

HUMAN RESOURCES AGENDA

Wednesday April 20, 2011

A. APPROVAL OF MINUTES FROM 4/13/11

B. BUDGET AND STAFFING ISSUES

1. Status (Posting) Administrator
2. Status (Posting) Clerical Support
3. Status (Posting) Hearing Officer (Independent Contractor)

C. PENDING ISSUES

1. Review and approval of letter to employees who have filed appeals (Draft Attached)

D. RULEMAKING/PROCEDURAL

1. Status of draft rules of HRC
2. Summit County Template
 - a. Definitions
 - b. Jurisdiction (addition of entities)
 - c. General powers
 - d. Procedure for rule making
 - i. Who can propose rules
 - ii. Procedure for discussion and public comment
 - e. Powers of appointing authorities
 - f. Appeals - time for filing
 - g. Content
 - i. hearings
 - ii. subpoenas
 - iii. motions
 - iv. standard of proof
 - v. briefs

- vi. report and recommendation/objections
- vii. decision of HRC
- h. Appeals to Common Pleas Court and certification of transmittal of record

E. PUBLIC COMMENT