

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 December 12, 2011 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2011-138	Department of Public Works	Submitting an amendment to Contract No. CE1000504-01 with Conserve First, LLC, for Owner's Representative services for the Fairgrounds Wind Turbine Project for the period 7/1/2010 - 12/31/2011 to extend the time period to 3/31/2012, to change the scope of services, effective 9/1/2011, and for additional funds in the amount not-to-exceed \$52,000.00.  Funding Source: 100% ARRA & EECBG grants	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2011-139	Department of Development	Recommending an economic development loan in the amount not-to-exceed \$485,468.00 to 1805 East Carson Street Corporation - Fat Head's Brewing, LP for facility infrastructure improvements, located at 18673 Sheldon Road, Middleburg Heights; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.  Funding Source: 100% Community Development Block Grant Funds from US Dept. of HUD	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2011-140	Department of Development	Recommending an economic development loan in the amount not-to-exceed of \$480,000.00 to Stoneworks, Ltd. Inc. for facility infrastructure improvements, located at 26050 Richmond Road, Bedford; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.  Funding Source: 100% Community Development Block Grant Funds from US Dept. of HUD	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2011-141	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900697-01 with Brooklyn City School District for Universal Pre-Kindergarten Program services for the Invest in Children Program for the Administrator's Office/Office of Early Childhood for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012 and for additional funds in the amount not-to-exceed \$100,440.80.	

		Funding Source: 80.18% HHS Levy and 19.82% Private Grant dollars	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2011-142	Department of Health and Human Services	<p>Community Initiatives Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount of \$432,600.00 for the Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the FY2010 Continuum of Care for Homeless Assistance Grant Program for the period 12/1/2011 - 11/30/2012.</p> <p>Funding Source: 100% US Dept. of HUD McKinney-Vente Homeless Assistant Grant</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2011-143	Department of Health and Human Services	<p>Employment &amp; Family Services/Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE1100179-01 with Synovate, Inc. for a customer satisfaction tracking survey for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012 and for additional funds in the amount of \$41,583.00.</p> <p>Funding Source: 100% Public Assistance Funds</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2011-144	County Executive	<p>Submitting a contract with Normandy Group LLP, in the amount not-to-exceed \$118,750.00 for federal legislative liaison services for the period 9/1/2011 - 12/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2011-145	Office of Human Resources	<p>Office of Human Resources, submitting contracts with various providers for hearing officers for the Human Resource Commission. (Executive Approval No. 2011-0747 - authority to seek qualifications:)</p> <p>1) each in the amount not-to-exceed \$23,000.00 for the period 12/30/2011 - 11/30/2012:</p> <p>a) Komlavi Atsou  b) Ronald C. Balbier  c) Michael J. Gordillo, Gordillo &amp; Gordillo, L.L.C.  d) Anthony M. Stevenson  e) Gregory P. Szuter  f) Daniel G. Zeiser, of Daniel G. Zeiser Co., L.P.A.</p> <p>Funding Source: 100% General Fund</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

BC2011-146	Department of Public Safety and Justice Affairs	<p>1) Requesting an exemption from RFP/RFQ requirements to shorten the time of posting to 4 days in which to seek a replacement company for Midwest Medical for medical-related services at the Cuyahoga County Jail.</p> <p>2) Requesting exemption from RFP/RFQ requirements to retain physicians currently employed by Midwest Medical to provide medical-related services at the Cuyahoga County Jail.</p> <p>3) Requesting exemption from aggregation under section 3.5 of the Contracting and Purchasing Ordinance to enter into contracts with medical staff previously employed by Midwest Medical.</p> <p>4) Requesting approval of a release of non-compete provisions for employees of Midwest Medical for \$150,000.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2011-147	Prosecutor's Office	<p>1) Submitting a sole source purchase request with West, a Thomson Reuters business ("West") for the purchase online legal research services.</p> <p>2) Submitting a contract with West, a Thomson Reuters business ("West") in the amount not-to-exceed \$280,812.00 for online legal research for the period January 1, 2012 through December 31, 2014.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

Other Business

A) Exemption from requirements of the Cuyahoga County Code of Ethics, Section 37(A,B)

<p>BC2011-148</p>	<p>Agency of the Inspector General</p>	<p><b>Department(s) impacted:</b> Workforce Development</p> <p><b>Description of exemption request:</b> Department of Workforce Development requesting exemption from ethics training and registration for all On-the-Job Training Program ("OJT Program") Contractors.</p> <p><b>Reasoning:</b> The OJT Program reimburses employers up to 50% of the hourly wage of an unemployed/displaced employee while the employee is provided occupational skills training in a new job. The OJT Program is funded entirely by Federal dollars issued pursuant to Section 663.700 of the Workforce Investment Act. The "contractors" under the OJT Program are employers that have agreed to hire unemployed or displaced workers in exchange for the wage supplements during the training period. Wage supplements are capped \$5,000 per employee (average payment is approximately \$2,000). Contractors/Employers are recruited by the Department of Workforce Development to participate in the program (i.e., Contractors/Employers do not typically solicit the Department to participate). Employer/Contractors are required to meet Federal requirements for participation in the program. The Department has already received an exemption from the procurement process for this program. Requiring the Contractors/Employers to submit to ethics training and registration may have a chilling effect on program participation, thus limiting placement options for the Department.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>
<p>BC2011-149</p>	<p>Agency of the Inspector General</p>	<p><b>Department(s) impacted:</b> Development</p> <p><b>Description of exemption request:</b> Borrowers on development loans (homeowner rehabilitation, housing development, small business, and brownfield loans) issued by the Department of Development.</p> <p><b>Reasoning:</b> The Department of Development issues loans in four general areas - 1) homeowner rehabilitation; 2) housing development; 3) small business; and 4) brownfields. Depending on the nature of the project, these loans are funded with federal, state and/or general fund dollars. Borrowers are required to complete an application process and meet specified criteria for</p>	

		<p>approval. Applications are approved by outside review committees (Jumpstart Review Committee, Community Improvement Corporation, and/or Housing Review Committee). The loan applications undergo a full underwriting process conducted by the Department of Development. The primary benefit of the program to Borrowers is the less stringent approval requirements associated with the Development loans. This gap-financing allows for more low- income individuals or non-traditional companies to secure financing for development, create jobs, and leverage private sector investment. Public financing exists to supplement private financing in order to increase the number of credit worthy development projects receiving the necessary funds to proceed. Repayment performance has been historically strong for all loan programs. Because these agreements are loan agreements and undergo a full underwriting process, it is the opinion of the Department and of the Inspector General that the Borrowers under these programs should be exempt from the training and registration requirements under the ethics ordinance.</p>	<p>___ Approve          ___ Disapprove          ___ Hold</p>
BC2011-150	Agency of the Inspector General	<p><b>Department(s) impacted:</b> Sheriff, Human Resources and Medical Examiner</p> <p><b>Description of exemption request:</b> Hospitals and physicians that provide medical treatment or services for the County. This exemption includes hospitals and physicians that treat jail inmates, physicians that provide forensic services to the Medical Examiner's Office and physicians that perform fitness for duty evaluations for the Human Resources Department.</p> <p><b>Reasoning:</b> Ohio law requires applicants for medical licensure to demonstrate good moral character as identified through a rigorous assessment and background verification procedure. Each licensee is required to meet rigorous ethical standards of practice as determined by appropriate professional associations or accrediting bodies. The use of physicians and hospitals by the jail for inmates is dictated by the medical circumstances of the patient as determined on a case by case basis. The cost of all medical treatment provided to inmates is statutorily set at Medicaid Rates. Human Resources selects fitness for duty physicians on a rotating basis depending on the particular speciality that is applicable to the employee situation and the speed with which the physician can schedule the appointment. The Medical Examiner periodically contracts with physicians for expert opinions</p>	<p>___ Approve</p>

		and testimony if necessary.	<input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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6. Public Comment

7. Adjournment

Minutes

MINUTES  
 Cuyahoga County Board of Control  
 Cuyahoga County Administration Building  
 4<sup>th</sup> Floor-Multipurpose Room  
 Monday, December 5, 2011-11:00 p.m.

1. Call to Order

Meeting was called to order at 11:20 a.m.

2. Review and Approve Minutes

A motion was made by Dale Miller, seconded by Bonnie Teeuwen, to approve minutes as written.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

BC2011-124 Office of Procurement and Diversity Medical Examiner

Approval of a purchases on RQ20083 to Applied Biosystems, LLC, sole source, in the amount not-to-exceed \$129,873.68 for a 3500 genetic analyzer for the period 7/1/2011 - 6/30/2012.

Funding Source: 100% General Fund

Motion to approve made by Bonnie Teeuwen, Seconded by Lenora Lockett, Item Approved.

5. New Items for Review

BC2011-129 Office of Human Resources Submitting a contract with Center for Families and Children in the amount not-to-exceed \$330,000.00 for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014. (Executive Approval No. EA2011-0426 - authority to negotiate.)

Funding Source: 100% General Fund

Motion to approve made by Wade Steen, Seconded by Lenora Lockett, Item Approved.

BC2011-130 Department of Public Safety and Justice Services Division of Cuyahoga Regional Information System , submitting an amendment to Contract No. CE0800477-01 with CareWorks Technologies, Ltd. for Wide Area Network services for the period 5/1/2008 - 4/30/2013 to change the scope of services, effective 10/1/2011, and for additional funds in the amount of \$200,640.00.

Funding Source: 100% State 911 Fund 100% General Fund

Motion to Approve by Wade Steen, Seconded by Dale Miller. Item Approved

BC2011-131 Department of Health and Human Services 1) RFP exemption for allocation of additional funds to various Universal Pre-Kindergarten Program providers.

2) Division of Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:

3) Contract No. CE0900698-01 with Yolanda Casas-Knight in the amount not-to-exceed \$17,502.48.

4) Contract No. CE0900700-01 with Ericka L. Elmore in the amount not-to-exceed \$7,499.40.

5) Contract No. CE0900701-01 with Cassandra R. Thompson in the amount not-to-exceed \$21,049.00.

6) Contract No. CE0900692-01, 02 with Early Childhood Enrichment Center, Inc. in the amount of \$191,504.98.

7) Contract No. CE0900693-01, 02 with Kiddie City Child Care Community, Inc. in the amount of \$79,176.02.

8) Contract No. CE0900754-01, 02, 03 with Parma Preschool, Inc. in the amount of \$120,011.28.

9) Contract No. CE0900695-01 with West Side Ecumenical Ministry - Archwood Head Start in the amount of \$40,521.57.

10) Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center in the amount of \$150,094.27.

11) Contract No. CE0900702-01 with Center for Families and Children - Bingham Child Care in the amount of \$110,441.83.

12) Contract No. CE0900703-01 with Center for Families and Children - Mather Child Care in the amount of \$124,789.31.

13) Contract No. CE0900704-01 with Center for Families and Children - McMillan Child Care in the amount of \$197,131.42.

14) Contract No. CE0900705-01, 03 with Center for Families and Children - Wade Child Care in the amount of \$245,835.73.

15) Contract No. CE0900706-01, 02 with Creative Kids in the amount of \$108,254.93.

16) Contract No. CE0900694-01, 02 with The Hanna Perkins Center for Child Development in the amount of \$54,477.40.

17) Contract No. CE0900752-01, 02 with Horizon Activities Center in the amount of \$276,421.85.

18) Contract No. CE0900753-01, 02 with Lakewood Beginnings Child Development Center in the amount of \$101,983.14.

Funding Source: 100% Health and Human Services Levy

Motion to Approve Items a and b by Dale Miller. Seconded by Ed FitzGerald. Item's a and b Approved. Item c is held.

BC2011-127 Department of Health and Human Services Submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$150,000.00 for the Ryan White HIV/AIDS Treatment Modernization Act Part A Program for the period 3/1/2011 - 2/29/2012.

Funding Source: 100% the Ryan White HIV/AIDS Treatment Modernization Act Funding

Motion to approve made by Ed FitzGerald. Seconded by Bonnie Teeuwen. Item Approved.

BC2011-128 Office of Procurement and Diversity Submitting an amendment to Contract No. CE1100162-02 with Ports Petroleum Company, Inc. for gasoline for various County facilities for the period 1/1/2011 - 12/31/2011 for additional funds in the amount of \$150,000.00.

Funding Source: 100% General Fund

Motion to Approve by Dale Miller , Seconded by Bonnie Teeuwen. Item Approved.

BC2011-132 Department of Health and Human Services Division of Children and Family Services, submitting amendments to contracts with various providers for placement services for the period 1/1/2011 - 9/30/2011:

for additional funds:

1) Contract No. CE1100006-01 with Applewood Centers, Inc. in the amount not-to-exceed \$100,000.00.

2) Contract No. CE1100008-01 with Berea Children's Home in the amount not-to-exceed \$365,000.00.

3) Contract No. CE1100004-02 with Continue Life, Inc. in the amount not-to-exceed \$35,000.00.

for decrease:

4) Contract No. CE1100009-01 with Bellefaire Jewish Children's Bureau in the amount of (\$500,000.00).



5) Contract No. CE1100010-03 with Catholic Charities Services Corporation in the amount not-to-exceed \$152,000.00.

6) Contract No. CE1100017-01 with House of New Hope in the amount of \$40,000.00.

7) Contract No. CE1100018-01 with In Focus of Cleveland, Inc. in the amount of \$15,000.00

8) Contract No. CE1100056-01 with ViaQuest Behavioral Health of Ohio, LLC in the amount of \$48,000.00. for decrease:

9) Contract No. CE1100011-01 with The Cleveland Christian Home, Inc. in the amount of (\$255,000.00).

Funding Source: 100% Health and Human Services Levy

Motion to Approve Dale Miller , Seconded by Bonnie Teewuen. Item Approved.

BC2011-133 Department of Public Works Submitting a contract with Allied Technology Integration, Inc. for of the Motorola SCADA system with anticipated cost of \$180,000.00 for the period of 12/05/2011-12/04/2013.

Funding Source: 100% Sewer District Fund

Motion to Approve made by Wade Steen, Seconded by Dale Miller, Item Approved.

BC2011-134 Sheriff Office, Office of Procurement & Diversity, recommending an award:

County Sheriff

a) on RQ21058 to Cleveland Communications, Inc. (1-1) in the amount not-to-exceed \$142,188.53 for Build-Out for various vehicles purchased for the Impact Unit.

Funding Source: 100% General Fund

Motion to approve made by Wade Steen, Seconded by Mike Gallagher, Item Approved.

BC2011-135 Department of Development Submitting a contract with Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$350,000.00 for demolition of blighted structures and land banking services for the Neighborhood Stabilization Program 3 for the period 11/1/2011 - 12/31/2012.

Funding Source: 100% Neighborhood Stabilization Program 3 Funds

Motion to Approve made by Dale Miller, Seconded by Lenora Lockett, Item Approved.

BC2011-136 County Executive Submitting a contract with Squire Sanders & Dempsey, L.L.P., in the amount not-to-exceed \$150,000.00 for federal legislative liaison services for the period 9/1/2011 - 12/31/2012.

Funding Source: 100% General Fund

Motion to Approve made by Wade Steen, Seconded by Bonnie Teeuwen, Item Approved.

BC2011-137 Juvenile Court Submitting amendments to contracts with various providers for the Staff Secure Shelter Program for the period 1/1/2010 - 12/31/2011 to exercise an option to extend the time period to 2/29/2012, and for additional funds:

1) Contract No. CE1000091-01 with Carrington Youth Academy LLC in the amount of \$720,000.00.

2) Contract No. CE1000094-01, 04 with The Cleveland Christian Home Incorporated in the amount of \$80,000.00.

Funding Source: 100% Title IV-E revenue funds and RECLAIM Ohio funds

Motion to Approve made by Dale Miller, Seconded by Michael` Gallagher, Item Approved.

#### 6. Other Business

Wade Steen chaired the meeting, Ed FitzGerald was not present.

Councilman Jones was not present.

Discussion of Holiday meeting schedule, BOC meetings will be Tuesday, Dec 27<sup>th</sup> and Tuesday January 3<sup>rd</sup> and Tuesday, January 17<sup>th</sup>, due to the Holidays.

#### 7. Public Comment

There was no public comment

#### 8. Adjournment

Motion to Adjourn made by Wade Steen, Seconded by Michael Gallagher. Meeting was adjourned at 11:46 a.m.

### New Items for Review

BC2011-138

Title: Department of Public Works, submitting an amendment to Contract No. CE100504-01 with Conserve First, LLC for Owner's Representative Services for the Fairgrounds Wind Turbine Project for the period 7/1/2010-4/30/2012 for additional funds (in the amount of and/or in the amount not-to-exceed \$52,000.00).

#### A. Scope of Work Summary

1. DPW requesting approval of an amendment with Conserve First, LLC for the anticipated cost of \$52,000.00. The anticipated effective date is 9/1/2011.

2. The primary goal of the project is to build a new Wind Turbine & Energy Center with exhibits.

3. N/A

#### B. Procurement

1. The procurement method for this professional service was RFP. The total value of the RFP is Contract - \$89,875.00; Amendment No. 1- \$52,000.00.
2. The RFP was closed on 5/18/2010. There was no SBE participation/goal requirement.
3. There were 3 proposals pulled from OPD, 3 submitted for review,3 approved.

#### C. Contractor and Project Information

1. The address of the vendor is: Conserve First, LLC, 8281 Euclid Chardon Road, Suite E, Kirtland, Ohio 44094 Council District N/A
2. The owner for the vendor is Aaron Godwin
- 3a. The address or location of the project is: Cuyahoga County Fairgrounds, 164 Eastland Road, Berea, Ohio 44017
- 3b. The project is located in Council District #5

#### D. Project Status and Planning

1. The project is new.
2. N/A
3. N/A
4. The project began 3/22/2011.
5. N/A

#### E. Funding

1. The project is funded by ARRA & EECBG grants and the County.
2. The schedule of payments is monthly.
3. The project is an amendment to a contract. This amendment adds additional scope of work and is the first. The history of the amendments is: N/A
4. Total Amount Requested: \$52,000.00

#### F. Ethics Training

1. Vendor is registered to attend Training for the next available session.

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BC2011-139

Title: Department of Development/2011/1805 East Carson Street Corporation- Fat Head's Brewery/Economic Development Loan

#### A. Scope of Work Summary

1. Department of Development requesting approval of the an Economic Development loan to 1805 East Carson Street Corporation in the amount not-to exceed \$485,468 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the loan documents, amendments,

subordination agreements and other instruments and agreements with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to make leasehold improvements and install brewing and bottling equipment at a facility located at 18673 Sheldon Road in the City of Middleburg Heights, Ohio. The facility will serve as the manufacturing headquarters and distribution warehouse for Fat Head's Brewery. The total cost of this expansion project is \$1,213,670. The Company will create 18 full-time jobs.

B. Procurement: Economic Development Loan, reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its October 12, 2011 meeting.

C. Contractor and Project Information:

1. Borrower Information

1805 East Carson Street Corporation, 1805 East Carson Street, Pittsburgh, PA 15203

2. Principal Owners of 1805 East Carson Street Corporation are Michelle and Glenn Benigni

3. The location of the project is: 18673 Sheldon Road, Middleburg Heights, Ohio, Council District: 5, Michael Gallagher

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga Urban County.

E. Funding:

1. This project will be funded 100% by Community Development Block Grant funds from the U. S. Department of Housing Urban Development.

2. This loan will be disbursed at loan closing.

3. The loan repayments will be fully amortized over 7 years at an interest rate of 2%

4. Total Amount Requested: \$485,468.00

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BC2011-140

Title: Department of Development/2011/Stoneworks Ltd. Inc./ Economic Development Loan

A. Scope of Work

1. Department of Development requesting approval of an Economic Development Loan to Stoneworks Ltd. Inc. in the amount not-to-exceed \$480,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goals of the project are to assist Stoneworks Ltd. Inc. in the purchase of stone cutting CNC equipment and to make leasehold improvements to their 40,000 square foot warehouse facility

located at 26050 Richmond Road. The project will retain 60 jobs and create 10 new jobs. The total cost of the project is \$1,646,000; the County's participation is an Economic Development Loan for \$480,000 with a term of 10 years at an interest rate of 2%.

B. Procurement: Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its November 9, 2011 meeting.

C. Contractor and Project Information:

1. Stoneworks Ltd. Inc., 5194 Richmond Road, Bedford Hts., OH 44146, Council District 9, C. Ellen Connelly
2. Principal Owners of Stoneworks Ltd. Inc. are: Nicholas J. Began 80% and Jonathan S. Kaplan 20%.
3. The location of the project is: 26050 Richmond Road, Bedford Height, Ohio 44146, Council District 9, C. Ellen Connelly

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga Urban County.

E. Funding:

1. The project will be funded 100% by Community Development Block Grant (Department of Housing and Urban Development).
2. The loan funds will be disbursed at loan closing.
3. The loan payments will be fully amortized over 10 years at interest rate of 2%
4. Total Amount Requested: \$480,000.00

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BC2011-141

Title: Invest in Children 2011-12 Brooklyn City Schools Contract Amendment for Universal Pre-Kindergarten in Brooklyn, Office of Early Childhood 2011 Brooklyn City School District Contract Amendment, Universal Pre-Kindergarten (UPK)

A. Scope of Work

1. Office of Early Childhood requesting approval of a contract amendment with Brooklyn City School District for the anticipated cost of \$100,440.80, not-to-exceed in the aggregate. The anticipated start-completion dates are 08/01/2009- 07/31/2012.
2. The primary goal of the project is to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

B. Procurement

1. The procurement method for this project was RFP (#13956). The total value of the RFP is \$2,677,601.
2. The RFP was closed on May 14, 2009.
3. There were 30 proposals representing 39 sites pulled from OPD, 30 proposals representing 39 sites were submitted for review, 15 proposals representing 23 sites were approved.
4. As required by OPD, a Justification for Other Than Full and Open Competition form has been completed and submitted to OPD. A copy of that form is attached.

#### C. Contractor and Project Information

1. The address(es) of the vendors is Brooklyn City School District, 9200 Biddulph Road, Brooklyn, Ohio 44144, Council District 3
2. The Director for the contractor/vendor is Lori Boblncheck
3. The address or location of the project is: Brooklyn City School District, 9200 Biddulph Road, Brooklyn, Ohio 44144, Council District 3

#### D. Project Status and Planning

1. The project reoccurs annually.
2. The project's term has already begun. The reason there was a delay in this request is the need for additional time to negotiate contract amendment amounts based on final expenditures and remaining funds available.

#### E. Funding

1. The overall Universal Pre-Kindergarten project is funded 80.18% by the Health and Human services levy, 19.82% private grant dollars.
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract. This amendment changes the value and term and is the second amendment of the contract. The history of the amendments is: Original Contract Amount: \$76,305.00, Amendment I Amount: \$48,853.47
4. Total Amount Requested: \$100,440.80

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BC2011-142

Title: OHS, 2011, Emerald Development and Economic Network, Inc. (EDEN), contract for the Shelter Plus Care (S+C) Program, administering a rental subsidy for formerly homeless persons with disabilities.

#### A. Scope of Work Summary

1. OHS is requesting approval of a Contract with EDEN, Inc. In the amount of \$432,600.00, for the term of December 1, 2011 through November 30, 2012.
2. The primary goals of the S+C program are to a) mail rent subsidy checks to landlords on time, b) approve applications for homeless persons with disabilities which are submitted by behavioral health

system case workers, c) conduct Housing Quality Standards Inspections before participants move into units. Over 60 units receive on going subsidies through this contract.

3. N/A

#### B. Procurement

1. N/A

2. N/A

3. The proposed contract was submitted for an exemption from the RFP process through a "Justification for Other than Full and Open Competition" on 10/31/11. It has been scheduled for consideration at the Board of Control meeting on 11/28/11. The request is attached. Pending the outcome of the 1/18/11 meeting, I am requesting that the Contract remain on the 12 /12/11,Contracts and Purchasing Board Agenda.

#### C. Contractor and Project Information

1. EDEN,Inc., 7812 Madison Avenue, Cleveland, OH 44102, County Council District #3

2. Kathy Kazol, Executive Director,(216) 961-9690. EDEN, Inc. is a non profit organization.

3. N/A

#### D. Project Status and Planning

1. This contract maintains rent subsidies on 60 units of Shelter Plus Care program funded permanent supportive housing. The initial 5 year grant for these units was awarded in FY 2005. It began its Annual Renewal funding cycle in the FY 2010 McKinney-Vente Grant process. This will be renewed annually by the Department of Housing & Urban Development. It is an ongoing program.

2. N/A

3. N/A

4. The Contract start date is December 1, 2011. The delay in presenting the contract was caused by delay in HUD's part in issuing the Grant Agreement, delay on the County's part in processing the approval of the Grant Award, and further delay in meeting new contract requirements for submission.

5. N/A

#### E. Funding

1. The Contract is funded 100% by the U.S. Department of Housing & Urban Development, McKinney-Vente Homeless Assistance Grant.

2. Payments are issued monthly on a reimbursement basis.

3. N/A

4. Total Amount Requested: \$432,600.00

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BC2011-143

Title: Employment & Family Services-2012; Synovate,Inc; Customer Satisfaction Tracking Survey

7600 Leesburg Pike, East Building; Falls Church, VA 22043

#### A. Scope of Work Summary

1. EFS submitting an amendment with Synovate, Inc, Contract CE1100179-01 for the amount of \$41,583.00 and extending the end date to December 31, 2012.
2. The primary goals of the project:
  - Customer satisfaction surveys are part of an ongoing performance monitoring process throughout EFS to assure quality in the delivery of its public assistance programs including ancillary support services that are located at the seven Neighborhood Family Service Centers.
  - Overall objective of the survey is to generate valid and reliable data on key variables that can identify critical factors that influence customers overall experience and levels of satisfaction consisting of the following objectives:
    - Obtain reliable and valid customer satisfaction data to be used to determine whether the service delivery model is meeting the needs of the EFS target population.
    - Track customer satisfaction for key variables of their reapplication process experience.
    - Provide accurate and appropriate statistical significance testing of data to determine whether levels of satisfaction are improving, deteriorating or remaining the same.
    - Identify and report service area satisfaction and dissatisfaction results on a region-wide and individual center level semi-annually.

#### B. Procurement

1. The procurement method for this project was RFP. The total value of the initial RFP was \$75,000.00.
2. The RFP was closed on October 10, 2010. OPD waived the SBE vendor qualification.
3. There were five (5) proposals submitted for review, one proposal recommended for approval.

#### C. Contractor and Project Information

1. Synovate, Inc., 7600 Leesburg Pike, East Building, Falls Church, VA 22043, N/A
2. Adrian Chedore, Synovate Global CEO, Board of Directors
3. Program serves clients who receive benefit services from EFS, county wide.

#### D. Project Status and Planning

1. The program is a recurring service to assist the agency in determining the satisfaction of services from participants, who receive benefits from one of seven Neighborhood Family Service Centers.

#### E. Funding

1. The project is 100% funded with PA (Public Assistance) funding.
2. The schedule of payments is by quarterly invoice.
3. The project is an amendment to a contract. This amendment changes the value and is the first (1st) amendment of the contract.
4. Total Amount Requested: \$41,583.00

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BC2011-144

Title: County Executive Office 2011 The Normandy Group, LLC contract

A. Scope of Work Summary

1. County Executive Office requesting approval of a contract with The Normandy Group, LLC for the anticipated cost \$118,750.00. The anticipated start-completion dates are October 01, 2011-December 31, 2012.
2. The primary goals of the project are:
  - Provides tactical, day-to-day advice to the County
  - Achieve their immediate goals and objectives
  - Provide strategic counsel and devise long-term plans essential to success

B. Procurement

1. The procurement method for this project was Request for Proposals. The total value of the RFP was \$250,000.00
2. The RFP was closed on April 4, 2011.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
The Normandy Group, LLC 888 16th Street, NW Suite 530 Washington, D.C. 200062.
2. The contact for the contractor/vendor is Stanley Skocki.

D. Project Status and Planning

1. The project reoccurs annually.
2. The project's term has already begun.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

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BC2011-145

Title: Office of Human Resources, submitting contracts with various attorneys at law.

A. Scope of Work Summary

1. Office of Human Resources submitting contracts with Komlavi Atsou, Ronald Balbier, Michael Gordillo, Anthony Stevenson, Gregory Szuter, Daniel Zeiser, Attorneys at Law each in the amount not-to exceed \$23,000 for the period of December 30, 2011 to November 30, 2012.
2. The primary goals of the project are to conduct hearings of appeals filed by Cuyahoga County Civil Service employees, to prepare and submit reports and recommendations, to participate in required training and perform related duties as requested by the Human Resource Commission.

B. Procurement

1. The procurement method for this project was RFQ. There was not a total value included in the RFQ.

2.The RFQ was closed on July 15, 2011.

3.There were 30 resumes'/Statement of Qualifications pulled from OPD, 12 contractors, and seven (7) approved.

C. Contractor and Project Information

1. he name and address(es) of the contractors are:

Komlavi Atsou, Esq., 6805 Mayfield Road #823, Mayfield Hts., OH 44124

Ronald C. Balbier, Esq., 50 Public Square, Suite 400, Cleveland, OH 44113

Michael J. Gordillo, Esq., 2000 Standard Building, 1370 Ontario Street, Cleveland, OH 44113

Anthony M. Stevenson, Esq., 3401 Enterprise Parkway, Suite 340, Beachwood, OH 44122

Gregory P. Szuter, Esq., 8934 Brecksville road #432, Brecksville, OH 44122

Daniel G. Zeiser, Esq., P.O. Box 43280, Cleveland, OH 44143

D. Project Status and Planning

1. The project is new to the County.

2. The project is ongoing.

3. The project is on a critical action path because the Human Resource Commission is holding 37 appeals in abeyance until the Hearing Officers are available to conduct hearings.

4. The contract or agreement needs a signature in ink by 12/20/2011..

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is by invoice.

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BC2011-146

1) Requesting an exemption from RFP/RFQ requirements to shorten the time of posting to 4 days in which to seek a replacement company for Midwest Medical for medical-related services at the Cuyahoga County Jail.

2) Requesting exemption from RFP/RFQ requirements to retain physicians currently employed by Midwest Medical to provide medical-related services at the Cuyahoga County Jail.

3) Requesting exemption from aggregation under section 3.5 of the Contracting and Purchasing Ordinance to enter into contracts with medical staff previously employed by Midwest Medical.

4) Requesting approval of a release of non-compete provisions for employees of Midwest Medical for \$150,000.

Funding Source: 100% General Fund

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BC2011-147

1) Submitting a sole source purchase request with West, a Thomson Reuters business ("West") for the purchase online legal research services.

2) Submitting a contract with West, a Thomson Reuters business ("West") in the amount not-to-exceed \$280,812.00 for online legal research for the period January 1, 2012 through December 31, 2014.

Agency/Dept. Name: County Prosecutor  
Type of Request: Contract/Amendment

**SUMMARY OF REQUESTED ACTION:**

Submitting a contract with West, a Thomson Reuters business ("West") in the amount not-to-exceed \$280,812.00 for online legal research for the period January 1, 2012 through December 31, 2014.

There is no increase from 2011 contract with West to contract commencing in 2012. There is a 3% increase in 2013 and another 3% increase for 2014.

Funding source: 100% General Fund  
Total Amount Requested: \$280,812.00

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BC2011-148 – See Item Detail Above  
BC2011-149 – See Item Detail Above  
BC2011-150 – See Item Detail Above