant is uniquely knowledgeable and experienced as related to this issue
- ✓ This consultant has participated in the development of this initiative for 4 years
- ✓ It is not likely that another consultant would be willing or able to step in at this point in the process for the small dollar amount of the contract being offered,
- ✓ The consultant has provided significant uncompensated work on this issue based on his personal commitment to increasing affordable housing options for very low income households.

Thank you for your consideration of this request.

Attachments: 7/11 letter to County Executive regarding Appointments to the HAB, including current membership and Statutory definitions; Fact Sheet on the Housing Trust Fund

I, Ed FitzGerald, County Executive, hereby grant an exemption to the RFP Process for the above-referenced services for the reason(s) detailed above. {It is understood that this is a one-time, non-precedent setting approval of an exemption to the RFP process due to the unique circumstances detailed above.}

Signature

LML/lml

F:\ApprovalofExemptionRFPmemo.doc

Date