



Cuyahoga County

**Technical Advisory Committee**

Sterling Building 3rd Floor

**November 9, 2011 9:00 a.m.**

1. Call to Order
2. Review & Approve Minutes
3. Policy & Procedure review
4. Tabled Items

Item	Requestor	Description	Board Action
<b>11-CS-002</b>	Cuyahoga Support Enforcement Agency	<p>1. Requesting the approval of CSR # CS110888 to purchase of thirty (30) 24" Monitors.</p> <p>The amount will not exceed \$ 5,391.00.</p> <p>The Chair asked for a motion to untable. Mr. Ciesla moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p> <p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-JA-012</b>	Justice Affairs- Grants & Training	<p>1. Requesting the approval of CSR # JA110850 to purchase Mobile Tactical Computers &amp; software they need to purchase for the City of Ashtabula.</p> <p>The amount will not exceed \$ 90,239.10.</p> <p>The Chair asked for a motion to</p>	<i>Approved</i>



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		<p>unable. Mr. Mowry moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p> <p>The Chair asked for a motion of approval. Mr. Sherman moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	
<b>11-CN-001</b>	Workforce Development	<p>1. Requesting the approval of CSR # CN110924 to enter into a contract with MAXIMUS Consulting Services, Inc. This covers phone support, program updates, user group meetings and training materials for the Ledger Suite-Quic+system.</p> <p>The amount will not exceed \$ 2,150.00.</p> <p>The Chair asked for a motion to untale. Ms. An-Noor moved; Mr. Buckholtz seconded. The members were polled; all agreed. The motion carried.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-TR-002</b>	Fiscal Office Treasurer's Office	<p>2. Requesting the approval of CSR #TR110885 to enter into a maintenance contract with MVP-Tax Software System.</p>	<i>Hold</i>



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		<p>The amount will not exceed \$930,730.00.</p> <p>The Chair asked for a motion to hold. Mr. Basco moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p>	
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1. New Items for Review

<b>11-CN-002</b>	Human Resources	<p>1. Requesting the approval of CSR # CN110994 to enter into an agreement with Wellness IQ for services run by the Wellness Engine for all County employees.</p> <p>The contract time period is from January 1, 2012 through December 31, 2014.</p> <p>The amount is per employee:  \$5.00-2012 per employee  \$5.50-2013 per employee  \$6.00-2014 per employee</p> <p>The Chair asked for a motion to approve pending Law review. Mr. Ciesla moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
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<b>11-CN-003</b>	Human Resources	<p>2. Requesting the approval of CSR # CN110992 to prepare an RFP for Professional SAP HCM Support Services.</p> <p>The Chair asked for a motion of approval. Mr. Mowry moved; Mr. Aranut seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-CN-004</b>	Human Resources	<p>3. Requesting the approval of CSR #CN110988 to renew a maintenance agreement with Biometric Information Management for the Human Resources fingerprint system.</p> <p>The amount will not exceed \$780.00.</p> <p>The Chair asked for a motion of approval. Mr. Sherman moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-CN-001</b>	Human Resources	<p>4. Requesting the approval of CSR # CN110600 to enter into a contract with Time Link International, Corp.,</p>	<i>Hold</i>



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		<p>for maintenance on Synapps System Software at the Department of HR/SAP.</p> <p>The contract time period is from October 1, 2011 through September 30, 2012.</p> <p>The amount will not exceed \$20,482.42.</p> <p>The Chair asked for a motion to hold. Mr. Sherman moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	
<b>11-DR-001</b>	Domestic Relations	<p>1. Requesting the approval of CSR # DR110989 to purchase thirty eight (38) Dell Optiplex Model 790 PC's.</p> <p>The amount will not exceed \$ 24,738.00.</p> <p>The Chair asked for a motion of approval. Mr. Sherman moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-C3-001</b>	Department of Development	<p>1. Requesting the approval of CSR # C3110987 to enter into a contract renewal with Travis Systems Inc. for maintenance of "OneRoof" software.</p> <p>The amount will not exceed \$ 1,650.00.</p>	<i>Approved</i>



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		<p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	
<b>11-CZ-003</b>	Sanitary Engineer	<p>1. Requesting the approval to enter into a contract with Oce North America, Inc., for maintenance renewal of TCS500 Scanner/Plotter/Controller System, at the Sanitary Engineer's Office.</p> <p>The contract time period is from November 1, 2011 through October 31, 2013.</p> <p>The amount will not exceed \$ 2,454.36.</p> <p>The Chair asked for a motion of approval. Mr. Hernandez moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-AU-005</b>	Fiscal Department	<p>1. Requesting the approval of CSR # AU110990 to enter into a contract agreement with Manatron Inc. for software maintenance for the Manatron SIGMA CAMA Software system.</p> <p>The amount will not exceed</p>	<i>Hold</i>



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<p><b>11-AU-004</b></p>	<p>Fiscal Department</p>	<p>\$ 87,708.36.</p> <p>The Chair asked for a motion of approval. Mr. Arnaut moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p> <p>1. Requesting the approval of CSR#AU110632 to enter into a contract renewal with Cogsdale Holdings Division of Harris Computer System, for maintenance and support of FAMIS Software, at the Fiscal Office.</p> <p>The contract time period is from April 1, 2011 through March 31, 2013.</p> <p>The amount will not exceed \$160,092.00.</p> <p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Roy seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-PU-001</b></p>	<p>Office of Procurement &amp; Diversity</p>	<p>1. Requesting the approval of CSR # PU110894 to purchase 2010 Microsoft Office for twenty-one OPD staff.</p> <p>The amount will not exceed \$ 6,747.00.</p> <p>The Chair asked for a motion of</p>	<p><i>Approved</i></p>



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<p><b>11-PU-002</b></p>	<p>Office of Procurement &amp; Diversity</p>	<p>approval. Mr. Ciesla moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p> <p>*Approved pending the addition of Assurance to the purchase.</p> <p>2. Requesting the approval of CSR # PU110991 to enter into a contract with Novussolutions, sole source for maintenance on NovusAgenda software for the Automated Agenda Management System.</p> <p>The contract time period is from December 4, 2011 through December 4, 2012.</p> <p>The amount will not exceed \$ 3,800.00.</p> <p>The Chair asked for a motion of approval. Mr. Arnaut moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-JA-018</b></p>	<p>Justice Affairs/Public Safety</p>	<p>1. Requesting the approval of CSR # JA110926 to submit a request for proposal to build out the audio visual system for the new Juvenile Justice Center.</p> <p>The Chair asked for a motion of</p>	<p><i>Approved</i></p>



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		<p>approval. Mr. Sherman moved; Mr. Kepler seconded. The members were polled; all agreed. The motion carried.</p>	
<b>11-JA-019</b>	Justice Affairs/Public Safety	<p>2. Requesting the approval of CSR # JA110993 to enter into a three year "State Term" contract between Cuyahoga Emergency Communications System (CECOMS) and Motorola Solutions Inc.</p> <p>The amount will not exceed \$34,125.12.</p> <p>The Chair asked for a motion of approval. Mr. Mowry moved; Ms. An-Noor seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-JA-020</b>	Justice Affairs/Public Safety	<p>3. Requesting the approval of CSR # JA111001 to request to go out for an RFP to implement WebEOC for the Office of Emergency Management.</p> <p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Hernandez seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>



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<b>11-C5-001</b>	Cuyahoga Support Information System(CRIS)	<p>1. Requesting the approval of CSR # C5110972 to enter into a contract with Paragrid Consulting to evaluate the current C.R.I.S infrastructure in place.</p> <p>The amount will not exceed \$ 4,000.00.</p> <p>The Chair asked for a motion to hold. Mr. Ciesla moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	<i>Hold</i>
<b>11-HC-001</b>	Children & Family Services	<p>1. Requesting the approval of CSR # HC110956 to renew a contract with Numara Software, Inc. for software support of TrackIt Software, at the Department of Children &amp; Family Services.</p> <p>The contract time period is from December 30, 2011 through December 20, 2012.</p> <p>The amount will not exceed \$ 7,387.50.</p> <p>The Chair asked for a motion to hold. Mr. Sherman moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p>	<i>Hold</i>



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<p><b>11-HC-002</b></p>	<p>Children &amp; Family Services</p>	<p>2. Requesting the approval of CSR # HC110985 to enter into a contract with Northwoods Consulting for software maintenance of Compass Software product (OnBase).</p> <p>The contract time period is from July 1, 2011 through June 30, 2012.</p> <p>The amount will not exceed \$ 22,598.40.</p> <p>The Chair asked for a motion of approval. Mr. Mowry moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-HC-003</b></p>	<p>Children &amp; Family Services</p>	<p>3. Requesting the approval oof CSR # HC110984 to enter into a contract renewal for Quest's TOAD Software.</p> <p>The contract time period is from June 20, 2011 through June 30, 2012.</p> <p>The amount will not exceed \$ 708.68.</p> <p>The Chair asked for a motion of approval. Mr. Sherman moved; Mr. An-Noor seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>



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<b>11-C8-001</b>	Medical Examiner	<p>1. Requesting the approval of CSR # C8110942 to purchase five Apple iMac computers.</p> <p>The amount will not exceed \$ 14,285.45.</p> <p>The Chair asked for a motion of approval. Mr. Mowry moved; Ms. Davtovich seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11- C8- 002</b>	Medical Examiner	<p>2. Requesting the approval of CSR # C8110922 to purchase five Microsoft Office Professional 2010 Licenses.</p> <p>The amount will not exceed \$ 1,625.00.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p> <p>*Approved pending the addition of Assurance to the purchase</p>	<i>Approved</i>
<b>11-C8-003</b>	Medical Examiner	<p>3. Requesting the approval of CSR # C8110834 to renew a contract for</p>	<i>Approved</i>



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		<p>maintenance from Charles H. Brenner PhD. For maintenance on the DNA-View and Pater Software System.</p> <p>The contract time period is from October 1, 2011 through September 30, 2013.</p> <p>The amount will not exceed \$5,000.00.</p> <p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-C8-004</b></p>	<p>Medical Examiner</p>	<p>4. Requesting the approval of CSR # C8110915 to renew a contract with IBM SPSS Statistics Base Authorized User Annual SW</p> <p>Subscription and support.</p> <p>The amount will not exceed \$ 641.31.</p> <p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>



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<p><b>11-C8-005</b></p>	<p>Medical Examiner</p>	<p>5. Requesting the approval of CSR # C8110315 to renew a contract with Numara Software, Inc., for support on the TrackIt Software at the Medical Examiner's Office.</p> <p>The contract time period is from April 9, 2011 through April 8, 2012.</p> <p>The amount will not exceed \$1,267.50.</p> <p>The Chair asked for a motion to hold. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Hold</i></p>
<p><b>11-SH-001</b></p>	<p>Sheriff's Office</p>	<p>1. Requesting the approval of CSR # SH110767 to renew a contract with MNJ Technologies Public Sector LLC, for software maintenance on Double-Take Replication Software.</p> <p>The contract time period is from June 13, 2011 through June 12, 2012.</p> <p>The amount will not exceed \$ 1,040.00.</p> <p>The Chair asked for a motion to hold. Mr. Sherman moved; Mr. Hernandez seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Hold</i></p>



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<b>11-CO-002</b>	Public Works	<p>1. Requesting the approval of CSR # C0110958 to purchase an Apple computer to replace an existing computer that is seven years old.</p> <p>The amount will not exceed \$ 4,100.00.</p> <p>The Chair asked for a motion of approval. Ms. Davtovich moved; Mr. Hernandez seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-TR-003</b>	Treasurer's Office	<p>1. Requesting the approval of CSR # TR110912 to purchase Microsoft Office 2010 Professional with six (6) licenses.</p> <p>The amount will not exceed \$ 1,947.00.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-DP-028</b>	Information Services Center	<p>1. Requesting the approval of CSR # DP110910 to purchase replacement hardware for an ISC Computer.</p> <p>The amount will not exceed \$ 656.00.</p>	<i>Approved</i>



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<b>11-DP-029</b>	Information Services Center	<p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p> <p>2. Requesting the approval of CSR # DP110949 to purchase a camera controller in the 12<sup>th</sup> Floor Arraignment Court. The camera is malfunctioning.</p> <p>The amount will not exceed \$ 240.00.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-DP-030</b>	Information Services Center	<p>3. Requesting the approval of CSR # DP110843 to purchase Apple Software for the Video Department.</p> <p>The amount will not exceed \$ 499.94.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>



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<p><b>11-DP-031</b></p>	<p>Information Services Center</p>	<p>4. Requesting the approval of CSR # DP110981 to renew the maintenance on Track-It Software from Numara Software.</p> <p>The contract time period is from October 31, 2011 through October 30, 2012.</p> <p>The amount will not exceed \$ 9,912.50.</p> <p>The Chair asked for a motion to hold. Mr. Sherman moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Hold</i></p>
<p><b>11-DP-032</b></p>	<p>Information Services Center</p>	<p>5. Requesting the approval of CSR # DP110982 to amend the contract with Cuyahoga Community College by extending the time period until December 31, 2012. For no additional dollars.</p> <p>The Chair asked for a motion of approval. Mr. Basco moved; Mr. Roy seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>



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<p><b>11-DP-033</b></p>	<p>Information Services Center</p>	<p>6. Requesting the approval of CSR # DP110868 to enter into a contract with PACE Applied Technology, Inc. for update and support of</p> <p>KOMAND software products at CCISC.</p> <p>The contract time period is from November 13, 2011 through November 12, 2012.</p> <p>The amount will not exceed \$9,151.20.</p> <p>The Chair asked for a motion to hold. Mr. Arnaut moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Hold</i></p>
<p><b>11-DP-034</b></p>	<p>Information Services Center</p>	<p>7. Requesting the approval of CSR # DP110950 for Cisco TAC support on all County VOIP equipment for one year.</p> <p>The amount will not exceed \$12,913.50.</p> <p>The Chair asked for a motion to hold. Mr. Ciesla moved; Mr. Sherman seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Hold</i></p>



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<b>11-DP-035</b>	Information Services Center	<p>8. Requesting the approval of CSR # DP110952 to purchase SmartNet replacement on 3560 8 Port POE Switch.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	<i>Approved</i>
<b>11-DP-036</b>	Information Services Center	<p>9. Requesting the approval of CSR # DP110889 for maintenance and support with Onix Networking for our IBM ISS Site Protector and three security appliances.</p> <p>The amount will not exceed \$ 118,531.65.</p> <p>The Chair asked for a motion to hold. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<i>Hold</i>



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<p><b>11-DP-037</b></p>	<p>Information Services Center</p>	<p>10. Requesting the approval of CSR # DP110773 to extend the contract period for Mizar LLC to request to a new end date of July 31, 2013. No change to dollar amount.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-DP-038</b></p>	<p>Information Services Center</p>	<p>11. Requesting the approval of CSR # DP110977 to renew a contract with Technical Support Services for 1 ea. BlackBerry Enterprise Server that includes 265 active Cal's</p> <p>The amount will not exceed \$ 6,414.35.</p> <p>The Chair asked for a motion of approval. Mr. Mowry moved; Mr. Ciesla seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-DP-039</b></p>	<p>Information Services Center</p>	<p>12. Requesting the approval of CSR # DP110951 for Cisco phone replacement on broken VOIP Phones within the County totaling 52.</p>	<p><i>Approved</i></p>



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		<p>The amount will not exceed \$ 416.70.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Arnaut seconded. The members were polled; all agreed. The motion carried.</p>	
<b>11-DP-040</b>	Information Services Center	<p>13. Requesting the approval of CSR # DP110980 for the renewal of Solarwinds network management software for 2012.</p> <p>The amount will not exceed \$12,119.48.</p> <p>The Chair asked for a motion to hold. Mr. Sherman moved; Mr. Hernandez seconded. The members were polled; all agreed. The motion carried.</p>	<i>Hold</i>
<b>11-DP-041</b>	Information Services Center	<p>14. Requesting the approval of CSR # DP110986 to enter into a contract with Main Sail assist BASIS staff in installing two test instances of SAP R3 on a Unix Solaris 10 T3 Blade. The amount will not exceed \$ 8,800.00.</p> <p>The Chair asked for a motion of</p>	<i>Approved</i>



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<p><b>11-DP-042</b></p>	<p>Information Services Center</p>	<p>approval. Mr. Mowry moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p> <p>15. Requesting the approval of CSR # DP110858 to enter into a contract with OneLink Technical Services, LLC. To efficiently process procurement requests on the County website.</p> <p>The contract time period is from November 1, 2011 through September 30, 2012.</p> <p>The amount will not exceed \$ 273,013.24.</p> <p>The Chair asked for a motion of approval. Mr. Ciesla moved; Mr. Basco seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>
<p><b>11-DP-043</b></p>	<p>Information Services Center</p>	<p>16. Requesting the approval of CSR # DP110877 to submit on RFP for IT Consultant Services for three departments: ISC, Fiscal Office, and Justice Services.</p> <p>The Chair asked for a motion of approval. Mr. Hernandez moved; Ms. Davtovich seconded. The members were polled; all agreed. The motion carried.</p>	<p><i>Approved</i></p>

- 6. Other Business
- 7. Public Comment
- 8. Adjournment