

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 November 28, 2011 11:30 PM

- I. Call to Order
- II. Appointing permanent Andria Richardson as the alternate Clerk of the Contracts and Purchasing Board
- III. Review and Approve Minutes
- IV. Public Comment
- V. Contracts and Awards
- A. Tabled Items

CPB2011-263	Department of Workforce Development	<p>1) Submitting a contract with EnerTouch, Inc. dba GoodCents in the amount not-to-exceed \$7,800.00 for the On-the-Job Training Program for the period 10/17/2011-4/17/2012.</p> <p>2) Submitting a contract with Kowalski Heat Treating Co. in the amount not-to-exceed \$5,980.00 for the On-the-Job Training Program for the period 10/12/2011 - 4/12/2012.</p> <p>3) submitting a contract with Phillips Syrup LLC in the amount not-to-exceed \$3,749.20 for the On-the-Job Training Program for the period 9/26/2011 - 1/31/2012.</p> <p>4) submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$6,640.00 for the On-the-Job Training Program for the period 10/12/2011 -4/9/2012.</p> <p>5) submitting a contract with RSR Partners, LLC dba Regency Technologies in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 9/12/2011 - 3/12/2012.</p> <p>Funding Source: 100% Workforce Investment Act Funds</p>	<p><input type="checkbox"/> __ __ Approve</p> <p><input type="checkbox"/> __ __ Disapprove</p> <p><input type="checkbox"/> __ __ Hold</p>
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B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-278	Department of Public Works	<p>Submitting an amendment to Contract No. CE10241-04, 06 with Sterling Telecom Office Building, LLC, c/o Colliers International for lease of office space located at 1255 Euclid Avenue, Cleveland, for use by Department of Justice Services for the period 9/1/1998 - 10/31/2011 to extend the time period to 2/28/2012 and for additional funds in the amount of \$24,683.36.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> __ __ Approve</p> <p><input type="checkbox"/> __ __ Disapprove</p> <p><input type="checkbox"/> __ __ Hold</p>

CPB2011-279	Department of Development	<p>1) Submitting a contract with Allenbey Construction Co., LLC in the amount of \$3,725.00 for Lead Remediation for property located at 1646 Bryn Mawr Road, Unit 1, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 11/28/2011 - 5/31/2012.</p> <p>2) submitting a contract with Allenbey Construction Co., LLC in the amount of \$7,970.00 for Lead Remediation of property located at 5066 Thomas Street, Maple Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 11/28/2011 - 5/31/2012.</p> <p>3) Submitting a contract with MAE Construction LLC in the amount of \$8,000.00 for Lead Remediation of property located at 5123 Spencer Road, Lyndhurst, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 11/28/2011 - 5/31/2012.</p> <p>Funding Source: 100% Lead Grant Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>
CPB2011-280	Department of Development	<p>Submitting an agreement with Cuyahoga County Planning <b>Commission</b> in the amount not-to-exceed \$32,000.00 for planning and technical assistance for the period 10/1/2011 - 9/30/2012.</p> <p>Funding Source: 100% HUD</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>

CPB2011-281	Department of Development	<p>1) Submitting a contract with JOF Properties, LLC in the amount of \$8,325.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 19126 &amp; 19146 Detroit Road, Rocky River, for the period 12/1/2011 - 5/30/2012.</p> <p>2) Submitting a contract with JOF Properties, LLC. in the amount of \$5,979.43 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 10301 West 130th Street, North Royalton, for the period 12/1/2011 - 5/30/2012.</p> <p>3) Submitting a contract with The 3 Spot in the amount of \$4,665.12 for installation of a sign in connection with a Storefront Renovation Rebate Program project located at 13855 Ridge Road, North Royalton, for the period 12/1/2011 - 5/30/2012.</p> <p>4) Submitting a contract with Infinite Bliss in the amount of \$657.28 for installation of a new sign in connection with a Storefront Renovation Rebate Program project located at 450 Broadway Avenue, Bedford, for the period 12/1/2011 - 5/30/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-282	Department of Development	<p>Recommending an award on RQ20971 to Green Home Solutions, LLC, in the amount not-to-exceed \$51,399.00 for refrigerator unit replacement and associated energy conservation measures at the South Westerly Apartments located at 14401 Detroit Ave., Lakewood in connection with the Home Weatherization Assistance Program for the period 12/19/2011 - 3/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-283	Information Services Center	<p>Submitting a contract with Stephen Campbell &amp; Associates, Inc., in the amount not-to-exceed \$3,500.00 for maintenance on the Voice Vault Recorder, HP Server and UPS Power Supply equipment for the Department of Children &amp; Family Services for the period 6/1/2011 - 5/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2011-284	Department of Workforce Development	<p>1) Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$3,484.80 for the On-the-Job Training Program for the period 10/24/2011 - 11/30/2011.</p> <p>2) Submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$2,837.50 for the On-the-Job Training Program for the period 10/31/2011 - 5/30/2012.</p> <p>Funding Source: 100% WIAFunds</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve</p> <p><input type="checkbox"/> <input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-285	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>County Sheriff</p> <p>a) on RQ20633 to Walter F. Stephens, Jr. Inc. (7-2) for 1,950 mattresses in the amount not-to-exceed \$74,614.50.</p> <p>Funding Source: 100% General Fund to be reimbursed by the Sheriff's Commissary Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve</p> <p><input type="checkbox"/> <input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-286	Department of Health and Human Services	<p>Community Initiatives Division, Family &amp; Children First Council, submitting a contract with Case Western Reserve University in the amount not-to-exceed \$100,000.00 for assessment, design, implementation and data collection of MyCom for the period 9/1/2011 - 8/31/2012.</p> <p>Funding Source: 100% HHS Levy Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve</p> <p><input type="checkbox"/> <input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-287	Department of Health and Human Services	<p>Community Initiatives Division, Office of Homeless Services, submitting an amendment to Contract No. CE1100163-01 with MHS, Inc. for operational support of the Norma Herr Women's Center fka Community Women's Shelter, located at 2219-2227 Payne Avenue, Cleveland, for the period 1/1/2011 - 12/31/2011 for additional funds in the amount of \$24,000.00.</p> <p>Funding Source: 100% HHS Levy Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve</p> <p><input type="checkbox"/> <input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-288	Department of Health and Human Services	<p>Community Initiatives Division, Office of Homeless Services, submitting an amendment to Contract No. CE1100275-01 with Lutheran Metropolitan Ministry for emergency shelter services for men, located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2011 - 12/31/2011 for additional funds in the amount of \$96,775.00.</p> <p>Funding Source: 100% Levy Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve</p> <p><input type="checkbox"/> <input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> <input type="checkbox"/> Hold</p>

C. Exemption Requests

<p>CPB2011-289</p>	<p>Juvenile Court</p>	<p>Applewood Centers-RFP exemption</p> <p><b>1. Description of Supplies or Services</b>  The primary goal of the project is to provide MST or MST/PSB services for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. MST and MST/PSB services provide community-based in home family therapy to help families become more self-sufficient.</p> <p><b>2. Estimated Dollar Value</b>  This amendment is for an additional amount of \$448,308.00.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  This service provider was selected by the Ohio Department of Youth Services through the RECLAIM Ohio and targeted RECLAIM Ohio grant program, as well as the only local provider ofMST/PSB services.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  No. Vendor selected through Ohio Department of Youth Services. Competitive bidding exempt through ORC 307.86(j).</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  Applewood Centers, Inc. is the only licensed local provider of MST/PSB services. Vendor selected as part of the Targeted RECLAIM Ohio grant agreement, per the Ohio Department of Youth Services and exempt from competitive bidding per ORC 307.86(j).</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  Services for this project have continued uninterrupted since this amendment began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possible lose all RECLAIM funding, totaling over \$3,00,000.00 in funds that support community-based direct. services for youth.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  None. This item is exempt from competitive bidding per ORC 307.86(j).</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
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<p>CPB2011-290</p>	<p>Department of Health and Human Services</p>	<p>Human Services Associates, Inc.</p> <p><b>1. Description of Supplies or Services.</b>  The financial management consulting services consist of the following expectations and deliverables:</p> <ul style="list-style-type: none"> <li>•General consultation to the Director, Fiscal Administrator and other management team staff;</li> <li>•Research and analysis of federal and state laws and regulations governing the Department's financial management of federal, state and local programs funded in whole or in part by federal and state funds;</li> <li>•Review, analyze and assist with reconciling the Department's financial reports in conjunction with Maximus Ledgersuite QuiC+ and CFIS;</li> <li>•Assist in assuring the Department's financial management system provides appropriate controls to assure compliance with state and federal requirements;</li> <li>•Analyze State/Federal Grant trends and the projection of State/Federal Grant balances as of June 30 each contract year;</li> <li>•Assist in developing a Budget Projection for each state and county fiscal year;</li> <li>•Provide recommendations to maximize State and Federal funding across Cuyahoga County's family services departments;</li> <li>•Study underutilized funding streams (i.e. Overpayment Incentives and leverage of local dollars as match to draw down State and Federal dollars);</li> <li>•Analyze the PCSA and CSEA responsibility of Shared and RMS costs and their reimbursement to the Public Assistance fund;</li> <li>•Provide guidance on contracts, contract monitoring and procurement;</li> <li>•Attend meetings as requested.</li> </ul> <p><b>2. Estimated Dollar Value</b>  Estimated cost for a year of service is \$8,500.00.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b></p> <p>Cuyahoga County Contracting and Purchasing Procedures Ordinance Amended 9/13/11; Exceptions to Required Competitive Biddings apply when estimated cost is less than \$25,000 and purchase is for professional service including</p>	
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		<p>financial.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  No other vendors were evaluated due to specificity of having required knowledge with fed and state budgeting regulations, practices and accounting systems for Ohio Health &amp; Human Services.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  Human Services Associates was assisting other counties with their budgeting and financial processes. They were recommended as an external source to review agency budgeting and financial processes to meet fed &amp; state regulations as well as having knowledge of the state's financial accounting systems.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  The unacceptable delay if award was a competitive bid would entail, the steep learning curve of an organization unfamiliar with the state budgeting and system accounting software. Envision a 12 month ramp up to understand the processes and be able to capture funds correctly and, make value adds to projections in preparing an annual budget as well as executing the current budget.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  This is a specialized service (financial oversight) that the agency is pursuing to better utilize available fed/state funding in carrying out mandated programs to better serve the population of Cuyahoga County. With the funding threshold well below \$25,000 for professional services, it is unclear if competitive bidding is justified for the return on the cost to acquire the knowledge and skill level sought by this contract.</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
CPB2011-291	Workforce Development	<p>Linking Employment, Abilities and Potential</p> <p><b>1. Description of Supplies or Services.</b>  Linking Employment, Abilities &amp; Potential will serve individuals with significant disabilities. Services will include: Outreach and Recruitment, Intake and Orientation, Comprehensive Needs Assessment, Computer Skills Assessment, Employee Development, Financial Capability, Supportive Services, Trial Work Experience, Individual Development Accounts (IDA), and Self-employment Preparation. The goals of the project are as follows:</p>	

		<p>Number of Individuals who complete needs assessment= 95  Number of Individuals who successfully start individualized support plan= 95  Number of Individuals who complete individualized support plan = 85  Number of Individuals who will initiate IDA development= 71  Number of Individuals who will participate in Microenterprise development = 20  Number of Individuals who will develop a Microenterprise business plan =5</p> <p><b>2. Estimated Dollar Value</b>  \$463,664.32</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  The procurement method for this project was a Request for Proposal issued by the State of Ohio - Rehabilitation Services Commission. The State of Ohio Rehabilitation Services Commission (RSC) issued a Request for Proposals (RFP) in which Linking Employment, Abilities &amp; Potential (LEAP) responded in 2010. The RFP mandated that all responding entities partner with a public agency. RSC approved the proposal submitted by LEAP. RSC then mandated that all contract awards flow through the public agency partner. On 9/30/10, the County approved the contract with RSC. Subsequently, RSC continued service on this RFP for the period 10/11 - 9/12. The county approved that revenue generating contract on 10/24/11. This request in turn contracts out those funds to LEAP. Attached to the Novus request is the State of Ohio's RFP and LEAP's response.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  Not applicable. LEAP was the only agency that served individuals with disabilities, that approached this Department about being the public agency partner. This Department benefits in turn as additional Workforce assistance is provided to those individuals.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  The county agreed to be the public agency partner of LEAP in 2010 due to LEAP's experience and past success serving individuals with disabilities. In the revenue generating agreement with the State, LEAP is specifically identified as the sub-contractor.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was</b></p>	
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		<p><b>made through a competitive bid.</b> Not applicable.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> Not applicable.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
<p>CPB2011-292</p>	<p>Juvenile Court</p>	<p><b>1. Juvenile Court - MTS Group, LLC</b></p> <p><b>2. What is the product/service that you seek to acquire?</b> Professional and technical services to license certain information and materials for a comprehensive system for the use of Multisystemic Therapy® (MST)</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b> Appropriate licensure will always be required if MST® services are utilized.</p> <p><b>4. Why do you need to acquire these goods or services?</b> MST® licensure is required if utilizing the MST® services, due to due to an exclusive agreement that licensed certain intellectual property rights</p> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</b> Multisystemic Therapy (MST) is an effective and best practice service modality consisting of an intensive family-and community-based treatment program that utilizes a holistic service provision for chronic and violent juvenile offenders. MST Group, LLC, dba MST Services is the only vendor able to provide licensure in Multisystem Therapy.</p> <p><b>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</b> Other in home therapies are also utilized as well; Multisystemic Therapy is a unique approach that is best suited for many Court-involved youth and families.</p> <p><b>7. Identify specific steps taken to negate need for sole-source provider.</b> None.</p>	

		<p><b>8. Has your department bought these goods/services in the past?</b>        Juvenile Court has been purchasing MST® licenses since prior to 2000. The Department of Children and Family Services has been purchasing MST® licenses since 2009. MST Group, LLC, dba MST Services is the only vendor able to provide licensure in Multisystem Therapy</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b>        None.</p> <p><b>10. What efforts were made to get the best possible price?</b>        In an effort to reduce expenses, Juvenile Court and the Department of Children and Family services have combined their "MST-agency" identification under Cuyahoga County, thus saving \$4,000.00 in annual MST-identified agency costs. The costs that are required per MST® team are still applicable. All costs are established by MST Group, LLC, dba MST Services.</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable?</b>        All costs are established by MST Group, LLC, dba MST Services.</p> <p><b>12. Amount to be paid:</b>        Not-to-exceed \$14,000.00 annually</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-293	Sheriff's Office	<p>Tiffany Rayside</p> <p><b>1. Provide detailed information about why you need to acquire these goods or services.</b>        This maintenance contract will cover the X-Ray machines located in various County Buildings.. Every visitor that passes through will have their personal belongings x-rayed to ensure safety for both the public and the workers or Cuyahoga County.</p> <p><b>2. Has your department bought these goods and services in the past?</b>        The equipment and operating system are proprietary..</p> <p><b>3. Why are the requested goods/services the only ones that can satisfy your requirements?</b>        Smiths Detection is the only vendor that can maintain and supply parts for these x-ray machines.. See Patent Numbers below.</p>	

		<p>US6,837,422 (for systems equipped with ISIS keyboard- 5030 series) US6,865,287 (6040D, 60401)  US7,062,074 (6040DS only) US6,587,595 (6040SI)  US6,198,795 (6040DS only)</p> <p><b>4. What efforts were made to get the best possible price?</b>  All efforts have been made:  The first offer was showing an increase due to inflation. One year contract@ \$35,359.00 for 9 units.  The second offer flat-lined the fee, this was unacceptable. 3 yr contract@ 35,359.00 for the 1st year, 41,686.00 for the 2nd year and 40,824.00 for the 3rd year.  The third offer shows a decrease in annual fees although we added two more machines on the 2<sup>nd</sup> and 3<sup>rd</sup> years. This contract reflects a total saving of\$3,138.00 over 3 years.</p> <p><b>5. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?</b>  As long as these x-ray machines are used in the various buildings in Cuyahoga County we will need to keep up a service agreement with Smiths Detection, Inc.. We would like to establish at least a three year contract with Smiths Detection. If new technology or products arise, we would revisit all the costs and benefits of the new products..</p> <p><b>6. Why is the price for this purchase considered to be fair and reasonable?</b>  1. We get reduced rates due to the maintenance format..  2. We get immediate response time for repairs..  3. We have unlimited access to technical support  4. This includes an annual radiation survey, which is required by the Department of Health, which keeps us code compliant.</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
CPB2011-294	Department of Health and Human Services	<p>University Hospitals-Poison Center</p> <p><b>1. Description of Supplies or Services.</b>  The Northern Ohio Poison Center's (NOPC) Poison Information Specialists provide immediate management of accidental or intentional exposures to drugs, chemicals, insecticides, plants, bites or stings, whether of a household, industrial, or environmental nature. These registered nurses have extensive training in toxicology, with direct oversight by two board-certified toxicologists in Northern Ohio. The NOPC is certified by the American Association of Poison Control Centers, and contributes to the National Poison Data System (NPDS), the largest toxicology database in the world.</p> <p><b>2. Estimated Dollar Value</b>  \$128,700</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>

		<p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  NOPC is the only poison center in this region serving 24 counties.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  The Northern Ohio Poison Center (NOPC), based at UH Rainbow Babies &amp; Children's Hospital, serves the poison information needs of 24 counties in Northern Ohio. Available 24/7 by a national toll-free number, NOPC handled more than 62,000 calls from the citizens within its call area in 2010. The service is free to all members of the public, and serves as a unique and valuable resource to healthcare facilities and first responders.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  Cuyahoga County has supported the Poison Center for over a decade. Although the center serves 24 counties, Cuyahoga County represents one-third of all the calls. NOPC is the only poison center in this region.  NOPC also provides health professional training in the form of a one-month "Pediatric Clinical Pharmacology &amp; Toxicology" rotation for Pediatrics and Emergency Medicine (EM) residents from MetroHealth Medical Center.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  NOPC is the only poison center in this region serving 24 counties.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  NOPC is the only poison center in this region serving 24 counties.</p>	
CPB2011-295	Department of Health and Human Services	<p>Various providers-placement</p> <p><b>1. Description of Supplies or Services.</b>  The Cuyahoga County Department of Children and Family Services (CFS) is requesting authorization to contract with various agencies providing placement services. These contracts are for placement services which include foster care, residential care, independent living, group homes, and shelter care and/or day treatment</p> <p>Alliance Human Services, Inc \$2,588,175.00</p>	

	<p> Applewood Centers, Inc \$1,588,950.00  Beech Brook \$3,602,430.00  Bellefaire Jewish Children's Bureau \$2,925,000.00  Berea Children's Home \$4,542,903.00  BHC Belmont Pines Hospital, Inc \$419,697.00  Caring For Kids, Inc \$36,000.00  Catholic Charities Services Corporation (Parmadale) \$4,827,285.00  Christian Children's Home of Ohio, Inc \$300,240.00  Continue Life, Inc \$225,000.00  Cornell Abraxas Group, Inc \$38,700.00  Diversion Adolescent Foster Care of Ohio, Inc \$153,450 00  Glen Mills Schools \$68,742 00  House of New Hope \$1'134,000 00  In Focus of Cleveland, Inc \$526,500.00  National Youth Advocate Program, Inc \$1,485,000.00  New Directions, Inc \$108,000.00  Options For Families and Youth \$1,341,000.00  Parenthesis Family Advocates \$351,000 00  Pathway Caring For Children \$199,800 00  Pressley Ridge \$1,530,000 00  START -Support To At-Risk Teens \$1,305,000 00  Specialized Alternatives for Families and Youth of Ohio, Inc \$2,493,000.00  The Bair Foundation \$1,800,000 00  The Cleveland Christian Home \$1,800,000 00  The Twelve of Ohio, Inc \$1,071,000.00  The Village Network \$1,170,000 .00  ViaQuest Behavioral Health of Ohio, LLC \$182,700.00  TOTAL: \$37,813,572.00 </p> <p> <b>3. Rationale Supporting the Use of the Selected Procurement Method?</b>  At the request of the County Executive Office, the 2011-12 Board and Care RFP (RQ20366) was placed on hold and subsequently canceled because the RFP responses did not yield the anticipated pricing/cost results.. </p> <p> <b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  We completed a RFP The RFP did not yield a reduction in the average daily cost of service as was anticipated </p> <p> <b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  Providers were selected based upon the range of services available that best met the needs of the youth needing placement. </p> <p> <b>6. Provide an explanation of unacceptable delays in</b> </p>	<p> ___ Approve  ___ Disapprove  ___ Hold </p>
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		<p><b>fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  We completed a RFP. The RFP did not yield a reduction in the average daily cost of service as was anticipated</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  The County plans to engage in a competitive bid process for the next contract period..</p>	
CPB2011-296	Department of Health and Human Services	<p>Various providers-Family to Family</p> <p><b>1. Description of Supplies or Services.</b>  The Community Collaboratives partner with CCDCFS to implement Family to Family Community based programs in Cuyahoga County. They assist CCDCFS with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues affecting neighborhoods and families</p> <p><b>2. Estimated Dollar Value, Amendments:</b>  -Catholic Charities Community-Increase \$80,116.00  -Center for Children and Families -Increase \$80,116.00  -City of Lakewood Department of Human Services -Increase \$80,116.00  -Cleveland UMADOP -Increase \$80,116.00  -CMHA -Increase \$39,256.85  -East End Neighborhood -Increase \$80,116.00  -Friendly Inn Settlement-Increase \$40,859.15  -Harvard Community Center -Increase \$80,116.00  -Murtis Taylor Multi-Service Center (East Cleveland) -Increase \$80,116.00  -Murtis Taylor Multi-Service Center (Mt Pleasant) -Increase \$80,116.00  -Parma School District -Increase \$80,116.00  -University Settlement-Increase \$80,116.00  -West Side Community House -Increase \$80,116.00  -Word of Righteousness Family Life Center -Increase \$80,116.00  -YMCA of Greater Cleveland -Increase \$80,116.00  Total Dollar Amount- \$1,121,624.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  We began the RFP process in August 2011.. Due to unexpected delays, the process will not be completed before the end of the current contract period.. The current providers</p>	

		<p>will not be able to sustain the Collaboratives without additional funding</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  A competitive RFP (RQ15027) process was completed in 2009 and the current vendors were chosen based on that process. At this time we are requesting to amend the current contracts to extend to allow for time to complete the 2012 RFP process.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  Current vendors were selected through an RFP (RQ15027) process. It is imperative that there not be a gap in services to the community and families of Cuyahoga County. The plan to extend the current contracts by amending them was the best way to prevent a gap in services. The vendors are currently providing the services and will continue to do so until new contracts are awarded.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  Without contract extensions, the current Collaborative agencies will end services to the residents of Cuyahoga County. The lead agencies will not be able to support their current work force and will need to lay off staff, as they will be unable to make payroll. This would effectively conclude the entire Family to Family program for most of 2012.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  The County has engaged in the Competitive Bid (RQ21241) process for the next contract period.</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-297	Department of Public Works	Submitting an agreement of cooperation with City of Cleveland for resurfacing of Columbus Road from Center Street to West 25th Street.	___ Approve ___ Disapprove ___ Hold
CPB2011-298	Department of Public Works	Requesting authority to seek qualifications from various providers on RQ21543 for architectural engineering services; requesting authority for the Director of the Office of Procurement & Diversity to advertise for qualifications. ☐	___ Approve ___ Disapprove ___ Hold

CPB2011-299	Department of Public Works	<p>Requesting approval of various actions in connection with the improvement of traffic signals on Miles Road from Brainard Road to Harper Road, including improvements to the Miles Road/Harper Road Intersection in the City of Solon and Village of Orange:</p> <p>a) submitting an amendment to (Subsidiary No. 1) Contract No. CE1000442-01 with The C.A. Agresta Construction Co. for a decrease in the amount of (\$85,129.70)</p> <p>b) recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. ☐</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve  <input type="checkbox"/> <input type="checkbox"/> Disapprove  <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-300	Department of Development	<p>Submitting an amendment to Contract No. CE1000822-01 with W.E.C.O. Fund, Inc. for the Demonstration Urban County Microenterprise Loan Program for the period 12/1/2010 - 11/30/2011 to extend the time period to 4/30/2012; no additional funds required. ☐</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve  <input type="checkbox"/> <input type="checkbox"/> Disapprove  <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-301	Juvenile Court	<p>Requesting authority to seek proposals from various providers on RQ21550 for operating a vehicle intoxicated - driver intervention and counseling services for the period 1/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement &amp; Diversity to advertise for proposals. ☐</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve  <input type="checkbox"/> <input type="checkbox"/> Disapprove  <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-302	Department of Public Safety and Justice Services	<p>Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 8/1/2011:</p> <p>a) City of Garfield Heights in the amount not-to-exceed \$745.33.</p> <p>b) City of Fairview Park in the amount not-to-exceed \$636.80.</p> <p>c) City of North Royalton in the amount not-to-exceed \$390.74.</p> <p>Funding Source: 100% FY2008 Urban Area Security Initiative Grant</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve  <input type="checkbox"/> <input type="checkbox"/> Disapprove  <input type="checkbox"/> <input type="checkbox"/> Hold</p>



CPB2011-303	Department of Public Safety and Justice Services	Submitting an agreement with Lake County Board of Commissioners in the amount not-to-exceed \$16,840.00 for reimbursement of eligible training expenses in connection with the FY2009 Interoperable Emergency Communications Grant Program for the period 11/1/2011 - 11/30/2011.  Funding Source: 100% FY2009 Interoperable Emergency Communications Grant	<input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold
CPB2011-304	Department of Public Safety & Justice Services	On behalf of Medical Examiner, recommending to declare 1-310 genetic analyzer as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$10,000.00, to Applied Bio-Systems, LLC, in connection with the purchase of a 3500 genetic analyzer on RQ20083, in accordance with Ohio Revised Code Section 307.12(H). ☐	<input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold
CPB2011-305	Department of Health and Human Services	Community Initiatives Division, Office of Homeless Services, submitting amendments to contracts with various providers for the Homeless Prevention and Rapid Re-Housing Program for the period 9/15/2009 - 3/14/2012 to extend the time period to 7/31/2012; no additional funds required:  1) No. CE0900638-01 with Catholic Charities Services Corporation.  2) No. CE0900639-01 with Fairhill Partners.  3) No. CE0900640-01 with Cleveland Tenants Organization.  4) No. CE0900641-01, 02 with Cleveland Mediation Center.  5) No. CE0900642-01, 02 with MHS, Inc.  6) No. CE0900643-01 with Famicos Foundation.  7) No. CE0900644-01 with Emerald Development and Economic Network, Inc.  8) No. CE0900828-01 with United Way of Greater Cleveland. ☐	<input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold
CPB2011-306	Department of Health and Human Services	Community Initiatives Division, Office of Homeless Services, submitting an amendment to Contract No. CE1100067-01 with Enterprise Community Partners, Inc. for supportive services for the Housing First Initiative for the period 11/1/2010 - 10/31/2011 to extend the time period to 1/31/2012; no additional funds required. ☐	<input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold

CPB2011-307	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of November 28, 2011-December 1, 2011.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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- VI. Other Business
- VII. Public Comment
- VIII. Adjournment

Minutes

Contracts and Purchasing Board  
County Administration Building, 4<sup>th</sup> Floor  
November 21, 2011 11:30 PM-Revised

- I. Call to Order - @ 11:30 a.m.
- II. Appointing permanent Andria Richardson as the alternate Clerk of the Contracts and Purchasing Board
- III. Review and Approve Minutes
- IV. Public Comment
- V. Contracts and Awards
  - A. Tabled Items
  - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-261	Department of Development	1) Submitting a contract with C.B. Mullins Construction Company/ Inc. in the amount of \$17,000.00 for Lead Remediation of property located at 14803 Elderwood Avenue/ East Cleveland/ in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 11/21/2011 - 5/31/2012. 2) Submitting a contract with C.B. Mullins Construction Company/ Inc. in the amount of \$2,400.00 for Lead Remediation of property located at 16512 Raymond Street, Maple Heights in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 11/21/2011 - 5/31/2011.  Funding Source: 100% U.S. Dept. of Housing and Urban Development Lead Hazard Remediation Grant	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-262	Department of Development	Submitting a contract with HzW Environmental Consultants/ LLC in the amount not-to-exceed \$41,498.00 for a brownfield environmental site assessment of property, located at 20100 St. Clair Avenue, Euclid, for the period 10/12/2011 - 4/9/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2011-263	Department of Workforce Development	<p>1) Submitting a contract with EnerTouch, Inc. dba GoodCents in the amount not-to-exceed \$7,800.00 for the On-the-Job Training Program for the period 10/17/2011-4/17/2012.</p> <p>2) Submitting a contract with Kowalski Heat Treating Co. in the amount not-to-exceed \$5,980.00 for the On-the-Job Training Program for the period 10/12/2011 - 4/12/2012.</p> <p>3) submitting a contract with Phillips Syrup LLC in the amount not-to-exceed \$3,749.20 for the On-the-Job Training Program for the period 9/26/2011 - 1/31/2012.</p> <p>4) submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$6,640.00 for the On-the-Job Training Program for the period 10/12/2011 -4/9/2012.</p> <p>5) submitting a contract with RSR Partners, LLC dba Regency Technologies in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 9/12/2011 - 3/12/2012.</p> <p>Funding Source: 100% Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>
CPB2011-264	Office of Procurement & Diversity	<p>Recommending an award: Department of Public Works a) on RQ21077 to J &amp; S Landscape Company (3-1) in the amount of \$24,000.00 for snow removal services at the Cuyahoga County Juvenile Justice Center for the period 12/1/2011 - 3/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p> <p><b>At the request of the department this item was withdrawn from consideration.</b></p>
CPB2011-265	Information Services Center	<p>Submitting a contract with DWR Consulting, LLC in the amount not-to-exceed \$65,000.00 for consulting services relative to support and maintenance of the County's payroll and accounting systems, for the period 10/25/11 - 4/30/12.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

C. Exemption Requests

<p>CPB2011-266</p>	<p>County Sheriff's Office</p>	<p><b>Provide detailed information about why you need to acquire these goods or services:</b>  The Cuyahoga County Sheriff's Office, as well as all county sheriff offices in the state of Ohio, is required by law to issue and track Carry Conceal Weapon License permits. This system allow us to fulfill that requirement.</p> <p><b>Why are the requested goods/services the only ones that can satisfy your requirements?</b>  This is the only CCW ID system currently written with Ohio specifications. These specifications include two trademarked symbols on the license, one of which is a hologram to help prevent the creation of counterfeit ids. This is the only system currently used in all 88 Ohio counties.</p> <p>Total Solutions, Inc. has been the contractor/supplier since the state requirement was imposed in 2004. The purchase and maintenance of this system was always sole source following the recommendation of the Executive Director of the Buckeye State Sheriff's Association in 2004, all 88 Ohio counties adopted this CCW JD system.</p> <p><b>Were alternative goods/I.T. services evaluated?</b>  No alternative system was found to be evaluated. Other photo ID systems would have to be customized to adhere to Ohio CCW requirements. Continuing with this system keeps Cuyahoga County in unity with the other 87 Ohio counties.</p> <p><b>What efforts were made to get the best possible price?</b>  Discounts provided by the vendor are 18% (\$500) off the cost of the software upgrade in the primary license, a credit of \$85 for each unopened ribbon from the previous printers, two to three hours of the technical onsite support for installation valued at \$175 per hour.</p> <p>The last date and price paid for the goods/services was July 2010 at a cost of \$3,889.00</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
<p>CPB2011-267</p>	<p>Court of Common Pleas, Juvenile Division</p>	<p>The Court of Common Pleas, Juvenile Division plans to contract by means of other than full and open competition under RQ N/A with Berea Children's Home This document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.</p> <p><b>1. Description of Supplies or Services</b>  The primary goal of the project is to provide a Community-</p>	

	<p>based Treatment Center for adjudicated youth who would otherwise be committed to the Ohio Department of Youth services.</p> <p><b>2. Estimated Dollar Value</b> The amendment would extend the time until June 30, 2012 for a total contract in the amount \$1,661,428.80.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b> This service provider was selected utilizing a modified Request for Interested Vendors process, where 100% of eligible vendors, based on the Ohio Department of Youth Services regulations, were asked to a meeting to learn about the project and the required scope of services. All interested vendors then submitted an Official Response and commitment letter, indicating their commitment to the rules and protocols for the project as well as outlining the facility and staff that would be dedicated to the project. All responses were reviewed independently and scored.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> Four applicants submitted responses to the project and all submitted proposals were considered and reviewed.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b> This vendor provided the lowest price as well as the best facility and ancillary services to meet parameters of the program specifications.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> Services for this project have continued uninterrupted since the contract began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possibly lose all RECLAIM funding, totaling over \$3,00,000.00 in funds that support community-based direct services for youth.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> There is no plan to complete a competitive bid for these services. This item is exempt from competitive bidding per ORC 307.86(j)</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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<p>CPB2011-268</p>	<p>Department of Development /Airport Division</p>	<p><b>1. Provide detailed information about why you need to acquire these goods or services.</b>  The vehicle was purchased in 2007 from Concord Road Equipment, whom is the local supplier for WAUSAU Snow Plow equipment. The equipment was broken and needed repair. The main frame for the snow plow is beyond repair, needs to be replaced. Also, damage to hydraulic hose and couples that need to be replaced.</p> <p><b>2. Has your department bought these goods/I.T. services in the past? If yes, who was the contractor/supplier and was the requirement competitively bid or sole source?</b>  Not specifically for this piece of equipment, however, there are similarities with other vendors within the state. For example when able we will purchase generic parts for specific equipment, however, for specific purchases/parts, we typically use a Concord dealer whom will quote us a price and it's universal around the Country.</p> <p><b>3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of' the product or service that are not available in any other product or service?</b>  We use generic parts when able; however, our equipment can be parts specific. For example, the Upper Parallelogram is made for this particular equipment; therefore, using other parts/pieces would not applicable. Furthermore, to call another dealer that handles WAUSAU Snow Plows- that dealer would be calling the same manufacturer for the same quote.</p> <p><b>4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable?</b>  Concord Road Equipment is the area dealer, for northeastern Ohio.</p> <p><b>5. What efforts were made to get the best possible price?</b>  The prices for parts are fixed. Called other WAUSAU Snow Plow Dealers, and they said that the quotes would be the same due to manufacturer's fixed price on parts to dealers.</p> <p><b>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?</b>  No.</p> <p><b>7. Why is the price for this purchase considered to be fair and reasonable.</b>  They are the only WAUSAU Snow Plow dealer in local area.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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<p>CPB2011-269</p>	<p>Office of Procurement and Diversity</p>	<p><b>1. What is the product/service that you seek to acquire?</b>  A contract with Novusolutions, sole source, in the amount not-to-exceed \$3,800.00 for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011- 12/4/2012.</p> <p><b>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>  No. While the County is under no obligation to contract with vendor for continuous maintenance services each year, it is highly recommended to continue with support services each year NovusAgenda software will be utilized to ensure system is operating properly.</p> <p><b>3. Why do you need to acquire these goods or services?</b>  Ongoing support and maintenance of NovusAgenda will ensure there is no service interruption with Office of Procurement &amp; Diversity's ability to utilize NovusAgenda software daily in order to receive, review and submit calendar requests to County Executive and County Council. Maintenance contract will also provide software upgrades to NovusAgenda at no additional cost.</p> <p><b>4. Why are the requested goods/services the only ones that can satisfy your requirements?</b>  NovusAgenda is a web-based solution built by Novusolutions. All property rights to NovusAgenda are under the exclusive control of Novusolutions. Resale of NovusAgenda code or use of this code for anything other than the intended use is prohibited under the licensing program for NovusAgenda.</p> <p><b>5. Were alternative goods/services evaluated?</b>  No alternatives were evaluated. The current Agenda Management System is proprietary to Novusolutions, therefore, they are the only vendor that can provide maintenance services.</p> <p><b>6. Identify specific steps taken to negate need for sole source provider.</b>  Current administration, in consultation with Information Services Center, shall decide at a later date whether NovusAgenda software suits current needs of County.</p> <p><b>7. Has your department bought these goods/services in the past?</b>  Novusolutions, as a sole source provider, has been providing maintenance services on NovusAgenda software since 2009. Maintenance costs have been maintained at \$3,800.00 per year.</p>	
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		<p><b>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b>  Current administration, in consultation with Information Services Center, shall decide at a later date whether NovusAgenda software suits current needs of County.</p> <p><b>9. What efforts were made to get the best possible price?</b>  Vendor was unable to accommodate request to discount current pricing; however was able to maintain original pricing since 2009.</p> <p><b>10. Why is the price for this purchase considered to be fair and reasonable?</b>  This service is sole source so there is no reliable means to compare pricing among other vendors. There have been no price increases in maintenance since original maintenance contract approved in 2009.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>						
<p>CPB2011-270</p>	<p>Office of Homeless Services</p>	<p><b>1. The Salvation Army- 2 Contracts, both related to the PASS Transitional Housing Program for homeless men.</b></p> <table border="0"> <tr> <td>Amount</td> <td>Term</td> </tr> <tr> <td>\$527,499.00</td> <td>10/01/11-9/30/12</td> </tr> <tr> <td>\$265,549.00</td> <td>8/01/11- 7/31/12</td> </tr> </table> <p>Activity Operating a 75 bed TH program - Support services to 75 men in TH Program Salvation Army provides assessment, transitional housing, sober environment, recovery support, job placement assistance, links to appropriate services in the community, permanent housing.</p> <p>Domestic Violence Center- One Contract, \$75,697.00; short term rent subsidies, plus support services to women and families leaving the domestic violence shelter to help them maintain permanent housing in the community.</p> <p><b>2. Estimated Dollar Value</b>  Salvation Army:  PASS Program- \$527,499.00 Transitional Housing  PASS Supportive Services- \$265,549.00 Services  Domestic Violence Center: \$75,697.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method Please</b>  See attached Memo dated 9/19/11. It explains in detail the local process for developing the Continuum of Care CoC application for McKinney-Vento Homeless Assistance funds. The three contracts included in this Request for Exemption, are contracts for services awarded funding by HUD through the CoC application. All three projects were originally awarded funded in the 1990's. These current contracts represent RENEWAL funding for ongoing projects/activities.</p>	Amount	Term	\$527,499.00	10/01/11-9/30/12	\$265,549.00	8/01/11- 7/31/12	
Amount	Term								
\$527,499.00	10/01/11-9/30/12								
\$265,549.00	8/01/11- 7/31/12								



		<p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> See #3.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b> See above and attachment.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> The contracts provide pass through funding for ongoing service activities.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> I am requesting a permanent exemption for Supportive Housing Program (SHP) and Shelter Plus Care (S+C) grant funded contracts based on the facts that these are HUD approved activities, renewal funding, reviewed extensively at the community level, and not transferrable to other agencies.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-271	Department of Public Safety and Justice Services	<p>Submitting an amendment to Agreement No. AG110025-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2010 Port Security Grant Program for the period 6/1/2010 - 5/31/2013 for a decrease in the amount of (\$80,000.00).</p> <p>Funding Source: 100% Department of Homeland Security FEMA</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-272	Department of Public Safety and Justice Services	<p>Submitting agreements with various municipalities for reimbursement of eligible training and exercise expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 8/1/2011:</p> <p>a) City of Brooklyn in the amount not-to-exceed \$261.78.  b) City of Lakewood in the amount not-to-exceed \$1,772.87.  c) City of Parma in the amount not-to-exceed \$1,386.97.  d) City of Rocky River in the amount not-to-exceed \$851.10.</p> <p>Funding Source: Funding Source: 100% Department of Homeland Security through OEMA</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2011-273	Department of Public Safety and Justice Services	Submitting an amendment to a grant award in the amount of \$1,000,000.00 from U.S. Department of Homeland Security for the FY2011 Port Security Grant Program to change the amount from \$1,000,000.00 to \$1,000,140.00 and to add the time period of 9/1/2011- 8/31/2014.  Funding Source: Funding Source: 100% Department of Homeland Security FEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-274	Department of Health and Human Services	Division of Children & Family Services, recommending to reject all proposals received on RQ20366 for placement services for the period 10/1/2011 - 12/31/2012.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-275	Department of Health and Human Services	Division of Children & Family Services, requesting authority to seek proposals from various providers on RQ21780 for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 6/30/2013; requesting for the Director of the Office of Procurement & Diversity to advertise for proposals.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-276	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of November 21, 2011-November 25, 2011.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Other Business

CPB2011-277	Department of Development	1) Submitting a contract with PANDEY Environmental, LLC in the approximate amount of \$ 41,500.00 to complete a VAP Phase I Environmental Site Assessment, Phase II Environmental Assessment and Asbestos Survey for 2700 East 79th Street, PPN 124-23-004 and 124-23-005 in Cleveland, Ohio for the anticipated start-completion date of 11/28/2011-11/29/2012.  Funding Source: USEPA  2) Submitting a contract with HzW Environmental Consultants, LLC (HzW) in the approximate amount of \$41,498.75 to update a previous Ohio Voluntary Action Program (Ohio VAP) Phase I Property Assessment (Phase I PA), perform an asbestos survey and conduct a Phase II Property Assessment (Phase II PA) at 4582 Willow Parkway, Cuyahoga Heights, Cuyahoga County, Ohio for the anticipated start-completion date of 11/28/2011-11/29/2012  Funding Source: General Fund <del>100% Clean Ohio Grant</del>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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VII. Public Comment

VIII. Adjournment

Meeting Adjourned at 12:05 P.M.

## Tabled Items

### **CPB2011-263**

Title: Department of Workforce Development, EnerTouch, Inc. DBA Goodcents - OJT Contract

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with EnerTouch, Inc. DBA Goodcents for the anticipated cost of not more than \$7,800.00. The anticipated start-completion dates are 10/17/2011 to 4/17/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. EnerTouch, Inc. DBA Goodcents will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. EnerTouch, Inc. DBA Goodcents, 6670 W. Snowville Road #5, Brecksville, OH 44141  
Council District # 6
2. The Principal Owner is GFI- Holdings, Co  
CEO is Verome Johnstone
3. EnerTouch, Inc. DBA Goodcents specializes in smart grid solutions, energy efficiency programs, and does extensive research and data analysis.

#### D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract and the evaluation is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's training needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$7,800.00

Title: Department of Workforce Development, Kowalski Heat Treating Co. - OJT Contract

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Kowalski Heat Treating Co. for the anticipated cost of not more than \$5,980.00. The anticipated start-completion dates are 10/12/2011 to 4/12/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. Kowalski Heat Treating Co., will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. Kowalski Heat Treating Co.,3611 Detroit Ave.,Cleveland Ohio 44113  
Council District # 8

2. The Principal Owner is Stephen Kowalski, President. Kowalski Heat Treating Co. is a salt bath and vacuum heat treating company.

#### D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WJA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

3. Total Amount Requested: \$5,980.00

Title: Department of Workforce Development, Phillips Syrup, LLC – OJT Contract

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Phillips Syrup, LLC for the anticipated cost of not more than \$3,749.20. The anticipated start-completion dates are 9/26/2011 to 1/31/2012.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. Phillips Syrup, LLC will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. Phillips Syrup, LLC, 28025 Ranney Parkway, Westlake, OH 44145  
Council District # 1

2. The Principal Owner is Linda Kanner, Vice President. Phillips Syrup, LLC supports the Food Service Industry by developing and manufacturing tasty toppings and syrups. It has 10 employees.

#### D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is above average.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$3,749.20

Title: Department of Workforce Development, Phoenix Steel Service, Inc. - OJT Contract

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Phoenix Steel Service, Inc. for the anticipated cost of not more than \$6,640.00. The anticipated start-completion dates are 10/12/2011 to 4/9/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. Phoenix Steel Service will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. Phoenix Steel Service, Inc. 4679 Johnston Parkway, Cleveland, OH 44128  
Council District # 10
2. The Principal Owner is Joseph Williams, Executive Vice President  
Phoenix Steel has been in business for 7 years. It employs 43 employees and hopes to hire an additional 6 - 10 over the next year. The company processes carbon flat rolled tolls into silt, blank or sheet products.

#### D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WAI) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$6,640.00

Title: Department of Workforce Development, RSR Partners, LLC – OJT Contract

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with RSR Partners, LLC for the anticipated cost of not more than \$5,000. The anticipated start-completion dates are 9/12/2011 to 3/12/2012.
2. The primary goals of the project are to hire and train 1 trainee under an On-the-Job Training Program. RSR Partners will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. RSR Partners, LLC, 6111 Cochran Road, Solon, OH 44139  
Council District # 6
2. The Principal Owner is Julius Hess. RSR Partners, LLC offers IT asset management and asset recycling services. It has 100+ employees in its various facilities.

#### D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$5,000.00

#### Scheduled Items

#### **CPB2011- 278**

Title: Department of Public Works

SUMMARY: The Department of Public Works (Central Services) on behalf of Department of Justice Affairs Emergency Services (CECOMS/CRIS) submitting an amendment to Contract No. CE-1024-04,06 with Sterling Telecom Office, LLC c/o Colliers International for the Lease of Office Space located 1255 Euclid Avenue, Cleveland, for additional funds in the amount of \$24,683.36 and to extend the time period four an additional four (4) months commencing on November 01, 2011 - February 28, 2012.

The rent has been REDUCED by 50% to \$6,170.84 per month; the total cost is \$24,683.36.

The reduction reflects the departure of the Emergency Operations Center from this building to the County owned Courthouse Square Building. However, the entire space has remained available for use by the County

TITLE: Sterling Telecom Office Building LLC, Amendment

**SCOPE of WORK SUMMARRY:**

Department of Public Works seeking an amendment for a period of 4 months (11/1/2011 through 02/28/2012) for a total cost of \$24,683.36. This will allow CRIS and CECOMS (911 call center) to continue their critical public safety work while their future space needs are examined by the Department of Justice Affairs.

**PROCUREMENT:**

This lease is for less than \$25,000 and is in a hold over situation due to determinations on the long term space needs of CRIS and CECOMS being studied. Moving would be expensive and time consuming prior to a general space solution being determined for this and other Justice/Emergence related agencies.

**CONTRACTOR AND PROJECT INFO:**

The original lease which is now being amended, was originally selected through a RFP process. The managing partner of Sterling Telecom Office Building, LLC is MR. Mark Munsell of Munsell Realty, 23250 Chagrin Blvd., Beachwood, Ohio 44122.

**PROJECT STATUS and PLANNG:** This is a temporary extension to hold over in our current lease to provide the Department of Justice Affairs time to determine new locations/consolidations for these critical public safety functions.

**FUNDING:** The funding is through 911 fees,grants and general fund.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The Justice Affairs/Emergency Services (CECOMS and CRIS) Operations and the County Emergency Operations Center is located in the Sterling Building. While the County approved a lease with Cuyahoga County Community College (CE0900301) to construct a new Cuyahoga County Public Safety Service Center at their west campus, it has been determined that this move is not financially feasible.

The Justice Affairs Department is looking at other options, and on an interim basis, the current leased space will be extended in four month increments per the County Prosecutor's Office until a long-term resolution is finalized.

**PRINCIPAL OWNER(S):**

Sterling Telecom Office Building, LLC Mark Munsell Managing member

**Explanation for late submittal:**

Negotiation of agreement and return of signed documents from vendor

**Total Amount Requested:**

\$24,683.36

CPB2011-279

Title: Department of Development

2011 Allenbey Construction Co., IIC Contract lead

Remediation case 045 Douglas at 1646 Bryn Mawr Road Unit 1East Cleveland RQ 21878

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Allenbey Construction Co., IC for the anticipated cost \$3,725.00. The anticipated start-completion dates are November 28,2011- May 31,2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

#### B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$3,725.00.
2. The competitive bid was closed on 10/13/2011.
3. There were 8 bids received by the Department of Development, lowest bidder approved.

#### C. Contractor and Project Information

1. The address of all vendors and/or contractors is: Allenbey Construction Co.,IIC  
540 East 105th Street, Suite 2054  
Cleveland, Ohio 44108  
Council District 7
2. The president for the contractor/vendor is Clifford Allenbey.
- 3.a. The address or location of the project is: Douglas  
1646 Bryn Mawr Road, Unit 1  
East Cleveland,Ohio 44112

#### 3.b. The project is located in Council District 10. D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

#### E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

#### PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This contract will provide federal Lead Hazard Remediation grant funds to remove lead hazards at the home of a low-income family. This is one of 250 such contracts that will be issued during the three-year grant period. The scope of work to be done is determined by inspections by the Cuyahoga County Board of Health and Department of Development.

The benefits of this federally funded grant program include maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

Contracts are competitively bid by the Department of Development with at least three state licensed lead abatement contractors bidding on each contract. All state licensed lead abatement contractors may register with the Department of Development for bidding.

Clifford Allenbey,President

Procurement Method:  
Competitive Bid

Funding source:  
Federal



Explanation:

U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health

Total Amount Requested:

\$3,725.00

CPB2011-280

SUMMARY OF REQUESTED ACTION:

Title: Department of Development /2011-2012/ agreement with the Cuyahoga County Planning Commission for Planning and Technical Assistance for HUD projects through out the County.

Scope of Work:

- 1) Department of Development requesting approval of an agreement with County Planning Commission for anticipated cost of \$32,000.00. The anticipated start/ completion dates are October 1,2011 to September 30, 2012.
- 2) The primary goals of the project are to obtain planning and technical assistance for complying with federal regulations for a) environment review of projects and b) for ensuring compliance with federal historic preservation requirements.

B Procurement: A Request for Other than Open and Fair Competition Exemption was prepared and reviewed by the Contracts and Purchasing Board at its November 7, 2011 meeting and the Board determined that Section 4.4 b) 9 of County Ordinance 2011-0044 for agreements with governmental bodies held and the contract could proceed to be scheduled.

C Contractor and Project Information:

1) Cuyahoga County Planning Commission;  
323 Lakeside Avenue, NW, Suite 400  
Cleveland,OH 44113

The Planning Commission's offices are physically located in Council District 3.

- 2) The Director of the Commission is Paul Alsenas.
- 3) The services to be provided will be county wide. As such all council Districts may be Affected.

D. Project Status and Planning:

- 1) The services obtained through this agreement have been ongoing at least for the past 24 years and the predecessor organization assisted the county in obtaining approval on its first Community Development Block Grant application in 1975.

E. Funding: 1)The project is funded 100% by federal HUD funds.

- 2) The schedule of payments is monthly based on invoice for services performed in the prior month.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This contract will assist the Department of Development comply with HUD and other federal agencies regulations administered in the Department to complete necessary environmental reviews per 24 CFR 58, assist with manipulation of 2010 census information, meeting the County's responsibilities for compliance with Section

106 (assessing the impact on eligible or potentially eligible historic structures with Development's federal funding), and other planning assistance as may be necessary.

Explanation for late submittal:

Negotiating terms and conditions and reporting requirements of development's federal funding streams

Contract/ Agreement Information: Procurement Method:

Other

Funding source: 100% Federal

Explanation: HUD CDBG and NSP2

Total Amount Requested: \$32,000.00

CPB2011-281

Department of Development

Type of Request: Contract/Amendment

**SCOPE OF WORK SUMMARY:**

1. Department of Development requesting approval of a contract with JOF Properties, LLC for the anticipated cost of \$8,325.00. The anticipated start-completion dates are 12/1/2011-5/30/2012.
2. The primary goals of the project are to apply Rhino Shield to brick surface on front and side walls of building, rebuild partial brick wall and exterior tuck pointing

**PROCUREMENT:**

1. The procurement method for this project was through Board of Control approval- BC2011-43 dated 8/5/11. The total amount allocated for the Storefront Rebate program is \$300,000.00

**CONTRACTOR AND PROJECT INFORMATION:**

1. The address of the property owner is: JOF Properties, LLC  
5225 Avenida Pescadora  
Fort Meyers Beach, FL 33931
2. The owner for the project is Janet Fuchs
3. The addresses of the project is:  
19126 and 19146 Detroit Road  
Rocky River, Ohio 44116  
Council District 1, Dave Greenspan

**PROJECT STATUS and PLANNING**

1. The project is a part of a reoccurring County program - Storefront Renovation Rebate

Program, in which business owners receive a rebate for approved facade improvements.

**FUNDING:**

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation after the completion of the project.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The property owner will have the brick surface on the front and side walls of the building painted with Rhino Shield, a partial brick wall rebuilt and exterior tuck pointing.

Explanation for late submittal: Contract/ Agreement Information:

Funding source: 100% General

Total Amount Requested: \$8,325.00

CPB2011-282

Title: Department of Development

Type of Request: Contract/Amendment

**SCOPE OF WORK SUMMARY:**

1. Department of Development requesting approval of a contract with JOF Properties, LLC for the anticipated cost of \$8,325.00. The anticipated start-completion dates are 12/1/2011-5/30/2012.
2. The primary goals of the project are to apply Rhino Shield to brick surface on front and side walls of building, rebuild partial brick wall and exterior tuck pointing

**PROCUREMENT:**

1. The procurement method for this project was through Board of Control approval- BC2011-43 dated 8/5/11. The total amount allocated for the Storefront Rebate program is \$300,000.00

**CONTRACTOR AND PROJECT INFORMATION:**

1. The address of the property owner is: JOF Properties, LLC  
5225 Avenida Pescadora  
Fort Meyers Beach, FL 33931
2. The owner for the project is Janet Fuchs
3. The addresses of the project is:  
19126 and 19146 Detroit Road  
Rocky River, Ohio 44116  
Council District 1, Dave Greenspan

**PROJECT STATUS and PLANNING**

1. The project is a part of a reoccurring County program - Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

**FUNDING:**

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation after the completion of the project.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The property owner will have the brick surface on the front and side walls of the building painted with Rhino Shield, a partial brick wall rebuilt and exterior tuck pointing.

Explanation for late submittal: Contract/ Agreement Information:

Funding source: General Fund

Total Amount Requested:

\$8,325.00

CPB2011-283

Title: Information Services Center

**SUMMARY OF REQUESTED ACTION:** Title: CCISC for the Department of Children and Family Services 2011 - Stephen campbell

& Associates,Inc. - SWM Contract

CC SC,submitting a contract with Stephen Campbell & Associates, Inc., in the amount not- to-exceed \$3,500.00, for system maintenance of Voice Vault Recording System at the Department of Children and Family Services, for the period 6/1/11 - 5/31/12.

**B. Procurement**

- 1.) Lowest of three bidders.

**C. Contractor**

- 1.) Stephen Campbell & Associates, nc., 2418 Allen Blvd., Beachwood,Ohio

44122, Council District 11 2.) Stephen B campbell,Owner 3.) NA D. NA E. 100% General Fund

**PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):**

Purpose: Maintenance Service on Voice Vault Recording System at CFS Owner: Stephen Campbell Registered in the State of Ohio

Explanation for late submittal:

Submitted late due to informal bid

Contract/Agreement Information: Procurement Method:

Competitive Bid

Funding Source: 100% General Fund

Total Amount Requested: \$3,500.00

CPB2011-284

Title: Department Workforce Development / Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT for the anticipated cost of not more than \$3,484.80. The anticipated start-completion dates are 10/24/2011 to 11/30/2011.
2. The primary goals of the project are to hire and train 9 trainees under an On-the-Job Training Program. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT, 27100 Cedar

Road, Beachwood, Ohio 44122

Council District # 11

2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

City of Cleveland/Cuyahoga County Department of Workforce Development is submitting a contract with Menorah Center for Senior Living BET Moshav Zekenim Hadati in the amount not to exceed \$3,484.80 for an On-the-Job Training Program for the period 10/24/11 through 11/30/11. The Contractor will hire nine Workforce Investment Act job seekers. Menorah Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.

Steven R. Raichilson, Executive Director

The employer is a non-profit organization providing facility and care for elderly seniors.

Explanation for late submittal:

Need to be responsive to employer's training needs.

Contract/ Agreement Information: Procurement Method:

Other

Funding source:

Federal

Explanation:

WIA Funds

Total Amount Requested:

\$3,484.80

CPB2011-285

Title: Office of Procurement

Type of Request: Award Recommendation

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation to Walter F. Stephens Jr., nc. in the amount of \$74,614.50.
2. The primary goal of the project is to have a supply of mattresses in the County Jail for inmate use. The mattresses are replaced as needed.

B. Procurement

1. The procurement method for this project was an RFB. The RFB was estimated at \$78,000.00.
2. The RFB was closed on September 21,2011.
3. There were 7 bids pulled from OPD, 2 submitted for review and 1 approved.

C. Contractor and Project Information

1. Water F. Stephens, Jr.,Inc.  
415 South Avenue  
Franklin,Ohio 45005
2. The CEO for the vendor is Ruth Ann Stephens.

D. Project Statue and Planning

1. The project should reoccur annually depending on prison population.

E. Funding

1. This project is being paid for using the General Fund but once payment is made the General Fund will be reimbursed from the Sheriffs Commissary Fund.
2. The schedule of payments is by invoice.

Procurement Method:  
Competitive Bid

Funding source:  
General Fund

Explanation:  
To be reimbursed by the Sheriffs Commissary Fund.

Total Amount Requested:  
\$74,614.50

CPB2011-286

Title: Department of Health and Human Services  
Type of Request: Contract/Amendment

**SUMMARY OF REQUESTED ACTION:**

Submitting a contract with Case Western Reserve University\_ in the amount of \$100,000 for the MyCom evaluation for the period September 1, 2011 through August 31,2012.

**PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):**

The Begun Center is working with MyCom to develop behavior based outcomes related to youth program participation. The focus is on out-of-school time (OST), youth employment (YE) and neighborhood engagement (NE). The Begun Center will be working with the OST and YE to develop an outcome based database that uses bar code and swipe cards to track program enrollment, and participation. The system will expand to include NE and youth engagement. The Begun Center will work with the lead agencies to assess current consent procedures and identify potential barriers to obtaining consent. The team will also work with FCFC to develop national benchmark comparisons for MyCom.

Note: contract history is for Kent State University. Our evaluation team moved from KSU to CWRU on July 1,2011.

Explanation for late submittal:  
Contract negotiations

Procurement Method:  
Exempt from Competitive Bid Requirements

Funding Source  
100% HHS Funds

Total Amount Requested:  
\$100,000.00

Title: Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

Office of Homeless Services, submitting an amendment to Contract No. CE1100163-01 with Mental Health Services, Inc. for managing the Community Women's Shelter for the period January 1, 2011 -December 31, 2011 for additional funds in the amount of \$24,000.00, to cover increased costs for food due to the increase in households seeking emergency shelter.

Title: OHS , 2011, Mental Health Services, Inc.; Contract Amendment to the Community Women's Shelter Contract, located at 2219 Payne Avenue, for \$24,000.00, no change in contract term.

A. Scope of Work Summary

1. OHS requesting approval of a Contract Amendment with Mental health Services, In. for an additional \$24,000.00; no change in contract term of 1/01/11- 12/31/11.c
2. The goals of the Community Women's Shelter are to a) provide basic safety net services of shelter, food, and personal hygiene services, b) link clients with appropriate stable housing, c) link clients with main stream system resources so that they will be able to maintain their housing.

B. Procurement

1. The Contract Amendment was approved for an exemption on 10/31/11. The approval letter is attached.

C. Contractor and Project Information

1. Mental Health Services, Inc  
1744 Payne Avenue  
Cleveland, OH 44114  
Council District# 7
2. Mental health Services, Inc. is non profit organization. The Executive Director is Susan Neth.
- 3a. Norma Herr Women's center is located at 2219 Payne Avenue; Cleveland, OH 44114.
- 3b. NHWC is located in County Council District #7.

D. Project Status and Planning

1. The Norma Herr Women's Center is the community shelter for homeless women and families. It provides the basic, ongoing safety net for shelter in our community. The amendment to the current contract requests an additional \$24,000.00 to cover increased costs in the Food Line Item of the budget. The number of single women and families entering shelter for the first time tripled over the summer months. A chart showing the monthly increases in intake, for the past three years, is attached.

Procurement Method:

Exempt from Competitive Bid Requirements

Funding source:

General Fund

Explanation:

HHS Levy funds



Total Amount Requested:  
\$24,000.00

CPB2011-288  
Department of Health and Human Services

CPB2011-289 through CPB2011-297 SEE INFO ABOVE

CPB2011-298  
Title: Department of Public Works

**SUMMARY OF REQUESTED ACTION:**

The Department of Public Works, 2011, The City of Cleveland. Submitting an agreement of cooperation for the resurfacing of Columbus Road from Center Street to West 25th Street in the City of Cleveland.

**A. Scope of Work Summary**

Funding for this project is as follows:

The County to pay 80% of the construction costs and the City of Cleveland to pay 20% and no special assessments are to be levied or collected to pay for the improvement; and the apportionment of estimated cost is as follows: design engineering-\$158,000.00, construction costs-\$1,896,000.00, total estimated costs-\$2,054,000.00.

Anticipated start-completion dates, welfare and convenience was given 4/26/2011 through resolution R2011-0138 and this project will be bid in 2012.

2. The primary goals are to receive approval of this agreement and secure funds for this project.

**C. Contract and Project Information**

**1. City of Cleveland**

601 Lakeside Avenue  
Cleveland, Ohio 44114  
Council District (10)

3. B. This project is located in Council District (10) D. Project Status and Planning

4. Project's term has already begun.

5. The agreement needs a signature in ink by (ASAP) E. Funding

**1. The project is funded as follows:**

The County to pay 80% of the construction costs and the City of Cleveland to pay 20% and no special assessments are to be levied or collected to pay for the improvement; the apportionment of estimated costs is as follows: design engineering-\$158,000.00, construction costs-\$1,896,000.00, total estimated costs-\$2,054,000.00.

2. The schedule of payments is by invoice.

Purpose/Outcomes: To obtain approval for this project by the execution of this agreement for Columbus Road with the City of Cleveland, this project will be bid in 2012.

Funding source:  
Other

Explanation:  
Road and Bridge

CPB2011-299

Title: Department of Public Works

**SUMMARY OF REQUESTED ACTION:**

Requesting authority to seek pre-proposals, select a consultant, award and prepare an agreement for the following:

Two (2) General Architectural-Engineering Services Contracts for a maximum fee of \$200,000.00 each for a total of \$400,000.

The purpose of this professional services contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of its staff to design and implement projects. As a result of our effort to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide general engineering services.

It is expected that an award will be made to the two (2) top ranking consulting architectural-engineering firms selected in accordance with the Department of Public Works, Policy on Consultant Selection. This policy complies with Cuyahoga County's small business enterprise (SBE) requirements. The Office of Procurement and Diversity has set the SBE participation at 30% for this contract. This policy includes an open advertisement in a newspaper of general circulation and posting on the Cuyahoga County Office of Procurement and Diversity website

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The purpose of approval will be: 1) Seek pre-proposals from architectural-engineering consulting firms; 2) award contract to two top scored firms; 3) prepare agreement for consulting services with selected consultants.

Funding source:

General Fund

Total Amount Requested:

\$400,000.00

CPB2011-299

**SUMMARY OF REQUESTED ACTION:**

Department of Public Works (DOPW):

1. (a) is submitting the final amendment (Subsidiary No. 1) to Contract CE1000442-1 with the C.A. Agresta Construction Co. for improvement of traffic signals on Miles Road from Brainard Road to Harper Road, including improvements to the Miles Road/Harper Road Intersection in the City of Solon and the Village of Orange for a decrease amount of (\$85,129.70).

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C.153.63.

The project is staffed with the following DOPW employees: Darwin Merdes,P.E.,Area Construction Engineer  
Rich Orosz,Project Supervisor  
Domenic DeSciscio,Project Inspector

Original Contract Amount: \$780,452.14

Amendment No. 1 (Final): \$85,129.70

Rev. Contract Amount: \$695,322.44 (10.91%) under the original contract amount.

2) The primary goal is to process the necessary documentation needed to accept the above referenced project as complete.

3) Competitive Bid Process. The primary contractor was required to meet a thirty percent (30%) SBE goal set by the Office of Procurement & Diversity.

4) Contractor: C.A. Agresta Construction Co., 4186 Greenvale Road, South Euclid, Ohio 44121 (Council District 11). Project Location: City of Solon (Council District 6) and Village of Orange (Council District 9).

5) Project Status - Complete.

6) Funding: 50% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 50% Municipalities.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The attached quantity adjustments were based on final field measurements and calculations. The new items of work were the result of signalization upgrades/changes and the County will be reimbursed from the Solon for a majority of the cost and unforeseen field conditions at the intersection.

The purpose of this request is to have the final amendment approved, acceptance construction as complete and authority to release the remaining escrow funds.

Principal Owner (s): John Agresta, President, 4186 Greenvale Road, South Euclid, Ohio 44121,216-382-2525

Procurement Method:  
Competitive Bid

Funding source:

Other

Explanation:

See Summary of Requesting Action.

Total Amount Requested:

(\$85,129.70)

CPB2011-300

Title: Department of Development

Type of Request: Contract/Amendment

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work Summary:**

- 1) Department of Development requesting approval of an amendment to contract CE1000822-01 with WECO Fund Inc. to extend the time of performance from November 30, 2011 to April 30, 2012 and for the Director of the Department of Development to sign the amendment upon approval.
- 2) By amending the time of performance, microenterprise loan services could continue until a competitive selection process can be completed and awarded beginning on or about May 1, 2012.

**B. Procurement:**

This amendment will continue microenterprise lending while a competitive selection process can be undertaken under the supervision of the Office of Procurement. The goal is to have a service provider recommended and approved by the county to begin providing services by May 1, 2012.

**C. Contractor and Project Information:**

- 1) WECO Fund Inc.  
3209 Chester Avenue  
Cleveland, OH 44114  
Council District 7, Yvonne Conwell

2) Robert Schordock is the Executive Director of the WECO Fund Inc.

3) Microenterprise loans can be made to eligible start ups located in the Urban County as federal CDBG funds provide the funding for this demonstration program.

**D) Project Status and Planning:**

- 1) The project was a demonstration program to encourage start up businesses.
  - 2) The next step is to select a service provider through a competitive process.
- E) Funding:**
- 1) The project is 100% funded with federal CDBG funds.

2) Payments are made upon receipt of an invoice when a microenterprise loan is approved as meeting the program requirements.

3) This is amendment for time only extends the contract from November 30, 2011 to April 30, 2012 to continue microenterprise funding while a competitive selection process is undertaken with the assistance of the Office of Procurement and Diversity.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The contract amendment will allow microenterprise lending to continue while a competitive selection process is undertaken.

Robert Schordock is the Executive Director of the WECO Fund Inc.

: Procurement Method:

Exempt from Competitive Bid Requirements

Funding source:

Federal

Explanation:

Community Development Block Grant

CPB2011-301

Title: Juvenile Court-See Information Above

CPB2011-302

Title: Department of Public Safety and Justice Services

**SUMMARY OF REQUESTED ACTION:**

A. Scope of Work Summary 1. Public Safety and Justice Services requesting approval of an agreement with the City of Garfield Heights for the cost of \$745.33. The start-end date of the agreement is January 6, 2011 through August 1, 2011. 2. The primary goals of the project are; Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of Garfield Heights for Overtime and Backfill expenses associated with a FEMA and OEMA-approved full scale exercise B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The full scale exercise was an approved project by OEMA.

2. The grant agreement will close on 2.29.2012.C. Contractor and Project Information

1. City of Garfield Heights

5407 Turney Road

Garfield Heights,OH 44125

Council District 8

2. The Mayor of the City of Garfield Heights is Vic Collova.

D. Project Status and Planning 1. The UAS grant is awarded yearly based on DHS receives funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas. 2. The reimbursed

expenses for exercises involve an ongoing project to present realistic scenarios exercises awareness to all Cuyahoga County First Responders, as well as the private and volunteer partners.

E. Funding 1. The project is funded 100% by DHS through OEMA. 2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

A. Scope of Work Summary 1. Public Safety and Justice Services requesting approval of an agreement with the City of Fairview Park for the cost of \$636.80. The start-end date of the agreement is January 6, 2011 through August 1, 2011. 2. The primary goals of the project are; Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of Fairview Park for Overtime and Backfill expenses associated with a FEMA and OEMA-approved full scale exercise B. Procurement 1. The procurement method for this project was the grant agreement with OEMA .The County is reimbursed by OEMA for all allowable expenses. The full scale exercise was an approved project by OEMA.

2. The grant agreement will close on 2.29.2012.C.Contractor and Project Information

1. City of Fairview Park  
20777 Lorain Avenue  
Fairview Park, OH 44126  
Council District 1

2. The Mayor of the City of Fairview Park is Eileen Ann Patton.

D. Project Status and Planning. The UASI grant is awarded yearly based on DHS receives funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.2. The reimbursed expenses for exercises involve an ongoing project to present realistic scenarios exercises awareness to all Cuyahoga County First Responders, as well as the private and volunteer partners.

E. Funding. The project is funded 100% by DHS through OEMA.2. The grant is a reimbursement grant. expenses are submitted for reimbursement as they occur.

A. Scope of Work Summary. Public Safety and Justice Services requesting approval of an agreement with the City of North Royalton for the cost of \$390.74. The start-end date of the agreement is January 6, 2011 through August 1, 2011.2. The primary goals of the project are; Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. This agreement reimburses the City of North Royalton for Overtime and Backfill expenses associated with a FEMA and OEMA-approved full scale exercise B. Procurement. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The full scale exercise was an approved project by OEMA.

2. The grant agreement will close on 2.29.2012.C. Contractor and Project Information!. City of North Royalton

13834 Ridge Road  
North Royalton,OH 44133  
Council District 5

2. The Mayor of the City of North Royalton is awarded yearly based on DHS receives funding from Congress and including Cleveland/Cuyahoga County in the fist of recipient Urban Areas.2. The reimbursed expenses for exercises involve an ongoing project to present realistic scenarios exercises awareness to all Cuyahoga County First Responders, as well as the private and volunteer partners.

E. Funding. The project is funded 100% by DHS through OEMA.2. The grant is a reimbursement grant.Expenses are submitted for reimbursement as they occur.

PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

Explanation for late submittal:

Late submittal due to receipt of documentation from cities.

Funding source:

Federal

Explanation:

Department of Homeland Security through Ohio Emergency Management Agency

Total Amount Requested:

\$1852.07

CPB2011-303

Title: Department of Justice Affairs and Public Safety

**SUMMARY OF REQUESTED ACTION:**

Title: Justice Services, 2011, Lake County Board of Commissioners, Agreement Lake County Board of Commissioners FY 09 Interoperable Emergency Communication Grant Program for Microwave Training, A. Scope of Work Summary!. Justice Services requesting approval to enter into agreement with Lake County Board of Commissioners in the amount of \$16,840.00. The anticipated start and completion dates are 11/1/2011 - 11/30/2011. 2. The primary goals of the project are§ Lake County to purchase a 3 day training in the microwave system that supports the Cuyahoga County Prime Site Tower In Mayfield Village and the Lake County Master Site Tower on the Multi-Agency Radio Communication System.§ As a result of training, Lake County will be able to monitor,detect and determine solutions for any issues in the system that connects Lake County to Cuyahoga County.

B. Procurement. The procurement method for this project was an agreement utilizing FY 09Interoperable Emergency Communication Grant Program Funds (IECGP) grant funds. 2. The performance period of the agreement ended on November 1, 2011 - November 30, 2011.C. Contractor and Project Information!. Lake County Board of Commissioners105 Main Street Painseville Ohio 440077Council District NA2. N/A3.a. Lake County and Cuyahoga County - particularly the prime site located at 770 Som Center Road, Mayfield Village 44143 Ohio and Lake County 30581 Euclid Ave, Willowick, Ohio 440953.b. N/AD. Project Status and Planning!. This project is a one time agreement with Lake County to complete a training on the microwave system. The agreement is utilizing FY 09 Interoperable Emergency Communication Grant Program Funds (IECGP) grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area yworking Group. 2. This agreement was a one-time agreement to train on the monitoring of the microwave system. No additional phases are anticipated for completing the system. 3. The grant end date is

November 30, 2011 therefore the training needs to be completed timely.4. The agreement is scheduled to be in effect November 1,2011 and scheduled to end on November 30, 2011

5. The agreement needs a signature by November 30, 2011. E. Funding!. The funding is FY 09 Interoperable Emergency Communication Grant Program funds and is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS). 2. Payments will be made based on invoices and proof of payment submitted for the completion of training by Lake County. 3. NA

Explanation for late submittal:

The microwave system and software needed to be installed and determined operation prior to the training.

Funding source:  
Federal

Explanation:  
FY 09 Interoperable Emergency Communication Grant Program  
Funds

CPB2011-304

Title: Department of Justice Affairs and Public Safety

**SUMMARY OF REQUESTED ACTION: TITLE:**

Public Safety and Justice Services on behalf of the Medical Examiner. Vendor: Applied Biosystems, LLC.

**SCOPE OF WORK:**

Requesting approval to declare one 310 Genetic Analyzer as surplus County Property. Further seeking approval to utilize the above equipment as trade-in for the purchase of an updated Applied Bio-Systems, LLC 3500 Genetic Analyzer. Trade in value is \$10,000.00. Goals for the project are to reduce the costs associated with the purchase of the 3500 and dispose of a piece of equipment that is outdated and has not been used for over one year.

**PROCUREMENT:**

The procurement for the Applied Biosystems, LLC 3500 genetic analyzer is in the process of being procured under an approved sole source request.

**CONTRACTOR AND PROJECT INFORMATION:**

Applied Biosystems, LLC  
850 Lincoln Center Drive  
Foster City CA 94404

The 310 was purchased over ten years ago and does not have the technological capability required for use in the Medical Examiner's Regional Forensic laboratory and has not been used in over one year. All DNA Technologies used in forensic casework have to be approved by the National DNA Index System, FBI. Applied Biosystems Genetic Analyzers are the only detection instruments which fulfill the FBI requirements. Both the 310 and the newer model being purchased were/are sole source products from Applied Biosystems. The trade-in value is \$10,000.00 that will be applied toward the purchase price of the 3500 Genetic Analyzer. The 3500 Genetic Analyzer is in the process of being purchased under an approved sole source requirement.

Funds for the purchase are from the FY 2009 Urban Area Security Initiative grant which has no match associated. This purchase is under an approved mass-fatality project under the Urban Area Work Group that allocates the Homeland Security grant funds.

The 310 has County tag # E011504203  
Serial Number is 100000317

**PROJECT STATUS AND PLANNING:**

This trade-in is a one time occurrence and is in association with a previously approved sole-source purchase.

**FUNDING:**

Funds for the 3500 Genetic analyzer are from FY2009 Urban Area Security Initiative. Funds saved from the surplus disposal and trade-in value will go toward the purchase of additional mass-fatality project needs.



**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Purpose of the trade in is to reduce the cost of the newer required instrumentation in the Regional Forensic Laboratory.

CPB2011-305

Title: Department of Health and Human Services

**SUMMARY OF REQUESTED ACTION:**

OHS, submitting amendments to the following contracts.: a) CE0900638-01/ Catholic Charities Services Corporation; b) CE0900641-01,02/ Cleveland Mediation Center; c) CE0900640-01/ Cleveland Tenants Organization; d) CE0900644-01/ Emerald Development & Economic Network , nc; e) CE0900639-01/ Fairhill Partners; f) CE0900643-01/ Famicos Foundation; g) CE0900642-01,02/ Mental Health Services,Inc.; h) CE0900828-01/ United Way of Greater Cleveland, for the period 9/15/09- 3/14/12, to extend the time period to 7/31/12; no change in contract amounts.

Title: Office of Homeless Services, 2011, VENDORS: Catholic Charities Services Corporation, Cleveland Mediation Center, Cleveland Tenants Organization, Emerald Development and Economic Network, Inc., Fairhill Partners, Famicos Foundation, Mental Health Services, and United Way of Greater Cleveland. Contract Amendments to the Homeless Prevention and Rapid Re-housing Program (HPRP) service provider contracts.

**A. Scope of Work Summary**

1. OHS is requesting approval of Contract Amendments with the following vendors: Catholic Charities Services Corporation, Cleveland Mediation Center, Cleveland Tenants Organization, Emerald Development and Economic Network,Inc.,Fairhill Partners, Famicos Foundation, Mental Health Services, nc., and United Way of Greater Cleveland; no change in contract value; extending the contract terms to July 31, 2012.

2. The primary goals of these contracts are to implement the Homeless Prevention and Rapid Re-housing Program (HPRP) through the following activities:

- a) preventing persons from entering the shelter system
- b) providing financial assistance to prevent homelessness and to assist people in securing housing,
- c) assisting clients with housing location, inspecting units, and linking households with community services.

**B. Procurement**

The proposed Contract Amendments received an RFP Exemption on 10/31/11. The Approval letter is attached in NOVUS.

**C. Contractor and Project Information 1& 2**

1. Catholic Charities Services Corporation  
7911Detroit Avenue  
Cleveland,OH 44102  
County Council District # 3  
Maureen Dee, Exec. Director  
(216) 843-5582

2. Cleveland Mediation Center  
2012 W. 25th Street  
Cleveland, OH 44113  
County Council District #7  
Dan Joyce, Executive Director  
(216) 621-1919 Ext.104

3. Cleveland Tenants Organization  
3631 Perkins Ave. Ste. 3A-4  
Cleveland, OH 44114  
County Council District # 7  
Mike Piepsny, Exec. Director  
(216) 432-0617

4. EDEN, Inc.  
7812 Madison Ave. Cleveland, OH 44102  
County Council District # 3  
Kathy Kazol, Exec. Director  
(216) 961-9690

5. Fairhill Partners  
12200 Fairhill Road  
Cleveland, OH 44120  
County Council District #7  
Stephanie Fallcreek, Exec. Director  
(216) 421-0135

6. Famicos Foundation  
1325 Ansel Road  
Cleveland, OH 44106  
County Council District # 7  
John Anoliefo, Exec. Director  
(216) 791-6476

7. MHS, Inc.  
1744 Payne Avenue  
Cleveland, OH 44114  
County Council District # 7  
Susan Neth, Exec. Director  
(216) 274 - 3300

8. United Way of Greater Cleveland

1331 Euclid Avenue  
Cleveland, OH 44115  
County Council District #7  
Steven Wertheim, Director, FCFH/211 (216) 436-2225

#### D. Project Status and Planning

1. The services provided through these eight contracts were funded through the American Recovery and Reinvestment Act of 2009 (ARRA). ARRA is "one time" funding, however, the program had a three year implementation time frame. Amending the contracts to extend the terms to 7/31/12, enables providers to utilize the full three year program activity window.

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

1. The eight contracts are funded 100% through ARRA, Homeless Prevention & Rapid Re-housing Program (HPRP) Grant dollars.

2. Vendors are paid on a reimbursement basis, monthly or quarterly, per their agency

billing schedule.

3. An amendment to the term of each of the contracts is requested, changing the end date from March 14, 2012 to July 31, 2012. This change will permit contract activities to continue through the end of the HUD/HPRP Grant term.

#### Procurement Method:

Exempt from Competitive Bid Requirements

#### Funding source:

Federal

#### Explanation:

American Recovery and Reinvestment Act (ARRA) Stimulus funding through the Department of Housing & Urban Development.

CPB2011-306

Title Department of Health and Human Services

#### SUMMARY OF REQUESTED ACTION:

Office of Homeless Services, submitting an amendment to Contract No. CE1100067-01 with Enterprise Community Partners for technical assistance for the Housing First Initiative, for the period November 1, 2010 - October 31, 2011- to extend the time period to January 31, 2012; no additional funds requested.

Title: OHS/HHS, 2011, Enterprise Community Partners, Contract Amendment

A. Scope of Work Summary

1. OHS requesting approval of a contract amendment with Enterprise Community Partners, extending the contract term to January 31, 2012; no increase in contract amount.
2. The primary goals of this contract are to:
  - support the community and the Office of Homeless Services in reaching a goal of 1,000 units of permanent supportive housing.
  - assist in developing a strategic utilization plan for the Continuum of Care resources.
3. N/A

#### B. Procurement

1. The proposed contract amendment received an exemption on 10/31/11. Approval included in Attachments.

#### Contractor and Project Information

1. Enterprise Community Partners  
10227 Wincopin Circle, Suite 500  
Columbia, Maryland 21044
2. Enterprise Community Partners is a non-profit organization. Mark McDermott is the

Director of the local, regional Enterprise office.

3. The local office is located at 3500 Lorain Ave. Suite 300  
Cleveland, OH 44113

#### D. Project Status and Planning

1. The contract amendment extends the time to complete the Scope of Work detailed in the initial contract.

#### E. Funding

1. This is a contract amendment which does not increase the amount of the contract. The amendment extends the contract term to January 31, 2012. The initial contract was funded 100% by the General Fund/HHS Levy.

Explanation for late submittal:

Contract negotiations

Contract/ Agreement Information: Procurement Method:

Exempt from Competitive Bid Requirements

Explanation for Increase/Decrease in \$ Amount for current request:

N/N

#### Financial Information

Funding source: Explanation:

General Fund/HHS Levy

CPB2011-307

Cuyahoga County -

# Contracts and Purchasing Board

## Purchase Order Approvals (11-28- 11)

Department/Location Key:

<b>AU: Auditor (Fiscal Officer)</b>	<b>CE: County Engineer (Public Works)</b>	<b>CT: Central Services (Public Works)</b>	<b>JA: Cuyahoga County Public Safety and Justice Services JC: Juvenile Court</b>	<b>SA: Senior &amp; Adult Svs.</b>	<b>WI: Workforce Development</b>
<b>BE: Board of Elections</b>	<b>CF: Children &amp; Family Svs.</b>	<b>DV: Development</b>	<b>LLOO: Law library</b>	<b>SE: Support Enforcement Agency</b>	<b>WT: Employment &amp; Family Svs.</b>
<b>CA: Court of Appeals</b>	<b>CL: Clerk of Courts</b>	<b>EC: Early Childhood</b>	<b>MI: HIV/AIDS Services</b>	<b>SM: Solid Waste District</b>	
<b>CC-010: County Administration</b>	<b>CO: Common Pleas</b>	<b>HS: Health &amp; Human Svs.</b>	<b>SH: Sheriff</b>	<b>ST: Sanitary Engineers (Public Works)</b>	
<b>CC-002: Human Resources</b>	<b>CR: Coroner (Medical Examiner)</b>	<b>IS: Information Systems</b>	<b>TR: Treasurer</b>		

*Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)*

Requisition #	Purchase Order Date	Description	Dept/Loc	Total
<b>CE-11-22106</b>	<b>11/18/2011</b>	<b>Lumber</b>	<b>CE / CE01</b>	<b>\$1,312.79</b>
<b>CE-11-22070</b>	<b>11/18/2011</b>	<b>Tires #03-0232</b>	<b>CE / CE01</b>	<b>\$1,300.00</b>
<b>CE-11-22004</b>	<b>11/18/2011</b>	<b>Ice Melt Compound</b>	<b>CE / CE01</b>	<b>\$21,060.00</b>
<a href="#"><u>CL-11-22114</u></a>	11/18/2011	Checks	CL	\$1,899.00
<a href="#"><u>CR-11-22110</u></a>	11/18/2011	Certification Fume Hoods	CR / CR00	\$900.00
<a href="#"><u>CR-11-22098</u></a>	11/17/2011	Pathology Microscopes	CR / CR00	\$660.00
<a href="#"><u>CR-11-22093</u></a>	11/17/2011	Zebra Labels/Ink Roll	CR / CR00	\$996.08
<a href="#"><u>CR-11-22079</u></a>	11/16/2011	Histology Supplies	CR / CR00	\$2,242.69
<a href="#"><u>CR-11-22055</u></a>	11/14/2011	Drug Calibrators & Standards - Toxicology	CR / CR00	\$891.10
<a href="#"><u>CT-11-22105</u></a>	11/18/2011	BATTERIES - JC FIRE ALARM PANELS	CT / CT01	\$1,246.20
<a href="#"><u>CT-11-22100</u></a>	11/17/2011	VIRGIL E. BROWN FILTER SERVICE	CT / CT01	\$525.00
<a href="#"><u>CT-11-22099</u></a>	11/17/2011	AIR COMPRESSOR REPAIR	CT / CT01	\$527.84
<a href="#"><u>CT-11-22094</u></a>	11/17/2011	HAZARDOUS CHEMICAL REMOVAL 18TH ST GARAGE	CT / CT01	\$1,614.00

<a href="#">CT-11-22090</a>	11/17/2011	MASTER MAINTENANCE METASYS SERVICES FOR VARIOUS BLDGS	CT / CT01	\$17,138.00
<a href="#">CT-11-22124</a>	11/21/2011	BLANK ENVELOPES - NO.9 AND NO.10	CT / CT09	\$3,148.25
<a href="#">CT-11-22108</a>	11/18/2011	25X38 70LB LYNX PAPER	CT / CT09	\$963.00
<a href="#">CT-11-22107</a>	11/18/2011	PRINTED 9X12 ENVELOPE	CT / CT09	\$1,892.10
IS-11-22111	11/18/2011	Apple IMAC	IS / IS01	\$14,285.45
IS-11-22113	11/18/2011	APC Replacement Battery	IS / IS01	\$2,274.00
IS-11-22115	11/18/2011	Dell OptiPlex 469-0544	IS / IS01	\$24,738.00
SH-11-21171	11/18/2011	Philips Heartstart FRx Defibrillator	SH / SH003	\$1,583.00
SH-11-22118	11/18/2011	Repair Burdick 6100	SH / SH01	\$2,000.00
SH-11-22089	11/18/2011	Misc. Batteries	SH / SH01	\$1,061.00
<a href="#">ST-11-22087</a>	11/16/2011	Fuel Tank Flush & Coat #S- 216	ST / ST01	\$695.00
<a href="#">ST-11-22078</a>	11/15/2011	Tires #S-413	ST / ST01	\$1,743.68
<a href="#">ST-11-22060</a>	11/14/2011	Sewer Nozzles	ST / ST01	\$7,690.00
<a href="#">ST-11-22034</a>	11/9/2011	Engine Service #S-111	ST / ST01	\$6,449.00
<a href="#">ST-11-22030</a>	11/8/2011	Scrubs in a Bucket	ST / ST01	\$709.20
<a href="#">ST-11-21958</a>	11/4/2011	Timing Cover #S-113	ST / ST01	\$555.07
<a href="#">WT-11-22129</a>	11/22/2011	BrittBS invc 8429	WT / WT01	\$834.00

*Open Market  
Purchases (Over  
\$25,000 or requiring  
assistance from  
Procurement &  
Diversity Dept)*

**Source: BuySpeed Approval  
cue for POs.**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
<a href="#">1107287</a>	11/21/2011	Legal News	SH/SH01	\$23,974.50
<a href="#">1107274</a>	11/21/2011	Justice Services	JA/JA00	\$9,365.30

Time Sensitive Mission  
Critical Items (Items  
authorized for purchase due  
to time sensitive-mission  
critical nature)

**(None)**