

Contracts and Purchasing Board
County Administration Building, 4th Floor
November 7, 2011 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-193	Department of Public Works	Submitting an amendment to Contract No. CE10241-04, 06 with Sterling Telecom Office Building, LLC, c/o Colliers International for lease of office space located at 1255 Euclid Avenue, Cleveland, for use by the Department of Public Safety and Justice Services for the period 9/1/1998 - 6/30/2011 to extend the time period to 10/31/2011, and for additional funds in the amount of \$24,683.36. Funding Source:	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-194	Department of Public Works	Submitting an amendment to Contract No. CE1000412-01 with MCG Trust for lease of storage space located at 1278 West 4th Street, Cleveland, for use by the Clerk of , Courts for the period 5/1/2010 - 4/30/2011 to exercise an option to extend the time period to 4/30/2012, and for additional funds in the amount not-to-exceed \$24,970.00. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-195	Common Pleas Court	Submitting a contract with University Hospitals of Cleveland in the amount of \$72,000.00 for psychiatric evaluation services for the period 7/1/2011 - 6/30/2012. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-196	Department of Development	Submitting a contract with American Building and Kitchen Products Inc. in the amount of \$7,530.00 for Lead Remediation for property located at 9410 Beech Avenue, Brooklyn, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 11/7/2011 - 5/31/2012. Funding Source: 100% TANF Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2011-197	Department of Development	<p>Recommending an economic development loan in the amount not-to- exceed of \$50,000.00 to P AND M OHIO CITY, LLC dba Mitchell Brothers Ice Cream, Inc. for facility infrastructure improvements, located at 1869 West 25th Street; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-198	Fiscal Office	<p>1) Submitting a sole source purchase with SymPro, Inc. The purchase is for information technology related equipment maintenance. This purchase has been reviewed by the ISC.</p> <p>Submitting a contract with SymPro, Inc., sole source, in the amount of \$3,276.00 for maintenance on investment software for the period 9/1/2011 - 8/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-199	Department of Workforce Development	<p>1) Submitting a contract with Leek Pipe Organ Company in the amount not-to-exceed \$3,640.00 for the On-the-Job Training Program for the period 9/26/2011-12/31/2011.</p> <p>2) Submitting a contract with Seme & Son Automotive, Inc. in the amount not-to-exceed \$3,380.00 for the On-the-Job Training Program for the period 9/12/2011 -1/31/2012.</p> <p>Funding Source: 100% WIA Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-200	Department of Health & Human Services	<p>Submitting a contract with Nightsweats & T-Cells Company in the amount of \$12,000.00 for consultant services for a community outreach program for the Ryan White Part A Program for the Cuyahoga Regional HIV Service Planning Council for the period 3/1/2011 - 2/29/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-201	Department of Health and Human Services	<p>Community Initiatives Division, Office of Early Childhood, submitting a contract with Educational Service Center of Cuyahoga County in the amount not-to- exceed \$71,820.00 for the Positively Moms Initiative for the period 8/1/2011 - 7/31/2012.</p> <p>Funding Source: 100% Grant funds from the O'Neill Foundation</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2011-202	Department of Health and Human Services	Community Initiatives Division, Office of Early Childhood, submitting a contract with Vincent J. Felitti, M.D., in the amount of \$4,000.00 for speaker services for the Annual Meeting of Invest in Children for the period 11/16/2011 - 11/17/2011. Funding Source: 100% Private Donations	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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C. Exemption Requests

CPB2011-203	Department of Development – Airport Division	<p>Requesting a sole source purchase with Jack Doheny Supplies, Inc.</p> <p>1. Provide detailed information about why you need to acquire these goods or services:</p> <p>The vehicle was purchased several years ago from Doheny, whom is the local supplier for Oshkosh equipment. The equipment was broken and needed repairs. The clutch (which is custom made, last one in the Country) was removed and replaced, engine seal replaced, and solenoid replaced.</p> <p>2. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>We use genie parts when able; however, our equipment can be parts specific. For example the clutch is custom made for this particular equipment; therefore, using other parts/pieces would not be applicable. Furthermore, the clutch purchased was the last in the Country; currently there is not a manufacturer of said part.</p> <p>3. Were alternative goods/I.T. services evaluated?</p> <p>Oshkosh is the only dealer.</p> <p>4. What efforts were made to get the best possible price?</p> <p>The prices for parts are fixed. A quote was obtained to determine the price. The actual/invoiced price is more because more work than expected needed to be done to preserve the life of the equipment and the new parts installed. The additional cost was negotiated so that both the Airport and Oshkosh would absorb the cost equally.</p> <p>Total Cost: \$ 10,157.77 Funding Source: 100% General Fund</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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CPB2011-204	Department of Public Safety and Justice Services	<p>Requesting an exemption to the RFP process for an amendment to an agreement with the City of Cleveland.</p> <p>1. Description of Supplies or Services.</p> <p>This request is an amendment to an agreement with the City of Cleveland for the FY2008 SHSP-LE grant program. The City of Cleveland's agreement is being increased by \$18849.</p> <p>2. Rationale Supporting the Use of the Selected Procurement Method</p> <p>Originally the City of Cleveland and Cuyahoga County Sheriff's Office (whose agreement was reduced by \$18849 to increase Cleveland's agreement given that the Sheriffs Office was unable to spend that amount) made application to the Region 2 LETPP Advisory Board and that Board recommended them for funding. They were then submitted as part of the application that Department of Public Safety and Justice Services, Grants & Training submits to the Ohio Emergency Management Agency (OEMA). That application was approved by OEMA and agreements were entered into with the City of Cleveland and the Sheriffs Office.</p> <p>3. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were considered as the FY2008 SHSP-LE grant needed closed out and our office was informed the Sheriffs Office was unable to expend all of their' dollars. The City of Cleveland was the other' grantee for FY2008 SHSP-LE so they were asked if they could expend the dollars and were able to do so. The original agreements were part of a request for application process.</p> <p>4. What ultimately lead you to this product or service? Why was the recommended vendor selected?</p> <p>The City of Cleveland was originally chosen as part of request for application process. The City of Cleveland and the Sheriff s Office made application to the Region 2 LETPP Advisory Board and that Board recommended them for funding They were then submitted as part of the application that Department of Public Safety and Justice Services, Giants & Training submits to the Ohio Emergency Management Agency (OEMA). That application was approved by OEMA and agreements were entered into with the City of Cleveland and the Sheriffs Office, Revised: 10/5/11 Page 3 of 5</p> <p>5. Provide an explanation of unacceptable delays in fulfilling</p>	
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		<p>the County's need that would be incurred if award was made through a competitive bid.</p> <p>If the grants dollars were not re-allocated Cuyahoga County would have had to return those dollars to the OEMA.</p> <p>6. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Not applicable as competition occurred before the original agreement in the form of a request for applications. This was an issue of the Sheriff's Office being unable to expend their entire grant award and the City of Cleveland utilizing the funding so it did not have to be returned to OEMA,</p> <p>Total Cost: \$18,849 Funding Source:100% FY2008 SHSP-LE Grant</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-205	Department of Public Safety and Justice Services	<p>Requesting an exemption to the RFP process for the purchase of four John Deere utility vehicles.</p> <p>1. Description of Supplies or Services.</p> <p>Four (4) John Deere 6x4 Gator TH utility vehicles. Each vehicle includes value added equipment available on the STS.</p> <p>2. Rationale Supporting the Use of the Selected Procurement Method</p> <p>State Term Schedule pricing is the best value for purchasing these machines as John Deere offers the cooperative pricing directly. Otherwise, the county would be purchasing the vehicles though an authorized distribution vendor, which increases the cost of each vehicle. The price per unit and all accessories is based on historical pricing (date of STS-2.10.2010), not current market price. A quote from any authorized Deere vendor would include current market price and vendor markup, delivery, accessory installation charges, etc. In addition to historical pricing, distributor to end-user delivery is included, as is installation of all purchased accessories.</p> <p>3. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Public Works Committee of the PSUAWG discussed alternative equipment, including more expensive Kubota utility vehicles. The committee determined it was important to purchase equipment that is manufactured in the U.S., which is a stipulation of the DHS funding grant.</p>	

		<p>4. What ultimately lead you to this product or service? Why was the recommended vendor selected?</p> <p>The Public Works Committee of the PSUAWG discussed alternative equipment, and the John Deere units met all requirements for disaster event usage. Revised: 10/5/11 Page 3 of 5</p> <p>5. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Though the funding source for this purchase, FY2009 Urban Area Security Initiative Program, expires on June 30, 2012, a complete bid initiated now may likely not conclude by the grant deadline, Due to spending requirements, failure to meet the grant deadline would have to be determined no later than March 30,2012, to ensure the grants funds are reallocated and spent by the grant expiration.</p> <p>6. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Additional purchases of John Deere Gator utility vehicles from DHS grants is currently not allocated or projected.</p> <p>Total Cost: \$42,491.28 Funding Source: 100% FY2009 Urban Area Security Initiative Grant</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-206	Department of Development	<p>Requesting an exemption to the RFP process receiving planning and technical assistance from The Planning Commission to ensure compliance with Federal Regulations.</p> <p>1. Description of Supplies or Services.</p> <p>Planning and Technical Assistance to ensure compliance with Federal Regulation pertaining to environmental reviews, historic preservation and slum and blight studies - termed Improvement Target Areas - ITAs.</p> <p>2. Rationale Supporting the Use of the Selected Procurement Method.</p> <p>This is an annual renewal of Cuyahoga County's subrecipient agreement with the County Planning Commission to assist in complying with HUD regulations. Federal regulations for the CDBG program allow negotiated subrecipient agreements, on a reimbursement basis. Ohio Revised Code 307.86(e) exempts</p>	

		<p>federally funded services provided by a non-profit agency from competitive bidding requirements. The Planning Commission is a governmental entity created under the laws of Ohio to perform land and subdivision review for the Townships in a county is Ohio. In addition Council Ordinance 2011-0044 under section 4.4 b) 9 exempts contracts with governmental bodies from the competitive selection process.</p> <p>3. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>A staff member of the Planning Commission is cited as the Historic Preservation Professional in an agreement between Cuyahoga County, the Cleveland Restoration Society and the Ohio Historic Preservation Office. This Programmatic Agreement stipulates the procedures under which programs using U.S. Department of Housing and Urban Development will be reviewed at the local level for adhering to the National Historic Preservation Act requirements. The Agreement is in force until December 31, 2014. Without the use of the Planning Commission staff, the agreement requires that the Ohio Historic Preservation Office be notified and all reviews of local projects would have to be completed in Columbus, greatly slowing down the historic decision making process in order to undertake any project using HUD funds by the County's Department of Development..</p> <p>Revised: 10/5/11 Page 3 of5</p> <p>4. What ultimately lead you to this product or service? Why was the recommended vendor selected?</p> <p>The Planning Commission has been providing Planning and Technical Assistance services to the County since the beginning of the CDBG program in Cuyahoga County. The agency is the successor to the Regional Planning Commission, which was responsible for preparing the first acceptable CDBG application to HUD in 1976 on behalf of Cuyahoga County.</p> <p>5. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Without continuing the relationship and staff resources of the Planning Commission, adhering to the historic preservation requirements that are required by HUD funding would slow down the ability to approve project here at the county level. Consultation and review of projects would require and the advice and consent of the Ohio Historic Preservation Office. Presently, by using CPC staff, these reviews are completed</p>	
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		<p>locally in a timely manner.</p> <p>6. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County should continue to use the Planning Commission for Planning and Technical Assistance through December 31, 2014 when the Programmatic Agreement expires.</p> <p>Total Cost: \$32,000.00 Funding Source: 100% Federal Community Development Block Grant</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-207	Prosecutor's Office	<p>Requesting a sole source purchase with West, a Thomson Reuters business for provision of online legal research information.</p> <p>1. Provide detailed information about why you need to acquire these goods or services</p> <p>West is a provider of online legal research information needed by the employees of the Cuyahoga County Prosecutor's Office. The Cuyahoga County Prosecutor, the assistant prosecuting attorneys, law clerks, and support staff need access to legal research online information such as case law, statutes, and other primary and secondary legal source material to perform their statutory duties.</p> <p>2. Has your department bought these goods/I.T. services in the past? If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>The Cuyahoga County Prosecutor's Office has contracted with West for online legal research information since 2004. The last contract between West and the Cuyahoga County Prosecutor's Office was for the time period March 1, 2009 through December 31, 2011. The total cost for the 34 month contract was \$244,634.00. This contract was approved by sole source letter.</p> <p>3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>West is the sole source provider for certain online materials, such as Ohio Arrest, Search and Seizure, and Ohio Felony Sentencing Laws, that are needed by the Cuyahoga County</p>	

		<p>Prosecutor's Office. LexisNexis was unable to provide comparable online publications. Assistant Prosecuting Attorneys need access to legal research information using computers in their office, in the courtroom and in their home. These publications govern Fourth Amendment and felony sentencing issues that frequently arise in criminal cases.</p> <p>4. Were alternative goods/LT. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility* If no, why were alternatives not evaluated?</p> <p>West and LexisNexis were both evaluated extensively. Only these two vendors provide the comprehensive content needed by the Cuyahoga County Prosecutor's Office. There were numerous meetings and telephone calls with each vendor to evaluate content, cost, and user friendliness of each vendors' products. But only West provides access to online publications such as Ohio Arrest, Search and Seizure, and Ohio Felony Sentencing Laws needed by the Cuyahoga County Prosecutor's Office.</p> <p>5. What efforts were made to get the best possible price?</p> <p>A representative from the Cuyahoga County Prosecutor's Office had numerous discussions with representatives from West and LexisNexis about cost and shared each vendor's pricing with the other to receive the most favorable pricing.</p> <p>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? Yes X-NO</p> <p>7. Why is the price for this purchase considered to be fair and reasonable:</p> <p>The total cost for the 36 month proposed contract with West will be \$280,812.00. The monthly contractual cost will be \$7,800/month. The Cuyahoga County Prosecutor's Office receives approximately 250 passwords for individual employees to access Westlaw for a flat rate for unlimited usage of comprehensive online databases. The cost for online legal research for each prosecuting attorney in the Cuyahoga County Prosecutors Office is \$31.00 each month for each prosecuting attorney. The Cuyahoga County Prosecutor's Office believes this is a fair and reasonable price for the comprehensive content offered by West.</p> <p>In addition, West provides a 40%-50% discount on all print material for which the Cuyahoga County Prosecutor's Office</p>	
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		<p>has a print subscription for a total savings of approximately \$60,000.00 each year. Moreover, the Cuyahoga County Prosecutor's Office has cancelled numerous print publications in its collection for a significant savings of over \$40,000.00 since online legal research was first utilized by the Cuyahoga County Prosecutors Office in 2004.</p> <p>Amount to be paid: \$280,812.00 Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-208	Department of Public Works	<p>Submitting an agreement of cooperation with City of East Cleveland for resurfacing of Taylor Road from Euclid Avenue to the East Cleveland South Corporation Line.</p> <p>Funding Source: 100% Road and Bridge</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-209	Department of Public Works	<p>Submitting a Real Estate Agreement with Ohio Department of Transportation for right-of-way acquisition in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma.</p> <p>Funding Source: 100% Road and Bridge</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-210	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$100.00 to T. Kocka for vehicle damage.</p> <p>Funding Source: County's Self Insurance Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-211	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$40.77 to B. Reitzloff for property damage.</p> <p>Funding Source: County's Self Insurance Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-212	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$262.20 to F. Smoot for property damage.</p> <p>Funding Source: County's Self Insurance Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-213	Department of Public Works	<p>Recommending to reject all bids received on RQ20917 for the Roof Replacement Project on the Cuyahoga County Airport Administration Building, located at 26300 ' Curtiss Wright Parkway, Richmond Heights; recommending to cancel said requisition.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

CPB2011-214	Department of Public Works	<p>Recommending an award as settlement for property rights in connection with the rehabilitation of Old Mill Road Bridge No. 162 over the Chagrin River in the Village of Gates Mills: Parcel No(s): 3T Owner(s): N.H. Kelley c/o M.J. Kelley,Co-Trustee Approved Appraisal (Fair Market Value Estimated): \$600.00</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-215	Department of Development	<p>Recommending an amendment to a loan for a North Coast Opportunities Technology Fund Project, located at 11000 Cedar Avenue, Cleveland, by changing the name from Milo Biotechnology,Inc. to Milo Biotechnology, LLC; no additional funds required.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-216	Information Services Center	<p>Requesting authority to seek proposals from various providers on RQ21555 for Electronic case Management System software for the Inspector General's Office for the period 2/1/2012 - 6/1/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-217	Department of Development	<p>Submitting an amendment to a subgrant award with Famicos Properties Ltd. for a project located at 1850 Superior Avenue, Cleveland, in connection with the Recovery Act Brownfields Revolving Loan Fund Program for the period 1/1/2010 - 9/30/2011 to extend the time . period to 11/30/2011.</p> <p>Funding Source: 100% Federal Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-218	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12 (E).</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-219	Office of Procurement & Diversity	<p>Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:</p> <p>Department of Public Works a) on 21443 for washed limestone for the period 1/1/2012 - 12/31/2013 for an estimated cost in the , amount not-to-exceed \$135,000.00.</p> <p>Funding Source: 100% Sewer District Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

CPB2011-220	Juvenile Court	Requesting authority to seek proposals from various providers on RQ21516 for residential treatment services for youth for the period 1/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-221	Department of Public Safety and Justice Services	Requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency in the amount of \$248,753.00 for FY2011 Emergency Management Performance Grant Program for the period 10/1/2011 - 6/30/2012.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-222	Department of Public Safety and Justice Services	Witness Victim, submitting various grant awards from Ohio Attorney General/Crime Victims Assistance and Prevention Section for various projects in connection with the Victims of Crime Act and State Victims Assistance Act Grant Programs for the period 10/1/2011 - 9/30/2012. a) in the amount of \$165,348.00 for the Felony Coordinator Program. b) in the amount of \$65,800.00 for the Children Who Witness Violence Program Funding Source: 100% Federal Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-223	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of November 7, 2011-November 11, 2011.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

*Contracts and Purchasing Board
County Administration Building, 4th Floor
October 31, 2011 11:30 PM*

I. Call to Order

Meeting was called to order at 11:30 a.m.

II. Review and Approve Minutes

The minutes were reviewed and approved

III. Public Comment

There was no public comment

IV. Contracts and Awards

There were no contract or awards

A. Tabled Items

There were no tabled items for review

B. Scheduled Items

CPB2011-165 Department of Development 1) Submitting a contract with American Building and Kitchen Products, Inc. in the amount of \$6,700.00 for Lead Remediation for property located at 4790 Green Road, Warrensville Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.

2) Submitting a contract with BDL General Contracting, Inc. in the amount of \$11,225.00 for Lead Remediation for property located at 1439 - 1441 Sulzer Avenue, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.

3) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$10,000.00 for Lead Remediation of property located at 19029 Scottsdale Boulevard, Shaker Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.

4) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$15,395.00 for Lead Remediation for property located at 14008 Orinoco Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 10/31/2011 - 05/31/2012.

Funding Source: 100% FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-166 Department of Workforce Development 1) Submitting a contract with Cleveland Tool and Machine Inc. in the amount not-to-exceed \$5,000.00 for On-the-Job Training Program for the period 9/19/2011- 2/28/2012.

2) Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$4,259.20 for the On-the-Job Training Program for the period 9/26/2011- 10/31/2011.

3) Submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$4,680.00 for the On-the-Job Training Program for the period 10/3/2011 - 4/1/2012.

4) Submitting a contract with RSR Partners, LLC dba Regency Technologies, LTD in the amount not-to-exceed \$20,000.00 for the On-the-Job Training Program for the period 9/12/2011 - 3/12/2012.

5) Submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 9/19/2011 - 2/24/2012.

Funding Source: 100% WIA Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-167 Department of Health and Human Services Office of Early Childhood, submitting a contract with PBR Acquisition LLC, in the amount not-to-exceed \$8,043.00 for rental of meeting space and related services for the Invest in Children Program annual meeting being held on November 17, 2011.

Funding Source: 100% Levy Funded

☒ Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

Provide detailed information about why you need to acquire these goods or services:

The requested proficiency tests are required to maintain accreditation for the Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

Why are the requested goods/services the only ones that can satisfy your requirements?

The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.

Were alternative goods/I.T. services evaluated?

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology disciplines of the laboratory.

What efforts were made to get the best possible price?

The \$6.00 increase in the price of this test reflects an approximate ½ % increase compared to the 2010 price. There is no competitive pricing available as this is a sole sourced item.

Total Cost: \$1,065.00

Funding Source:100% General Fund

☒ *Approve*

☐ *Disapprove*

☐ *Hold*

Provide detailed information about why you need to acquire these goods or services:

The requested proficiency tests are required to maintain accreditation for the Toxicology disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines

Why are the requested goods/services the only ones that can satisfy your requirements?

The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLDILAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (ALI, FTC and UT) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.

Were alternative goods/I.T. services evaluated?

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology disciplines of the laboratory.

What efforts were made to get the best possible price?

Test #AL-I the cutTent price remains the same@ \$324.00 per test.

Test #FTC is new this year@ 1,060.00 per test.

Test #UT is currently priced@ \$579.00 per test.

The \$6.00 increase in the price of this test reflects an approximate 1% increase compared to the 2010 price. There is no competitive pricing available as this is a sole sourced item.

Total Cost: \$1,963.00

Funding Source:100% General Fund

☒ *Approve*

☐ *Disapprove*

☐ *Hold*

CPB2011-170 Medical Examiner Requesting a sole source purchase with Forensic Science Consultants dba Forensic Testing Services

Provide detailed information about why you need to acquire these goods or services:

The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

Why are the requested goods/services the only ones that can satisfy your requirements?

The Cuyahoga County Regional Forensic Science Laboratory is accredited by ASCLDILAB- International (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the accreditation requirements, the laboratory can only use those proficiency tests providers that have been approved by the ASCLD/LAB. The requested proficiency tests (FJS-12 TAPE, FTS-12 CHEM, FTS-12-GSRSTUB and FTS-12-HAIR1) are the only approved tests available in the 'Tape, Unknown Chemicals, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

Were alternative goods/I.T. services evaluated?

No: At this time no other proficiency tests are available in the "Tape, Unknown Chemicals, Gunshot" residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

What efforts were made to get the best possible price?

Test- FTS-12 Tape the current price remains the same as in 2010 @ \$225.00.

Test- FTS-12-GSRSTUB the current price remains the same as in 2010 @ \$408.00.

Test- FTS-12-HAIR1 the current price remains the same as in 2010 @ \$595.00.

Test- FTS-12-CHEM the current price is \$265.00.

There is no competitive pricing available as this is a sole sourced item.

Total Cost: \$4,479.00

Funding Source:100% General Fund

☒ *Approve*

☐ *Disapprove*

☐ *Hold*

CPB2011-171 Department of Development 1. Description of Supplies or Services. Ciuni & Panichi, Inc was selected via a full RFP process to monitor contractors performing work for Cuyahoga County and its borrowers, using federal stimulus funds, for compliance with the Davis-Bacon prevailing wage law and other stimulus reporting rules. The original RFP was in the amount of \$100,000, and Cuyahoga County has a contract with Ciuni & Panichi for not to exceed \$100,000. The time of performance of the existing contract is March 30, 2010 - December 31,2012. Ciuni & Panichi has billed \$90,525 through August 31, 2011, and has done \$6,356.25 worth of work since August 31, 2011, for a total of \$96,881.25 to date. The contract provides for

billing at the hourly rate of \$75 per hour, which is the rate Ciuni & Panichi proposed to charge in its response to the Request for Proposals.

Due to additional federal funding awards to Cuyahoga County since the original RFP process was carried out, additional monitoring work will be required to ensure that contractors working under these additional funding awards comply with the Davis-Bacon prevailing wage law and other federal reporting rules. The additional monitoring and reporting work to be done is exactly the same type of work that Ciuni & Panichi now carries out under its existing contract.

2. Estimated Dollar Value

Based on the best available estimates at this time, an additional 403.42 hours of work will be required to carry out monitoring and reporting under the additional federal funding awards. At the \$75 per hour rate established by the RFP process, the cost of this additional work will be \$30,256.25. A detailed analysis of the estimated costs of the additional work, and recap of billings to date, is attached.

3. Rationale Supporting the Use of the Selected Procurement Method *Ciuni & Panichi, Inc., was selected through a full Request for Proposal process which produced four valid proposals. The \$75 hourly rate is reasonable and the*

Department of Development is completely satisfied with the work done by Ciuni & Panichi under the contract to date. The proposed amendment will not extend the time of performance of the original contract (this is not an "option year" amendment); it will simply add funds to cover the cost of services required by the additional federal funding, at the same hourly rate.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. *Because Ciuni & Panichi was selected by an RFP, the rate is reasonable, and services have been completely satisfactory, the Department*

believes the County's best and cheapest course is to add funds to the contract

5. What ultimately lead you to this product or service? Why was the recommended vendor selected? *Monitoring contractors for wage rate and reporting compliance is required by federal law when using stimulus funds. The recommended vendor, Ciuni & Panichi, was selected through a full RFP process with four proposals reviewed.*

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. *Federal law requires ongoing monitoring of contractor payrolls on a weekly basis,*

and also requires quarterly reporting of this information within the first 10 days of each calendar quarter. With more than \$98,000 of the original \$100,000 contract already utilized, it is highly likely that issuance of an RFP for the additional \$30,000 worth of monitoring would cause a gap in services that would leave the County without a means to fulfill its legal responsibilities to monitor contractor payrolls every week and to submit a quarterly report by January 10, 2012.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. *The contract is not being extended beyond its scheduled ending date, and Development will issue a Request for Proposals if it appears that additional monitoring and reporting of this type will be needed after the contract expires.*

☒ **X** *Approve*

☐ *Disapprove*

☐ *Hold*

CPB2011-172 Department of Health and Human Services Office of Homeless Services, requesting an exemption to the RFP process for the program and facility management services required for operating North Point Transitional Housing for Men. Contract term 10/01/11 – 9/30/12.3/31/2012

Background

In FY 2005, responding to extremely high demand for men's shelter, the City of Cleveland opened the Benjamin O. Harris Aviation HS for use as an "overflow shelter". In FY 2007, the FAA required the City to cease and desist the use of Aviation HS as a shelter because of security concerns related to its proximity to the Municipal Airport. To accommodate the 140+ men displaced by the closing of Aviation HS, the City and County partnered to develop North Point at the site of a former motel located at 1550 Superior Avenue.

Mental Health Services stepped up to take on the challenging task of implementing this new program, negotiating with the City of Cleveland, which purchased the building, about needed renovations and repairs, and the coordination of identifying clients at 2100 who would be appropriate for the proposed North Point programming. NP focuses on returning men to employment and housing within 6 months or less.

Request

An Exemption is needed for the following reason(s):

-A formal RFP process was not done at the time this program started because of the emergency nature of the services and the need to move quickly to establish operations with a proven provider.

-At the time, no other provided expressed interest in promoting the program model which did not require sobriety as a prerequisite for program services;

-As partners in the process of establishing North Point, the City of Cleveland concurred that Mental Health Services, Inc. (MHS) was the best option given its established capacity, experience serving the target population; willingness to take on the significant risk of program start-up.

These factors remain at play as much in 2011 as they did in 2009.

Total Cost: \$1,223,200.00. Not to exceed \$600,000.00

Funding Source: 100% Health & Human Services Levy Funds

☒ Approve

☐ Disapprove

☐ Hold

CPB2011-173 Department of Health and Human Services Office of Homeless Services, requested for an exemption to the RFP process for a contract with Philip Star for technical assistance services related to establishing a county wide Housing Trust Fund.

Background

In FY 2008, at the request of a broad coalition of public representatives, non-profit housing advocates, and foundation representatives, the County Commissioners created a "Housing Trust Fund Task Force". The job of the Task force was to research both funding and organizational structures to establish a county wide Housing Trust Fund and to present the results of this research with recommendations, back to the County Commissioners. Philip Star, Director of the Neighborhood Center at the Levin College of Urban Affairs was asked to support the work of the Task force.

In May of 2009, based on the recommendations submitted by the Task Force, the Commissioners passed a resolution supporting the intent to establish a Trust Fund and an Advisory Board to the Trust Fund. Mr. Star continued to provide technical assistance to the Task Force.

On December 2, 1010, again based on the work of volunteers supported by the assistance of Philip Star, the Commissioners appointed the initial Housing Advisory Board. Categories of membership were defined by the ORC Chapter 176, with appointing authority defined therein.

Services to be provided

Mr. Star has continued to provide support to the HAB. Its tasks include:

- Identifying one or more dedicated revenue sources
- Continue to educate the community and newly established county government representatives about the role of a Trust Fund in the economic development strategy of the county
- Develop sustainability strategy

Request

An RFP Exemption is requested for the following reasons:

- This consultant is uniquely knowledgeable and experienced as related to this issue
- This consultant has participated in the development of this initiative for 4 years
- It is not likely that another consultant would be willing or able to step in at this point in the process for the small dollar amount of the contract being offered,
- The consultant has provided significant uncompensated work on this issue based on his personal commitment to increasing affordable housing options for very low income households.

Total Cost: \$15,000

Funding Source:100% Health and Human Services Levy

☐ Approve
☐ Disapprove
☒ Hold

D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
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CPB2011-174	Department of Public Works	Submitting an LPA agreement with Ohio Department of Transportation for resurfacing of Rockside Road from Turney Road to Broadway Avenue in the Cities of Bedford, Garfield Heights and Maple Heights.	
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Funding Source: 100% Road and Bridge Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-175 Department of Public Works Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:

a) on RQ21688 for rehabilitation and reconstruction of the lateral sewer lines on Jefferson Drive in Highland Heights, for an estimated cost in the amount not-to-exceed \$1,058,000.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-176 Department of Public Works Recommending awards to various property owners as settlement for property rights in connection with the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township:

Parcel No(s): 5CH

Owner(s): H.J & M.A. Kichurchak

Approved Appraisal (Fair Market Value Estimated): \$300.00

Parcel No(s): 6CH Owner(s): T.J. Washtock

Approved Appraisal (Fair Market Value Estimated): \$300.00

Parcel No(s): 17T Owner(s): L. Bishop

Approved Appraisal (Fair Market Value Estimated): \$300.00

Parcel No(s): 28CH Owner(s): E. Levdar

Approved Appraisal (Fair Market Value Estimated): \$300.00

Parcel No(s): 39SH, CH & T Owner(s): J.M. Cardi

Approved Appraisal (Fair Market Value Estimated): \$965.00

Funding Source: 50% State Issue One 50% Road and Bridge

☒ Approve

☐ Disapprove

☐ Hold

CPB2011-177 Department of Development Requesting approval to apply for, accept, and expend grant funds from U.S. Environmental Protection Agency in the amount of \$1,000,000.00 for the Brownfields Assessment Coalition Grant Program for the period 10/1/2012 - 9/30/2015.

☒ Approve

☐ Disapprove

☐ Hold

CPB2011-178 Department of Public Works Recommending a payment in the amount of \$775.00 to I. Bayan as ; settlement for property damage in connection with the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon.

Funding Source: 100% Road and Bridge

☒ Approve

☐ Disapprove

☐ Hold

CPB2011-179 Department of Development Requesting authority to seek proposals from various providers on RQ21567 for an Emergency Furnace Repair Services Program for the period 1/1/2012 - 5/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

☒ Approve

☐ Disapprove

☐ Hold

CPB2011-180 Department of Development Submitting an agreement with City of Shaker Heights in the amount not-to-exceed \$14,500.00 for reimbursement of expenses for demolition of a blighted structure, located at 3666 Menlo Road, Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 10/17/2011 - 10/16/2012.

Funding Source: 100% Federal NSP

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-181 Department of Development Submitting an amendment to Contract No. CE1000853-01 with URS Corporation - Ohio for a brownfield environmental site assessment of property located at 11207-11285 Bellaire Road, Linndale, for the period 12/2/2010 - 7/31/2011 to extend the time period to 10/31/2011; no additional funds required.

Funding Source: 100% Federal Y09 USEPA Grant

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-182 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

Department of Public Works

a) on RQ21499 for Roof Assessment Management Program for various County buildings for the period 2/1/2012- 1/31/2014 for an estimated cost in the amount not-to-exceed \$260,000.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-183 County Prosecutor Submitting a settlement agreement and release of claims in connection with Ohio Civil Rights Commission, Charge No. (CLE) 74 (40913) 05062011, Allen Pierre Davis v. Cuyahoga County.

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-184 Common Pleas Court/Corrections Planning Board Requesting authority to apply and accept grant funds for the Enhanced Opiate Dependency Services Project:

a) from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$300,000.00 for the period 10/1/2011 - 9/30/2014.

b) from U.S. Department of Justice, Bureau of Justice Affairs, Adult Drug Court, Department of Health and Human Services Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment in the amount of \$975,000.00 for the period 9/30/2011 - 9/29/2014.

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-185 Juvenile Court Requesting authority to seek proposals on RQ21514 from various providers for residential treatment services for the Youth and Family Community Partnership Program for the period 1/1/2012 - 12/31/2013.

Funding Source: 100% HHS Levy

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-186 Department of Justice Services Submitting an amendment to Agreement No. AG1100030-01 with State of Ohio, Department of Administrative Services for purchase and installation of a tower site, shelter and associated equipment for the Multi-Agency Radio Communications System (MARCS) for the period 4/12/2011 - 8/15/2011 to extend the time period to 10/31/2011; no additional funds required.

Funding Source: 100% Urban Area Security Initiative Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-187 Department of Public Safety and Justice Services Submitting an agreement with City of Westlake in the amount not-to-exceed \$845.64 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011- 8/1/2011.

Funding Source: 100% DHS through OEMA

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-188 Department of Public Safety and Justice Services Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative for the period 1/6/2011 - 5/15/2011:

- 1) City of Cleveland Heights in the amount not-to-exceed \$1,032.25.
- 2) City of Garfield Heights in the amount not-to-exceed \$1,502.32.
- 3) City of Lakewood in the amount not-to-exceed \$332.73.

Funding Source: 100% Department of Homeland Security

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-189 Department of Health and Human Services Office of Early Childhood, submitting an amendment to a grant agreement with United Way of Greater Cleveland for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2010 - 8/31/2011 to extend the time period to 8/31/2012; no additional funds required.

Funding Source: 100% Grant award from United Way

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-190 Department of Public Works Recommending to accept County Improvement No. 3- WPS-2, replacement of the Woods Pump Station and Force Main in the Village of Gates Mills, County Sewer District No. 3 as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

☒ Approve
☐ Disapprove
☐ Hold

CPB2011-191 Department of Health and Human Services Division of Children & Family Services, requesting authority to seek proposals from various providers on RQ21241 for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

Funding Source: 100% General Fund

☐ Approve
☐ Disapprove
☒ Hold

CPB2011-192 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of October 31, 2011-November 4, 2011.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

Item	Requestor	Description	Board Action
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CPB2011-146	Office of Procurement & Diversity	Recommending an award: Juvenile Court a) on RQ20591 to International Language Bank (8-2) in the amount not-to-exceed \$60,000.00 for Interpretation and Translation services for the period 1/1/2012 - 12/31/2013.	
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Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

VI. Public Comment

There was no public comment

VII. Adjournment: Meeting was adjourned at 12:00 p.m.

CPB2011-193

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

The Department of Central Services, requests approval to amend Contract CE10241- 04, 06 with Sterling Telecom Office, LLC, c/o Colliers International for the lease of office space located at 1255 Euclid Avenue, Cleveland, for use by the Department Justice Affairs Emergency Services (CECOMS and CRIS) to extend the time for an additional four months commencing July 01, 2011 thru October 31,2011 and for additional funds. The rent has been REDUCED by 50%to \$6,170.84 per month; the total cost is \$24,683.36. The reduction reflects the departure of the Emergency Operations Center from this building to the County owned Courthouse Square Building.

SCOPE of WORK SUMMARY: Department of Public Works seeking an amendment for a period of 4 months (7/1/2011 through 10/31/2011) for a total cost of \$24,683.36. This will allow CRIS and CECOMS (911 call center) to continue their critical public safety work while their future space needs are examined by the Department of Justice Affairs.

PROCUREMENT: This lease is for less than \$25,000 and is in a hold over situation due to determinations on the long term space needs of CRIS and CECOMS being studied. Moving would be expensive and time consuming prior to a general space solution being determined for this and other Justice/Emergence related agencies.

CONTRACTOR AND PROJECT INFO: The original lease which is now being amended, was originally selected through a RFP process. The managing partner of Sterling Telecom Office

Building, LLC is MR. Mark Munsell of Munsell Realty, 23250 Chagrin Blvd., Beachwood, Ohio 44122.

PROJECT STATUS and PLANNING: This is a temporary extension to hold over in our current lease to provide the Department of Justice Affairs time to determine new locations/consolidations for these critical public safety functions.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The Justice Affairs/Emergency Services (CECOMS and CRIS) Operations and the County Emergency Operations Center is located in the Sterling Building. While the County approved a lease with Cuyahoga County Community College (CE0900301) to construct a new Cuyahoga County Public Safety Service Center at their west campus, it has been determined that this move is not financially feasible. The Justice Affairs Department is looking at other options, and on an Interim basis, the current leased space will be extended in four month increments per the County Prosecutor's Office until a long-term resolution is finalized.

PRINCIPAL OWNER(S):

Sterling Telecom Office Building, LLC Mark Munsell Managing member
The facility is located in Council District 07

Total Amount Requested: \$24,683.36

FUNDING: The funding is through 911 fees, grants and general fund.
Invoices are paid monthly.

CPB2011-194

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

The Department of Public Works (Central Services), submitting a amendment to the current lease for Cuyahoga County Clerk of Courts with MCG Trust for storage space located in the Bolton Pratt Building located at 1278 West 4th Street, Cleveland, Ohio (P.P. #101-08-032) for a term of twelve (12) months commencing on May 01, 2011 and shall expire on April 30,2012.

The annual cost shall remain the same in the amount of \$24, 970.00 and shall be paid quarterly on four (4) payments \$6,242.50. The Clerk of Courts currently leases this space and said lease will expire on April 30, 2011. Section 2 of The Lease provides for the option of extending the Term for a one year period of time. The Clerk of Courts has requested continued use of this space for overflow storage of Court records. This facility is on W. 4th, within walking distance of the Justice Center. The proposal is under Twenty-Five Thousand Dollars. This is the same as the current lease rate and there is no cost increase.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The Clerk's Office currently uses this additional storage space in close proximity of the Justice Center to alleviate the severe lack of record storage space. Storage space in the Justice Center and the Lakeside Courthouse are full and boxes are currently being stored in hallways creating potential safety hazards.

PRINCIPAL OWNER(S):

MCG TRUST, Matthew (Matt) Gillespie, Trustee
The facility is located in Council District 07

Funding source: General Fund
Invoices are paid monthly.

Total Amount Request: \$24,970.00

CPB2011-195

Common Pleas Court Agency

SUMMARY OF REQUESTED ACTION:

Submitting a contract in the amount of \$72,000.00 with University Hospitals of Cleveland for the period 7/1/11 to 6/30/12.

A. Scope of Work Summary:

- 1) Common Pleas Court request approval of a Contract with University Hospitals of Cleveland for the anticipated cost of \$72,000.00. The anticipated start-completion dates are 7/1/11-6/30/12.
- 2) The primary goals of the project is for Psychiatric Evaluation Services within the Court Psychiatric Clinic. Attorneys may ask for a psychiatric evaluation for their clients during pre- trial meetings. The Court's clinic does not have enough staffing to have all the evaluation services completed with the clinic's staff.

B. Procurement:

- 1) The procurement method for this project is a contract. The total value is \$72,000.00
- 2) The proposed contract is exempt from competitive bidding, per Cuyahoga County Ordinance 2011-0044, Section 4.4(b)2,as these are medical services.

C. Contractor and Project Information:

- 1) University Hospitals of Cleveland
11100 Euclid Avenue
Cleveland, OH 44106
- 2) The Chief Medical Office is Dr. Eric Bieber

D. Project Status and Planning :

- 1) The project reoccurs annually.
- 2) The project's term has already begun. The reason there was a delay it was held up by University Hospitals legal department.

E. Funding:

- 1) The project is funded a 100% by the General Fund.
- 2) The schedule of payment is by invoice.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Dr. Eric Bieber, Chief Medical Officer

Total Amount Requested:

\$72,000.00

CPB2011-196

Title: Department of Development

Type of Request: Contract/Amendment

SUMMARY OF REQUESTED ACTION:

Title: Department of Development 2011 American Building And Kitchen Products Inc. Contract Lead Remediation Case 056 Burgos at 9410 Beech Avenue Brooklyn RQ 21727 A. Scope of Work Summary

1. Department of Development requesting approval of a contract with American Building and Kitchen Products Inc. for the anticipated cost \$7,530.00. The anticipated start- completion dates are November 7, 2011 -May 31,2012.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children. B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$7,530.00.

2. The competitive bid was closed on 09/22/2011.

3. There were 9 bids received by the Department of Development, lowest bidder approved. C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: American Building and Kitchen Products Inc.
6406 Chase Drive
Mentor, Ohio 44060
Council District (N/A)

2. The president for the contractor/vendor is Troy Vandervoort.

3.a. The address or location of the project is: Burgos

9410 Beech Avenue
Brooklyn, Ohio 44144

3.b. The project is located in Council District 04. D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

PURPOSE/OUTCOMES•PRINCIPAL OWNER(S):

This contract will provide federal Lead Hazard Remediation grant funds to remove lead hazards at the home of a low-income family. This is one of 250 such contracts that will be issued during the three-year grant period. The scope of work to be done is determined by Inspections by the Cuyahoga County Board of Health and Department of Development.

The benefits of this federally funded grant program include maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

Contracts are competitively bid by the Department of Development with at least three state licensed lead abatement contractors bidding on each contract. All state licensed lead abatement contractors may register with the Department of Development for bidding.

Troy Vandervoort, President

Total Amount Requested: \$7,530.00

CPB2011-197

Agency/Dept. Name: Department of Development

SUMMARY OF REQUESTED ACTION:

Department of Development requesting approval of an Economic Development loan to P AND M OHIO CITY LLC in the amount not-to-exceed \$50,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

The primary goals of the project are to renovate the former MODA nightclub located on West 25th Street in Ohio City for reuse as an ice cream production facility and retail store. The project is expected to create at least 15 full time jobs. Total project costs are estimated at \$2,225,000 and the County subsidy is \$50,000.

PROCUREMENT: Economic Development Loan

CONTRACTOR AND PROJECT INFORMATION: P AND M OHIO CITY LLC
2256 North St. James Parkway
Cleveland Heights, Ohio 44106
Council District 10

Principal Owners of P AND M OHIO CITY LLC are 50% Peter Mitchell and 50% Michael Mitchell.

The location of the project is
Former MODA Nightclub
1869 West 25th Street
Cleveland, 44113
County Council District 7

PROJECT STATUS AND PLANNING:

The Department of Development has Economic Development loans for eligible businesses that create employment opportunities and promote economic growth in the County.

FUNDING:

This project will be funded by Economic Development Revolving Loan Fund which is 100% funded by General Fund.
This is a fully forgivable, 0% interest loan.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

PURPOSE: P AND M OHIO CITY LLC, dba Mitchell Brothers Ice Cream, Inc., will be purchasing the former MODA nightclub in Ohio City for renovation and reuse as an ice cream production facility and retail store. The County's \$50,000 loan would be utilized to assist with the acquisition of the nightclub. The total project cost is \$2,225,000; the County's assistance is approximately 2% of the project.

The loan was considered by the Cuyahoga County Community Improvement Corporation Economic Development Loan Committee on October 12, 2011. The Committee recommends approval of the loan.

OUTCOMES: The project is projected to create at least 15 full time jobs initially and up to 25 full time jobs within three years of project completion. P AND M OHIO CITY LLC will be required to create three full time jobs, that are maintained for five years. Upon fulfillment of the employment requirement, the loan would be forgiven.

PRINCIPAL OWNERS: P AND M OHIO CITY LLC is owned 50% by Michael Mitchell and 50% by Peter Mitchell.

Funding source: General Fund

Total Amount Requested: \$50,000.00

CPB20011-198

Title: Fiscal Office

Summary:

Treasurer's Office -2011- Fiscal Office/Sympro, Inc. Software Agreement.

Treasurer's Office requesting approval of an agreement in the amount of \$3,276.00 with SymPro, Inc. for the renewal of a software maintenance agreement for the period beginning 9/1/2011 through 8/31/2012. Used for portfolio management and reporting.

Sole Source Purchase Contact: John Wilkens

2200 Powell St. Suite 1170
Emeryville, CA. 94608.

SymPro, Inc. is 100% owned by Emphasys Software, a U.S. Corporation located in Michigan. It's Board of Directors include: Michael Byrne, Mark Leonard and John Billowits. The Officer's are: Michael Byrne, President and John Wilkiens, CFO and Treasurer.

100% General Fund, (TR161059) up dfor renwal annually. One-time payment

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The Treasurer's Investment Department has utilized SymPro Inc.'s software since 1998 to access/prepare monthly portfolio accounting and investment performance reports.

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Explanation for late submittal:

Began the process in June 2011. It took some time for the vendor to get the contact back to us. Received Data approval In September and new rules for Sole Souce have all delayed the process.

Funding source: General Fund

Total Amount Requested: \$3,276.00

CPB2011-199

Title: Department of Workforce Development

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Leek Pipe Organ Company for the anticipated cost of not more than \$3,640.00. The anticipated start-completion dates are 9/26/2011 to 12/31/2011.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. Leek Pipe Organ Company will be reimbursed 50% of the wages paid for the contract period.
3. The project Is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers In Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and Is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established In the OJT policy which was approved by the Workforce Investment Board. The OJT policy Is attached.

C. Contractor and Project Information

1. Leek Pipe Organ Company, 14477 State Route 58, Oberlin, OH 44074
Council District #: Employer is located in Lorain County but employing Cuyahoga county residents.
2. The Principal Owner is James Leek. Leek Pipe Organ Company is in the business of restoring and re-building pipe organs, tuning as well as maintenance. It has 5 employees.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

City of Cleveland/Cuyahoga County Department of Workforce Development is submitting a contract with Leek Pipe Organ Company in the amount not to exceed \$3,640.00 for an On-the-Job Training Program for the period 9/26/11 through 12/31/11. The Contractor will hire four Workforce Investment Act job seekers. Leek Pipe Organ Company will be reimbursed 50% of the wages paid for the contract period. Principal Owner is James Leek

Funding source: Federal WIA Funds

Total Amount Requested: \$3,640.00

CPB2011-200

Title: Department of Health Human Services

Title: Office of Health & Human Services FY2011 Nightsweats & T-Cells Company Contract for marketing and public relations consulting services to the Cleveland TGA Ryan White Part A Program for the Cuyahoga Regional HIV Service Planning Council.

- A. Scope of Work Summary!. Ryan White Part A Program requesting approval of contract with Nightsweats & T-Cells Company for the anticipated cost not-to-exceed \$12,000.00. The anticipated start-completion dates are 3/1/2011-2/29/12. with in the amount of for the Ryan White Part A Program and the Cuyahoga Regional HIV Service Planning Council for the period of March 1, 2011 through February 29, 2012.
2. The primary goals of the project are to obtain consulting services for community marketing and outreach to bring uninsured and underinsured persons living with HIV/AIDS into care; and to improve the quality of care for persons living with HIV/AIDS.3. The project is mandated by the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA)

B. Procurement

1. The procurement method for this project was Informal competitive bidding from vendors listed in Buyspeed. The total value is \$12,000.00.
3. There were four bid responses received, one was approved. C. Contractor and Project Information!. The address of Nightsweats & T-Cells Company is:
1269 West 76th Street
Cleveland, Ohio, 44102
Council District 02.

The president and vice-president for the vendors Michael Deighan - President
Gilbert Kudrin Jr. - Vice President

3.a The address or location of the project is:
Nightsweats & T-Cells Company
1269 West 76th Street
Cleveland, Ohio, 441023.b.
The project is located in Council District 3

D. Project Status and Planning! The project reoccurs annually.2. The project has one phase .3. The project is on a critical action path because HRSA delivered the grant award in fragmented amounts during the first six months of the fiscal year, but all funds must be expended for services through February 29, 2012.4. The project's term began on March 1, 2011. The reason there was a delay in this request is the fragmented grant awards did not allow us to know the final grant amount until August of this year. In addition, the contract was presented to the Inspector General to ensure no conflict of interest. The Inspector General's office determined there was no conflict of interest on 10/7/11.

E. Funding. The project is funded 100% by HRSA. 2. The schedule of payments is quarterly.

PURPOSE/OUTCOMES•PRINCIPAL OWNER(S):

Services include marketing the program services and provider agencies to the HIV/AIDS consumer community, advertising design and consulting, media placement, media monitoring, development of free media opportunities, media relations, special events, and other promotions as needed to increase community awareness of HIV/AIDS and medical and support services available to uninsured and underinsured persons funded by the Ryan White HIV/AIDS Treatment Extension Act of 2009.

Principal Owners: Michael Deighan- President
Gilbert Kudrln Jr. -Vice President

Funding source: Federal HRSA

Total Amount Requested:
\$12,000.00

CPB2011-201

Title: Department of Health and Human Services/Early Childhood

SUMMARY OF REQUESTED ACTION: Title:

Office of Early Childhood/Invest In Children 2011 Educational Service Center (Contract) (Help Me Grow Home Visiting Program) 5811 Canal Road, ValleyView, Ohio 44125-

A. Scope of Work Summary

1. Office of Early Childhood/Invest In Children requesting approval of a contract with Educational Service Center for the anticipated cost of \$71,820.00. The anticipated start- completion dates are (08/01/2011-07/31/2012).

2. The primary goal of the project is:

Positively Moms will enhance existing home visiting programs that would deliver a carefully designed intervention to reduce maternal distress in at-risk women. Identify and reduce maternal distress and test whether targeted strategies can improve the lives of families with children living in poverty

B. Procurement

1. The procurement method for this project was that Help Me Grow was stipulated In the grant proposal and subsequent award from the William J and Dorothy K. O'Neill Foundation. The total value of this contract is \$71,820.00.
2. The submission of the Grant Proposal was approved on May 31st, 2011.
3. The Office of Early Childhood requested authority to apply for, accept and expend grant funds in the amount of \$150,000.00 from the William J. and Dorothy K. O'Neill Foundation for the Positively Moms program. Approval for submission of this Grant Proposal was on May 31st, 2011. Grant was Awarded on July 18, 2011.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: Educational Service Center 5811 Canal Road Valley View, Ohio 44125 Council District (6)
2. The (owners, executive director, other[specify]) for the contractor/vendor is (Dr. Robert Mengerik)

D. Project Status and Planning

1. The project is a new to the County. The Positively Moms Initiative will run for 3 years based on the availability of funding from the O'Neill Foundation.
4. The project's term has already begun. The reason there was a delay in this request is: Invest In Children received the grant award on July 18th. The process to set up fiscal codes takes several weeks after receipt of the award. Contract negotiations and signatures took up additional time. The contract was submitted as soon as soon as it was possible.

E. Funding

1. The project is funded 100% by William K and Dorothy J. O'Neill Foundation.
2. The schedule of payments is by invoice.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The Administrator's Office/Office of Early Childhood applied for, and received a grant Award from the William J. and Dorothy K. O'Neill Foundation for the Positively Moms program for the period of one year commencing August 1, 2011. The Cleveland-based William J. and Dorothy K. O'Neill Foundation has launched the Positively Moms Initiative (PMI) which seeks to reduce the incidence of, and negative family outcomes from, perinatal maternal distress. During the perinatal period (pregnancy and early parenting) maternal trauma, anxiety, depression and especially stress can create an environment for the developing fetus and, later, for the very young child that will have negative developmental and educational impacts over the course of the child's life. Recent research has found that maternal distress in this period (traumatic stress, anxiety, and everyday stressors of poverty) contributes to premature birth, low birth weight, and later cognitive and emotional developmental delays and educational deficits. Positively Moms will enhance existing home visiting programs that would deliver a carefully designed intervention to reduce maternal distress in at-risk women. These funds are to be used to design, deliver, and evaluate services in the home that help identify and reduce maternal distress and test whether these targeted strategies can improve the lives of families with children living in poverty. For the Cuyahoga County project, we will partner with Help Me Grow to deliver the new intervention/ curriculum.

Specifically, the Help Me Grow Program will implement a distress assessment with at risk women who are involved in the County Home Visiting Program. The Help Me Grow workers will use the Perceived Stress Scale which is widely recognized stress assessment tool.

PRINCIPAL OWNER:

The Educational Service Center of Cuyahoga County is a political subdivision of the state governed by Ohio School Law.

Robert Mengerink, Superintendent
5811 Canal Road
Valley View, Ohio 44125 (216) 524-3000

Total Amount Requested: \$71,820.00

CPB2011-202

Title: Department of Health and Human Services/Office of Early Childhood

A. Scope of Work Summary:

Office of Early Childhood requesting approval of a contract with Vincent J. Felitti, M.D., for the amount not to exceed \$4,000.00 for honorarium and all travel expenses from California including airfare, ground transportation, hotel accommodations, and meals.

The anticipated start-completion dates are 11/16/2011- 11/17/2011.

The primary goals of the project are:

a) Dr. Felitti will come to Cleveland to deliver the keynote address at the Annual Meeting of the Invest In Children Program on November 17, 2011 to an audience of 450 people including early childhood professionals, public officials, and key stakeholders in the community.

b) Dr. Felitti will attend a reception on the evening before the Annual Meeting on November 16, 2011 with partners and funders of Invest In Children.

B. Procurement:

1. A Justification for other than Full and Open Competition form was completed for this contract and emailed to David Merriman on 10/14/11 with a request that this contract be exempt from competitive bidding and that the exemption AND the contract be heard simultaneously by the Contracts and Purchasing Board. Receiving no response to that request, the JFOTFAOC form - unsigned - is attached to this NOVUS action.

3. The proposed contract received an exemption on (list date). The approval letter is attached for review.

C. Contractor and Project Information:

1. The address of the vendor: Vincent J. Felitti, MD

464 Prospect Street

La Jolla, CA 92037

Dr. Felitti does not live in Cuyahoga County, consequently there is no County Council District number.

2. The owner for the contractor/vendor is: Vincent J. Felitti, M.D.

3.a The location of the project is:

Windows on the River (West Bank of the Flats)

2000 Sycamore Street

Cleveland, Ohio 44113

Windows on the River is located in County Council District 3

D. Project Status and Planning:

1. The Annual Meeting event of Invest in Children program reoccurs annually.

E. Funding:

1. The project is funded through donations from private organizations.
2. The schedule of payments is by invoice.
3. N/A

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Dr. Felitti will come to Cleveland to deliver the keynote address at the Annual Meeting of the Invest in Children Program on November 17, 2011 to an audience of 450 people including early childhood professionals, public officials, and key stakeholders in the community. Dr. Felitti will attend a reception on the evening before the Annual Meeting on November 16, 2011 with partners and funders of Invest in Children.

Principal Owner: Vincent J. Felitti, M.D. 464 Prospect Street La Jolla, CA 92037

Explanation for late submittal: Contract/ Agreement Information:

Total Amount Requested:

\$4,000.00

CPB2011-20

CPB2011-20

CPB2011-203 (see attached)
CPB2011-204 (see attached)
CPB2011-205 (see attached)
CPB2011-206 (see attached)
CPB2011-207 (see attached)

CPB2011-208

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

The Department of Public Works, submitting an agreement of cooperation with the City of East Cleveland for the resurfacing of Taylor Road (CR-26) from Euclid Avenue to the East Cleveland SCL. Funding for this project below: Total estimated construction cost \$1,375,000.00; design engineering - \$100,000.00-County, \$25,000.00-City (Issue 1), construction costs \$1,100,000.00 County, \$275,000.00 City (Issue 1), total estimated costs - \$1,200,000.00 -County,\$300,000.00- City.

Title: The Department of Public Works, 2011, The City of East Cleveland. Submitting an agreement of cooperation for approval for the resurfacing of Taylor Road (CR-26) from Euclid Avenue to the East Cleveland SCL in the City of East Cleveland.

A. Scope of Work Summary

1. Department of Public Works requesting approval of an agreement with the City of East Cleveland for the anticipated cost of (\$1,200,000.00-County and \$300,000.00- City) the anticipated start-completion dates, welfare and convenience was give 7/26/2011 through Resolution No. R2011-0223 and the project will be bid in 2013.

2. The primary goals are to receive approval of this agreement and secure Issue 1 funds for this project.

B. Procurement - NA

C. Contract and Project Information

1. City of East Cleveland

14340 Euclid Aveune

East Cleveland, Ohio 44112

Council District (10)

3.) b. The project is located in Council District (10) D. Project Status and Planning

1.) The project is new to the County.

4.) The project's term has begun.

S.) The agreement needs a signature in ink (ASAP). E.) Funding

1.) The project funding is as follows: (\$1,200,000.00-County and \$300,000.00- City/Issue I)

2.)The schedule of payment is by invoice.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Purpose: To obtain approval of agreement for the Taylor Road project. Outcomes: Project will be bid in 2013.

Explanation:

Road and Bridge Fund

CPB2011-209

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION: A. Scope of Work Summary

1. Department of Public Works requesting approval of Real Estate Agreement No. 24633 with the Ohio Department of Transportation (ODOT) - there is no cost associated with this specific contract. This Real Estate Agreement merely sets forth the acquisition functions to be undertaken by the respective parties. There will be subsequent, separate Legislative Action Requests to award a contract to a consultant for acquisition services and for authority to acquire the necessary right-of-way from the property owners. There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge]. The anticipated start- completion dates are: January of 2012 to August of 2013.

2. The primary goal of the project is to acquire the necessary right-of-way for the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing striping and new traffic signal system.

C. Contractor and Project Information

1. 1. Address of other party to contract- Ohio Department of Transportation, 1980 West Broad Street, Columbus, Ohio, 43223.

2. The owner Is the State of Ohio.

3.a. The address of the project Is Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma.

b. The project is located In Council Districts 4 and 5.

E. Funding

1. As noted above, there is no cost associated with this specific contract with ODOT. There will be subsequent, separate Legislative Action Requests for authority to acquire the necessary right-of-way and to award a contract to a consultant for acquisition services. There Is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00- 50% Federal/50% County [Road and Bridge].

Resolution 003119, adopted on 03/15/79, declared the Convenience and Welfare of this project. The agreements of cooperation between the County and the City of Middleburg Heights and the County and the City of Parma were approved by Resolutions 026209 [adopted on 05/19/1980] and 003201 [adopted on 01/14/1980], respectively.

The Real Estate Agreement sets forth the acquisition functions to be undertaken by the respective parties. Since Federal funding is being utilized for the Right-of-Way acquisition phase of the above-referenced project, the County must enter into the Real Estate Agreement with ODOT prior to any property being acquired. As Federal funds are being used for this phase of this project and Federal funds are being used and have been scheduled for the later construction phase of this project. it is necessary that this Agreement be fully executed and right-of-way acquisition begin as soon as possible.

For all of the foregoing reasons, the Department of Public recommends that Council approve Real Estate Agreement No. 24633 and authorize the County Executive to execute same.

2 SIGNED COPIES REQUIRED TO FORWARD TO ODOT. ODOT WILL EXECUTE

AND RETURN 1 EXECUTED COPY TO OUR OFFICE. THIS OFFICE WILL MAKE 1

COPY TO E-MAIL TO CLERK'S OFFICE AND KEEP ORIGINAL FOR OUR FILES. PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Purpose/Outcome - To have Real Estate Agreement No. 24633 between the County and

ODOT approved and executed so that the County can obtain reimbursement for costs of acquiring certain property/property rights for the Bagley Road and Pleasant Valley Road project.

CPB2011-210

SUMMARY OF REQUESTED ACTION:

Title: Department of Public Works 2011 Risk Management/Kocka Settlement Agreement
(Not a Project).

A. Scope of Work Summary

1. Department of Public Works requesting approval of a Settlement Agreement with Mr. Tom Kocka- not a vendor- for the anticipated cost of \$100.00. The anticipated start- completion dates are: Not Applicable.
2. The primary goals of the project are: settlement of a property damage claim.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is : (Vendor/Contractor Name) Claimant Thomas Kocka (Street Number and Name) 7521 Lewis Road (City, State, and Zip Code) Olmsted Falls, Ohio 44138 Council District

D. Project Status and Planning

1. The project (reoccurs annually or is a new to the County, an occasional product or service or an extension of the existing project). Not a project - One time Claim Settlement.

E. Funding

1. The project Is funded 100% by the Self Insurance Fund.
2. The schedule of payments is: One time Only.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Settlement of Claim 11-478 in keeping with the County's Policies and Procedures.

Mr. Kocka's vehicle was damaged by a stone that was thrown from a weed wacker that was being used by the County Engineer's Landscaping Department while clearing brush from the side of Lewis Road In Olmsted Township. Mr. Kocka obtained two estimates for the cost to repair the damage, the lowest being \$362.58. Mr. Kocka has a \$100 comprehensive deductible on his auto policy. We are requesting authority to settle Mr. Kocka's claim for \$100.00.

Total Amount Requested: \$100.00

CPB2011-211

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

Title: Department of Public Works - 2011 - Risk Management - Reitzloff Settlement Agreement- Not a Project

A. Scope of Work Summary

1. Department of Public Works requesting approval of a Settlement Agreement with Ms. Barbara Reitzloff- not a vendor for the anticipated cost of \$40.77. The anticipated start- completion dates are Not Applicable.
2. The primary goals of the project are: Settlement of a Property Damage claim.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: (Vendor/Contractor Name)
Claimant- Barbara Reltzloff (Street Number and Name) 16608 Lucille Avenue (City, State, and Zip Code)
Cleveland, Ohio 44111 Council District (xx) Not Applicable.

D. Project Status and Planning

1. The project (reoccurs annually or is a new to the County, an occasional product or service or an extension of the existing project). Not a project- One time Claim Settlement.). Not Applicable.

E. Funding

1. The project is funded 100% by: the Self- Insurance Fund.
2. The schedule of payments is One time Only.

PURPOSE/OUTCOMES•PRINCIPAL OWNER(S):

Settlement of Claim 11-479 in keeping with the County's policies and procedures. Department of Public Works- Risk Management Division, recommending the payment of a claim from the County's Self-Insurance Fund: A custodial employee while emptying the garbage at the Justice Center, accidentally threw away one of the claimant's shoes. The shoe was left near the garbage and had resembled a similar pair that the claimant, Ms. Reltzloff, had discarded earlier. The cost to replace the pair of shoes is \$40.77. We are requesting authority to settle Ms. Reltzloff's property damage claim for \$40.77.

Funding Source: SELF INSURANCE FUND

Total Amount Requested: \$40.77

CPB2011-212

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Public Works requesting approval of a Settlement Agreement with Ms. Frances Smoot- not a vendor for the anticipated cost of \$262.20. The anticipated start- completion dates are Not Applicable.
2. The primary goals of the project are: Settlement of a Property Damage claim.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: (Vendor/Contractor Name) Claimant- Frances Smoot (Street Number and Name) 16161 Northvale Blvd. (City, State, and Zip Code) Cleveland Heights, Ohio 44112 Council District (xx) Not Applicable.

D. Project Status and Planning

1. The project (reoccurs annually or is a new to the County, an occasional product or service or an extension of the existing project). Not a project- One Time Claim Settlement.

E. Funding

1. The project is funded 100% by: the Self- Insurance Fund.
2. The schedule of payments is One Time Only.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Settlement of Claim 11-526 In keeping with the County's policies and procedures. Department of Public Works - Risk Management Division, recommending the payment of a claim from the County's Self-Insurance Fund: A crew from the Sanitary Engineer's division was repairing a line at the claimant's home when they accidentally broke three sprinkler heads. The heads were repaired by Ms. Smoot and a copy of the repair invoice is attached.

The cost to repair the sprinkler heads was \$262.20. This amount is below her \$1000.00 deductible on her homeowner's policy. We are requesting authority to settle Ms. Smoot's claim in the amount of \$262.20.

Funding source: Self Insurance Fund
Total Amount Requested: \$262.00

CPB2011-213

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION:

Department of Public Works is recommending to reject all bids received on August 30, 2011, RQ#20917, for the Roof Replacement Project on the Cuyahoga County Airport Administration Building, located at 26300 Curtiss Wright Parkway, Richmond Heights.

A. The primary goal is to reject all bids and re-advertise in the Spring of 2012.

B. There were two (2) bids submitted for review. The engineer's estimate was \$136,500.00,

1. T & F Systems, Inc. \$111,300.00

2, Industrial Energy Systems, Inc, \$150,000.00

As per the proposal for the above aforementioned project "Instruction to Bidders" Article 4 - Consideration of Bids "THE CUYAHOGA COUNTY EXECUTIVE RESERVES THE RIGHT TO REJECT ANY/OR ALL BIDS AND ANY PART OR PARTS OF ANY BID AND ALSO THE RIGHT TO WAIVE ANY FORMALITIES IN THE BID. IN AWARDING A CONTRACT, THE COUNTY RESERVES THE RIGHT TO CONSIDER ALL ELEMENTS ENTERING INTO THE QUESTION OF DETERMINING THE RESPONSIBILITY OF THE BIDDER".

D. The County Maintenance Department will be notified to provide maintenance for the winter months.

CPB2011-214

Title: Department of Public Works

SUMMARY OF REQUESTED ACTION: A. Scope of Work Summary

1. Public Works Department requesting approval of Offer of Settlement Agreements for acquiring necessary right-of-way in connection with rehabilitation of Old Mill Road Bridge No. 162 over the Chagrin River in the Village of Gates Mills for the following property owner and for the amount listed:

Parcel 3-T (temporary taking) Property Address: 7790 Old Mill Road Gates Mills, Ohio 44040

Owner: Naomi H Kelley GST TaxEx Trust

c/o Michael J. Kelley, Co-Trustee

PO Box 274

Gates Mills, OH 44040

(Temporary Easement) \$600.00

The anticipated start-completion dates for Old Mill Road Bridge rehabilitation are July 5, 2011 and July 1, 2012

2. The primary goal of acquiring right-of-way for the Old Mill Road Bridge rehabilitation is to allow the rehabilitation of the bridge through grading adjacent to, maintenance of, and construction of portions of the bridge and roadway.

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colan visits the properties, prepares a value analysis of the property being taken, and then Department of Public Works staff negotiates with the property owners. The Agreement contained herein is for an amount EQUAL to the value analysis prepared by

C. Contractor and Project Information

The address of the property and the property owner is: Property Address: 7790 Old Mill Road, Gates Mills, Ohio 44040

Owner: Naomi H Kelley GST TaxEx Trust, cjo Michael J. Kelley

Co-Trustee

P.O. Box 274, Gates Mills, Ohio 44040

This project is located in Council District 6

E. Funding

1. The project is funded 50% by State Issue One funds (\$1,250,000) and 50% County Road and Bridge funds (\$1,250,000)

This project's Convenience and Welfare Resolution was adopted August 16, 2007 (Res. No. 073402). A Resolution of Approval and Determination to Proceed was adopted July 22, 2010 (Res. No. 103044).

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

To compensate the property owner in a fair and equitable manner for the temporary taking of property in connection with the rehabilitation of Old Mill Road Bridge No. 162.

CPB2011-215

Title: Department of Development

SUMMARY OF REQUESTED ACTION:

Title: Department of Development, 2011, Milo Biotechnology, LLC, NCO Technology Fund Loan - Amend Resolution EA2011-1133, NCO Loan #2011-07 Milo Biotechnology, LLC

A. Scope of Work:

- 1.) Department of Development requesting approval of an amendment to Resolution No. EA2011-1133 dated 08/29/2011 by changing the name of the borrower from Milo Biotechnology, Inc. to Milo Biotechnology, LLC; otherwise said resolution is to remain in full force and effect.
- 2.) The primary goals of the project are to accelerate the development of a high-growth company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income.

B. Procurement:

- 1.) Loan

C. Contractor and Project Information:

- 1.) The address of the borrower is: Milo Biotechnology, LLC
11000 Cedar Avenue
Cleveland, Ohio 44106
County Council District # 8
- 2.) The principal of the borrower is Al Hawkins, Chief Executive Officer

D. Project Status and Planning:

- 1.) The project is new to the County.

E. Funding:

- 1.) The project is funded 100% by the General Fund.
- 2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.
- 3.) This request is an amendment to a resolution. This amendment changes the name of the company from Milo Biotechnology, Inc. to Milo Biotechnology, LLC and this is the first amendment of the resolution.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Milo Biotechnology, Inc. is an innovative biosciences company that is developing a novel protein therapeutic platform for neuromuscular diseases. The biologic therapy has been shown to increase muscle mass and strength in non-human primates by approximately 25 percent and is expected to significantly improve mobility and quality of life for patients with neuromuscular diseases. Based in County District 8 and located in the City of Cleveland, Milo Biotechnology will use the \$100,000 NCO Loan to conduct an efficacy study, exclusively license technology, and apply for rare disease status with the FDA.

Milo Biotechnology has completed preclinical development of its biologic therapy. The primary mechanism of action of the biologic agent is blocking the action of a protein called myostatin. Multiple research groups and pharmaceutical companies have identified myostatin as a negative regulator of muscle growth. Studies have shown that follistatin, a protein found in human tissue, is a natural blocker of myostatin. Increasing follistatin prevents the action of myostatin, leading to increased muscle mass. In pre-clinical studies, Milo Biotechnology's follistatin therapy produced significant increases in muscle size.

The Cuyahoga County NCO Technology Fund will provide a payment-deferred loan to help Milo Biotechnology license technology developed at Nationwide Children's Hospital in Columbus and applying for FDA rare disease status. Designation as FDA rare disease status provides market exclusivity and expedites FDA regulatory review. The \$100,000 loan is at a fixed interest rate of five percent (5.00%) for five (5) years. Principal and accrued interest is due either at the end of the loan term or when the company achieves follow-on investment in the amount of \$1.5 million. Milo Biotechnology anticipates the project will create 5 jobs within five years and increasing its annual payroll by \$500,000.

The NCO Technology Fund was developed by the Cuyahoga County Department of Development in collaboration and the JumpStart Entrepreneurial Network ("JEN"). A selection committee comprised of JEN Entrepreneurs-in-Residence ("EIRs"), MAGNET, Inc. and Cuyahoga County analyzed the Milo Biotechnology application on August 1, 2011 and they recommended approval by the Cuyahoga County Executive. The loan to Milo Biotechnology represents the 19th NCO Loan since 2008.

The NCO Technology Fund provides loans to accelerate technology-based entrepreneurship, create new high paying jobs, and increase the flow of private investment to Cuyahoga County technology companies. Loans are provided to technology companies that will attract follow-on investment and create jobs. To date the NCO Fund portfolio has

attracted more than \$6 million dollars in follow-on investment, created 40 jobs, representing an increase of \$1.2 million in annual payroll.

Principal Owner: Mr. Al Hawkins, Founder and CEO

CPB2011-216

Title: Information Service Center/Agency of the Inspector General 2011, General Electronic Case Management System

A. Scope of Work

1. The Agency of the Inspector General is requesting proposals from agencies and organizations interested in providing fully configured case management software. The total cost for the ad shall not exceed \$500.00. Sealed proposals will be received 30 days after the initial posting.
2. The selected vendor will provide a secure software solution that provides the ability to efficiently process complaints and potential violations of law. The proposed solution should allow for tasks to be managed, provide configurable task lists, allow for documentation to be attached to the case, and provide proactive reminders on date related items.
3. Time period is February 1, 2012 through June 1, 2012.

B. Procurement

1. The procurement method for this project is an RFP. The estimated value is \$90,000.
The project is funded by the ISC using Index: IS821009 sub: 0654

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The selected vendor will provide a secure software solution that provides the ability to efficiently process complaints and potential violations of law.

Funding source:

General Fund

Total Amount Requested:

\$90,000.00

CPB2011-217

Title: Department of Development

SCOPE OF WORK SUMMARY:

Department of Development requesting approval of an amendment to the United States Environmental Protection Agency (USEPA) American Recovery and Reinvestment Act (ARRA) Brownfield Revolving Loan Fund (BRLF) Subgrant agreement with Famicos Properties, Ltd. to extend the terminal date of the agreement from September 30, 2011 until November 30, 2011. Authorizing the Director of the Department of Development to sign all necessary documents in relation to the Brownfield Revolving Loan Fund Subgrant Agreement.

The primary goal of the project is to install a sub-slab depressurization system to remove volatile contaminants from the indoor air and create a safe living environment for the residents of this permanent supportive housing facility.

PROCUREMENT: Grant Agreement

CONTRACTORS AND PROJECT INFORMATION: Famicos Properties Ltd.

1325 Ansel Road

Cleveland, Ohio 44106

A list of the principal owners is attached. Cuyahoga County Council District - 7

The Project is located at

Permanent Supportive Housing

1850 Superior Avenue

Cleveland, Ohio 44114

Property owner is Famicos Properties, Ltd. Cuyahoga County Council District 7

PROJECT STATUS AND PLANNING:

The Subgrant is funded through an existing Department of Development program that is funded exclusively by USEPA. This current grant from the USEPA is through ARRA, so time is of the essence to expend the funding. Unfortunately, the project was delayed due to litigation between Famcos and the adjacent property owner, a dry cleaning facility, that is the source of the contamination. Famcos will complete the project by November 30, 2011.

FUNDING:

This project is funded 100% by federal funds - USEPA ARRA RLF Grant award to Cuyahoga County. Famcos will submit requests for reimbursement on a monthly basis.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

PURPOSE: The subgrant award will be utilized to install a sub-slab depressurization system to remove volatile contaminants from the indoor air. The facility currently provides permanent supportive housing to previously homeless individuals and employs nine individuals.

The project has been delayed due to litigation between Famcos and the adjacent property owner, a dry cleaning facility, that is the source of the contamination. The dry cleaning facility has agreed to cover any costs associated with the project in excess of the subgrant award (\$200,000).

OUTCOMES: Famcos had been renting a system to remove volatiles from the air. Use of the subgrant award to purchase and install a system will allow Famcos to put those funds towards additional services for the residents.

PRINCIPAL OWNERS: A list of principal owners is attached.

CPB2011-218

Title: Office of Procurement and Diversity

SUMMARY OF REQUESTED ACTION:

Office of Procurement and Diversity requesting approval for the disposal of various surplus Cuyahoga County Board of Developmental Disabilities property, (Exhibit A-attached). The anticipated cost will be 7.5% of the highest total bid, CCBDD will realize 92.5% profit of the item sold, in accordance to the GovDeals contract agreement. The anticipated start- completion dates will be fifteen days after approval notice.

The primary goals of the project are to dispose of property no longer needed for public use and to sell said property via internet auction.

The project is mandated by the Ohio Revised Code Section 307.12(E).

The project reoccurs when County departments have surplus property no longer needed. The project has four (4) phases. (1) The next step after approval is to list the item on GovDeals, (2) Sell to the highest bidder (3) Collect and deposit the funds into the appropriate County agency fund. (4) Make fee payment to GovDeals.

The project is funded (100% by the General Fund. The schedule of payment is monthly by invoice.

CPB2011-219

Title: Office of Procurement and Diversity

SUMMARY OF REQUESTED ACTION:

The Department of Procurement & Diversity, requesting approval for the authority to advertise specifications for Washed for the anticipated cost not-to-exceed \$135,000.00. The anticipated start-completion dates are January 1, 2012 through December 31, 2013.

The primary goals of the project are:

1. To obtain three different sizes of Washed Limestone (gravel) to be used as needed for various driveway and street repair projects.
2. To secure a contractor who will deliver the size and quantity requested to Sanitary Engineering as needed for the two-year contract period.

The procurement method for this project will be a Request for Bid (RFB). The total value of the RFB is \$135,000.00

The bid will close on November 9, 2011.

There is a 20% SBE goal.

The project reoccurs bi-annually, in accordance to the contract specifications.

The project is a critical action plan because it is a necessary element of repair and construction Sanitary Sewer projects which ensure safety standards.

Funding: The project is funded 100% by the Sewer District Funding. PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

CPB2011-220

Title: Juvenile Court

SUMMARY OF REQUESTED ACTION:

Requesting authority to seek proposals on RQ 21516 for Traditional Residential Treatment Services for the period January 1, 2012 through December 31, 2013, with an option to extend for two additional years; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The purpose of the Residential Treatment Program is to implement a comprehensive program to provide a range of services to the Juvenile Court's delinquent population in a series of residential programs. For the purpose of this RFP, core residential services consist of seven (7) days a week for twenty-four (24) hours a day at the assigned site, including therapeutic treatment based on the criminogenic needs of the youth and the parameters of the program. Additional services may be provided at other times at school, weekend activities, and any other project related activity. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.

Explanation for late submittal:

Contract/ Agreement Information: Procurement Method:
RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Funding Source: General Fund

Total Amount Requested:

\$2,250,000.00

CPB2011-221

Title: Department of Public Safety and Justice Services

Requesting authority to submit a grant application to the Ohio Emergency Management Agency (OEMA) in the amount of \$248,753.00 for the Emergency Management Performance Grant (EMPG) FY 2011 for the period October 1, 2010 through June 30, 2012.

The Emergency Management Performance Grant (EMPG) provides funding to County Emergency Management Agencies as a cost-share for work activities and related costs as identified in the grant application. EMPG funds enables our local emergency management program to sustain enhanced all-hazards emergency capabilities.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

This is an annual Federal grant received. Funding will allow Cuyahoga County's Office of Emergency Management to continue to build emergency management capacity for our local prevention, preparedness, response and recovery capabilities.

CPB2011-222

Title: Department of Public Safety and Justice Services

Submitting two grant awards from the Ohio Attorney General's office, Crime Victims Assistance and Prevention Section in the amount of:

a) not to exceed \$165,348.00 for services provided felony victims by Witness/Victim Service Center and

b) not to exceed \$65,800.00 for services to adolescents and children participating in the Children Who Witness Violence Project both for the period October 1, 2011 through September 30, 2012. There is a 25% match required.

WET SIGNATURES REQUIRED.


PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

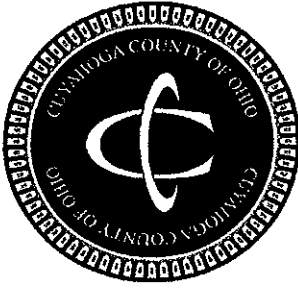
The grant application for Witness/Victim Service Center's felony advocacy project will service victims of felonies in Cuyahoga County and that for Children Who Witness Violence will provide for therapeutic services to those adolescents and children

CPB2011-223

Cuyahoga County -					
Contracts and Purchasing Board					
Purchase Order Approvals (11-07-11)					
Department/Location					

Key:					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SH: Sheriff	TR: Treasurer	
Direct Open Market Purchases (Purchases between \$500.-\$25,000 <u>unless</u> requiring assistance from Procurement & Diversity Dept - see below)					
Requisition #	Purchase Order Date	Description	Dept/Loc	Total	
CE-11-21921	11/1/2011	Rent - Moving Truck	CE / CE01	\$0.00	
CE-11-21786	10/17/2011	Brake parts #03-0260	CE / CE01	\$548.43	
CE-11-21883	10/28/2011	ABS Repairs #03-0029	CE / CE01	\$800.44	
CE-11-21898	10/31/2011	Employee Testing	CE / CE01	\$1,050.00	
CR-11-21825	10/20/2011	Reagent Alcohol & Xylene	CR / CR00	\$1,090.00	
CR-11-21885	10/28/2011	Conical Centrifuge Tubes and Snap Caps	CR / CR00	\$1,363.78	
CR-11-21837	10/24/2011	Dosimetry Service	CR / CR00	\$4,491.00	
CT-11-21924	11/1/2011	ADMINISTRATION BLDG 2ND FLOOR FISCAL OFFICE	CT / CT01	\$5,747.00	
CT-11-21892	10/31/2011	BEARING ASSEMBLY	CT / CT01	\$655.00	
CT-11-21869	10/27/2011	CONCRETE	CT / CT01	\$542.50	
CT-11-21847	10/25/2011	DOORS 4TH FL ADMIN COUNCIL OFFICES	CT / CT01	\$1,626.00	
CT-11-21813	10/20/2011	MASONRY SUPPLIES	CT / CT01	\$10,985.25	
CT-11-21914	10/31/2011	17.5 x 22.5 60# WHITE OFFSET	CT / CT09	\$2,236.00	
CT-11-21897	10/31/2011	24 X 36 150# EXACT TAG	CT / CT09	\$883.38	
CT-11-21896	10/31/2011	No. 10 White Wove Env. BLANKS	CT / CT09	\$2,058.00	
CT-11-21873	10/27/2011	BROWN KRAFT ENVELOPE	CT / CT09	\$753.04	
CT-11-21865	10/26/2011	10X13 RECORD JACKETS	CT / CT09	\$3,767.40	

CT-11-21864	10/26/2011	DIVORCEFILE FOLDER W/ CLIP	CT / CT09	\$2,940.00	
DV-11-21861	10/26/2011	CSU - Ops Tech Training	DV / DV06	\$3,900.00	
EC-11-21884	10/28/2011	Zippered Pouches for Medical Home Project	EC / EC01	\$1,320.00	
IS-11-21930	11/2/2011	Storage Hard Drive	IS / IS01	\$662.50	
IS-11-21772	10/17/2011	Dell Latitude E6520	IS / IS01	\$6,737.66	
 IS-11-21925	11/1/2011	HP ProLiant	IS / IS01	\$17,795.65	
IS-11-21926	11/1/2011	Microsoft Windows Server Licenses	IS / IS01	\$4,025.04	
JA-11-21929	11/2/2011	JA: Cuyahoga County Public Safety and Justice Services	JA	\$971.50	
SH-11-21858	10/25/2011	Metal Detector - hand wand	SH / SH01	\$702.00	
SH-11-21799	10/18/2011	Handcuffs, Belly Chains, Leg Shackles	SH / SH01	\$1,664.05	
SH-11-21820	10/20/2011	Repair Livescan Equipment	SH / SH01	\$3,091.20	
SH-11-21871	10/27/2011	portable radios	SH / SH01	\$3,143.40	
SH-11-21826	10/21/2011	Blister Packs	SH / SH01	\$11,110.80	
ST-11-21833	10/24/2011	Ridgid Locators	ST / ST01	\$7,831.44	
-					
<i>Source: BuySpeed DOs "ready for approval" & staff approvals.</i>					
Open Market Purchases (Over \$25,000 or requiring assistance from Procurement & Diversity Dept)					
Order #	Purchase Date	Description	Dept/Loc	Total	
1106735	9/21/2011	Repair Camera	CE/CE01	\$1,791.02	
1107078	10/28/2011	Jack Doheny Supplies - Oskosh Repair	DV/DV06	\$10,157.77	
1107101	11/1/2011	JA: Cuyahoga County Public Safety and Justice Services	JA/JA00	\$10,617.72	
1107134	11/3/2011	Service Ads	MI/MI140	\$4,421.50	
1107133	11/3/2011	Service Ads	MI/MI140	\$3,726.35	
1107132	11/3/2011	Service Ads	MI/MI140	\$3,090.00	
1107087	10/31/2011	SEPTEMBER BREAD	SH/SHFS	\$1,800.26	
<i>Source: BuySpeed Approval cue for POs.</i>					



CUYAHOGA COUNTY, OHIO
Justification for Sole Source Purchases or Contracts

Requestor: Kevin Delaney	Date: 9/1/11	Requisition Number: 21175
Requestor Phone Number: 216.289.4111		

Department: Dept. of Economic Development/Airport Division

Vendor/Contractor Name: Jack Doheny Supplies, Inc.

Vendor Contact Name: Kriss Stepp (Service) Ruth Jackson (Service Writer)

Address: PO Box 5500

City, State, Zip Code: Northville, Michigan

Telephone Number: (800)892-2195- Local Dealer (Twinsburg), Headquarters (248) 349-0904 (MI)

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

Sole Source Procurement -- Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

☒ Section 3.4 (b)7: The purchase is for services, supplies, replacements or supplemental parts for a product or equipment owned or leased by the county, and the only source of the services, supplies, replacements or parts is limited to a single supplier;

☐ Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The vehicle was purchased several years ago from Doheny, whom is the local supplier for Oshkosh equipment. The equipment was broken and needed repairs. The clutch (which is custom made, last one in the Country) was removed and replaced, engine seal replaced, and solenoid replaced.

2. Has your department bought these goods/I.T. services in the past? ☐Yes ☐No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

Not specifically for this piece of equipment, however, there are similarities with other vendors within the state. For example when able we will purchase generic parts for specific equipment, however, for specific purchases/parts, we typically use a Oshkosh or John Deere dealer whom will quote us a price and it's universal around the Country.

- 3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.**

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

We use genic parts when able; however, our equipment can be parts specific. For example the clutch is custom made for this particular equipment; therefore, using other parts/pieces would not be applicable. Furthermore, the clutch purchased was the last in the Country; currently there is not a manufacturer of said part.

- 4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?**

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

Oshkosh is the only dealer.

5. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

The prices for parts are fixed. A quote was obtained to determine the price. The actual/invoiced price is more because more work than expected needed to be done to preserve the life of the equipment and the new parts installed. The additional cost was negotiated so that both the Airport and Oshkosh would absorb the cost equally.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? ☐Yes ☐No

If yes, please provide details regarding future obligations and/or needs

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any Potential commitments as well as the estimated costs for such commitments.

No.

7. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

No price comparisons available. They are the only Oshkosh dealer in local area.

8. Amount to be paid: \$ 10,157.77

Departmental Approval



Agency Director

9/22/11

Date:

OPD Review

Approved ☐

Denied ☐

Referred to Law Department ☐

Director

Date:

Law Department Approval (if applicable)

Approved ☐

Denied ☐

Name (print)

Signature

Date:

**Upon completion, please return to Department contact listed on page 2.*

Please print and submit to The Office of Procurement and Diversity along with completed requisition in BuySpeed Online.

For Questions call the Office of Procurement & Diversity at 216-443-7200

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

(Check applicable box)

☒ Section 3.4 (b)7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

☐ Section 3.4(b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. _____

STATE OF OHIO)
) SS.
COUNTY OF CUYAHOGA)

BRIAN BANDURA being first duly sworn, deposes and
says that he/she is

General Manager of Jack Doherty Supplies Ohio who
is (sole owner, partner, president, etc.) (registered business name)

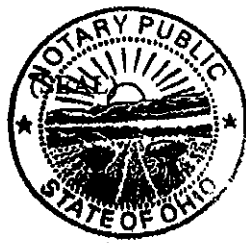
providing Cuyahoga County with Oshkosh Parts + Service
_____ (note goods and/or services to be provided)

has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

[Signature]
AFFIANT

Sworn to and subscribed before me this 12 day of September 2011

[Signature]
NOTARY PUBLIC



MICHAEL KANE
Notary Public, State of Ohio
My Commission Expires
June 8, 2014

My commission expires: 6/8/14

OSHKOSH CORPORATION

ISO 9001 CERTIFIED

2307 OREGON STREET

POST OFFICE BOX 2566

OSHKOSH, WISCONSIN 54903-2566

920-235-9151



September 6, 2011

Jack Doheny Supplies, Inc.
1869 Summit Commerce Park
Twinsburg, OH 44087

Subject: Authorized Dealer/Distributor
Cuyahoga County Airport
Parts and Service for Oshkosh Trucks &
Related Mounted Equipment

Gentlemen:

Please be advised that Jack Doheny Supplies, Inc. is the authorized distributor and service representative of Oshkosh Corporation products in the State of Ohio. Jack Doheny Supplies, Inc. is authorized to perform service work, including warranty work, on Oshkosh products, and is also the distributor of Oshkosh service parts.

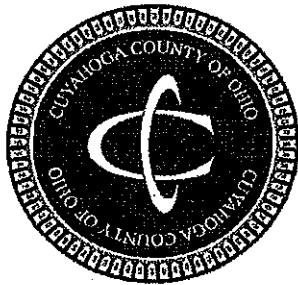
Jack Doheny Supplies, Inc. has represented Oshkosh Corporation in the State of Ohio. The company is highly qualified to handle your heavy duty truck requirements by providing sales and product support, including warranty support for the Oshkosh product line with professional, quality service.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Resch".

Jeff Resch
Vice President and General Manager

Jack Doheny Cuyahoga.ltl.



Justification for Other than Full and Open Competition

Completion Instructions: The Office of Procurement & Diversity has established a standard template for preparation of Justification for Other than Full and Open Competition. Departments shall complete the template in accordance with one of the authorities permitting Other Than Full and Open Competition (listed below) and written justification.

NOTE: Contracting without providing for full and open competition shall not be justified based on:

- A lack of advance planning by the requiring activity; or
- Concerns related to the amount of funds available (e.g., funds will expire) to the agency or activity for the acquisition of supplies or services.

Justification for Other than Full and Open Competition

The following authorities permit contracting without providing for full and open competition, in accordance with the requirements of the Contracting and Purchasing Procedures Ordinance. The Department representative has the responsibility of completing all of the information included in the template, with any necessary support documents attached.

Check the appropriate box:

- ☐ **Governmental Purchases**
- ☐ **State Contract Purchases**
- ☐ **Lower than State Contract Purchases**
- ☐ **Government Cooperative Purchasing:**
 - ☐ **Federal Contracts**
 - ☐ **Joint Purchasing Programs**

X Contract Amendments

- ☐ **RFP Exemptions**
- ☐ **Community Rehabilitation Programs (CRP)**
- ☐ **Ohio Industries for the Handicapped (OIH) (Per ORC 4115)**
- ☐ **Public Utility (911 System)**
- ☐ **Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)**
- ☐ **County Procurement Exemptions (County policy only).** If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process.
 - ☐ **County print shop (typically no justification required)**
 - ☐ **ISC media services (typically no justification required)**
 - ☐ **Other internal services (i.e., computer training, safety training) (typically no justification required)**
 - ☐ **Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board**

OPERATING DEPARTMENT & ACTIVITY:

The Department of Public Safety & Justice Services plans to contract

by means of other than full and open competition under AG 0900092-01 with

the City of Cleveland. This
(vendor)

document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services.

This request is an amendment to an agreement with the City of Cleveland for the FY2008 SHSP-LE grant program. The City of Cleveland's agreement is being increased by \$188,49.

2. Estimated Dollar Value \$188,49

3. Rationale Supporting the Use of the Selected Procurement Method

Originally the City of Cleveland and Cuyahoga County Sheriff's Office (whose agreement was reduced by \$188,49 to increase Cleveland's agreement given that the Sheriff's Office was unable to spend that amount) made application to the Region 2 LETPP Advisory Board and that Board recommended them for funding. They were then submitted as part of the application that Department of Public Safety and Justice Services, Grants & Training submits to the Ohio Emergency Management Agency (OEMA). That application was approved by OEMA and agreements were entered into with the City of Cleveland and the Sheriff's Office.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors were considered as the FY2008 SHSP-LE grant needed closed out and our office was informed the Sheriff's Office was unable to expend all of their dollars. The City of Cleveland was the other grantee for FY2008 SHSP-LE so they were asked if they could expend the dollars and were able to do so. The original agreements were part of a request for application process.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The City of Cleveland was originally chosen as part of request for application process. The City of Cleveland and the Sheriff's Office made application to the Region 2 LETPP Advisory Board and that Board recommended them for funding. They were then submitted as part of the application that Department of Public Safety and Justice Services, Grants & Training submits to the Ohio Emergency Management Agency (OEMA). That application was approved by OEMA and agreements were entered into with the City of Cleveland and the Sheriff's Office.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. If the grants dollars were not re-allocated Cuyahoga County would have had to return those dollars to the OEMA.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Not applicable as competition occurred before the original agreement in the form of a request for applications. This was an issue of the Sheriff's Office being unable to expend their entire grant award and the City of Cleveland utilizing the funding so it did not have to be returned to OEMA.

CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.

Acquisition Initiator (Name and Title): Paula L. Young

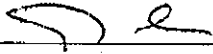
Department: Public Safety & Justice Services, Office of Grants & Training

Signature: _____

Paula L. Young 10/17/11

Date: _____

Department Director's Approval



10/11/17
Date

OPD Director's Approval

Date

10/13/11
SP

KQ 2143
John
Deere

STS #
7751501208
exp 11/30/20

Check the appropriate box:

- ☐ Governmental Purchases
- ☒ State Contract Purchases
- ☐ Lower than State Contract Purchases
- ☐ Government Cooperative Purchasing:
 - ☐ Federal Contracts
 - ☐ Joint Purchasing Programs
- ☐ Contract Amendments
- ☐ RFP Exemptions
- ☐ Community Rehabilitation Programs (CRP)
- ☐ Ohio Industries for the Handicapped (OIH) (Per ORC 4115)
- ☐ Public Utility (911 System)
- ☐ Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)
- ☐ County Procurement Exemptions (County policy only). If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process.
 - ☐ County print shop (typically no justification required)
 - ☐ ISC media services (typically no justification required)
 - ☐ Other internal services (i.e., computer training, safety training) (typically no justification required)
 - ☐ Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board

OPERATING DEPARTMENT & ACTIVITY:

The Department of Justice Service and Public Safety plans to contract by means of other than full and open competition under RQ21432 with John Deere. This (vendor) document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services. Four (4) John Deere 6x4 Gator TH utility vehicles. Each vehicle includes value added equipment available on the STS.

2. Estimated Dollar Value

The cost of the four vehicles will total \$42,491.28

3. Rationale Supporting the Use of the Selected Procurement Method

State Term Schedule pricing is the best value for purchasing these machines as John Deere offers the cooperative pricing directly. Otherwise, the county would be purchasing the vehicles through an authorized distribution vendor, which increases the cost of each vehicle. The price per unit and all accessories is based on historical pricing (date of STS-2.10.2010), not current market price. A quote from any authorized Deere vendor would include current market price and vendor markup, delivery, accessory installation charges, etc. In addition to historical pricing, distributor to end-user delivery is included, as is installation of all purchased accessories.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The Public Works Committee of the PSUAWG discussed alternative equipment, including more expensive Kubota utility vehicles. The committee determined it was important to purchase equipment that is manufactured in the U.S., which is a stipulation of the DHS funding grant.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The Public Works Committee of the PSUAWG discussed alternative equipment, and the John Deere units met all requirements for disaster event usage.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Though the funding source for this purchase, FY2009 Urban Area Security Initiative Program, expires on June 30, 2012, a competitive bid initiated now may likely not conclude by the grant deadline. Due to spending requirements, failure to meet the grant deadline would have to be determined no later than March 30, 2012, to ensure the grants funds are reallocated and spent by the grant expiration.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Additional purchases of John Deere Gator utility vehicles from DHS grants is currently not allocated or projected.

CERTIFICATION REQUIREMENTS

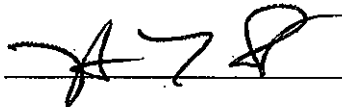
I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.

Acquisition Initiator (Name and Title): Lawrence Tafe, PO3

Department: Justice Services and Public Safety

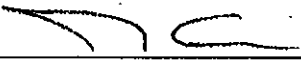
Signature: _____



Date: _____

10.7.11

Department Director's Approval



10/11/11
Date

OPD Director's Approval

Date

10/13/11
OP

Check the appropriate box:

- ☐ Governmental Purchases
- ☐ State Contract Purchases
- ☐ Lower than State Contract Purchases
- ☐ Government Cooperative Purchasing:
 - ☐ Federal Contracts
 - ☐ Joint Purchasing Programs

X Contract Amendments

- ☐ RFP Exemptions
- ☐ Community Rehabilitation Programs (CRP)
- ☐ Ohio Industries for the Handicapped (OIH) (Per ORC 4115)
- ☐ Public Utility (911 System)
- ☐ Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)
- ☐ County Procurement Exemptions (County policy only). If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process.
 - ☐ County print shop (typically no justification required)
 - ☐ ISC media services (typically no justification required)
 - ☐ Other internal services (i.e., computer training, safety training) (typically no justification required)
 - ☐ Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board

OPERATING DEPARTMENT & ACTIVITY:

The Department of Cuyahoga County Public Safety & Justice Services plans to contract by means of other than full and open competition under AG 1100062-01 with

The City of Cleveland. This
(vendor)

document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services.

Public Safety & Justice Services requesting approval to amend AG1100062-01 with the City of Cleveland for FY09 SHSP-LE. The request reduces the amount of the agreement with the City of Cleveland by \$25,394.25 and reduces the performance period of the agreement to August 1, 2009-March 31, 2012.

2. Estimated Dollar Value
(\$25,394.25).

3. Rationale Supporting the Use of the Selected Procurement Method

The agreement is being reduced so that procurement of maintenance can be done for equipment previously purchased with Homeland Security dollars (FY07 SHSP and FY07 LETPP).

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

N/A

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

We are decreasing the amount of the City of Cleveland's agreement so maintenance can be procured on equipment previously purchased with Homeland Security dollars

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

N/A

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures

Acquisition Initiator (Name and Title): Paula L. Young, Manager

Department: Public Safety & Justice Services, Office of Grants & Training

Signature: _____

Date: _____

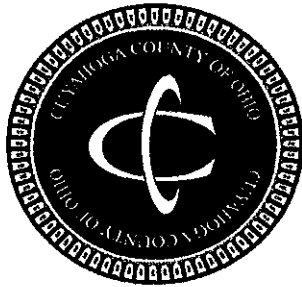
Department Director's Approval

Date

10/12/11

OPD Director's Approval

Date



Justification for Other than Full and Open Competition

Completion Instructions: The Office of Procurement & Diversity has established a standard template for preparation of Justification for Other than Full and Open Competition. Departments shall complete the template in accordance with one of the authorities permitting Other Than Full and Open Competition (listed below) and written justification.

NOTE: Contracting without providing for full and open competition shall **not** be justified based on:

- A lack of advance planning by the requiring activity; or
- Concerns related to the amount of funds available (e.g., funds will expire) to the agency or activity for the acquisition of supplies or services.

Justification for Other than Full and Open Competition

The following authorities permit contracting without providing for full and open competition, in accordance with the requirements of the Contracting and Purchasing Procedures Ordinance. The Department representative has the responsibility of completing all of the information included in the template, with any necessary support documents attached.

Check the appropriate box:

X Governmental Purchases or Contracts

☐ **State Contract Purchases**

☐ **Lower than State Contract Purchases**

☐ **Government Cooperative Purchasing:**

☐ Federal Contracts

☐ Joint Purchasing Programs

☐ **Contract Amendments**

☐ **RFP Exemptions**

☐ **Community Rehabilitation Programs (CRP)**

☐ **Ohio Industries for the Handicapped (OIH) (Per ORC 4115)**

☐ **Public Utility (911 System)**

☐ **Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)**

☐ **County Procurement Exemptions (County policy only).** If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process.

☐ County print shop (typically no justification required)

☐ ISC media services (typically no justification required)

☐ Other internal services (i.e., computer training, safety training) (typically no justification required)

☐ Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board

OPERATING DEPARTMENT & ACTIVITY:

The Department of Development plans to contract

by means of other than full and open competition under **RQ** N/A for an

Agreement with Cuyahoga County Planning Commission . This document sets

forth the justification and approval for use of one of the exceptions

to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services.

Planning and Technical Assistance to ensure compliance with Federal Regulation pertaining to environmental reviews, historic preservation and slum and blight studies – termed Improvement Target Areas -ITAs.

2. Estimated Dollar Value

\$32,000.00

3. Rationale Supporting the Use of the Selected Procurement Method

This is an annual renewal of Cuyahoga County's subrecipient agreement with the County Planning Commission to assist in complying with HUD regulations. Federal regulations for the CDBG program allow negotiated subrecipient agreements, on a reimbursement basis. Ohio Revised Code 307.86(e) exempts federally funded services provided by a non-profit agency from competitive bidding requirements. The Planning Commission is a governmental entity created under the laws of Ohio to perform land and subdivision review for the Townships in a county in Ohio. In addition Council Ordinance 2011-0044 under section 4.4 b) 9 exempts contracts with governmental bodies from the competitive selection process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

A staff member of the Planning Commission is cited as the Historic Preservation Professional in an agreement between Cuyahoga County, the Cleveland Restoration Society and the Ohio Historic Preservation Office. This Programmatic Agreement stipulates the procedures under which programs using U.S. Department of Housing and Urban Development will be reviewed at the local level for adhering to the National Historic Preservation Act requirements. The Agreement is in force until December 31, 2014. Without the use of the Planning Commission staff, the agreement requires that the Ohio Historic Preservation Office be notified and all reviews of local projects would have to be completed in Columbus, greatly slowing down the historic decision making process in order to undertake any project using HUD funds by the County's Department of Development..

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The Planning Commission has been providing Planning and Technical Assistance services to the County since the beginning of the CDBG program in Cuyahoga County. The agency is the successor to the Regional Planning Commission, which was responsible for preparing the first acceptable CDBG application to HUD in 1976 on behalf of Cuyahoga County.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Without continuing the relationship and staff resources of the Planning Commission, adhering to the historic preservation requirements that are required by HUD funding would slow down the ability to approve project here at the county level. Consultation and review of projects would require and the advice and consent of the Ohio Historic Preservation Office.

Presently, by using CPC staff, these reviews are completed locally in a timely manner.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County should continue to use the Planning Commission for Planning and Technical Assistance through December 31, 2014 when the Programmatic Agreement expires.

CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.

Acquisition Initiator (Name and Title): Harry Conard, Jr., Business Administrator IV

Department: Development

Signature: Harry Conard, Jr.

Date: October 14, 2011

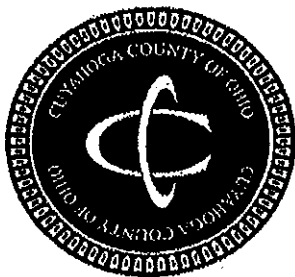
Department Director's Approval

Larry Bender

10/12/11
Date

OPD Director's Approval

Date



CUYAHOGA COUNTY, OHIO

Justification for Sole Source Purchases or Contracts

Requestor: James Moss Date: September 26, 2011 Requisition Number: PR-11-21624

Requestor Phone Number: (216) 443-7768

Department: Cuyahoga County Prosecutor's Office

Vendor/Contractor Name: West, a Thomson Reuters business

Vendor Contact Name: Ryan Kimble, CVM Financial Analyst

Address: 610 Opperman Drive

City, State, Zip Code: Eagan, Minnesota 55123

Telephone Number: 651-687-7122

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

Sole Source Procurement – Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

☐ Section 3.4 (b)7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

☒ Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

West is a provider of online legal research information needed by the employees of the Cuyahoga County Prosecutor's Office. The Cuyahoga County Prosecutor, the assistant prosecuting attorneys, law clerks, and support staff need access to legal research online information such as case law, statutes, and other primary and secondary legal source material to perform their statutory duties.

2. Has your department bought these goods/I.T. services in the past? ☒ Yes ☐ No
If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

The Cuyahoga County Prosecutor's Office has contracted with West for online legal research information since 2004. The last contract between West and the Cuyahoga County Prosecutor's Office was for the time period March 1, 2009 through December 31, 2011. The total cost for the 34 month contract was \$244,634.00. This contract was approved by sole source letter.

3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

West is the sole source provider for certain online materials, such as Ohio Arrest, Search and Seizure, and Ohio Felony Sentencing Laws, that are needed by the Cuyahoga County Prosecutor's Office. LexisNexis

was unable to provide comparable online publications. Assistant Prosecuting Attorneys need access to legal research information using computers in their office, in the courtroom and in their home. These publications govern Fourth Amendment and felony sentencing issues that frequently arise in criminal cases.

- 4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?**

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

West and LexisNexis were both evaluated extensively. Only these two vendors provide the comprehensive content needed by the Cuyahoga County Prosecutor's Office. There were numerous meetings and telephone calls with each vendor to evaluate content, cost, and user friendliness of each vendors' products. But only West provides access to online publications such as Ohio Arrest, Search and Seizure, and Ohio Felony Sentencing Laws needed by the Cuyahoga County Prosecutor's Office.

- 5. What efforts were made to get the best possible price?**

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

A representative from the Cuyahoga County Prosecutor's Office had numerous discussions with representatives from West and LexisNexis about cost and shared each vendor's pricing with the other to receive the most favorable pricing.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? ☐ Yes ☒ No

If yes, please provide details regarding future obligations and/or needs

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any Potential commitments as well as the estimated costs for such commitments

7. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

The total cost for the 36 month proposed contract with West will be \$280,812.00. The monthly contractual cost will be \$7,800/month. The Cuyahoga County Prosecutor's Office receives approximately 250 passwords for individual employees to access Westlaw for a flat rate for unlimited usage of comprehensive online databases. The cost for online legal research for each prosecuting attorney in the Cuyahoga County Prosecutor's Office is \$31.00 each month for each prosecuting attorney. The Cuyahoga County Prosecutor's Office believes this is a fair and reasonable price for the comprehensive content offered by West.

In addition, West provides a 40%-50% discount on all print material for which the Cuyahoga County Prosecutor's Office has a print subscription for a total savings of approximately \$60,000.00 each year. Moreover, the Cuyahoga County Prosecutor's Office has cancelled numerous print publications in its collection for a significant savings of over \$40,000.00 since online legal research was first utilized by the Cuyahoga County Prosecutor's Office in 2004.

8. Amount to be paid: \$280,812.00

Departmental Approval



Agency Director

10-12-11

Date:

OPD ReviewApproved ☐Denied ☐Referred to Law Department ☐_____
Director_____
Date:**Law Department Approval (if applicable)**Approved ☐Denied ☐_____
Name (print)_____
Signature_____
Date:**Upon completion, please return to Department contact listed on page 2.*

Please print and submit to The Office of Procurement and Diversity along with completed requisition in BuySpeed Online.

For Questions call the Office of Procurement & Diversity at 216-443-7200

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

(Check applicable box)

☐ Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

☒ Section 3.4(b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. 21624

Minnesota
STATE OF ~~OHIO~~)
Dakota) SS.
COUNTY OF CUYAHOGA)

Lisa Stokes being first duly sworn, deposes and says that he/she is

Manager Customer Contracts of West Publishing Corporation who is
(sole owner, partner, president, etc.) (registered business name)

providing Cuyahoga County with Westlaw

(note goods and/or services to be provided)

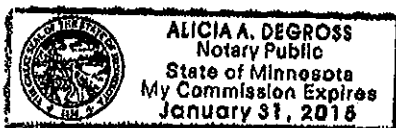
has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

Lisa Stokes
AFFIANT

Sworn to and subscribed before me this 7th day of Sept. 2011

Alicia A. Degross
NOTARY PUBLIC

(SEAL)



My commission expires:

1-31-15



The Cuyahoga County
Law Library Resources Board

1 W. Lakeside Avenue, FL4 • Cleveland, Ohio 44113-1023
(216) 861-5070 • Fax (216) 861-1606 • clevelandlawlibrary.org

REQUEST FOR APPROVAL OF LEGAL RESOURCES

TO: James Moss, Assistant Prosecuting Attorney
(Officer, Department, Board, Commission or Agency)

Thank you for your request for approval to purchase, lease, rent, operate or contract for the use of legal research or reference materials under ORC 307.51(G) which provides that:

After January 1, 2010, no county office shall purchase, lease, rent, operate, or contract for the use of any legal research or reference materials available in print, audio, visual, or other medium or, notwithstanding section 307.842 of the Revised Code, any equipment necessary to support the utilization of that medium without prior approval of the board. If such approval is denied, the county office, notwithstanding section 307.842 of the Revised Code, may purchase, lease, rent, operate, or contract for the use of any legal research or reference materials available in print, audio, visual, or other medium at its own expense.

As the Librarian and Chief Administrator of the Cuyahoga County Law Library Resources Board (CCLLRB), I have been authorized to review and act on requests under this statute.

The CCLLRB respectfully ☒ your request.
APPROVES DENIES

Comments:

Law Library funds are insufficient to cover the expense. As a result, you may purchase the resources at your own expense as outlined in O.R.C. § 307.51(G) above.

Kathleen M. Sasala, Esq.
Kathleen M. Sasala, Esq., Librarian & Chief Administrator

9/23/11
Date signed

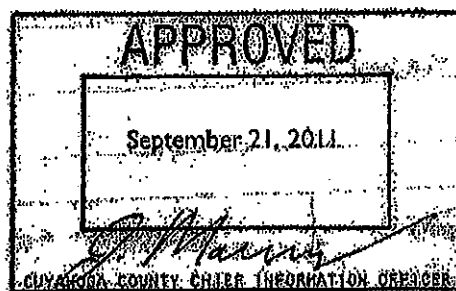
Cuyahoga County Information Services Center

To: Jim Moss- County Prosecutor's Office

From: Katie Schaefer
Sr. Administrative Assistant/ Clerk of the ADP Board

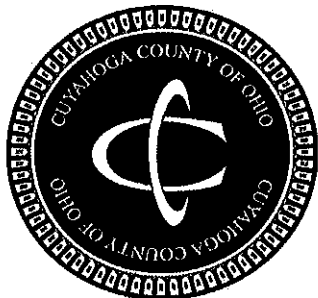
Date: September 21, 2011

Re: Confirmation of ADP Board Approval



Prosecutor's Office, requesting the approval to enter into a contract for online legal research. The contract time period is January 1, 2012 through December 31, 2014. The amount will not exceed \$280,812.00.

1255 Euclid Avenue, 4th Floor, Cleveland, Ohio 44115-1807
216.443.8000 | FAX 216.443.2363 | TTY 800.750.0750
isc.cuyahogacounty.us



Justification for Other than Full and Open Competition

Completion Instructions: The Office of Procurement & Diversity has established a standard template for preparation of Justification for Other than Full and Open Competition. Departments shall complete the template in accordance with one of the authorities permitting Other Than Full and Open Competition (listed below) and written justification.

NOTE: Contracting without providing for full and open competition shall not be justified based on:

- A lack of advance planning by the requiring activity; or
- Concerns related to the amount of funds available (e.g., funds will expire) to the agency or activity for the acquisition of supplies or services.

Justification for Other than Full and Open Competition

The following authorities permit contracting without providing for full and open competition, in accordance with the requirements of the Contracting and Purchasing Procedures Ordinance. The Department representative has the responsibility of completing all of the information included in the template, with any necessary support documents attached.

Check the appropriate box:

- ☐ **Governmental Purchases**
- ☐ **State Contract Purchases**
- ☐ **Lower than State Contract Purchases**
- ☐ **Government Cooperative Purchasing:**

- ☐ Federal Contracts
- ☐ Joint Purchasing Programs

- ☐ **Contract Amendments**

X RFP Exemptions

- ☐ **Community Rehabilitation Programs (CRP)**
- ☐ **Ohio Industries for the Handicapped (OIH) (Per ORC 4115)**
- ☐ **Public Utility (911 System)**
- ☐ **Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)**
- ☐ **County Procurement Exemptions (County policy only).** If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process.
 - ☐ County print shop (typically no justification required)
 - ☐ ISC media services (typically no justification required)
 - ☐ Other internal services (i.e., computer training, safety training) (typically no justification required)
 - ☐ Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board

OPERATING DEPARTMENT & ACTIVITY:

The Department of Health and Human Services: Office of Early Childhood/Invest in Children plans to contract

by means of other than full and open competition under **RQ N/A Political Subdivision**

with Educational Service Center of Cuyahoga County. This (vendor)

document sets forth the justification and approval for use of one of the exceptions

to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services.

Educational Service Center of Cuyahoga County is a political subdivision of the State of Ohio that serves as the fiscal agent for Help Me Grow (HMG). HMG provides the Federal Part C services mandated under the Individual with Disability Education Act (IDEA). These funds are used to support the programs and services provided to children 0 to 3, and their families, with a diagnosed developmental delay or disability.

The Part C program is a federal early intervention program for infants and toddlers with diagnosed developmental delays and disabilities. There are over 500 conditions that can qualify a child for Part C services including autism, blindness, cerebral palsy, fetal alcohol syndrome, spina bifida and Tay Sachs disease.

Services include providing child development and health information, positive parenting education, connecting families to community resources, and early intervention services.

Part C funding will also support the administrative expenses for staff related to the HMG program. HMG staff is responsible for monitoring quality and managing data for the program.

2. Estimated Dollar Value:

\$2,375,034.00

3. Rationale Supporting the Use of the Selected Procurement Method

Federal Part C funds are awarded annually to the State of Ohio from the Federal Government. The ODH Bureau of Early Intervention Services (BEIS) is the lead agency administering the state wide HMG program in Ohio. **The ODH/BEIS mandates that Part C funds are funneled to each County through the Help Me Grow Program.** HMG is Ohio's birth to 3 system to implement and maintain a coordinated, community-based infrastructure that promotes trans-disciplinary, family-centered services for expectant parents, newborns, infants and toddlers and their families. In Cuyahoga County the Educational Service Center of Cuyahoga County is the fiscal agent for HMG.

Again, the Educational Service Center of Cuyahoga County is the fiscal agent for HMG in Cuyahoga County which is mandated to provide the Federal Part C Early Intervention Program.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None were evaluated as we are required by the State of Ohio to utilize Help Me Grow to provide the services for the Federal Part C Early Intervention Program. Again, the Educational Service Center is the fiscal agent for the Cuyahoga County Help Me Grow program.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The State of Ohio requires each county to utilize the Help Me Grow program to provide the services for the Federal Part C Early Intervention Program. Again, the Educational Service Center is the fiscal agent for the Cuyahoga County Help Me Grow program.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Services to youth and families were to have started July 1, 2011. There were delays on the state's end in providing the appropriate documentation and awarding the dollars so that the contract could not be submitted on time. Also with changes to county policy requiring additional documentation has delayed this item even further.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In this case, because we are required by the State of Ohio to use this specific vendor we do not have any future plans to permit competition.

CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.

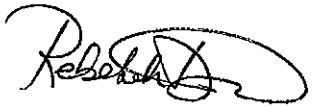
Acquisition Initiator (Name and Title): Dr. Rebekah Dorman, Director

Department: Office of Early Childhood/Invest In Children

Signature:  , Director

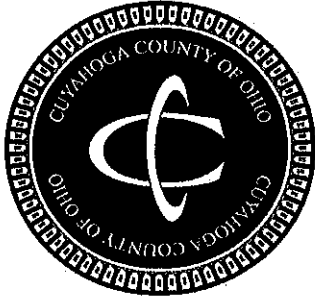
Date: October 19, 2011

Department Director's Approval

 Director 10/19/11
Date

OPD Director's Approval

Date



Justification for Other than Full and Open Competition

Completion Instructions: The Office of Procurement & Diversity has established a standard template for preparation of Justification for Other than Full and Open Competition. Departments shall complete the template in accordance with one of the authorities permitting Other Than Full and Open Competition (listed below) and written justification.

NOTE: Contracting without providing for full and open competition shall **not** be justified based on:

- A lack of advance planning by the requiring activity; or
- Concerns related to the amount of funds available (e.g., funds will expire) to the agency or activity for the acquisition of supplies or services.

Justification for Other than Full and Open Competition

The following authorities permit contracting without providing for full and open competition, in accordance with the requirements of the Contracting and Purchasing Procedures Ordinance. The Department representative has the responsibility of completing all of the information included in the template, with any necessary support documents attached.

Check the appropriate box:

- ☐ **Governmental Purchases**
- ☐ **State Contract Purchases**
- ☐ **Lower than State Contract Purchases**
- ☐ **Government Cooperative Purchasing:**

- ☐ Federal Contracts
- ☐ Joint Purchasing Programs

- ☐ **Contract Amendments**

X RFP Exemptions

- ☐ **Community Rehabilitation Programs (CRP)**
- ☐ **Ohio Industries for the Handicapped (OIH) (Per ORC 4115)**
- ☐ **Public Utility (911 System)**
- ☐ **Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)**
- ☐ **County Procurement Exemptions (County policy only).** If required, the user department will provide written justification to OPD and allow sufficient time for evaluation and determination of a course of action that may include proceeding with a competitive process.
 - ☐ County print shop (typically no justification required)
 - ☐ ISC media services (typically no justification required)
 - ☐ Other internal services (i.e., computer training, safety training) (typically no justification required)
 - ☐ Sole source items that appear on an official administrative list developed by the Office of Procurement & Diversity and approved by the Contracts and Purchasing Board

OPERATING DEPARTMENT & ACTIVITY:

The Department of Health and Human Services: Office of Early Childhood/Invest in Children plans to contract

by means of other than full and open competition under **RQ** N/A Political Subdivision

with Educational Service Center of Cuyahoga County . This **(vendor)**

document sets forth the justification and approval for use of one of the exceptions

to full and open competition allowed under the County Policy and Ordinance.

Revised: 10/5/11

Page 2 of 5

1. Description of Supplies or Services.

The Cleveland-based William J. and Dorothy K. O'Neill Foundation has launched the Positively Moms Initiative (PMI) which seeks to reduce the incidence of, and negative family outcomes from, perinatal maternal distress. Cuyahoga County through the Office of Early Childhood/Invest In Children applied for and received a grant from the O'Neill Foundation to implement Positively Moms in Cuyahoga County.

The Positively Moms Initiative will enhance our existing County home visiting program provided through Help Me Grow that would deliver a carefully designed intervention to reduce maternal distress in at-risk women. PMI funds are to be used to design, deliver and test whether these targeted strategies can improve the lives of families with children living in poverty. For the Cuyahoga County project, we will partner with HMG to assess mothers and later deliver the new intervention curriculum.

Specifically, the Help Me Grow Program will implement a distress assessment with at risk women who are involved in the County Home Visiting Program. The Help Me Grow workers will use the Perceived Stress Scale (PSS) which is a widely recognized stress assessment tool. The first year calls for establishing a baseline of mothers who are under maternal distress using the PSS. The PSS will be implemented using new tablet technology to begin to capture data in real time. HMG will train Home Visitors on the use of the tablets and proper implementation of the PSS. Home Visitors will then upload the PSS results to a secure server. The use of the tablets will also possibly have a role in the curriculum to alleviate the maternal distress.

2. Estimated Dollar Value:

\$7,820.00

3. Rationale Supporting the Use of the Selected Procurement Method

Educational Service Center of Cuyahoga County is a political subdivision of the State of Ohio that serves as the fiscal agent for Help Me Grow (HMG). HMG provides Home Visiting Services in Cuyahoga County.

The Office of Early Childhood applied to the William J. and Dorothy K. O'Neill Foundation in response to their Positively Moms Initiative. *Positively Moms of Cuyahoga County* builds upon Invest in Children's successful history of providing home visiting services.

With leadership and oversight from staff in the Office of Early Childhood, Positively Moms will be implemented by Help Me Grow, one of the lead agencies

of Invest in Children that provides home visiting services. Over the past two years, a county funded program has been developed to address the needs of high risk families. This program utilizes the evidence-based curriculum, Parents as Teachers, and receives a high number of referrals from the Department of Children and Family Services, the county child welfare agency. We felt that this program was a natural fit for positively moms for two reasons. We had a source/s of referrals for the population that PMI is targeting and we already had a method of implementing the Perceived Stress Scale through the Help Me Grow home visitors.

Authority to apply, accept and expend this Grant application which identifies the Help Me Grow as the implementing agency was reviewed and approved on the June 6th Executive Board of Control Meeting.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None were evaluated as we specifically requested to utilize Help Me Grow through the Positively Moms Initiative funded by the O'Neill Foundation. Again the Educational Service Center, which is a political subdivision, is the fiscal agent for the Cuyahoga County Help Me Grow program.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The Help Me Grow program to provides the services for the County Home Visiting Program for children 0-3. We determined that they were the best existing program to implement Positively Moms because they already served the population we were looking to target and a mode to implement an assessment and intervention. Again the Educational Service Center is the fiscal agent for the Cuyahoga County Help Me Grow program.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The O'Neill Foundation grant began on August 1st. We have one year to implement this program in order to be eligible for 2nd and 3rd year funding from the Foundation. Our goal is to serve 400 perinatal mothers in this time frame which is just under the total served for one year in the County Home Visiting program.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Directors
Approval

In this case we are specifically using Help Me Grow because of their position to help us implement the Positively Moms Initiative. At this point we have no future plans to permit competition.


CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.


Acquisition Initiator (Name and Title): Dr. Rebekah Dorman, Director

Department: Office of Early Childhood/Invest In Children

Signature: , Director

Date: October 19, 2011

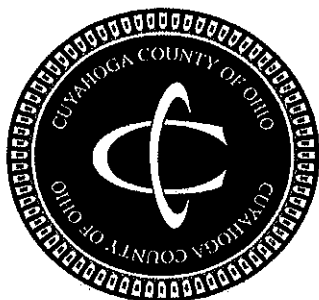
Department Director's Approval

 _____, Director

10/19/11
Date

OPD Director's Approval

Date _____



Justification for Other than Full and Open Competition

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- Concerns related to the amount of funds available (e.g., funds will expire) to the agency or activity for the acquisition of supplies or services.

Justification for Other than Full and Open Competition

The following authorities permit contracting without providing for full and open competition, in accordance with the requirements of the Contracting and Purchasing Procedures Ordinance. The Department representative has the responsibility of completing all of the information included in the template, with any necessary support documents attached.

Check the appropriate box:

- ☐ **Governmental Purchases**
- ☐ **State Contract Purchases**
- ☐ **Lower than State Contract Purchases**
- ☐ **Government Cooperative Purchasing:**

- ☐ Federal Contracts
- ☐ Joint Purchasing Programs

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X RFP Exemptions

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- ☐ **Ohio Industries for the Handicapped (OIH) (Per ORC 4115)**
- ☐ **Public Utility (911 System)**
- ☐ **Legal Notice (if required: Sheriff sales, Treasurer delinquent taxes,...)**
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 - ☐ County print shop (typically no justification required)
 - ☐ ISC media services (typically no justification required)
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OPERATING DEPARTMENT & ACTIVITY:

The Department of Health and Human Services: Office of Early Childhood/Invest in Children plans to contract

by means of other than full and open competition under **RQ N/A Political Subdivision**

with Educational Service Center of Cuyahoga County. This (vendor)

document sets forth the justification and approval for use of one of the exceptions

to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services.

Educational Service Center of Cuyahoga County is a political subdivision of the State of Ohio that serves as the fiscal agent for Help Me Grow (HMG). HMG provides Home Visiting Services in Cuyahoga County. These funds are to implement and maintain a coordinated, community-based infrastructure that promotes family-centered services for expectant parents, newborns, infants, toddlers and their families in collaboration and cooperation with other state and local agencies.

Activities shall support the following commitments to family and child-well being:

- Increase healthy pregnancies ·
- Improve parenting confidence and competence ·
- Increase family connectedness to community and social support ·
- Improve child health, development and readiness;

Program components include:

1. Outreach, child find, intake and referral, and parent's rights
2. Screening, assessment, and program evaluation
3. Home visiting by home visitors
4. Parent education using an evidenced-based curriculum approved by ODH
5. Family need-based referral and resource linkage
6. Transition into a development-enhancing program at age three

2. Estimated Dollar Value:

\$2,254,718.00

3. Rationale Supporting the Use of the Selected Procurement Method

The Ohio Department of Health/Bureau of Early Intervention Services (BEIS) is the lead agency administering the HMG program in Ohio. ODH provides funding annually to Cuyahoga County for the Home Visiting Program. **ODH/BEIS mandates that Home Visiting funds are funneled to each County through the Help Me Grow Program.** Help Me Grow (HMG) is Ohio's birth to 3 system to implement and maintain a coordinated, community-based infrastructure that promotes trans-disciplinary, family-centered services for expectant parents, newborns, infants and toddlers and their families. In Cuyahoga County the Educational Service Center of Cuyahoga County is the fiscal agent for HMG.

The Subsidy agreement which identifies Help Me Grow as the implementing agency was reviewed and approved on the August 29th, Board of Control Meeting and signed by Executive FitzGerald September 9th.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None were evaluated as we are required by the State of Ohio to utilize Help Me Grow to provide the services for the Home Visiting Program. Again, the Educational Service Center is the fiscal agent for the Cuyahoga County Help Me Grow program.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The State of Ohio requires each county to utilize the Help Me Grow program to provide the services for the Home Visiting Program. Again, the Educational Service Center is the fiscal agent for the Cuyahoga County Help Me Grow program.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Services to youth and families were to have started July 1, 2011. There were delays on the state's end in providing the appropriate documentation and awarding the dollars so that the contract could not be submitted on time. Also, changes to county policy requiring additional documentation has delayed this item even further.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In this case, because we are required by the State of Ohio to use this specific vendor we do not have any future plans to permit competition.

CERTIFICATION REQUIREMENTS

I certify the information contained in this Justification for Other Than Full and Open Competition is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify other than full and open competition procedures.

Acquisition Initiator (Name and Title): Dr. Rebekah Dorman, Director

Department: Office of Early Childhood/Invest In Children

Signature: , Director

Date: October 19, 2011

Department Director's Approval



, Director

10/19/11

Date

OPD Director's Approval

Date



CUYAHOGA COUNTY, OHIO

Justification for Sole Source Purchases or Contracts

Requestor: Lawrence Tafe Date: 10.5.11 Requisition Number: JA-11-21448
Requestor Phone Number: 216.698.2881

Department: Justice Service and Public Safety

Vendor/Contractor Name: Remotec, Inc

Vendor Contact Name: Don Wilson

Address: 353 JD Yarnell Industrial Parkway

City, State, Zip Code: Clinton, TN 37716

Telephone Number: 865.483.0228

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

Sole Source Procurement – Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

☒ Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

☐ Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The County is procuring Digital Hybrid Radio Control Assembly wireless controller systems for two Remotec Andros F6A EOD bomb robots. Both robots were purchased with FY2003 State Homeland Security Grant Program, Part I and Part II funds. Funds from FY2010 Urban Area Security Initiative Program have been approved by the Public Safety Urban Area Working Group, Ohio Emergency Management Agency and FEMA, to upgrade the current controller mechanism from a tethered fiber optic line to wireless radio control. This upgrade requires each robot unit to have an upgraded power supply to accommodate the power requirements of the new control system.

2. Has your department bought these goods/L.T. services in the past? X Yes ☐ No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

Justice Services and Public Safety (formerly Justice Affairs) purchased the robots in April 2005. Neither County General Funds nor DHS grant funds have been used to fund upgrades or maintenance for these units since this time.

3. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The power supply for these highly specialized robots is insufficient to accommodate the power needs of the wireless radio controllers being purchased with DHS grant funds. These robots allow inspection and manipulation of suspected explosive devices that would otherwise require a human technician. Inadequate power for these robots may result in on-scene failure, thus placing the safety of a bomb technician in peril. The power supply to these units is specific to Remotec, Inc, the robot manufacture. The hazardous requirements of these units, and the very real danger placed on both technician and the public makes the use of the robot manufacture's power supply upgrade essential.

4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

All bomb teams receiving DHS grant funding for equipment and training must be F.B.I certified. All of the teams and technicians in Cuyahoga County are currently FBI accredited, or are in process of receiving accreditation. The regional bomb teams train using FBI approved equipment, and have acquired this equipment for service in the region. This consistency allows the regional bomb team technicians and FBI/DHS technicians to provide seamless response to an EOD event, interchanging known and trained equipment.

No alternative power supply was considered. No other vendors can provide the power supply upgrade to meet the specific needs of the unit while maintaining the integrity and support of the manufacturer.

5. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

No efforts were made to gain favorable pricing from the vendor for the power supply upgrades. Favorable pricing was obtained by using the GSA Schedule over open market for the Hybrid Radio Control Assembly.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? ☐ Yes ☒ No

If yes, please provide details regarding future obligations and/or needs

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any Potential commitments as well as the estimated costs for such commitments.

The purchase of the vehicle power supply upgrade kits does not obligate the County to this vendor. The robot units themselves have been in service for Cuyahoga County bomb teams for over six years. These are the first significant upgrades to the units, and the only costs incurred by the County (from DHS grants or General Funds) since the original purchase. The proprietary nature of the Andros robots themselves obligate the bomb teams to the manufacture, Remotec, Inc, for maintenance and upgrades.

7. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

No price comparison was made for this purchase as this vendor is the sole provider of this equipment. The cost of the power upgrade adds 3.4% to the cost of the Hybrid Radio controller project. With the cost of the power supply, the project costs remain 7.7% below the funding allocation approved by the PSUAWG.

8. Amount to be paid: \$3600.00

Departmental Approval



Agency Director

Date:

10/11/11

OPD Review

Approved ☐

Denied ☐

Referred to Law Department ☐

Director

Date:

Law Department Approval (if applicable)

Approved ☐

Denied ☐

Name (print)

Signature

Date:

**Upon completion, please return to Department contact listed on page 2.*

Please print and submit to The Office of Procurement and Diversity along with completed requisition in BuySpeed Online.

For Questions call the Office of Procurement & Diversity at 216-443-7200

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:

(Check applicable box)

☒ Section 3.4 (b) 7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;

☐ Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. 21448

STATE OF OHIO)
) ss.
COUNTY OF CUYAHOGA)

Marquis Syler being first duly sworn, deposes and says that he/she is

Contracts Manager of Remotec, Inc. who
is
(sole owner, partner, president, etc.) (registered business name)

providing Cuyahoga County with Hybrid Radios

(note goods and/or services to be provided)

has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

Marquis Syler
AFFIANT

Sworn to and subscribed before me this 22nd day of September 2011.

Joel A. Criswell
NOTARY PUBLIC

(SEAL)



MY COMMISSION EXPIRES:
SEPTEMBER 1, 2013

My commission expires:

09/01/2013



SOLE SOURCE JUSTIFICATION

The Office of Procurement & Diversity (OPD) which reviews Cuyahoga County's procurement of goods and services for compliance with the OPD Policies and Procedures has modified the information required on requests for sole source purchases. The Office of Procurement & Diversity now requires submitting departments to provide a business case which includes specific details supporting the purchase being made on a sole source basis.

As a consequence of these additional requirements, departments will need to provide OPD staff with more detail justifying any purchases to be made on a sole source basis.

In view of these new requirements, OPD has developed a sole source justification packet for completion. If submitting a request for a sole source purchase, the department must complete this form and transmit the completed form to the assigned Buyer at OPD, preferably by email. The completed form will also be required when amending contracts and/or exercising options to renew sole source purchases. In such situations, responses to the questions should address steps taken to confirm or validate that there have been no changes in the market for the goods or services, and that the transaction continues to be available from only one source. If a price change is involved, the department should indicate on what basis the prices changes were made, and what steps were taken to negotiate the lowest possible price increase.

Effective as of 8-1-11, the Office of Procurement & Diversity will not process any requests for sole source purchases without an approved completed form uploaded as an attachment when submitting the contract and/or amendment. If the form is not fully completed or OPD has questions on the justification provided, the OPD Buyer will notify the department and withhold action on the transaction until the necessary details are provided. Therefore, it is incumbent and critical that the department fully and accurately complete the form, when it is required, in order to avoid any lengthy and unnecessary delays in processing the purchase transaction.



CUYAHOGA COUNTY, OHIO

Justification for Sole Source Purchases or Contracts

Requestor: Nadine An-Noor Date: 08/26/2011 Requisition Number: 15-11-21707
Requestor Phone Number: (216) 443-6122

Department: Cuyahoga County Sheriff's Office

Vendor/Contractor Name: Total ID Solutions, Inc.

Vendor Contact Name: Michael Sloc

Address: 6555 Wilson Mills Road, Suite 102

City, State, Zip Code: Cleveland, OH 44143

Telephone Number: (440) 449-8000

Check the appropriate box to indicate the basis for the sole purchase. If more than one of the indicated reasons applies, check the most appropriate basis for the sole source. If none of the listed rationale applies to the purchase, do not complete the attached Justification for Sole Source Purchases or Contracts. In that event, please refer to the Office of Procurement & Diversity Policy and Procedure Manual.

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☒ Section 3.4 (b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

County Needs Assessment

1. Provide detailed information about why you need to acquire these goods or services:

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The Cuyahoga County Sheriff's Office, as well as all county sheriff offices in the state of Ohio, is required by law to issue and track Carry Conceal Weapon License permits. This system allows us to fulfill that requirement.

2. Has your department bought these goods/I.T. services in the past? ☒Yes ☐No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

Total Id Solutions, Inc. has been the contractor/supplier since the state requirement was imposed in 2004. The purchase and maintenance of this system was always sole source. Following the recommendation of the Executive Director of the Buckeye State Sheriffs' Association back in 2004, all 88 Ohio counties adopted this CCW ID system. The last date and price paid for the goods/services was July 2010 at a cost of \$3,889.00.

3. **Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.**

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

This is the only CCW ID system currently written with Ohio specifications. These specifications include two trademarked symbols on the license, one of which is a hologram to help prevent the creation of counterfeit ids. This is the only system currently used in all 88 Ohio counties.

4. **Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?**

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No alternative system was found to be evaluated. Other photo ID systems would have to be customized to adhere to Ohio CCW requirements. Continuing with this system keeps Cuyahoga County in unity with the other 87 Ohio counties.

5. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

Discounts provided by the vendor are 18% (\$500) off the cost of the software upgrade for the primary license, a credit of \$85 for each unopened ribbon from the previous printers, two to three hours of free technical on-site support for installation and training valued at \$175 per hour.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? ☒Yes ☐No

If yes, please provide details regarding future obligations and/or needs

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any Potential commitments as well as the estimated costs for such commitments.

Commitments would be annual maintenance on the hardware and software and periodic upgrades until the 88 counties choose to change vendors. Maintenance is 15% of the value of the system. Last year's maintenance was \$3,889. Maintenance this year is \$2,216 due to the fact that the new printer would be under warranty.

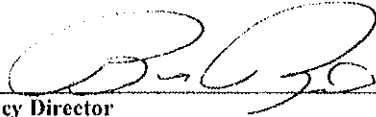
7. Why is the price for this purchase considered to be fair and reasonable:

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

In terms of hardware, the printer cost was in line for that model printer with a three year hot swap warranty when compared to other vendors selling the printer on various web sites. One network printer was deemed more cost-effective than the two local id card printers in the current system.

8. Amount to be paid: \$9,861.00 – this price includes a new network printer and software upgrade.

Departmental Approval



Agency Director

9/6/11

Date:

OPD Review

Approved ☐

Denied ☐

Referred to Law Department ☐

Director

Date:

Law Department Approval (if applicable)

Approved ☐

Denied ☐

Name (print)

Signature

Date:

**Upon completion, please return to Department contact listed on page 2.*

Please print and submit to The Office of Procurement and Diversity along with completed requisition in BuySpeed Online.

For Questions call the Office of Procurement & Diversity at 216-443-7200

Cuyahoga County Sole Source Procurement Criteria

Per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance 2011-0014, effective May 11, 2011, sole source procurement is permissible when it meets one of the following requirements:
(Check applicable box)

- ☐ Section 3.4(b)7: The purchase is for supplies or a replacement of supplemental part or parts for a product or equipment owned or leased by the county, and the only source of supply for the supplies or part(s) is limited to a single supplier;
- ☒ Section 3.4(b) 8: The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source.

SOLE SOURCE PROCUREMENT AFFIDAVIT

Requisition No. _____

STATE OF OHIO)
) SS.
COUNTY OF CUYAHOGA)

deposes and says that he/she is _____ being first duly sworn,

MICHAEL G. SLOE, PRESIDENT of TOTAL ID SOLUTIONS, INC. who is
(sole owner, partner, president, etc.) (registered business name)

providing Cuyahoga County with
MAINTENANCE & TECHNICAL SUPPORT FOR CMRY CONCEALED WEAPON ID SYSTEM -
(note goods and/or services to be provided)

has read and understands the criteria with regard to Cuyahoga County sole source procurement, per Ordinance 2011-0014. I understand that competition is the pre-eminent consideration in the expenditure of County funds and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit, under penalty of perjury of law, that the goods and/or services listed above fit the County's sole source procurement criteria.

Michael O'Dr
AFFIANT

Sworn to and subscribed before me this 22 day of Sept. 2011

NOTARY PUBLIC

(SEAL)

My commission expires:

STACEY MILLS THOMAS, Notary Public
In and for the State of Ohio
My Commission Expires Dec. 6, 2014