Contracts and Puchasing Board County Administration Building, 4th Floor October 31, 2011 11:30 PM

I. Call to Order

Meeting was called to order at 11:30 a.m.

II. Review and Approve Minutes

The minutes were reviewed and approved

III. Public Comment

There was no public comment

IV. Contracts and Awards

There were no contract or awards

A. Tabled Items

There were no tabled items for review

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011- 165	Department of Development	1)Submitting a contract with American Building and Kitchen Products, Inc. in the amount of \$6,700.00 for Lead Remediation for property located at 4790 Green Road, Warrensville Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012. 2)Submitting a contract with BDL General Contracting,Inc. in the amount of \$11,225.00 for Lead Remediation for property located at 1439 - 1441 Sulzer Avenue, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012. 3)Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$10,000.00 for Lead Remediation of property located at 19029 Scottsdale Boulevard, Shaker Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012. 4) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$15,395.00 for Lead Remediation for property located at 14008 Orinoco Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.	
		Funding Source: 100% FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program	XApprove Disapprove Hold

CPB2011-	Department	1) Submitting a contract with Cleveland Tool and Machine	
166	of Workforce	Inc. in the amount not-to-exceed \$5,000.00 for On-the-Job	
	Development	Training Program for the period 9/19/2011-2/28/2012.	
		2) Submitting a contract with Menorah Park Center for	
		Senior Living BET Moshav Zekenim Hadati in the amount	
		not-to-exceed \$4,259.20 for the On-the-Job Training	
		Program for the period 9/26/2011- 10/31/2011.	
		3) submitting a contract with Phoenix Steel Service, Inc. in	
		the amount not-to-exceed \$4,680.00 for the On-the-Job	
		Training Program for the period 10/3/2011 - 4/1/2012.	
		4), submitting a contract with RSR Partners, LLC dba	
		Regency Technologies, LTD in the amount not-to-exceed	
		\$20,000.00 for the On-the-Job Training Program for the	
		period 9/12/2011 - 3/12/2012.	
		5) submitting a contract with The Apex Paper Box Company	
		in the amount not-to-exceed \$5,000.00 for the On-the-Job	
		Training Program for the period 9/19/2011 – 2/24/2012.	XApprove
			Disapprove
		Funding Source: 100% WIA Funds	Hold
CPB2011-	Department	Office of Early Childhood, submitting a contract with PBR	
167	of Health and	Acquisition LLC, in the amount not-to-exceed \$8,043.00 for	
	Human	rental of meeting space and related services for the Invest	
	Services	in Children Program annual meeting being held on	
		November 17, 2011.	XApprove
			Disapprove
		Funding Source: 100% Levy Funded	Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2011-	Medical	Requesting a sole source purchase with College of American	
168	Examiner	Pathologists	
		Provide detailed information about why you need to acquire	
		these goods or services:	
		The requested proficiency tests are required to maintain	
		accreditation for the Parentage& ID disciplines of the	
		Cuyahoga County Regional Forensic Science Laboratory. Each	
		accredited forensic laboratory is required to take proficiency	
		tests on an annual basis in each category of testing	
		performed by a discipline to maintain its accreditation in	
		those disciplines.	
		Why are the requested goods/services the only ones that	
		can satisfy your requirements?	
		The Parentage and ID section of the Cuyahoga County	
		Regional Forensic Science Laboratory is accredited by AABB	
		(American Association of Blood Banks). As per the AABB	
		accreditation requirements, the laboratory must participate	
		in a proficiency tests program for which at least three	
		samples three times per year are distributed for DNA	
		relationship testing. Cun-ently the requested proficiency test	

	1		
		(PARF-Parentage/Relationship Testing-Filter paper) is the only	
		test that meets these criteria.	
		Were alternative goods/I.T. services evaluated?	
		No, at this time, the requested proficiency tests are the only	
		tests that meet the accreditation requirements of the	
		Toxicology disciplines of the laboratory.	
		What efforts were made to get the best possible price?	
		The \$6.00 increase in the price of this test reflects an	
		approximate ½ % increase compared to the 2010 price. There	
		is no competitive pricing available as this is a sole sourced	
		item.	XApprove
			Disapprove
		Total Cost: \$1,065.00	Hold
		Funding Source:100% General Fund	11010
CPB2011-	Medical	Requesting a sole source purchase with College of American	
169	Examiner	Pathologists	
109	Examine		
		Provide detailed information about why you need to acquire	
		these goods or services:	
		The requested proficiency tests are required to maintain	
		accreditation for the Toxicology disciplines of the Cuyahoga	
		County Regional Forensic Science Laboratory. Each accredited	
		forensic laboratory is required to take proficiency tests on an	
		annual basis in each category of testing performed by a	
		discipline to maintain its accreditation in those disciplines	
		Why are the requested goods/services the only ones that	
		can satisfy your requirements?	
		The Toxicology discipline of the Cuyahoga County Regional	
		Forensic Science Laboratory is accredited under ASCLDILAB-	
		International accreditation (American Society of Crime	
		Laboratory Directors/Laboratory Accreditation Board). As per	
		the ASCLD/LAB accreditation requirements, the laboratory	
		can only use those proficiency tests and providers for	
		Toxicology that have been approved by the ASCLD/LAB.	
		Currently the requested proficiency tests (ALI, FTC and UT)	
		are the only approved proficiency tests available in the	
		Toxicology discipline from an ASCLD/LAB approved test	
		provider.	
		Were alternative goods/I.T. services evaluated?	
		No, at this time, the requested proficiency tests are the only	
		tests that meet the accreditation requirements of the	
		Toxicology disciplines of the laboratory.	
		What efforts were made to get the best possible price?	
		Test #AL-I the cutTent price remains the same@ \$324.00 per	
		test.	
		Test #FTC is new this year@ 1,060.00 per test.	
		Test #UT is currently priced@ \$579.00 per test.	
		The \$6.00 increase in the price of this test reflects an	
		approximate 1% increase compared to the 2010 price. There	
		is no competitive pricing available as this is a sole sourced	
	1	15 115 COMPETITIVE PHOME AVAILABLE AS THIS IS A SOIL SOUTCEA	

		item.	
			XApprove
		Total Cost: \$1,963.00	Disapprove
		Funding Source:100% General Fund	Hold
CPB2011-	Medical	Requesting a sole source purchase with Forensic Science	
170	Examiner	Consultants dba Forensic Testing Services	
		Provide detailed information about why you need to acquire	
		these goods or services:	
		The requested proficiency tests are required to maintain	
		accreditation for the Trace Evidence discipline of the	
		Cuyahoga County Regional Forensic Science Laboratory. Each	
		accredited forensic laboratory is required to take proficiency	
		tests on an annual basis in each category of testing perfonned	
		by a discipline to maintain its accreditation in those	
		disciplines.	
		Why are the requested goods/services the only ones that	
		can satisfy your requirements?	
		The Cuyahoga County Regional Forensic Science Laboratory is	
		accredited by ASCLDILAB- International (American Society of	
		Crime Laboratory Directors/Laboratory Accreditation Board).	
		As per the accreditation requirements, the laboratory can	
		only use those proficiency tests providers that have been	
		approved by the ASCLD/LAB. The requested proficiency tests	
		(FJS-12 TAPE, FTS-12 CHEM, FTS-12-GSRSTUB and FTS-12-	
		HAIR1) are the only approved tests available in the 'Tape,	
		Unknown Chemicals, Gunshot residue and Hair Analysis'	
		categories of the Trace Evidence discipline from an	
		ASCLD/LAB approved test provider.	
		Were alternative goods/I.T. services evaluated?	
		No: At this time no other proficiency tests are available in the	
		"Tape, Unknown Chemicals, Gunshot" residue and Hair	
		Analysis' categories of the Trace Evidence discipline from an	
		ASCLD/LAB approved test provider.	
		What efforts were made to get the best possible price?	
		Test- FTS-12 Tape the current price remains the same as in	
		2010 @ \$225.00.	
		Test- FTS-12-GSRSTUB the current price remains the same as	
		in 2010 @ \$408.00.	
		Test- FTS-12-HAIRI the current price remains the same as in	
		2010 @ \$595.00.	
		Test- FTS-12-CHEM the current price is \$265.00.	
		There is no competitive pricing available as this is a sole	
		sourced item.	
			XApprove
		Total Cost: \$4,479.00	Disapprove
		Funding Source:100% General Fund	Hold

CPB2011-171

Department of Development

1. Description of Supplies or Services. Ciuni & Panichi, Inc was selected via a full RFP process to monitor contractors performing work for Cuyahoga County and its borrowers, using federal stimulus funds, for compliance with the Davis-Bacon prevailing wage law and other stimulus reporting rules. The original RFP was in the amount of \$100,000, and Cuyahoga County has a contract with Ciuni & Panichi for not to exceed \$100,000. The time of performance of the existing contract is March 30, 2010 - December 31,2012. Ciuni & Panichi has billed \$90,525 through August 31, 2011, and has done \$6,356.25 worth of work since August 31, 2011, for a total of \$96,881.25 to date. The contract provides for billing at the hourly rate of \$75 per hour, which is the rate Ciuni & Panichi proposed to charge in its response to the Request for Proposals.

Due to additional federal funding awards to Cuyahoga County since the original RFP process was carried out, additional monitoring work will be required to ensure that contractors working under these additional funding awards comply with the Davis-Bacon prevailing wage law and other federal reporting rules. The additional monitoring and reporting work to be done is exactly the same type of work that Ciuni & Panichi now carries out under its existing contract.

2. Estimated Dollar Value

Based on the best available estimates at this time, an additional 403.42 hours of work will be required to carry out monitoring and reporting under the additional federal funding awards At the \$75 per hour rate established by the RFP process, the cost of this additional work will be \$30,256.25. A detailed analysis of the estimated costs of the additional work, and recap of billings to date, is attached.

- 3. Rationale Supporting the Use of the Selected Procurement Method Ciuni & Panichi, Inc., was selected through a full Request for Proposal process which produced four valid proposals. The \$75 hourly rate is reasonable and the Department of Development is completely satisfied with the work done by Ciuni & Panichi under the contract to date.. The proposed amendment will not extend the time of performance of the original contract (this is not an "option year" amendment); it will simply add funds to cover the cost of services required by the additional federal funding, at the same hourly rate.
- 4. What other available options and/or vendors were evaluated? If none, include the reasons why. Because Ciuni & Panichi was selected by an RFP, the rate is reasonable, and services have been completely satisfactory, the Department believes the County's best and cheapest course is to add

funds to the contract
5. What ultimately lead you to this product or service? Why was the recommended vendor selected? Monitoring contractors for wage rate and reporting compliance is required by federal law when using stimulus funds. The recommended vendor, Ciuni & Panichi, was selected through a full RFP process with four proposals reviewed.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Federal law requires ongoing monitoring of contractor payrolls on a weekly basis, and also requires quarterly reporting of this information within the first 10 days of each calendar quarter. With more than \$98,000 of the original \$100,000 contract already utilized, it is highly likely that issuance of an RFP for the additional \$30,000 worth of monitoring would cause a gap in services that would leave the County without a means to fulfill its legal responsibilities to monitor contractor payrolls every week and to submit a quarterly report by January 10, 2012.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The contract is not being extended beyond its scheduled ending date, and Development will issue a Request for Proposals if it appears that additional monitoring and reporting of this type will be needed after the contract expires.

_X__Approve ___Disapprove Hold

CPB2011- 172	Department of Health and Human Services	Office of Homeless Services, requesting an exemption to the RFP process for the program and facility management services required for operating North Point Transitional Housing for Men. Contract term 10/01/11 – 9/30/12-3/31/2012 Background In FY 2005, responding to extremely high demand for men's shelter, the City of Cleveland opened the Benjamin O. Harris Aviation HS for use as an "overflow shelter". In FY 2007, the FAA required the City to cease and desist the use of Aviation HS as a shelter because of security concerns related to its proximity to the Municipal Airport. To accommodate the 140+ men displaced by the closing of Aviation HS, the City and County partnered to develop North Point at the site of a former motel located at 1550 Superior Avenue. Mental Health Services stepped up to take on the challenging task of implementing this new program, negotiating with the City of Cleveland, which purchased the building, about needed renovations and repairs, and the coordination of identifying clients at 2100 who would be appropriate for the proposed North Point programming. NP focuses on returning men to employment and housing within 6 months or less. Request An Exemption is needed for the following reason(s): -A formal RFP process was not done at the time this program started because of the emergency nature of the services and the need to move quickly to establish operations with a proven provider. -At the time, no other provided expressed interest in promoting the program model which did not require sobriety as a prerequisite for program services; -As partners in the process of establishing North Point, the City of Cleveland concurred that Mental Health Services, Inc. (MHS) was the best option given its established capacity, experience serving the target population; willingness to take on the significant risk of program start-up. These factors remain at play as much in 2011 as they did in 2009.	XApprove Disapprove
		Funding Source:100% Health & Human Services Levy Funds	Hold
CPB2011-	Department of Health and	Office of Homeless Services, requested for an exemption to	
173	Human Services	the RFP process for a contract with Philip Star for technical assistance services related to establishing a county wide Housing Trust Fund.	

Background

In FY 2008, at the request of a broad coalition of public representatives, non-profit housing advocates, and foundation representatives, the County Commissioners created a "Housing Trust Fund Task Force". The job of the Task force was to research both funding and organizational structures to establish a county wide Housing Trust Fund and to present the results of this research with recommendations, back to the County Commissioners. Philip Star, Director of the Neighborhood Center at the Levin College of Urban Affairs was asked to support the work of the Task force.

In May of 2009, based on the recommendations submitted by the Task Force, the Commissioners passed a resolution supporting the intent to establish a Trust Fund and an Advisory Board to the Trust Fund. Mr. Star continued to provide technical assistance to the Task Force.

On December 2, 1010, again based on the work of volunteers supported by the assistance of Philip Star, the Commissioners appointed the initial Housing Advisory Board. Categories of membership were defined by the ORC Chapter 176, with appointing authority defined therein.

Services to be provided

Mr. Star has continued to provide support to the HAB. Its tasks include:

- -Identifying one or more dedicated revenue sources
- -Continue to educate the community and newly established county government representatives about the role of a Trust Fund in the economic development strategy of the county
- Develop sustainability strategy

Request

An RFP Exemption is requested for the following reasons:

- -This consultant is uniquely knowledgeable and experienced as related to this issue
- -This consultant has participated in the development of this initiative for 4 years
- -It is not likely that another consultant would be willing or able to step in at this point in the process for the small dollar amount of the contract being offered,
- -The consultant has provided significant uncompensated work on this issue based on his personal commitment to increasing affordable housing options for very low income households.

Total Cost: \$15,000

Funding Source:100% Health and Human Services Levy

____Approve ____Disapprove __X__Hold

D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-	Department	Submitting an LPA agreement with Ohio Department of	
174	of Public	Transportation for resurfacing of Rockside Road from Turney	
	Works	Road to Broadway Avenue in the Cities of Bedford, Garfield	
		Heights and Maple Heights.	_XApprove
			Disapprove
		Funding Source: 100% Road and Bridge Fund	Hold
CPB2011-	Department	Submitting specifications and estimate of cost; requesting	
175	of Public	authority for the Director of the Office of Procurement &	
	Works	Diversity to advertise for bids:	
		a) on RQ21688 for rehabilitation and reconstruction of the	
		lateral sewer lines on Jefferson Drive in Highland Heights, for	XApprove
		an estimated cost in the amount not-to-exceed	Disapprove
		\$1,058,000.00.	Hold
CPB2011-	Department	Recommending awards to various property owners as	
176	of Public	settlement for property rights in connection with the	
	Works	widening and reconstruction of Barrett Road from Spafford	
		Road to the Berea West Corporation Line, replacement of	
		Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement	
		of Barrett Road Culvert No. 12 in Olmsted Township:	
		Parcel No(s): 5CH	
		Owner(s): H.J & M.A. Kichurchak	
		Approved Appraisal (Fair Market Value Estimated): \$300.00	
		, , , , , , , , , , , , , , , , , , , ,	
		Parcel No(s): 6CH Owner(s): T.J. Washtock	
		Approved Appraisal (Fair Market Value Estimated): \$300.00	
		Parcel No(s): 17T Owner(s): L. Bishop	
		Approved Appraisal (Fair Market Value Estimated): \$300.00	
		Parcel No(s): 28CH Owner(s): E. Levdar	
		Approved Appraisal (Fair Market Value Estimated): \$300.00	
		Approved Appraisar (rail Warket Value Estillated). \$500.00	
		Parcel No(s): 39SH, CH & T Owner(s): J.M. Cardi	
		Approved Appraisal (Fair Market Value Estimated): \$965.00	XApprove
		process (1)	Disapprove
		Funding Source: 50% State Issue One 50% Road and Bridge	Hold
CPB2011-	Department	Requesting approval to apply for, accept, and expend grant	
177	of	funds from U.S. Environmental Protection Agency in the	
	Development	amount of \$1,000,000.00 for the Brownfields Assessment	
		Coalition Grant Program for the period 10/1/2012 -	XApprove
		9/30/2015.	Disapprove
			Hold
	1	1	

CPB2011- 178	Department of Public Works	Recommending a payment in the amount of \$775.00 to I. Bayan as; settlement for property damage in connection with the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon. Funding Source: 100% Road and Bridge	XApprove Disapprove Hold
CPB2011- 179	Department of Development	Requesting authority to seek proposals from various providers on RQ21567 for an Emergency Furnace Repair Services Program for the period 1/1/2012 - 5/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.	XApprove Disapprove Hold
CPB2011- 180	Department of Development	Submitting an agreement with City of Shaker Heights in the amount not-to-exceed \$14,500.00 for reimbursement of expenses for demolition of a blighted structure, located at 3666 Menlo Road, Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 10/17/2011 - 10/16/2012. Funding Source: 100% Federal NSP	XApprove Disapprove Hold
CPB2011- 181	Department of Development	Submitting an amendment to Contract No. CE1000853-01 with URS Corporation - Ohio for a brownfield environmental site assessment of property located at 11207-11285 Bellaire Road, Linndale, for the period 12/2/2010 - 7/31/2011 to extend the time period to 10/31/2011; no additional funds required. Funding Source: 100% Federal Y09 USEPA Grant	XApprove Disapprove Hold
CPB2011- 182	Office of Procurement & Diversity	Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids: Department of Public Works a) on RQ21499 for Roof Assessment Management Program for various County buildings for the period 2/1/2012-1/31/2014 for an estimated cost in the amount not-to-exceed \$260,000.00.	XApprove Disapprove Hold
CPB2011- 183	County Prosecutor	Submitting a settlement agreement and release of claims in connection with Ohio Civil Rights Commission, Charge No. (CLE) 74 (40913) 05062011, Allen Pierre Davis v. Cuyahoga County.	_XApprove Disapprove Hold

	Common	Requesting authority to apply and accept grant funds for the	
	Pleas	Enhanced Opiate Dependency Services Project:	
	Court/Correc		
	tions	a) from U.S. Department of Justice, Office of Justice	
	Planning	Programs, Bureau of Justice Assistance in the amount of	
	Board	\$300,000.00 for the period 10/1/2011 - 9/30/2014.	
		b) from U.S. Department of Justice, Bureau of Justice Affairs,	
		Adult Drug Court, Department of Health and Human Services	
		Substance Abuse and Mental Health Services Administration	
		Center for Substance Abuse Treatment in the amount of	XApprove
		\$975,000.00 for the period 9/30/2011 - 9/29/2014.	Disapprove
			Hold
CPB2011- J	Juvenile	Requesting authority to seek proposals on RQ21514 from	
185	Court	various providers for residential treatment services for the	
		Youth and Family Community Partnership Program for the	
		period 1/1/2012 - 12/31/2013.	XApprove
		- II	Disapprove
		Funding Source: 100% HHS Levy	Hold
	Department	Submitting an amendment to Agreement No. AG1100030-01	
	of Justice	with State of Ohio, Department of Administrative Services for	
	Services	purchase and installation of a tower site, shelter and	
		associated equipment for the Multi-Agency Radio	
		Communications System (MARCS) for the period 4/12/2011 - 8/15/2011 to extend the time period to 10/31/2011; no	
		additional funds required.	XApprove
		additional funds required.	Disapprove
		Funding Source: 100% Urban Area Security Initiative Funds	Hold
CPB2011- [Department	Submitting an agreement with City of Westlake in the	
	of Public	amount not-to-exceed \$845.64 for reimbursement of eligible	
	Safety and	training expenses in connection with the FY2008 Urban Area	
J	Justice	Security Initiative Grant Program for the period 1/6/2011-	
9	Services	8/1/2011.	XApprove
			Disapprove
		Funding Source: 100% DHS through OEMA	Hold
	Department	Submitting agreements with various municipalities for	
	of Public	reimbursement of eligible training expenses in connection	
	Safety and	with the FY2008 Urban Area Security Initiative for the period	
	Justice	1/6/2011 - 5/15/2011:	
	Services	City of Cleveland Heights in the amount not-to-exceed	
		\$1,032.25.	
		2) City of Garfield Heights in the amount not-to-exceed	
		\$1,502.32.	
		3) City of Lakewood in the amount not-to-exceed \$332.73.	XApprove
			Disapprove
		Funding Source: 100% Department of Homeland Security	Hold

CPB2011- 189	Department of Health and Human Services	Office of Early Childhood, submitting an amendment to a grant agreement with United Way of Greater Cleveland for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2010 - 8/31/2011 to extend the time period to 8/31/2012; no additional funds required.	XApprove
		Funding Source: 100% Grant award from United Way	Disapprove Hold
CPB2011- 190	Department of Public Works	Recommending to accept County Improvement No. 3- WPS-2, replacement of the Woods Pump Station and Force Main in the Village of Gates Mills, County Sewer District No. 3 as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.	XApprove Disapprove Hold
CPB2011- 191	Department of Health and Human Services	Division of Children & Family Services, requesting authority to seek proposals from various providers on RQ21241 for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals. Funding Source: 100% General Funda	Approve Disapprove XHold
CPB2011- 192	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of October 31, 2011-November 4, 2011.	_XApprove Disapprove Hold

V. Other Business

Item	Requestor	Description	Board Action
CPB2011- 146	Office of Procurement & Diversity	Recommending an award: Juvenile Court a) on RQ20591 to International Language Bank (8-2) in the amount not-to-exceed \$60,000.00 for Interpretation and Translation services for the period 1/1/2012 - 12/31/2013.	XApprove
		Funding Source: 100% General Fund	Disapprove Hold

VI. Public Comment There was no public comment VII. Adjournment Meeting was adjourned at 12:00 p.m.