

MINUTES
Cuyahoga County Human Resources Commission
Wednesday, August 31, 2011
Cuyahoga County Administration Building
Multi-purpose Room, 4th Floor
5:00 p.m.

1. CALL TO ORDER

Robert Wolff, Chairman of the Commission began the meeting at 5:02 p.m. and made a motion to approve the minutes from the August 17, 2011 meeting. This was seconded by Kathleen Palmer, no objections.

2. ATTENDANCE

Carolyn Pfiffner, Lisa Durkin, Kathleen Palmer, Rebecca Kopcienski, Matthew Hawes, Wade Steen, Robert Wolff, Angela Simmons, Elise Hara, Albert Bouchahine, Sara DeCaro and Joyce Edwards.

3. PRESENTATION OF THE PROPOSED NEW CLASSIFICATION (Fiscal Department – Wade Steen).

- a) Introduction – Wade Steen
 - i. Fiscal Dept.
 - 46 Classifications (Auditor/Recorder)
 - a) 19 exist; 27 new (250 employees) Non-bargaining employees
 - b) 18 appraisal
 - c) Treasurer and Engineers to follow
 - d) Classification appearance changed
 - e) Drafting of Ordinance (Council)
 - ii. Process
 - Council
 - Letters/Layoffs
 - Pay
 - Appeal to HRC
 - iii. Discussion
 - Presented information to Commissioners and Administrator

4. CONSIDERATION OF PROPOSALS (Health Insurance)

- a) Vendor Selection (draft of plans); Open Enrollment (10/24/11)
 - i. Lisa Durkin presentation
 - Presented information to Commissioners and committee
 - Discussion
 - HRC to make a motion to endorse plans to County Executive

5. DISCUSSION OF STATUS PAY EQUITY ORDINANCE
 - a) First reading to Council; second reading within two weeks
 - i. HRC Committee
6. RULEMAKING: STATUS OF COUNCIL ACTION ON HRC RULES
 - a) Amendment to Council
 - i. Questions; sent back (minor, if any)
 - HRC Committee to review
7. DISCUSSION OF DOMESTIC PARTNER BENEFIT
 - a) Referred to Committee
 - i. Draft Ordinance
 - HRC limited to Ordinance
 - Survey
 - a) Distributed to all employees; 135 responses to date
8. DISCUSSION REGARDING HIRE OF SUPPORT POSITION (Coordinator) FOR ADMINISTRATOR
 - a) 191 applications
 - i. Rebecca Kopcienski, HRC Administrator to review applications
 - Discussion
9. DISCUSSION HEARING OFFICER SELECTION
 - a) Individuals selected for interview
 - i. HRC Commissioners gave their selection to HRC Administrator
 - Rebecca Kopcienski to review and schedule applicants for interviews
 - Commissioners to be present for interviews
 - a) Selection process to Board of Control
10. PUBIC COMMENT

(Nothing submitted)
11. OTHER BUSINESS

(Nothing submitted)
12. ADJOURNMENT

Robert Wolff, Chairman of the Commission ended the meeting at 7:10 p.m. and made a motion to adjourn. This was seconded by Kathleen Palmer, no objections.

Next HRC meeting scheduled for Wednesday, September 7, 2011.