

Contracts and Purchasing Board
 County Administration Building, 4th Floor
 December 12 2011 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-334	Department of Development	<p>1) Submitting a contract with Century Cycles, Inc. in the amount of \$3,376.99 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 19955 Detroit Road, Rocky River, for the period 12/14/2011 - 6/11/2012.</p> <p>2) Submitting a contract with Greg Caniglia in the amount of \$2,040.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 12800 York Road, North Royalton, for the period 12/14/2011 - 6/11/2012.</p> <p>3) Submitting a contract with Phillip J. Talarico in the amount of \$9,885.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 5080 Warrensville Center Road, Maple Heights, for the period 12/14/2011 - 6/11/2012.</p> <p>4) Submitting a contract with Yorktown Service Plaza in the amount of \$9,975.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 6177 Pearl Road, Parma Heights, for the period 12/14/2011 - 6/11/2012.</p> <p>Funding Source: 100% General Fund</p>	<p style="text-align: right;"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold </p>
CPB2011-335	Department of Development	<p>Submitting a contract with Green Home Solutions, LLC in the amount of \$13,660.00 for Lead Remediation for property located at 1446 East 134th Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 12/12/2011 - 5/31/2012.</p> <p>Funding Source: 100% U.S. Dept. of HUD Lead Hazard Remediation Grant</p>	<p style="text-align: right;"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold </p>

CPB2011-336	Department of Workforce Development	<p>1) Submitting a contract with Electric Cord Sets, Inc. in the amount not-to-exceed \$4,342.14 for the On-the-Job Training Program for the period 11/7/2011 - 2/29/2012.</p> <p>2) Submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$6,960.00 for the On-the-Job Training Program for the period 11/14/2011 - 5/14/2012.</p> <p>3) Submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$3,200.00 for the On-the-Job Training Program for the period 11/8/2011 - 3/31/2012.</p> <p>4) Submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$4,540.00 for the On-the-Job Training Program for the period 11/7/2011 - 4/30/2012</p> <p>Funding Source: Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-337	Information Services Center	<p>Submitting a contract with Travis Systems, Inc., sole source, in the amount of \$1,650.00 for maintenance on the One Roof Software System for the Department of Development for the period 12/15/2011 - 12/14/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-338	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Department of Public Works</p> <p>a) on RQ21486 to Perram Electric, Inc. (5-2) in the amount of \$50,738.28 for installation of a traffic signal at the Fitch Road Fire Station in Olmsted Township.</p> <p>Funding Source: 100% 7.50 Vehicle License Tax Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-339	Department of Health and Human Services	<p>Community Initiatives Division/Office of Homeless Services, submitting a contract with Domestic Violence Center in the amount not-to-exceed \$75,697.00 for the Domestic Violence Center Expanded Project for the Supportive Housing Program in connection with the FY2010 Continuum of Care for Homeless Assistance Programs and McKinney-Vento Homeless Assistance Act for the period 9/1/2011-8/31/2012.</p> <p>Funding Source: 100% U.S. Dept. of HUD</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2011-340	Office of Procurement & Diversity	<p>Recommending an Award:</p> <p><u>Information Services Center</u></p> <p>a) on RQ20824 to OARNet/The Ohio State University in the amount of \$29,878.47 for computer software licenses and maintenance for the Cuyahoga Emergency Communications System for the Department of Justice Services (State Contract under University System of Ohio Virtualization Program/(ORC 127.16(D)(23))).</p> <p>Funding Source:</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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C. Exemption Requests

CPB2011-341	Sheriff's Office	<p>Vendor/Department Information: Total ID Solutions, Inc.</p> <p>1. Provide detailed information about why you need to acquire these goods or services. The Cuyahoga County Sheriff's Office, as well as all county sheriff's offices in the State of Ohio, is required by law to issue and track Carry Concealed Weapon License permits. This system allows us to fulfill that requirement.</p> <p>2. Has your department bought these goods/IT services in the past? Total ID Solutions, Inc. has been the contractor/supplier since the state requirement was imposed in 2004. The purchase and maintenance of this system was always sole source. Following the recommendation of the Executive Director of the Buckeye State Sheriff's Association back in 2004, all 88 counties adopted this CCWID system. The last date and price paid for the goods/services was July 2010 at a cost of \$3,889.00.</p> <p>3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? This is the only CCWID system currently written with Ohio specifications. These specifications include two trademarked symbols on the license, one of which is a hologram to help prevent the creation of counterfeit IDs. This is the only system currently used in all 88 counties.</p> <p>4. Were alternative goods/IT services evaluated? No alternative system was found to be evaluated. Other photo ID systems would have to be customized to adhere to Ohio CCW requirements. Continuing with this system keeps Cuyahoga County in unity with the other 87 Ohio counties.</p> <p>5. What efforts were made to get the best possible price?</p>	
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		<p>Discounts provided by the vendor are 18% (\$500) off the cost of the software upgrade for the primary license, a credit of \$85.00 for each unopened ribbon from the previous printers, two to three hours of free technical on-line support for installation and training valued at \$175.00 per hour.</p> <p>6. Will this purchased obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? Commitments would be annual maintenance on the hardware and software and periodic upgrades until the 88 counties choose to change vendors. Maintenance is 15% of the value of the system. Last year's maintenance was \$3,889.00. Maintenance this year is \$2,216.00 due to the fact that the new printer would be under warranty.</p> <p>7. Why is the price for this purchase considered to be fair and reasonable? In terms of hardware, the printer cost was in line for that model printer with a three year hot swap warranty when compared to other vendors selling the printer on various websites. One network printer was deemed more cost-effective than the two local ID printers in the current system.</p> <p>8. Amount to be paid. \$9,861.00 – this price includes a new network printer and software upgrade.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-342	Juvenile Court	<p>Vendor/Department Information: Redwood Toxicology Laboratory, Inc.</p> <p>1. Description of goods or services. The primary goal of the program is to provide a 5-panel drug test for youth involved with the Juvenile Delinquency Drug Court Program.</p> <p>2. Estimated Dollar Value This amendment with Redwood Toxicology Laboratory Inc. is for an additional \$25,700.00.</p> <p>3. Rationale supporting the use of the Selected Procurement Method. This service provider was selected through a Competitive Bid Process #18972. This will be the second year of the contract resulting from the request for proposal process.</p> <p>4. What other available options and/or vendors were evaluated? There were nine viable bids received through this</p>	

		<p>Competitive Bidding Process. This amendment will provide for the second year of funding under Bid #18972. The original contract covered only one year of service time. Please note that the 5-panel screening required, including Creatinine levels on all specimens is NOT available at the Cuyahoga County testing facility.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The selected vendor provided the best array of services to meet parameters of the bid specifications at the best price.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Juvenile Court completed a competitive bid process for these services that resulted in this one-year contract early in 2011. This amendment will follow for a second year of services with this vendor. The drug testing and screening for Juvenile Delinquency Drug Court youth services provided through Bid #18972 are integral to the operation of the Juvenile Delinquency Drug Court. The availability of this array of services allows for youth to receive the best practice treatment needed based on their weekly screening results while providing for community safety in a least-restrictive environment.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Juvenile Court will complete another competitive bidding process during the second half of 2012 in order to contract with a vendor to provide these services beginning in February 2013.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-343	Juvenile Court	<p>1. Vendor/Department Information SFY 2012 Handel Information Technologies, Inc. amendment RiteTrack®</p> <p>2. What is the product/service that you seek to acquire? Professional and technical services to maintain a customized Rite Track® software system.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Maintenance for the three components of the existing RiteTrack® equals of total of \$1,195.83 per month, and has not experienced an increase since the system went "live". There are no plans to replace the current systems or needs that RiteTrack® currently provides, so the maintenance costs</p>	

		<p>will continue for at least another 5-10 years.</p> <p>4. Why do you need to acquire these goods or services? Maintenance, subscription and upgrades to the current system are required to maintain end-user technical support, system support, database maintenance, changes to system parameters, and system troubleshooting problem resolution, and Rite Track® Update Subscription</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? Handel Information Technologies, Inc. is the sole source provider of professional and technical services to maintain a customized RiteTrack® software system.</p> <p>6. Were alternative goods/services evaluated? Handel Information Technologies and the Rite Track® system were chosen through a competitive bid process (RFP) completed In 2003 as part of a federally funded grant. The current vendor was selected through a cooperative effort between Juvenile Court, the Department of Justice Affairs, Cuyahoga County Board of Mental Health, the Alcohol and Drug Addiction Services Board of Cuyahoga County, Cuyahoga County Family and Children First Council, and Cuyahoga County Information Technology Department. There were three proposals received through this competitive process.</p> <p>7. Identify specific steps taken to negate need for sole source provider. As long as a computer-system based and customized solution is used to meet the needs of Juvenile Court, there will always be a need for a sole-source maintenance for the information technology solution.</p> <p>8. Has your department bought these goods/services in the past? Juvenile Court has been purchasing professional and technical services to maintain a customized RiteTrack® software system since 2005. Since the initial purchase of the customized system, two additional components have been added. Monthly maintenance has been maintained at \$1,195.83 since that last of the three components went "live" in 2007.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? None.</p> <p>10. What efforts were made to get the best possible price? Handel Information Technologies and the RiteTrack® system</p>	
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		<p>were chosen through a competitive bid process (RFP) completed in 2003 as part of a federally funded grant. The current vendor was selected through a cooperative effort between Juvenile Court, the Department of Justice Affairs, Cuyahoga County :Board of Mental Health, the Alcohol and Drug Addiction Services Board of Cuyahoga County, Cuyahoga County Family and Children First Council, and Cuyahoga County Information Technology Department. There were three proposals received through this competitive process. Monthly maintenance has been maintained at \$1,195.83 since that last of the three components went "live" in 2007.</p> <p>11. Why Is the price for this purchase considered to be fair and reasonable? Prices were set at the time the initial customization was contracted for and have remained constant since that time.</p> <p>12. Amount to be paid: \$</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-344	Public Safety and Justice Services	<p>Vendor/Department Information: Atlantic Signal</p> <p>1. Provide detailed information about why you need to acquire these goods or services. This project provides specially trained law enforcement officers with a standardized radio communication headset system that can be used with personal protective equipment (PPE). These specialized officers require a radio headset system that will allow them to communicate clearly while wearing a CBRNE (chemical, biological, radiological, nuclear and explosive) rated protective mask and suit. Effective communication among law enforcement responders is critical for a coordinated tactical response to terrorist attacks using CBRNE devices. Responders must be able to communicate within their own team as well as with other law enforcement tactical teams.</p> <p>At this time, SWAT Teams in Cuyahoga County lack radio communication headsets that are compatible with CBRNE protective masks and suits. Local law enforcement agencies are working together to develop a regional response plan to terrorist attacks that involve CBRNE devices and effective communication is crucial to joint operations and applying regional assets towards the protection of the Greater Cleveland area.</p> <p>The two-way radio communication headsets selected for this project have the ability to be used in a CBRNE environment because they utilize bone vibrating transducers for receiving audio signals, and have a specialized electronic breathing apparatus communications adapter (comms cable kit) which allows for an effective communication interface between the</p>	

		<p>radio headset’s boom microphone and the officer’s protective mask. This method of sound transmission is preferred to other methods that use ear or throat microphones, which can muffle radio transmissions between officers. This system also minimizes external noises that can degrade communications. The system identified for purchase also includes radio adapters for all models of radios currently in use. Due to these considerations, it is recommended that Cuyahoga County procure Atlantic Signal two-way radio headsets with the unique protective mask comms cable kit as detailed in the project’s detailed budget worksheet.</p> <p>2. Has your department bought these goods/IT services in the past? Req. #JA-11-20244 was awarded on 6/27/11 for 244 of these headsets with additional connector equipment. Atlantic Signal, LLC was the vendor and a sole source status was provided. Total amount of purchase was \$218,879.00.</p> <p>3. Why were the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? The two-way radio communication headsets selected for this project have the ability to be used in a CBRNE environment because they utilize two bone vibrating transducers for receiving audio signals, and have a unique specialized electronic breathing apparatus communications adapter (comms cable kit) which allows for an effective communication interface between the radio headset’s boom microphone and the officer’s Avon protective mask. This method of sound transmission is preferred other methods that use ear or throat microphones, which can muffle radio transmissions between officers. This system also minimizes external noises that can degrade communications. The system identified for purchase also minimizes external noises that can degrade communications. The system identified for purchase also includes radio adapters for all models of radios currently in use. Atlantic Signal headsets are also custom built so the boom microphone can be manufactured on the left or right side for the wearer, which allows for proper check weld when using a long gun.</p> <p>In addition, Atlantic Signal is the only tactical communications company that manufactures fully customizable equipment. If needed, each individual operation has the option to tailor his headset build specifically the way he wants it. Atlantic Signal also warrants their products against manufacture defects for one year. Beyond that, they provide radio interface modifications in the event that the department gets new</p>	
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		<p>radios. Atlantic Signal also has a repair department available for any user-associated equipment failures.</p> <p>4. Were alternative goods/IT services evaluated? Other radio headsets such as the TEA Headset Dual Ear Boom and Invisio X5 were researched to determine if they can provide the same level of two-way communication in PPE as the Atlantic Signal Radio Headset MH180H with Electronic Comms Cable Kit. Both units researched did not have the ability to provide intelligible communications when the officer was wearing a protective mask or SCBA unit. The Atlantic Signal headset was the only headset found to have an electronic breathing apparatus kit designed for protective mask use. This unique comms cable kit disables the headsets boom microphone, thus eliminating any external noise to interfere with communication while in a protective mask. No other headset system to my knowledge has this unique and critical feature which allows clear two-way radio communication while the wearer is in protective mask and suit.</p> <p>Atlantic Signal headsets are also custom built so the boom microphone can be manufactured on the left or right side for the wearer, which allows for proper check weld when using a long gun.</p> <p>Since Atlantic Signal is the only company currently providing fully customizable communications equipment, there is no other company that can be compared. Product to Product comparisons are not possible with Atlantic Signal against any other vendor.</p> <p>5. What efforts were made to get the best possible price? Atlantic Signal is providing Cuyahoga County with custom builds, radio interface exchanges, and warranties for one year. The headset package has been evaluated and determined to be the best solution for meeting the objectives of this project. This manufacturer’s distribution network is not authorized to offer the custom build radio headset package described above. The project cost of \$22,364.00 includes a manufacturer discount of \$2,962 off the list price of \$25,326 for twenty-seven complete units.</p> <p>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? This procurement item does not obligate Cuyahoga County to his vendor for future purchases, but the vendor is obligated to honor the warranty and does provide product service after warranty expires. There is not licensing fees or ancillary costs</p>	
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		<p>associated with this project.</p> <p>7. Why is the price for this purchase considered to be fair and reasonable? The project cost of \$22,364 includes a manufacturer discount of \$2,962 off the list price of \$25,326 for twenty-seven complete units. This price is lower than the Invisio x5 unit, which does not provide the comms cable kit. This is deemed to be fair and reasonable pricing compared to the other two headsets evaluated, which did not meet project needs.</p> <p>Atlantic Signal is also providing warranties for one year.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-345	Medical Examiner's Office	<p>Vendor/Department Information: VertiQ Software LLC</p> <p>1. Provide detailed information about why you need to acquire these goods or services. We first purchased the CME (Coroners and Medical Examiners Case Management Software) system from VertiQ in 2006. CME is a complete case and workflow management system for Coroners and Medical Examiners. CME is probably the most widely used system for Coroners and Medical Examiners in the USA today. The system records, tracks, and reports demographic data of deceased persons and others associated with a case; creates autopsy, investigative and toxicology reports; handles body intake and release, evidence and property tracking, storage, release and destruction. The majority of the Medical Examiner's Office uses CME to create cases, track case status throughout the many departments, and optimize workflow between departments. Over time we have integrated more of our processes into CME such that it is the primary software used for all stages of a Medical Examiner case.</p> <p>2. Has your department bought these goods/IT services in the past? Yes, CME was purchased in 2006 and there has been a yearly contract with VertiQ Software LLC since the initial purchase.</p> <p>3. Why are the requested goods/services the only ones that can satisfy your requirements? The system is a proprietary creation of VertiQ Software LLC, therefore all licensing and maintenance is handled by VertiQ.</p> <p>4. Were alternative goods/ IT services evaluated? No alternative was evaluated. The system is a proprietary creation of VertiQ Software LLC, therefore all licensing and maintenance is handled by VertiQ.</p> <p>5. What efforts were made to get the best possible price? The annual fee has remained the same at \$9,000.00</p>	

		<p>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? The system is a proprietary creation of VertiQ Software LLC, therefore all licensing and maintenance is handled by VcrtiQ. The original purchase of the Software was in 2006. There has been a yearly contract with VcrtiQ since the initial purchase.</p> <p>7. Why is the price for this purchase considered to be fair and reasonable? The pricing is for the software, licensing, and maintenance. Therefore hardware support and maintenance can be handled independently of the CME software. Support has been very reliable and convenient. CME software pricing is based on the number of workstations concurrently accessing CME at any time, instead of the per-computer license required by many other software solutions.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
<p>CPB2011-346</p>	<p>Department of Health and Human Services</p>	<p>University Hospitals-Poison Center</p> <p>1. Description of Supplies or Services. The Northern Ohio Poison Center's (NOPC) Poison Information Specialists provide immediate management of accidental or intentional exposures to drugs, chemicals, insecticides, plants, bites or stings, whether of a household, industrial, or environmental nature. These registered nurses have extensive training in toxicology, with direct oversight by two board-certified toxicologists in Northern Ohio. The NOPC is certified by the American Association of Poison Control Centers, and contributes to the National Poison Data System (NPDS), the largest toxicology database in the world.</p> <p>2. Estimated Dollar Value \$128,700</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method NOPC is the only poison center in this region serving 24 counties.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The Northern Ohio Poison Center (NOPC), based at UH Rainbow Babies & Children's Hospital, serves the poison information needs of 24 counties in Northern Ohio. Available 24/7 by a national toll-free number, NOPC handled more than 62,000 calls from the citizens within its call area in 2010. The service is free to all members of the public, and serves as a unique and valuable resource to healthcare facilities and first responders.</p>	

		<p>5. What ultimately lead you to this product or service? Why was the recommended vendor selected? Cuyahoga County has supported the Poison Center for over a decade. Although the center serves 24 counties, Cuyahoga County represents one-third of all the calls. NOPC is the only poison center in this region. NOPC also provides health professional training in the form of a one-month "Pediatric Clinical Pharmacology & Toxicology" rotation for Pediatrics and Emergency Medicine (EM) residents from MetroHealth Medical Center.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. NOPC is the only poison center in this region serving 24 counties.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. NOPC is the only poison center in this region serving 24 counties.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
<p>CPB2011-347</p>	<p>Sheriff's Department</p>	<p>Vendor/Department Information: Caliper Corporation</p> <p>1. Provide detailed information about why you need to acquire these goods or services. This software is an integrated part of the Common Pleas and Clerk of Courts case management system. It was a collaborative effort with the Prosecutor's Office, the Clerk's Office and the Sheriff's Office to process subpoenas. This software calculates mileage fees for the Sheriff's Civil Division.</p> <p>2. Has your department bought these goods/IT services in the past? The maintenance for the TransCAD software was purchased from Caliper Corporation as sole source. The last purchase date was March 2010 at a cost of \$990 which covered two licenses.</p> <p>3. Why are the requested goods/services the only ones that can satisfy your requirements? N/A – This is a proprietary maintenance agreement.</p> <p>4. Were alternative goods/IT services evaluated? N/A – This is a proprietary maintenance agreement.</p> <p>5. What efforts were made to get the best possible price?</p>	

		<p>No discount pricing was offered because the vendor stated that until this year, they had not raised prices in 22 years.</p> <p>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? N/A – This is a proprietary maintenance agreement.</p> <p>7. Why is the price for this purchase considered to be fair and reasonable? N/A – This is a proprietary maintenance agreement.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2011-348	Department of Health and Human Services	<p>Vendor/Department Information: Department of Children and Family Services/Pivotal Corporation</p> <p>1. Provide detailed information about why you need to acquire these goods or services. Respond Center Point is a software system that Customer Service department utilizes to document contact with citizens via phone (Careline), email, walk in or letter. They are able to document the name of the caller (if known), note specific details about the call and keep a running log of all interaction with agency staff or other individuals affiliated with the case that they have talked to. Notes are time and date stamped and can be viewed only by individuals who have rights to the system: Some types of calls documented are: Information requests, EFS inquiries, administrative appeals, formal and informal complaints, media alerts and office projects.</p> <p>2. Has your department bought these goods/IT services in the past? Last contract for maintenance of Respond Center Point was sole source. Contract period 7/1/10-6/30/11 – Price \$3,464.30.</p> <p>3. Why are the requested goods/services the only ones that can satisfy your requirements? The Respond Center Point software is owned by Cuyahoga County. It would be considerably higher price to replace the software. We need only maintenance support.</p> <p>4. Were alternate goods/IT services evaluated? N/A</p> <p>5. What efforts were made to get the best possible price? Requested the vendor for the best possible price.</p> <p>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? Annual maintenance support contract renewal would be</p>	

		<p>needed.</p> <p>7. Why is the price for this purchase considered to be fair and reasonable? Cuyahoga County owns the software. No other vendor could provide the support for this product. 5% annual increase in price seems reasonable for the service the vendor provides – technical support, upgrades, bug fixes, access to customer portal, etc.</p> <p>8. Amount to be paid: \$3,637.52</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2011-349</p>	<p>Department of Health and Human Services</p>	<p>Vendor/Department Information: Office of Early Childhood/Starting Point</p> <p>1. Description of supplies or services. Management and administration of the Universal Pre-Kindergarten (UPK) Management Information System (MIS) and the UPK Safety Net Scholarship Program. Implementation of the UPK family engagement, resource coordination, and program enhancement components.</p> <p>2. Estimated Dollar Value. \$521,376 is being added to an existing contract. This brings the three year total to \$1,731,781.00 for this amended contract.</p> <p>3. Rationale supporting the use of the selected procurement method. Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga and Ashtabula counties. Starting Point was selected through and RFP process conducted by ODJFS. As the child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needed care for their children, child care providers in need of technical assistance and training and employers seeking quality child care for their employees.</p> <p>4. What other available options and/or vendors were evaluated? Starting Point is the agency designated by ODJFS to serve the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the county.</p> <p>5. What ultimately led you to this product or service? The services provided by Starting Point as Cuyahoga County’s child care resource and referral agency are complementary to</p>	

		<p>the services provided by Starting Point to the UPK sites under their state contract and allow for better coordination with statewide initiatives that are prerequisites for sites to participate in UPK such as Step Up to Quality. Thus, by utilizing the designated R and R we are leveraging the state's funding and creating a well-coordinated system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Delays in implementation of these components of the program would result in a delay of services for children in UPK. In addition, this would cause a delay in the administration of the child assessments that are used to guide instruction and as outcome measures for UPK. There would be a delay in the technical assistance support that allows programs to maintain quality services and eligibility for continuation in UPK.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Use of the agency designed by ODJFS to provide child care resource and referral services allows for better use and coordination of services and allows the County to maximize state funding that flows to the County through the child care resource and referral system.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-350	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$250.00 to D. Hannigan for vehicle damage.</p> <p>Funding Source: 100% Self Insurance Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-351	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$371.75 to C. Hernandez for vehicle damage.</p> <p>Funding Source: 100% Self Insurance Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-352	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$1,000.00 to J. & N. Welsh for property damage.</p> <p>Funding Source: 100% Self Insurance Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>

CPB2011-353	Department of Public Works	<p>Recommending a payment in the amount of \$380.05 to the Estate of O. H. Page, Sr. for relocation services in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek in the City of Cleveland and Village of Linndale.</p> <p>Funding Source: 100% Road and Bridge Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-354	Department of Public Works	<p>Requesting authority to seek qualifications from various providers on RQ21440 for veterinary services for the period 1/2/2012 - 12/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.</p> <p>Funding Source: 100% Dog and Kennel Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-355	Department of Public Works	<p>Requesting authority to seek qualifications on RQ22102 for architectural engineering services and construction administration for the Cuyahoga County Crime Laboratory; requesting authority for the Director of the Office of Procurement & Diversity to advertise for qualifications.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-356	Department of Public Works	<p>Submitting an amendment to a revenue generating agreement with U.S. Marshals Service, Northern District of Ohio for a Fuel Purchase/Vehicle Maintenance Program for the period 1/1/2008 - 12/31/2011 to exercise the option to extend the time period to 12/31/2013.</p> <p>Funding Source:</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-357	Department of Development	<p>Submitting an amendment to Contract No. CE1000467-01 with City of Brook Park for a Master Plan for the Community Development Block Grant Program for the period 5/1/2010 - 10/31/2011 to extend the time period to 12/31/2011; no additional funds required.</p> <p>Funding Source: 100% Federal Community Development Funds</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-358	Juvenile Court	<p>Submitting an amendment to a grant agreement and funding application to State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$1,444,847.22.</p> <p>Funding Source: Grant Agreement</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-359	Department of Health and Human Services	<p>Submitting a grant award in the amount of \$207,498.00 from U.S. Department of Health and Human Services/Health Resources and Services Administration for the Ryan White Part A HIV Emergency Relief Project Grant Program for the period 3/1/2011 - 2/29/2012.</p> <p>Funding Source: HRSA</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>

CPB2011-360	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1000685-01, 02, 03 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 10/1/2010 - 12/31/2011 to extend the time period to 3/31/2012, to change the scope of services, effective 10/1/2011; no additional funds required.</p> <p>Funding Source: 80.5% HHS Levy , 19.5% Mt. Sinai Health Care Grant</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-361	Juvenile Court	<p>Requesting authority to negotiate with various providers for Sex Offender Assessment and Treatment Services Utilizing Polygraphs for the period 6/1/2011 - 5/31/2012. (Resolution No. EA2011-0610 - authority to seek proposals).</p> <p>a) The Mokita Center Inc. b) The Village Network</p> <p>Funding Source: 100% IVE Funds</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-362	Department of Health and Human Services	<p>Division of Senior & Adult Services, requesting authority to seek proposals from various providers on RQ21578 for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.</p>	
CPB2011-363	Common Pleas Court/ Corrections Planning Board	<p>Common Pleas Court/Corrections Planning Board, submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$149,469.00 for the FY2012 Community Corrections Act Probation Improvement and Incentive Funding Technology and Training Grant program for the period 1/1/2012 - 12/31/2012.</p> <p>Funding Source: 100% by the Ohio Department of Rehabilitation and Correction Bureau of Community Sanctions.</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-364	Department of Development	<p>Department of Development, requesting approval of payments to various contractors under the Housing Rehabilitation Loan Program and Home Weatherization Assistance Program, as set forth in the lists appearing below.</p> <p>The primary goals of these programs are preserving the County's housing stock by making repairs to the homes of low income residents, and assisting low income homeowners in maintaining their homes.</p> <p>Funding Source: 100% Federal (Department of Housing and Urban Development and Department of Energy)</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>

CPB2011-365	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of December 12, 2011-December 16, 2011.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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- VI. Other Business
- VII. Public Comment
- VIII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
December 5, 2011 11:30 PM

I. Call to Order

The meeting was called to order at 11:49 a.m.

II. Review and Approve Minutes

The minutes were reviewed and approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

CPB2011-308 Department of Development 1) Submitting a contract with Broadview Heating and Air Conditioning, Inc. in the amount of \$5,955.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 4111 East Royalton Road, Broadview Heights, for the period 12/8/2011 - 6/5/2012.

2) Submitting a contract with LHFB Properties, LLC in the amount of \$5,997.90 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 529 Front Street, Berea, for the period 12/8/2011 - 6/5/2012.

3) Submitting a contract with Montlack Management, Inc. in the amount of \$950.70 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 404-424 West Bagley Road, Berea, for the period 12/8/2011 - 6/5/2012.

4) Submitting a contract with Royalton Ken Mar, LLC in the amount of \$5,939.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 4101 East Royalton Road, Broadview Heights, for the period 12/8/2011 - 6/5/2012.

5) Submitting a contract with Whitey's Army-Navy Stores, Inc. in the amount of \$3,050.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 56 Front Street, Berea, for the period 12/8/2011 - 6/5/2012.

Funding Source: 100% General Fund Approve Disapprove Hold

CPB2011-309 Department of Workforce Development 1) Submitting a contract with Analiza, Inc. in the amount not-to-exceed \$4,993.75 for the On-the-Job Training Program for the period 11/1/2011 - 4/30/2012.

2) Submitting a contract with Forest City Tree Protection Co. in the amount not-to-exceed \$5,450.00 for the On-the-Job Training Program for the period 11/1/2011 - 5/1/2012.

3) Submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$2,750.00 for the On-the-Job Training Program for the period 9/19/2011 - 2/29/2012.

Funding Source: 100% Workforce Investment Act Funds Approve Disapprove Hold

CPB2011-310 Department of Development Submitting a contract with Partners Environmental Consulting Inc., in the amount not-to-exceed \$30,870.00 for brownfield environmental site assessment of property located at 1205 Brookpark Road, Parma, for the period 12/5/2011 - 6/2/2012. (Contracts and Purchasing Board Approval No. CPB2011-244 - authority to negotiate).

Funding Source: 100 % Federal Fund Approve Disapprove Hold

CPB2011-311 Office of Procurement & Diversity Recommending an award:
Department of Public Safety and Justice Services

a) on RQ21409 to Criminalistics, Inc. in the amount of \$45,034.29 for 1- Bomb Containment Vessel (GSA Contract No. GS-07F-9557G/CC Ordinance No. 2011-0046 3.03(E)).

Funding Source: 100% Federal Fund Approve Disapprove Hold

CPB2011-312 Information Services Center Submitting a state contract with Main Sail, LLC, in the amount not-to-exceed \$8,400.00 for consultant services in connection with the installation of SAP R3 on the Unix Solaris 10 T3 Blade server for the period 12/1/2011 - 2/29/2012

Funding Source: 100% General Fund Approve Disapprove Hold

CPB2011-313 Office of Procurement & Diversity Recommending an award:
Information Services Center

a) on RQ20127 to Dell Marketing L.P. in the amount of \$97,287.00 for purchase of Office Pro Plus software and Microsoft Enterprise license agreements for the County Prosecutor (State Contract No. 0A07004/ORC 125.04 (B)).

Funding Source: 100% General Fund Approve Disapprove Hold

C. Exemption Requests

CPB2011-314 Juvenile Court

1. Vendor/Department Information

Department: Court of Common Pleas, Juvenile Division

Vendor/Contractor Name: Begun Center for Violence Prevention Mandel School of Applied Social Science Case Western Reserve University

2. What is the product/service that you seek to acquire?

Professional and technical services to conduct a MST® Training and Consultation Program

3. Would this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

MST® consultation training and support services is required of all licensed MST® teams

4. Why do you need to acquire these goods or services?

Professional and technical services to conduct a MST Training and Consultation Program are a requirement of all licensed providers of Multisystemic Therapy® (MST).

5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service?

The Begun Center for Violence Prevention Research and Education, Mandel School of Applied Social Science, Case Western Reserve University is the licensed network partner (NP) of MST Services, Inc in the state of Ohio and qualified to provide all services and supports needed for the implementation of MST®. Multisystemic Therapy (MST) is an effective and best practice service modality consisting of an intensive family-and community-based treatment program that utilizes a holistic service provision for chronic and violent juvenile offenders.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

Yes, professional and technical services to conduct a MST® Training and Consultation Program could be purchased directly from MST Group, LLC, dba MST Services. This alternative was not preferred by MST Group, LLC dba MST Services and would have required additional travel costs.

7. Identify specific steps taken to negate need for sole source provider.

None.

8. Has your department bought these goods/services in the past?

Juvenile Court has been purchasing a MST® Training and Consultation Program since prior to 2000. The Department of Children and Family Services has been purchasing MST® Training and Consultation Program since 2009. This is the first year that these services have been purchased through Begun Center for Violence Prevention Research and Education, Mandel School of Applied Social Science, Case Western Reserve University, as the licensed network partner (NP) of MST Services, Inc in the state of Ohio recently moved from Kent State University to its current location. Prior to the services being available through Kent State University, the services were purchased through MST Group, LLC, dba MST Services. All prices are set by the service provider and have always been sole source.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services In the future?

None.

10. What efforts were made to get the best possible price?

In an effort to reduce expenses, Juvenile Court and the Department of Children and Family services have combined their contract for these services. Unfortunately, all efforts to further reduce costs associated by bundling the services under one contract have not been successful. All costs are established by the Begun Center for Violence Prevention Research and Education, Mandel School of Applied Social Science, Case Western Reserve University.

11. Why is the price for this purchase considered to be fair and reasonable?

All costs are established by the Begun Center for Violence Prevention Research and Education, Mandel School of Applied Social Science, Case Western Reserve University.

12. Amount to be paid: Not-to-exceed \$76,500.00 annually.

Approve Disapprove Hold

CPB2011-315 Juvenile Court 1. Description of Supplies or Services

The primary goal of the project is to provide MST or MST/PSB services for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. MST and MST/PSB services provide community-based in home family therapy to help families become more self-sufficient.

2. Estimated Dollar Value

This amendment is for an additional amount of \$448,308.00.

3. Rationale Supporting the Use of the Selected Procurement Method

This service provider was selected by the Ohio Department of Youth Services through the RECLAIM Ohio and targeted RECLAIM Ohio grant program, as well as the only local provider of MST/PSB services.

4. What other available options and/or vendors were evaluated? If none, Include the reasons why.

No. Vendor selected through Ohio Department of Youth Services. Competitive bidding exempt through ORC 307.86(j).

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

Applewood Centers, Inc. is the only licensed local provider of MST/PSB services. Vendor selected as part of the Targeted RECLAIM Ohio grant agreement, per the Ohio Department of Youth Services and exempt from competitive bidding per ORC 307.86(j).

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Services for this project have continued uninterrupted since this amendment began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possibly lose all RECLAIM funding, totaling over \$3,000,000.00 in funds that support community-based direct services for youth.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None.

This item is exempt from competitive bidding per ORC 307.86(j). Approve Disapprove Hold

CPB2011-316 Department of Workforce Development 1. Description of Supplies or Services.

Linking Employment, Abilities & Potential will serve individuals with significant disabilities. Services will include: Outreach and Recruitment, Intake and Orientation, Comprehensive Needs Assessment, Computer Skills Assessment, Employee Development, Financial Capability, Supportive Services, Trial Work Experience, Individual Development Accounts (IDA), and Self-employment preparation. The goals of the project are as follows:

Number of Individuals who complete needs assessment= 95

Number of individuals who successfully start individualized support plan= 95

Number of Individuals who complete individualized support plan = 85

Number of Individuals who will initiate IDA development= 71

- Number of Individuals who will participate in Microenterprise development = 20
- Number of individuals who will develop a Microenterprise business plan =5

2. Estimated Dollar Value

\$463,664.32

3. Rationale Supporting the Use of the Selected Procurement Method

The procurement method for this project was a Request for Proposal issued by the State of Ohio • Rehabilitation Services Commission. The State of Ohio Rehabilitation Services Commission (RSC) issued a Request for Proposals (RFP) in which Linking Employment, Abilities & Potential (LEAP) responded in 2010. The RFP mandated that all responding entities partner with a public agency. RSC approved the proposal submitted by LEAP. RSC then mandated that all contract awards flow through the public agency partner. On 9/30/10, the County approved the contract with RSC. Subsequently, RSC continued service on this RFP for the period 10/11 - 9/12. The county approved that revenue generating contract on 10/24/11. This request in turn contracts out those funds to LEAP. Attached to the Novus request is the State of Ohio's RFP and LEAP's response.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Not applicable. LEAP was the only agency that served individuals with disabilities, that approached this Department about being the public agency partner. This Department benefits in turn as additional Workforce assistance is provided to those individuals.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

The county agreed to be the public agency partner of LEAP in 2010 due to LEAP's experience and past success serving individuals with disabilities. In the revenue generating agreement with the State, LEAP is specifically identified as the sub-contractor.

6. Provide an explanation of unacceptable delays In fulfilling the County's need that would be incurred if award was made through a competitive bid.

Not applicable.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Not applicable.

X Approve Disapprove Hold

CPB2011-317 Department of Children and Family Services 1. Description of Supplies or Services.

The Community Collaboratives partner with CCDCFS to implement Family Community based programs in Cuyahoga County. They assist with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues

affecting neighborhoods and families.

2. Estimated Dollar Value. Amendments:

- Catholic Charities Community-Increase \$80,116.00
 - Center for Children and Families -Increase \$80,116.00
 - City of Lakewood Department of Human Services -Increase \$80,116 00
 - Cleveland UMADOP -Increase \$80,116.00
 - CMHA -Increase \$39,256.85
 - East End Neighborhood -Increase \$80,116.00
 - Friendly Inn Settlement-Increase \$40,859.15
 - Harvard Community Center -Increase \$80,116..00
 - Murtis Taylor Multi-Service Center (East Cleveland) -Increase \$80,116.00
 - Murtis Taylor Multi-Service Center (Mt Pleasant) -Increase \$80,116.00
 - Parma School District -Increase \$80,116..00
 - University Settlement-Increase \$80,116.00
 - West Side Community House -Increase \$80,116 00
 - Word of Righteousness Family Life Center -Increase \$80,116.00
 - YMCA of Greater Cleveland -Increase \$80,116..00
- Total Dollar Amount- \$1,121,624.00

3. Rationale Supporting the Use of the Selected Procurement Method

We began the RFP process in August 2011. Due to unexpected delays, the process will not be completed before the end of the current contract period. The current providers will not be able to sustain the Collaboratives without additional funding.

4. What other available options and/or vendors were evaluated?

A competitive RFP (RQJ 5027) process was completed in 2009 and the current vendors were chosen based on that process. At this time we are requesting to amend the current contracts to extend to allow for time to complete the 2012 RFP process.

5. What ultimately led you to this product or service?

Current vendors were selected through an RFP (RQ15027) process. It is imperative that there not be a gap in services to the community and families of Cuyahoga County. The plan to extend the current contracts by amending them was the best way to prevent a gap in services. The vendors are currently providing the services and will continue to do so until new contracts are awarded.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Without contract extensions, the current Collaborative agencies will end services to the residents of Cuyahoga County. The lead agencies will not be able to support their current work force and will need to lay off staff, as they will be unable to make payroll. This would effectively conclude the entire Family to Family program for most of 2012.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County has engaged in the Competitive Bid (RQ21241) process for the next contract period.

Approve Disapprove Hold

CPB2011-318 Health and Human Services Employment and Family Services

1. Description of Supplies or Services.

The financial management consulting services consist of the following expectations and deliverables:

- General consultation to the Director, Fiscal Administrator and other management team staff;
- Research and analysis of federal and state laws and regulations governing the Department's financial management of federal, state and local programs funded in whole or in part by federal and state funds;
- Review, analyze and assist with reconciling the Department's financial reports in conjunction with Maximus Ledgersuite© QuiC+ and CFIS;

- Assist in assuring the Department's financial management system provides appropriate controls to assure compliance with state and federal requirements;
- Analyze State/Federal Grant trends and the projection of State/Federal Grant balances as of June 30th each contract year;
- Assist in developing a Budget Projection for each state and county fiscal year;
- Provide recommendations to maximize State and Federal funding across Cuyahoga County's family services departments;
 - Study underutilized funding streams (i.e. Overpayment Incentives and leverage of local dollars as match to draw down State and Federal dollars);
- Analyze the PCSA and CSEA responsibility of Shared and RMS costs and their reimbursement to the Public Assistance fund;
- Provide guidance on contracts, contract monitoring and procurement;
- Attend meetings as requested.

2. Estimated Dollar Value

Estimated cost for a year of service is \$8,500.00.

3. Rationale Supporting the Use of the Selected Procurement Method

Cuyahoga County Contracting and Purchasing Procedures Ordinance Amended 9/13/11 - Exceptions to Required Competitive Biddings apply when estimated cost is less than \$25,000 and purchase is for professional service, including financial.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
No other vendors were evaluated due to specificity of having required knowledge with federal and state budgeting regulations, practices and accounting systems for Ohio Health & Human Services.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?
Human Services Associates was assisting other counties with their budgeting and financial processes. They were recommended as an external source to review agency budgeting and financial processes to meet fed & state regulations as well as having knowledge of the state's financial accounting systems.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The unacceptable delay if award was a competitive bid would entail the steep learning curve of an organization unfamiliar with the state budgeting and system accounting software. Envision a 12 month ramp up to understand the processes and be able to capture funds correctly and, make value adds to projections in preparing an annual budget as well as executing the current budget.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This is a specialized service (financial oversight) that the agency is pursuing to better utilize available fed/state funding in carrying out mandated programs to better serve the population of Cuyahoga County. With the funding threshold well below \$25,000 for professional services, it is unclear if competitive bidding is justified for the return on the cost to acquire the knowledge and skill level sought by this contract.

Approve Disapprove Hold

CPB2011-319 Juvenile Court 1. Description of Supplies or Services

The primary goal of the project is to provide a Community-based Treatment Center for adjudicated youth who would otherwise be committed to the Ohio Department of Youth services.

2. Estimated Dollar Value

The amendment would extend the time until June 30, 2012 for a total contract in the amount \$1,661,428.80.

3. Rationale Supporting the Use of the Selected Procurement Method

This service provider was selected utilizing a modified Request for Interested Vendors process, where 100% of eligible vendors, based on the Ohio Department of Youth Services regulations, were asked to a meeting to learn about the project and the required scope of services. All interested vendors then submitted an Official Response

and commitment letter, indicating their commitment to the rules and protocols the project as well as outlining the facility and staff that would be dedicated to the project. All responses were reviewed independently and scored.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Four applicants submitted responses to the project and all submitted proposals were considered and reviewed.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

This vendor provided the lowest price as well as the best facility and ancillary services to meet parameters of the program specifications.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Services for this project have continued uninterrupted since the contract began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possibly lose all RECLAIM funding, totaling over \$3,00,000.00 in funds that support community-based direct services for youth.

7. Describe what future plans, if any, the county can take to permit competition before any subsequent purchases of the required supplies or services.

There is no plan to complete a competitive bid for these services. This item is exempt from competitive bidding per ORC 307.86(j).

Approve Disapprove Hold

CPB2011-320 Health and Human Services Homeless Services

1. Description of Supplies or Services

The Salvation Army- 2 Contracts, both related to the PASS Transitional Housing Program for homeless men.

Amount	Term
\$527,499.00	10/01/11-9/30/12
\$265,549.00	8/01/11- 7/31/12

Activity

Operating a 75 bed TH program

Support services to 75 men in TH

Program

Salvation Army provides assessment, transitional housing, sober environment, recovery support, job placement assistance, links to appropriate services in the community, permanent housing.

Domestic Violence Center- One Contract, \$75,697.00; short term rent subsidies, plus support services to women and families leaving the domestic violence shelter to help them maintain permanent housing in the community.

2. Estimated Dollar Value

Salvation Army:

PASS Program- \$527,499.00 Transitional Housing

PASS Supportive Services- \$265,549.00 Services

Domestic Violence Center: \$75,697.00

3. Rationale Supporting the Use of the Selected Procurement Method

There is local process for developing the Continuum of Care CoC application for McKinney-Vento Homeless Assistance funds. The three contracts included in this Request for Exemption, are contracts for services awarded funding by HUD through the CoC application. All three projects were originally awarded funded in the 1990's. These current contracts represent RENEWAL funding for ongoing projects/activities.

4. What other available options and for vendors were evaluated?

See #3.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

See above and attachment.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The contracts provide pass through funding for ongoing service activities.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

I am requesting a permanent exemption for Supportive Housing Program (SHP) and Shelter Plus Care (S+C) grant funded contracts based on the facts that these are HUD approved activities, renewal funding, reviewed extensively at the community level, and not transferrable to other agencies.

Approve Disapprove Hold

CPB2011-321 Juvenile Court 1. Description of Supplies or Services

To provide professional and technical services for the annual maintenance & support of the existing DocuWare system that allows Court Staff to access documents the Court's case management system.

2. Estimated Dollar Value

This amendment with ComDoc, Inc. is for an additional \$8,622.00.

3. Rationale Supporting the Use of the Selected Procurement Method

The selected vendor was selected through an informal bid process under JC-10-16804

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

There were three vendors that were authorized dealers for the Docuware system that were contacted for bid and pricing information. It was determined that Comdoc, Inc. provided the closest services required at the best price.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

Of the three vendors that were authorized dealers for the Docuware system ComDoc, Inc. was thought to provide the best match for the Court's needs at the best price.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

If the Docuware system should fail, the Court's case management would be temporarily and abruptly terminated, causing Court dockets to cease and create a backlog of cases until the system is corrected. The original contract was for one year, this amendment will increase the time of this contract from November 1, 2010- October 31, 2012.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchase of the required supplies or services.

None.

Approve Disapprove Hold

CPB2011-322 Department of Health and Human Services 1. Description of Supplies or Services.

Cuyahoga Health Access Partnership (CHAP) is a stand-alone non-profit organization incorporated in Ohio.

CHAP's founding partners are key stakeholders in the health of Cuyahoga County residents, including local government, hospital systems, free clinics, federally qualified health centers (FQHCs), providers, health plans and local foundations. This public-private partnership is collaborating to provide a coordinated system of healthcare access for the county's adult, uninsured residents whose family lives at or below 200% of the federal poverty level (FPL). At present, each healthcare provider organization has its own indigent care policy and sliding fee scale for uninsured patients. Each organization has unique procedures for how and when patients qualify for charity care. If a patient needs to access specialty care as well as primary care, he or she may have to meet the rating or eligibility requirements of multiple organizations at once. Patients may be deterred from seeking appropriate treatment because of these bureaucratic hurdles, or because they fear they will not be able to pay off resulting medical bills. Other uninsured adults forego even primary care, which can lead to episodic emergency treatment that is less effective and more expensive. They may be unaware of the policies of individual organizations that might allow them to seek care for a discounted price.

2. Estimated Dollar Value

\$50,000

3. Rationale Supporting the Use of the Selected Procurement Method

CHAP's founding partners are key stakeholders in the health of Cuyahoga County residents, including local government, hospital systems, free clinics, federally qualified health center8 (FQHCs), providers, health plans and local foundations.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. Cuyahoga County led the process to formalize the healthcare organizations under one umbrella to work on the issue of access. CHAP's founding partners are key stakeholders in the health of Cuyahoga County residents, including local government, hospital systems, free clinics and federally qualified health centers (FQHCs), providers, health plans and local foundations.

The public-private partnership includes the following organizations: Academy of Medicine of Cleveland and Northern Ohio, Care Alliance Health Center, CareSource, City of Cleveland, Cleveland Clinic, Cuyahoga County, Kaiser Permanente, MetroHealth System, Neighborhood Family Practice, Northeast Ohio Neighborhood Health Services, North Coast Health Ministry, Saint Luke's Foundation, Sisters of Charity Health System, The Free Medical Clinic of Greater Cleveland, and University Hospitals.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

CHAP was founded on the principle of the shared responsibility of all healthcare organizations to face the uninsured crisis in Cuyahoga County. The organizations that make-up CHAP feel the urgency of this crisis demands leadership and innovation. As the number of uninsured individuals in Ohio, specifically Cuyahoga County, increases, it is essential that coordinated policies and programs be initiated. This underlying concern has guided all stakeholder involvement in CHAP, and it continues to drive the commitment to the formalization of a county- wide access program. Each partner organization signed a Memorandum of Understanding in December 2009.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This is a public-private partnership that was led by the County and created to address this access issue for uninsured in a collaborative manner.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Competition would not be feasible as this is a public-private collaboration and inclusion of other partners is not prohibited.

Approve Disapprove Hold

D. Consent Agenda

i. Scheduled Consent Items

CPB2011-323 Department of Public Works Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:

a) on RQ21908 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland for an estimated of cost in the amount not-to-exceed \$1,400,000.00.

Funding Source: 60% 7.50 License Tax Fund 40% Issue 1 Approve Disapprove Hold

CPB2011-324 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

Department of Public Works

a) on RQ21659 for can liners for various County buildings for the period 3/1/2012 - 2/28/2014 for an estimated cost in the amount not-to-exceed \$100,000.00.

Funding Source: 100% General Fund Approve Disapprove Hold

CPB2011-325 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12 (E). ___Approve ___Disapprove ___Hold

CPB2011-326 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise to bids:

Department of Public Works

a) on RQ21601 for middle distillates for various County facilities for the period 3/1/2012 - 2/28/2013 for an estimated cost in the amount not-to-exceed \$554,000.00.

Funding Source: 100% General Fund ___Approve ___Disapprove ___Hold

CPB2011-327 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

Department of Public Works

a) on RQ21602 for gasoline for various County facilities for the period 3/1/2012 - 2/28/2013 for an estimated cost in the amount not-to-exceed \$648,000.00.

Funding Source: 100% General Fund ___Approve ___Disapprove ___Hold

CPB2011-328 Office of Procurement & Diversity Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

Department of Public Works

a) on RQ21893 for plumbing supplies for various County buildings for the period 3/1/2012 - 2/28/2013 for an estimated cost in the amount not-to-exceed \$48,000.00.

Funding Source: 100% General Fund ___Approve ___Disapprove ___Hold

CPB2011-329 County Sheriff Submitting an amendment to Contract No. CE1000535-02 with Cardinal Health 411, Inc. for pharmaceutical supplies for the period 6/1/2010 - 12/31/2011 to extend the time period to 6/30/2012; no additional funds required.

Funding Source: 100% General Fund ___Approve ___Disapprove ___Hold

CPB2011-330 Juvenile Court Submitting an amendment to Contract No. CE0800796-01 with Berea Children's Home and Family Services for the Court Unruly Program for the period 12/1/2008 - 11/30/2011 to extend the time period to 1/31/2012; no additional funds required.

Funding Source: 100% General Fund ___Approve ___Disapprove ___Hold

CPB2011-331 Department of Public Works Submitting an amendment to Contract No. CE1100558-01 with Allegro Realty Advisors, Ltd. for real estate portfolio strategic management services for the period 9/7/2011 - 12/6/2011 to extend the time period to 1/31/2012; no additional funds required.

Funding Source: 100% General Fund ___Approve ___Disapprove ___Hold

CPB2011-332 Department of Health & Human Services Requesting approval to apply for, accept, and expend grant funds from Ohio Department of Job & Family Services/Ohio Commission on Fatherhood in the amount of \$75,000.00 for the Ohio Fatherhood Initiative Grant Program for the period 1/1/2012 - 6/30/2012.

___Approve ___Disapprove ___Hold

CPB2011-333 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of December 5, 2011-December 9, 2011. ___Approve ___Disapprove ___Hold

VI. Other Business

Discussion of Holiday Meetings, CPB meetings will be held, Tuesday, December 27th, Tuesday, January 3rd and Tuesday, January 17th, Due to the Holidays.

VII. Public Comment

There was no Public Comment

VIII. Adjournment

The meeting was adjourned at 12:20 P.M.

Scheduled Items

CPB2011-334

Title: Department of Development, Century Cycles

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Century Cycles, Inc. for the anticipated cost of \$3,376.99. The anticipated start-completion dates are 12/14/2011-6/11/2012.
2. The primary goal of the project is to replace windows.

B. Procurement

1. The procurement method for this project was through Board of Control approval BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is: Century Cycles, Inc., 19955 Detroit Road, Rocky River, Ohio 44116, Council District 1, David Greenspan
2. The business owner is Scott Cowan, property owner is Lois Moss

D. Project Status and Planning

1. The project is a part of a reoccurring County program, Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$3,376.99

Title: Department of Development - Greg Caniglia - Contract for Storefront Renovation Rebate Program, 12800 York Road, North Royalton, Ohio

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Greg Caniglia for the anticipated cost of \$2,040. The anticipated start-completion dates are 12/14/11- 6/11/12.
2. The primary goal of the project is to paint the building.

B. Procurement

1. The procurement method for this project was through Board of Control approval BC2011-43 dated 8/5/11. The total amount appropriated for the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is: Greg Caniglia, 12800 York Road, North Royalton, Ohio 44133, Council District 5; Michael J. Gallagher, Council Member
2. The Property and Business Owner is Greg Caniglia

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund. Scheduled payment (rebate) for the project is on a reimbursement basis on submission of an invoice and backup documentation after the completion of the project.
2. Total Amount Requested:
\$2,040.00

Title: Department of Development-2011/2012 Storefront Renovation Rebate Program-Phillip J. Talarico-5080 Warrensville Center Rd-Maple Heights

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Phillip J. Talarico for the anticipated cost of \$9,885.00. The anticipated start-completion dates are 12/14/2011-6/11/2012.
2. The primary goals of the project are to replace windows, doors, signs, a canopy and to repave the parking lot.

B. Procurement

1. The procurement method for this project was through Board of Control approval - BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is: Gateway Realty, 5080 Warrensville Center Road, Maple Heights, Ohio 44137 Council District 8, Pernel Jones Jr.
2. The property and principal owner is Phillip J. Talarico

D. Project Status and Planning

1. The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$9,885.00

Title: Department of Development-2011/2012 Storefront Renovation Rebate Program-Yorktown Service Plaza

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Yorktown Service Plaza for the anticipated cost of \$9,975.00. The anticipated start-completion dates are 12/14/2011-6/11/2012.
2. The primary goal of the project is to install two new lighted signs.

B. Procurement

1. The procurement method for this project was through Board of Control approval BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is: Yorktown Service Plaza, 6177 Pearl Road, Parma Heights, Ohio 44130 Council District 4, Charles M. Germana
2. The property and principal owner is Douglas Shull

D. Project Status and Planning

1. The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$9,975

CPB2011-335

Title: Department of Development 2011 Green Home Solutions, LLC Contract Lead Remediation Case 046 Jones at 1446 East 134th Street East Cleveland RQ 22109

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Green Home Solutions, LLC for the anticipated cost of \$13,660.00. The anticipated start-completion dates are December 12, 2011 - May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$13,660.00.
2. The competitive bid was closed on 07/13/2011.
3. There were 6 bids received by the Department of Development, lowest bidder meeting program requirements approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: Green Home Solutions, LLC, 4900 Brookpark Road, Suite B, Cleveland, Ohio 44134, Council District 03
2. The owner of the contractor/vendor is Gabriel DeJesus.
- 3.a. The address or location of the project is: Jones, 1446 East 134th Street, East Cleveland, Ohio 44112
- 3.b. The project is located In Council District 10.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

2. The schedule of payments is payment upon completion of project.

Total Amount Requested: \$13,660.00

CPB2011-336

Title: Electric Cord Sets, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Electric Cord Sets, Inc. for the anticipated cost of not more than \$4,342.14. The anticipated start-completion dates are 11/7/2011 to 2/29/2012.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Electric Cord Sets, Inc. 4700 Manufacturing Ave., Cleveland, OH 44135, Council District # 8

2. The Principal Owner is Michael Smalley, Vice President. Electric Cord Sets, Inc. is a manufacturer and distributor of Cord Sets and Power Supply Cords. It has 10 employees.

D. Project Status and Planning

1. This is a new contract.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

3. Total Amount Requested: \$4,342.14

Title: Phoenix Steel Service, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Phoenix Steel Service, Inc. for the anticipated cost of not more than \$6,960.00. The anticipated start-completion dates are 11/14/2011 to 5/14/2012.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. Phoenix Steel Service will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers In Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Phoenix Steel Service, Inc. 4679 Johnston Parkway, Cleveland, OH 44128, Council District# 10
2. The Principal Owner is Joseph Williams, Executive Vice President.. Phoenix Steel has been in business for 7 years. It employs 43 employees and hopes to hire an additional 6- 10 over the next year. The company processes carbon flat rolled coils into silt, blank or sheet products.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$6,960.00

Title: Talent Tool & Die, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Talent Tool & Die, Inc. for the anticipated cost of not more than \$31200. The anticipated start-completion dates are 11/8/2011 to 3/31/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Talent Tool & Die Inc., 777 Berea Industrial Pkwy., Berea, OH 44017, Council District # 5
2. The Principal Owner is Tom Pham - CEO.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$3,200.00

Title: The Apex Paper Box Company - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with The Apex Paper Box Company for the anticipated cost of not more than \$4,540.00. The anticipated start-completion dates are 11/7/2011 to 4/30/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. Apex Paper Box Company will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. The Apex Paper Box Company, 5601 Walworth Avenue, Cleveland, OH 44102, Council District # 10
 2. The Principal Owner is Charles F. Santose, HR Director
- Apex Paper Box in Cleveland, OH is a private company, a manufacturer of set up jewelry and gift boxes categorized under Wholesale Jewelers Supplies. Current estimates show this company has an annual revenue of \$20 to \$50 million and employs a staff of approximately 100.

D. Project Status and Planning

1. This is a new contract; however the employer has previous OJT contracts with the department, but the previous contracts are still active and will not be evaluated until after January 2012.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$4,540.00

CPB2011-337

Title: Department of Development 2011/2012 Travis Systems, Inc. Contract

A. Scope of Work Summary

Submitting a contract with Travis Systems, Inc. in the amount not-to-exceed \$1,650.00 for support and maintenance for "OneRoof Software Package" located at the Department of Development for the period 12/15/11 - 12/14/12.

B. Procurement

Purchased under sole source (see Justification and Affidavit)

C. Contractor and Project Information

Travis Systems, Inc., 415 40th Street NE, Cedar Rapids, IA 52402

D. Project Status and Planning

Support and maintenance for "OneRoof Software Package" located at the Department of Development.

E. Funding

1. Funding source: General Fund
2. Total Amount Requested: \$1,650.00

CPB2011-338

Title: Department of Public Works/County Engineer: is recommending an award RQ21486 to Perram Electric, Inc. in the amount of \$50,738.28 for the installation of a traffic signal at the Fitch Road Fire Station in Olmsted Township (Council District 1).

A. Scope of Work Summary

1. The installation is anticipated to start in February, 2012 and should be completed within ninety (90) days.
2. The primary goals are to obtain a qualified contractor to perform this specific work type and complete construction per plan specifications.

B. Procurement

1. The procurement method was the Competitive Bid Process.
2. There were two (2) bids received on November 8, 2011. There was a five (5) percent SBE goal assessed by the Office of Procurement and Diversity (OPD). The goal was met by Perram Electric, Inc. and approved by OPD.

C. Contractor and Project Information

1. Perram Electric, Inc., 6882 Ridge Road Wadsworth, Ohio 44281. Council District -N/A.
2. The owner is Zoltan J. Kovacs, President.

D. Project Status and Planning

Plans and specification are complete.

E. Funding

1. The County will be funding 100% of the cost using the \$7.50 Vehicle License Tax Fund.
2. Total Amount Requested: \$50,738.28

CPB2011-339

Title: Office of Homeless Services, FY 2011, Domestic Violence Center, Contract for Supportive Services for homeless women and families; confidential location.

A. Scope of Work Summary

1. OHS requesting approval of a contract with the Domestic Violence Center in the amount of \$75,697.00 . Contract term is September 1, 2011 through August 31,2012.
2. The primary goals of the project are to a) provide safe and secure shelter while assisting single women and families to access permanent housing, b) link clients with legal, medical, and employment resources, c) provide support to families in the community to promote stability.
3. N/A

B. Procurement

1. N/A
2. N/A
3. (3) The proposed Contract received an RFP exemption on 11/21/11 at the Contracts and Purchasing Board meeting. The Justification for Other than Full and Open Competition is attached in NOVUS.

C. Contractor and Project Information

1. Domestic Violence Center , P.O. Box 5466, Cleveland, OH 44101, County Council District #4
2. Linda Dooley Johaneck is the Executive Director (216) 651-8484. DVC is a non profit organization.
3. N/A

D. Project Status and Planning

1. This Contract provides funding for an on going activity within the Continuum of Care for homeless services in the community. It was initially funded in 1996 for a three year period. It has been renewed annually by the Department of Housing & Urban Development since then. The County acts as a pass through for the funds.
2. N/A
3. N/A
4. The Contract term has already started (9/01/11). There has been a delay in submitting the contract due to a delay on HUD's part in issuing the Grant Agreement, and subsequent delays on the County's part in accepting the Grant Award, and in going through additional steps required to present a contract for signature.
5. N/A

E. Funding

1. The Contract is funded 100% by the U.S Department of Housing & Urban Development.
2. Payments are issued monthly on a reimbursement basis.
3. N/A
4. Total Amount Requested: \$75,697.00

CPB2011-340

Title: Office of Procurement & Diversity, recommending award to OARNet/The Ohio State University

A. Scope of Work Summary

1. Office of Procurement and Diversity recommending award to vendor on RQ20824 to OARNet/The Ohio State University in the amount of \$29,878.47 for the purchase of software licenses, upgrades and maintenance for the Department of Justice Services Division (CECOMS). This purchase is through State Term Agreement per O.R.C. 127.16(D)(23).

B. Procurement

C. Contractor and Project Information

OARNet/The Ohio State University, 1224, Kinnear Road, Columbus, Ohio 43212 – Council District N/A

D. Project Status and Planning

1. To OARNet/The Ohio State University for the purchase of software licenses, upgrades and maintenance for the Department of Justice Services/Emergency Services Division (CECOMS).
2. The new software licenses will be for moving to virtualized servers which will allow for a greater redundancy, reduced IT costs and preparation for IP-based CAD & E911.

E. Funding

Total Amount Requested: \$29,878.47

Exemption Requests

CPB2011-341 See item detail above

CPB2011-342 See item detail above

CPB2011-343 See item detail above

CPB2011-344 See item detail above

CPB2011-345 See item detail above

CPB2011-346 See item detail above

CPB2011-347 See item detail above

CPB2011-348 See item detail above

CPB2011-349 See item detail above

Consent Agenda – Scheduled Consent Items

CPB2011-350

Title: Department of Public Works- 2011 Risk Management- Hannigan Settlement Agreement.

A. Scope of Work Summary

1. Department of Public Works requesting approval of a Settlement Agreement with David Hannigan for the anticipated cost of \$250.00.
2. The primary goal is settlement of a property damage claim.
3. Not applicable.

B. Procurement – N/A

C. Claimant information

1. The address is: David Hannigan, 12500 Edgewater Drive, 504, Lakewood, Ohio 44107.
2. Not applicable.
- 3.a Not applicable.

3.b Not applicable.

D. Project Status and Planning

1. Not a project- one time claim settlement.
2. Not applicable.
3. Not applicable
4. Not applicable.
5. Not applicable

E. Funding

1. Funded 100% by the Self Insurance Fund.
2. The schedule of payments is one time only.
3. Not applicable.
4. Total Amount Requested: \$250.00

CPB2011-351

Title: Department of Public Works- 2011 Risk Management- Hernandez Settlement Agreement.

A. Scope of Work Summary

Department of Public Works requesting approval of a Settlement Agreement with Calvin Hernandez for the anticipated cost of \$371.75.

2. The primary goals of the project are settlement of property damage claim.
3. Not applicable.

B. Procurement – N/A

C. Claimant Information

1. Calvin Hernandez 5565 Storrington Oval Parma, Ohio 44134
2. Not applicable.
- 3.a Not applicable.
- 3.b Not applicable

D. Project Status and Planning

1. Not a project- one time claim settlement.
2. Not applicable.
3. Not applicable
4. Not applicable.
5. Not applicable

E. Funding

1. The project is funded 100% by the Self Insurance Fund.
2. The schedule of payments is one time only.
3. Not applicable
4. Total Amount Requested: \$371.75

CPB2011-352

Department of Public Works- 2011 Risk Management- Welsh Settlement Agreement.

A. Scope of Work Summary

1. Department of Public Works requesting approval of a Settlement Agreement with Joseph and Natasha Welsh for the anticipated cost of \$1,000.00.
2. The primary goal is settlement of a property damage claim.
3. Not applicable.

B. Procurement – N/A

C. Claimant information:

1. Address of Claimants - Joseph and Natasha Welsh, 7449 Nethersole Drive, Middleburg Heights, Ohio 44130.
2. Not applicable.
- 3.a Not applicable.
- 3.b Not applicable.

D. Project Status and Planning

1. Not a project- one time claim settlement.
2. Not applicable.
3. Not applicable
4. Not applicable.
5. Not applicable

E. Funding

1. Funded 100% by the Self Insurance Fund.
2. The schedule of payments is one time only.
3. Not applicable.
4. Total Amount Requested: \$1,000.00

CPB2011-353

Title: Department of Public Works – Moving expenses for the Estate of Cather H. Page, Sr.

A. Scope of Work Summary

1. Department of Public Works requesting approval of a payment for moving expenses for the Estate of Cather H. Page, Sr. in the amount of \$380.05. Said moving expenses have already been incurred.
2. The primary goal of this project is to recompense the Estate of Cather H. Page, Sr. for moving costs incurred because the County is acquiring a permanent sewer easement covering 2,112 sq. ft. of property, including the demolition of an existing, unused and largely vacant structure and a gravel parking lot, together with a temporary easement of 1,210 sq. ft. for the purposes of construction and grading, all in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek In the City of Cleveland and Village of Linndale.
3. The structure that is to be demolished was used as a bar and has been closed since at least the death of the property owner, Cather Page, Sr., on September 8, 2008. Unique to this structure is the fact that, when it was built in 1938, its foundation was built upon a wing- wall of the culvert-type bridge which is to be replaced. Thus, the structure had to be taken completely for the project to proceed.

4. Pursuant to Resolution No. R2011-0248, \$53,710.00 will be paid as compensation for the permanent and temporary takings set forth above. The moving expense of \$380.05 will cover the only personal items for which the County will be liable for relocation expenses [see,p. 3 of Moving Expense Documentation attached hereto].

B. Procurement

1. The procurement method for this item was as follows: the award amount was determined by the right-of-way consultant on the project, C. R. Colan, after visiting the property and reviewing the personal property that was to be moved. C. R. Colon's relocation agent then itemized the expenses related to moving the personal items left in the structure [see ,Moving Expense Documentation attached hereto].

2. N/A

3. N/A

C. Contractor and Project Information

1. The address of the payee is: Estate of Cather H. Page,Sr., 21055 Lorain Road, Fairview Park, Ohio 44126 Council District 01.

2. The Administrator of the Estate of Cather H. Page, Sr. is: Cather H. Page Jr.

3.a. The address of the project is: Bellaire Road Bridge No. 24 over Big Creek in the City of Cleveland and Village of Linndale.

b. The project is located in Council District 03.

D. Project Status and Planning

1. This item is an extension of an existing project - the replacement of Bellaire Road Bridge No. 24 over Big Creek in the City of Cleveland and Village of Linndale.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. Road and Bridge

2. N/A

3. N/A

CPB2011-354

Title: Department of Public Works, seeking qualifications from various providers for veterinary services.

A. Scope of Work Summary

1. Requesting authorization to seek Qualifications, select providers, award and prepare an agreements for the following (on RQ21440): Two (2) Veterinary Services Contracts for a maximum fee of \$90,000 each, totaling \$180,000.

2. The Cuyahoga County Animal Shelter is an open-admission agency of Cuyahoga County government and exists to serve the County Executive, County Council, and the residents of Cuyahoga County by providing humane care and control to dogs along with protecting and ensuring the health, safety, and welfare of people and dogs through staff development, community relations, and law enforcement. The Shelter is responsible for animal control, treatment and adoption of stray and abandoned dogs from all of Cuyahoga County. It is expected that an award will be made to two (2) of the top ranking veterinary providers selected in accordance with the Public Works qualification based policy on consultant selection.

B. Procurement

1. This policy complies with the County small business enterprise (SBE) requirements.
2. The Office of Procurement and Diversity has set the SBE participation at 0% for this contract. This policy includes an open advertisement in a newspaper of general circulation and posting on the Cuyahoga County Office of Procurement and Diversity website (www.opd.cuyahogacounty.us) and the Department of Public Works website (www.publicworks.cuyahogacounty.us). In contrast to project specific contracts, the actual veterinary services to be provided are not known. A detailed scope of work will be presented by the providers with price negotiations.

C. Contractor and Project Information

D. Project Status and Planning

The purpose of approval will be: 1) Seek pre-proposals from veterinary providers; 2) award contract to two top scored providers; 3) prepare agreement for veterinary services with selected providers. The outcome is to provide professional veterinary services for stray and abandoned dogs within Cuyahoga County.

E. Funding

1. Funding Source: Dog and Kennel Fund
2. Total Amount Requested: \$180,000.00

CPB2011-355

Title: Department of Public Works requesting authority to seek pre-proposals, select a consultant, award and prepare an agreement for the following: Architectural Engineering Services and Construction Administration for the Cuyahoga County Crime Laboratory for a maximum fee of \$500,000.00.

A. Scope of Work Summary

1. The purpose of this project is to provide architectural and engineering services to renovate approximately 20,000 square feet on the 3rd floor of the Coroner's Building to house the Cuyahoga County Regional Crime Laboratory.
2. The scope of work shall include renovating the space to accommodate Evidence Storage, Fingerprint Laboratories and Offices, Fingerprint Storage, Automated Fingerprint and Information System (AFIS), a Drug Laboratory and a Ballistics Laboratory.

B. Procurement

1. It is expected that an award will be made to the top ranking consulting architectural- engineering firm selected in accordance with the Department of Public Works, Policy on Consultant Selection. This policy complies with Cuyahoga County's small business enterprise (SBE) requirements. T
2. he Office of Procurement and Diversity has set the SBE participation at 30% for this contract. This policy includes an open advertisement in a newspaper of general circulation and posting on the Cuyahoga County Office of Procurement and Diversity website (www.opd.cuyahogacounty.us) and the Department of Public Works website (www.publicworks.cuyahogacounty.us).

C. Contractor and Project Information

D. Project Status and Planning

1. The purpose of approval will be: 1) Seek pre-proposals form architectural-engineering consulting firms; 2) award contract to two top scored firms; 3) prepare agreement for consulting services with selected consultants.

E. Funding

1. Funding source: General Fund
2. Total Amount Requested: \$500,000.00

CPB2011-356

Title: The Department of Public Works, submitting an amendment to a revenue generating agreement with United States Marshals Service, Northern District of Ohio (USMS)

A. Scope of Work Summary

1. The Department of Public Works, submitting an amendment to a revenue generating agreement with United States Marshals Service, Northern District of Ohio (USMS) for fuel and vehicle maintenance for the period 01/01/10 through 12/31/11 to exercise the option to extend for a two year period beginning 01/01/12 through 12/31/13.

B. Procurement

C. Contractor and Project Information

United States Marshal Service, Northern District of Ohio
801W. Superior Ave. #1200
Cleveland, Ohio 44113

D. Project Status and Planning

USMS is saving dollars and the impact on the County Garage is minimal. With approval of this amendment, the program will be extended for two years with a two-year option. Only USMS owned vehicles will be allowed to refuel at the East 18th & St. Clair Avenue site and they will be issued appropriate County access cards for tracking fuel consumption. USMS owned vehicles will receive minor maintenance at the 4000 Brookpark Road site. USMS will reimburse the County for all fuel expenses, as well as a 7 cents per gallon administrative charge, 10% above cost on parts and \$40 per hour labor for maintenance. Charges for 2011 are estimated in the \$22,000 range.

E. Funding

CPB2011-357

Title: Department of Development submitting amendment to contract, City of Brook Park

A. Scope of Work Summary

1. Department of Development submitting an amendment to Contract No. 100467-01 with the City of Brook Park for a Master Plan for the period 5/1/2011 - 10/31/2011 to extend the time period to 12/31/2011. No additional funds are requested.
2. The primary goal this project is to create a Master Plan for the city.

B. Procurement

1. The procurement method for this project was through Board of County Commissioners approval, resolution no. 103111 dated 7/29/2010. The resolution awarded Municipal Grant contracts to various communities. The total amount of the award to the City of Brook Park is \$30,000.

C. Contractor and Project Information

1. The address of the city hall is: City of Brook Park, 6161Engle Road, Brook Park, Ohio 44142, Council District 2,Dale Miller
2. The mayor is The Honorable Mark J. Elliot
3. The location of the project Is the entire city.

D. Project Status and Planning

The project is a part of a reoccurring County program- Municipal Grant Program, In which urban county communities are awarded funds to create a new Master Plan or update an existing one.

E. Funding

1. The project is funded 100% by Federal Community Development Funds.
2. Scheduled payment for the project is on a reimbursement basis upon submission of invoices and backup documentation.

CPB2011-358

Title: Juvenile Court seeking approval of amendment to RECLAIM Ohio grant with ODYS.

A. Scope of Work Summary

1. Juvenile Court requesting approval of the amendment to the RECLAIM Ohio grant with the Ohio Department of Youth Services (ODYS) for an additional amount of \$1,444,847.22. The grant agreement starts July 1, 2011 to and ends June 30, 2013, although this fiscal information covers the current fiscal year only (July 1,2011 -June 30,2012).
2. The Subsidy Incorporates funding from the RECLAIM Ohio allocation, which provides community-based services In lieu of incarceration. The grant application also includes the base allocation to Cuyahoga County from the Youth Services Grant funds. The programs funded through this grant will serve youth that come to the Court's attention, through a range of services designed to rehabilitate youth and reduce recidivism. The Court has been receiving RECLAIM Ohio funds since 1995 and Youth Services Grant funding since 1982. 3. The project is authorized through ORC 5139.34.

B. Procurement

1. N/A
2. N/A
3. N/A

C. Contractor and Project Information

1. N/A
2. N/A
3. Programming is county-wide.

D. Project Status and Planning

1. The RECLAIM Ohio grant agreement and programming is provided annually directly to the Juvenile Court.

2. N/A
3. N/A.
4. N/A
5. The grant agreement amendment needs a wet signature.

E. Funding

1. This is a grant agreement.
2. Funding is received three times a year.
3. N/A

CPB2011-359

Title: Department of Health and Human Services submitting grant award from the U.S. Department of Health and Human Services, Health Resources and Service Administration.

A. Scope of Work Summary

1. Submitting a grant award in the amount of \$207,498.00 from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) for medical and related social support services to uninsured and underinsured persons living with HIV/AIDS in the six-county federally designated service area for the period March 1, 2011 through February 29, 2012.
2. This is the fifth award for this funding year. This award is from the FY2010 carry over request. This year's award has been fragmented due to the late approval of the budget by Congress as well as procedural issues with the funding agency, HRSA. The previous awards totaling \$4,564,444.00 were received in March 2011 (Resolution #EA2011-0279) August 2011 (Res #EA2011-1123), and September 2011 (Res #CPB2011-16). All of this has created fragmented award recommendations for providers and delayed agreements with government entities.
3. Goals of project: To increase access to quality medical care for persons living with HIV/AIDS; To improve the health outcomes and quality of life for persons living with HIV/AIDS; To reduce health disparities among traditionally underserved populations; To reduce the burden of the local community to absorb the high cost of care.

B. Procurement

C. Contractor and Project Information

D. Project Status and Planning

1. Funds are used to reimburse direct care service providers for medical, dental and social support services to uninsured and underinsured persons living with HIV/AIDS in the six-county federally designated services area.
2. Service priorities and specific service allocations are made by the County appointed Cuyahoga Regional HIV Services Planning Council. Services include outpatient medical care, prescription medications, home health care, dental services, medical case management, substance abuse treatment, mental health counseling, nutritional counseling, home delivered meals, housing payment assistance, transportation, early intervention services, outreach, and hospice care. See grant history attached.

E. Funding

1. Funding Source: HRSA
2. Total Amount Requested: \$207,498

CPB2011-360

Title: Invest in Children 2011 Cuyahoga County Board of Health Contract Amendment to CE1000685-01 for New Born Home Visiting

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval of an amendment, with Cuyahoga County Board of Health for the anticipated cost of \$0.00. The anticipated start-completion dates are (10/01/2010-3/31/2011).
2. The primary goals of the project are:
 - 1) Improve maternal and infant health;
 - 2) Connect families to other community resources that support families;
 - 3) Enhance parent skills;
 - 4) Link families to a medical home.

B. Procurement

1. The procurement method for this project was the Board of Health is a Government Entity.
- 2.N/A
3. The proposed amendment received an exemption on (TBD). A copy of the Justification for Other Than Full and Open Competition is attached to this item.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: Cuyahoga County Board of Health, 5550 Venture Drive, Parma, OH 44130 Council District (4)
2. Terry Allen, Health Commissioner for the contractor.
- 3.b. The project is located in Council District (4)

D. Project Status and Planning

1. The project is an extension of the existing project.
4. The project's term has already begun. This is an amendment to an existing contract.

E. Funding

1. The project is funded HHS Levy Dollars \$512,792.05 - 80.5% Mt. Sinai Health Care Grant: \$125,000. -19.5%
2. The schedule of payments is by invoice.
3. The project is an amendment to a contract. This amendment changes: We are adding the Newborn Behavioral Observation Training (NBO) as an enhancement to the New Born Home Visiting Program. This will reduce the number of visits from 2,385 to 2,311 and reduce the total available for no shows from \$20,768.00 to \$20,121.70 and is the 2nd amendment of the contract. Amendment #1: February 2011 adding \$249,742.05 for an aggregate total of \$637,972.05 EA2011-0180

CPB2011-361

Title: Juvenile Court requesting authority to negotiate with various Sex Offender Assessment and Treatment Services.

A. Scope of Work Summary

1. Juvenile Court requesting authority to negotiate with The Mokita Center, Inc. and The Village Network for Sex Offender Assessment and Treatment Services Utilizing Polygraphs . (Resolution No. EA2011-610- authority to seek proposals).
2. The primary goal of the program is to provide sex offender assessment and treatment services to Court-involved youth.

B. Procurement
RFP (Request for Proposal)

C. Contractor and Project Information

1. The President of The Mokita Center, Inc. Is Robin Palmer.
2. The Executive Director of the Village Network is James T. Miller.

D. Project Status and Planning

E. Funding

1. Funding source: Title IV E
2. Total Amount Requested:\$120,000.00

CPB2011-362

Title: Juvenile Court requesting authority to seek proposals on RQ21578 for the Cuyahoga County Options for Elders program for the period July 1, 2012 through June 30,2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals

A. Scope of Work Summary

1. The Department of Senior and Adult Services Is requesting the release of RFP 21578 to solicit proposals for Options program services (adult day, chore, emergency response, grab bar installation, home delivered meals, homemaker, personal care and transportation) for the period 7/1/2012 through 6/30/14.
2. The primary goal of the Options program is to promote self-determination by providing subsidized services to clients so they can remain safe and comfortable in the community. Direct services are delivered to clients age 60 and older who met a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. A goal of the Options program to extend the amount of time a client is able to reside at home before requiring more intensive services.
3. The Options program is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. The Department of Senior and Adult Services is requesting the release of an RFP.
2. The closing date for the RFP has yet to be determined.

C. Contractor and Project Information

1. The Department of Senior & Adult Services is requesting copies of the RFP be mailed to the 32 vendors currently contracted to deliver Options services. In addition, DSAS is requesting notice of the RFP be sent to 222 other vendors who have expressed an interest in providing these services. The availability of the RFP will also be advertised in The Plain Dealer and posted on the County's web-site.
2. Not applicable
3. Awarded services will be delivered to residents throughout the entire county.

D. Project Status and Planning

1. DSAS awards contracts for Options services every two years.
2. The current contracts for Options services end on June 30, 2012.
3. To avoid an interruption of client services, it is important this RFP keeps moving forward.
4. Not applicable.
5. Not applicable.
6. Not applicable.

E. Funding

1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.
2. The schedule of payments to vendors is monthly.
3. Not applicable.
4. Total Amount Requested: \$3,850,000.00

CPB2011-363

Title: Corrections Planning Board: 2011 Community Corrections Act Probation Improvement Grant Award

A. Scope of Work Summary:

1. The Common Pleas Court/Corrections Planning Board is requesting approval to apply for, accept and expend grant funds for the FY 2012 Community Corrections Act Grant Subsidy for "Probation Improvement and Incentive Funding", a training and technology grant. The grant is additional funding in the amount of \$149,469.00 from the Ohio Department of Rehabilitation and Correction for FY2012 Community Correction Act grants. We have already received \$5,677,508.000 in grant funding for FY2012.
 - 2a. Reduce failure to report violations to reduce the overall number of probation revocations (for technical violations) resulting in prison incarceration in CPC's Probation by 5%.
 - b. To reduce the percentage of violations for "failure to report" in CMC's Probation Department thereby reducing the number of probation revocations by 10% (approximately 40 cases in the 12-month grant period).
 - c. Allow for quicker intervention for relapse and less likelihood for probation revocation, by increased detection of drug use in High and Extreme High risk offenders to reduce overall probation revocations resulting in prison by 5% (same as A.).
 - d. Increase the number of higher risk defendants placed on CSR from <1% to 20% to reduce percentage of pretrial detainees in the overall jail population by 5%.Data sources: Common Pleas Court's Criminal Justice Information System (CJIS) and Cleveland Municipal Court Information System.

B. Procurement:

1. 2. & 3. Not applicable. This is a grant agreement.

C. Contractor & Project Information:

This is a grant agreement. Per the grant submittal process, we are required to identify all expenditure items in our application. The grant will require us to contract, through the RFP process with vendor(s) to:

- a. Install an automated telephone notification system
- b. Install an automated telephone offender reporting system
- c. Interface with the existing Courts' information systems and software

D. Project Status and Planning

1. This agreement period covered is January 1, 2012 through December 31, 2012.
2. Grant continuation status is unknown at this time.
3. The project is on a critical path so that the RFP deliverables and system configurations can be identified and put into motion as quickly as possible to meet the grant ending deadline.
4. The project's term will begin on January 1, 2012.
5. The Subsidy Grant Agreement requires a signature by ink from the County Executive by December 13, 2011. The document is included as an attachment to this Novus agenda item.

E. Funding

1. The project is funded:
 - a. 100% by the Ohio Department of Rehabilitation and Correction Bureau of Community Sanctions.
2. We will receive two equal payments from ODRCN/A to grants
3. N/A

CPB2011-364

Title: Department of Development, requesting approval of payments to various contractors

A. Scope of Work Summary

1. Department of Development, requesting approval of payments to various contractors under the Housing Rehabilitation Loan Program and Home Weatherization Assistance Program, as set forth in the lists appearing below.
2. The primary goals of these programs are preserving the County's housing stock by making repairs to the homes of low income residents, and assisting low income homeowners in maintaining their homes.

B. Procurement

1. Housing rehabilitation contractors are hired by homeowners, not by the County. Each loan request, including the homeowner's selection of contractors to do the work, is approved by the Director of Development under authority granted by County Council Ordinance 2011-0006.
2. Weatherization contractors are selected with State of Ohio approval, and work is assigned on a rotating basis, under work orders issued by the Department of Development, using a State – approved price list, under the Alternative Procurement Process approved by the Board of Control, Item BC2011-107.

C. Contractor and Project Information

Contractors have offices in various locations, some in Cuyahoga County and others in adjacent counties. Work is carried out in all Cuyahoga County communities except the City of Cleveland. All contractors in both the rehabilitation and weatherization programs are registered with the Department of Development, with proof of liability insurance, workers compensation, and compliance with state laws regulating campaign contribution and material assistance to terrorist organizations on file.

D. Project Status and Planning

1. Both the Housing Rehabilitation Loan Program and Home Weatherization Assistance Program are ongoing county programs, depending on federal and state funding levels.
2. Payments to contractors are made upon completion and satisfactory inspection of the work.

E. Funding

Funding Source: 100% Federal (Department of Housing and Urban Development and Department of Energy)

Vendor	Loan Number	Borrower	Voucher	Amount
AMERICAN BUILDING AND KITCHEN PRODUCTS, INC.	40-34-48-5026	BERNARDO, M.	DV1150539	\$ 14,872.00
A & E CONSTRUCTION COMPANY, INC.	03-34-48-5029	SPARKS-BOYD, M.	DV1150545	\$2,150.00
CLASS 1 PAVERS & REMODELERS, LLC	13-34-48-5086	WILSON, E.	DV1150546	\$6,155.00
HARMONY ELECTRIC, LLC	35-34-48-5045	MARTIN, G.	DV1150547	\$1,195.00
HIGHPOINT TREE SERVICES	20-34-48-4999	PETRO-REED, J.	DV1150548	\$1,420.00
LEN'S REFRIGERATION. HTG & AC. INC.	13-34-48-5007	WILSON, H.	DV1150549	\$7,690.00
MAE CONSTRUCTION LLC	41-34-48-5054	HEYDUK, M.	DV1150555	\$2,495.00
JACOR ROOFING	19-34-48-5031	BETHEA, E.	DV1150556	\$4,760.00
CARTECOR MANAGEMENT LLC	26-34-48-4924	MOORE, J.	DV1150563	\$10,050.00
EGB CONSTRUCTION INC.	19-34-48-5035	LEWIS, S.	DV1150564	\$ 18,325.00
MAE CONSTRUCTION LLC	19-34-48-4963	CAMP, M.	DV1150566	\$ 14,200.00
TIME ELECTRIC, INC.	19-34-48-4963	CAMP, M.	DV1150567	\$2,925.00
MAE CONSTRUCTION LLC	19-34-48-5004	CORNEY, P.	DV1150569	\$ 14,355.00
FRANCISCUS ROOFING	13-34-48-4974	THOMPSON, M.	DV1150570	\$9,800.00
ZAREMBA HOME AGAIN RESTORATION, LLC	NSP-D-221	NSP INVESTOR LOAN	DV1120209	\$5,566.90
SMJ GROWTH CORPORATION	NSP-D-076	NSP INVESTOR LOAN	DV1120224	\$7,400.77
CLEVELAND RESTORATION GROUP, LLC	19-34-48-4993	BANKS, P.	DV1150577	\$5,700.00
REMODELING ASSOCIATES, INC.	13-34-48-4947	COLLINS, Y.	DV1150578	\$16,505.00
MAE CONSTRUCTION LLC	03-34-48-4992	CONAWAY, C.	DV1150579	\$ 19,685.00
C.B. MULLINS CONSTRUCTION COMPANY, INC.	05-34-48-5074	DIPENTI, K.	DV1150580	\$8,740.00
CLEVELAND RESTORATION GROUP, LLC	37-34-48-5042	HAYWOOD, J.	DV1150581	\$ 15,980.00
CLEVELAND RESTORATION GROUP, LLC	03-34-48-5009	JAMES, S.	DV1150582	\$8,895.00
CLEVELAND RESTORATION GROUP, LLC	19-34-48-5022	LEWANDOWSKI, S.	DV1150583	\$7,270.00
BARNES ROOFING	39-34-48-4968	MILLIGAN, M.	DV1150584	\$6,000.00
BDL GENERAL CONTRACTING	39-34-48-4968	MILLIGAN, M.	DV1150585	\$ 10,485.00
CARTECOR MANAGEMENT LLC	19-34-48-5011	WALKER, S.	DV1150586	\$11,817.00
MAE CONSTRUCTION LLC	13-34-48-5089	STONE, B.	DV1150587	\$5,390.00
EGB CONSTRUCTION, LLC	13-34-48-5077	BURNS, A.	DV1150588	\$12,850.00
FIBERGLASS INSULATION, INC.	72-11-8440	HOLLIDAY	DV1180576	\$ 5,378.39
GREAT LAKES HEATING AND AC	72-11-8440	HOLLIDAY	DV1180577	\$ 1,087.46
A.B.A. INSULATION	36-11-8425	CLARK	DV1180578	\$ 2,142.80
EMERSON IMPROVEMENT LLC	30-11-8531	RIEGLING	DV1180579	\$4,449.40
CORRIDON HEATING	30-11-8531	RIEGLING	DV1180580	\$667.45
BDL GENERAL CONTRACTING, LTD.	19-11-8458	MACK	DV1180581	\$4,483.10
KILROY HOME INSULATION, INC.	27-10-8367	LEHMANN	DV1180583	\$6,847.70
COMFORT MD	73-10-8357	MARBLEY	DV1180591	\$7,636.70
CENTRAL HEATING AND AIR CONDITIONING, INC.	37-10-8163	FRIEDLANDER	DV1180592	\$778.14
FIBERGLASS INSULATION, INC.	13-11-8457	LEWIS	DV1180593	\$7,450.20
WEATHER KING HEATING AND AIR, INC.	13-11-8457	LEWIS	DV1180594	\$5,413.50
AVILES CONSTRUCTION	33-11-8463	POLK SR.	DV1180595	\$11,790.62

FIBERGLASS INSULATION, INC.	13-11-8468	SIGMUND	DV1180596	\$3,295.69
COMFORT MD	13-11-8468	SIGMUND	DV1180597	\$3,821.75
AVILES CONSTRUCTION	13-09-7868	STRAZZANT	DV1180598	\$445.00
LAKE ERIE HEATING AND COOLING	68-11-8500	YAROSH	DV1180599	\$4,470.91
EMERSON IMPROVEMENT LLC	36-11-8533	POLDRUHI	DV1180600	\$3,098.90
GREAT LAKES HEATING AND AC	36-11-8533	POLDRUHI	DV1180601	\$307.45
FIBERGLASS INSULATION, INC.	36-11-8512	ZABARSKY	DV1180602	\$4,391.35
CORRIDON HEATING	36-11-8512	ZABARSKY	DV1180603	\$463.70
LAKE ERIE HEATING AND COOLING	72-10-8278	WARE	DV1180604	\$8,009.31
AVILES CONSTRUCTION	73-11-8467	RIVERA	DV1180605	\$8,668.35
A.B.A. INSULATION	36-10-8310	BOLTON	DV1180606	\$239.51
R.J. HEATING AND COOLING	36-10-8310	BOLTON	DV1180607	\$4,612.00
EMERSON IMPROVEMENT LLC	37-10-8163	FRIEDLANDER	DV1180612	\$7,187.50
WEATHER-TITE SYSTEMS, INC.	70-11-8480	VANEK	DV1180620	\$2,502.52
CONSERV-AIR CO., INC.	70-11-8480	VANEK	DV1180621	\$933.48
BERRY INSULATION CO.	68-11-8420	BEHRENS	DV1180622	\$2,938.30
BERRY INSULATION CO.	68-11-8420	BEHRENS	DV1180623	\$5,041.00
CORRIDON HEATING	68-11-8420	BEHRENS	DV1180624	\$486.20
WEATHER KING HEATING AND AIR, INC.	30-10-8158	BRYCE	DV1180625	\$284.95
BERRY INSULATION CO.	72-10-8282	CURRIE	DV1180626	\$4,795.30
CORRIDON HEATING	11-11-8561	HUGHES	DV1180629	\$540.40
INSULATION SYSTEMS	72-11-8516	BORDERS	DV1180633	\$4,513.64
WEATHER KING HEATING AND AIR, INC.	72-11-8516	BORDERS	DV1180634	\$6,061.25
EMERSON IMPROVEMENT LLC	19-10-8230	SARNECKI	DV1180635	\$3,897.92
R.J. HEATING AND COOLING	19-10-8230	SARNECKI	DV1180636	\$3,539.25
A.B.A. INSULATION	08-10-8246	ENGLISH JR.	DV1180637	\$1,993.70
CONSERV-AIR CO., INC.	08-10-8246	ENGLISH JR.	DV1180638	\$4,564.00
LAKE ERIE HEATING AND COOLING	77-11-8591	FERENC	DV1180639	\$6,627.81
CONSERV-AIR CO., INC.	13-10-8290	GROSS	DV1180659	\$5,567.37
BDL GENERAL CONTRACTING, LTD.	13-10-8290	GROSS	DV1180660	\$5,872.94
EMERSON IMPROVEMENT LLC	73-11-8535	WRIGHT	DV1180661	\$4,465.36
BRENNAN AND ASSOCIATES HEATING AND COOLING	73-11-8535	WRIGHT	DV1180662	\$5,337.50
A & J INSULATION, INC.	72-09-7960	VEENSTRA	DV1180664	\$2,205.06
CENTRAL HEATING AND AIR CONDITIONING, INC.	72-09-7960	VEENSTRA	DV1180665	\$4,800.50
GREEN HOME SOLUTIONS	72-09-7960	VEENSTRA	DV1180666	\$2,057.00
KILROY HOME INSULATIONS, INC.	19-11-8402	KARL	DV1180667	\$878.00
BRENNAN AND ASSOCIATES HEATING AND COOLING	19-11-8402	KARL	DV1180668	\$3,365.50
A.B.A. INSULATION	70-10-8343	PETERS	DV1180669	\$4,971.30
BRENNAN AND ASSOCIATES HEATING AND COOLING	70-10-8343	PETERS	DV1180670	\$378.00
COMFORT MD	31-11-8503	GOLDMAN	DV1180672	\$4,758.00
WEATHER-TITE SYSTEMS, INC.	31-11-8503	GOLDMAN	DV1180673	\$2,605.15
COMFORT MD	31-10-8307	YOUNG	DV1180674	\$6,513.34
CORRIDON HEATING	36-11-8616	SPAFFORD	DV1180675	\$674.95
WEATHER-TITE SYSTEMS, INC.	36-11-8616	SPAFFORD	DV1180676	\$3,676.58
WEATHER-TITE SYSTEMS, INC.	08-11-8475	WITHROW	DV1180677	\$5,576.13

WEATHER KING HEATING AND AIR, INC.	08-11-8475	WITHROW	DV1180678	\$5,060.50
A-1 ENERGY CONSERVATION SERVICES	HT-24	INSPECTIONS	DV1180691	\$2,500.00
JUAN HERNANDEZ	JH-022	INSPECTIONS	DV1180692	\$500.00
AVILES CONSTRUCTION	71-10-8318	CRAIG	DV1180696	\$5,746.61
R.J. HEATING AND COOLING	71-10-8318	CRAIG	DV1180697	\$4,879.25
GREEN HOME SOLUTIONS	71-10-8318	CRAIG	DV1180698	\$925.00
GREEN HOME SOLUTIONS	71-10-8318	TYSON	DV1180699	\$925.00
R.J. HEATING AND COOLING	71-10-8318	TYSON	DV1180700	\$3,491.75
AVILES CONSTRUCTION	71-10-8318	TYSON	DV1180701	\$4,570.60
BRENNAN AND ASSOCIATES HEATING AND COOLING	13-11-8494	LOVANO	DV1180714	\$256.20
BERRY INSULATION CO.	19-11-8476	WILCSEK	DV1180715	\$2,091.65
COMFORT MD	19-11-8476	WILCSEK	DV1180716	\$1,007.90
COMFORT MD	72-11-8393	COTTINGHAM	DV1180717	\$1,786.20
A & J INSULATION, INC.	72-11-8393	COTTINGHAM	DV1180718	\$5,079.34
CENTRAL HEATING AND AIR CONDITIONING, INC.	35-11-8522	DIVINCENZO	DV1180719	\$1,203.70
GREAT LAKES HEATING AND AC	18-10-8304	BRANSKY	DV1180720	\$744.37
LAKE ERIE HEATING AND COOLING	19-11-8435	JOHNSTON	DV1180721	\$8,290.13
AVILES CONSTRUCTION	19-11-8435	JOHNSTON	DV1180722	\$1,275.00
GREEN HOME SOLUTIONS	24-10-8167	LINEN	DV1180723	\$4,460.79
INSULATION SYSTEMS	72-11-8490	BUCKNER	DV1180724	\$4,710.90
BERRY INSULATION CO.	19-11-8563	EIBEN	DV1180725	\$6,100.08
BDL GENERAL CONTRACTING, LTD.	19-11-8568	WARD-CAWLEY	DV1180726	\$4,331.04
A & J INSULATION, INC.	35-11-8522	DIVINCENZO	DV1180727	\$168.01
A & J INSULATION, INC.	35-11-8522	DIVINCENZO	DV1180731	\$4,482.44
AVILES CONSTRUCTION	72-11-8444	KOVAL	DV1180728	\$2,997.60
BDL GENERAL CONTRACTING	19-11-8442	ELLIS	DV1180729	\$3,404.00
AVILES CONSTRUCTION	68-11-8537	WARD	DV1180730	\$1,773.00
A-1 ENERGY CONSERVATION SERVICES	HT-25	INSPECTIONS	DV1180709	\$2,500.00

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Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (12-12-11)

Department/Location Key:					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.

CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SH: Sheriff	TR: Treasurer	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Purchase Order Date	Description	Dept/Loc	Total
ST-12-22188	12/2/2011	Cobra Hose	ST / ST01	\$2,001.96
CE-11-22182	12/1/2011	Camera Repair Parts	CE / CE01	\$2,298.45
CT-12-22267	12/7/2011	CABLE FOR AUDIO SYSTEM JC	CT / CT01	\$2,400.67
CT-11-22260	12/6/2011	FILTER SERVICE AT COURTHOUSE	CT / CT01	\$665.13
CT-11-22259	12/6/2011	FILTER SERVICE AT HUNTER BLDG	CT / CT01	\$859.95
CT-11-22168	11/30/2011	JANE HUNTER BLDG CARPET/TILE REPLACEMENT	CT / CT01	\$3,595.00
CT-11-22156	11/29/2011	FORD VEHICLE PARTS	CT / CT01	\$6,000.16
CT-11-22131	11/22/2011	PLUMBING SUPPLIES FOR THE JJC	CT / CT01	\$2,564.77
CT-11-22123	11/21/2011	SECURITY SYSTEM JUVENILE COURT COMPLEX	CT / CT01	\$12,345.00
CT-11-21954	11/4/2011	CHEVROLET VEHICLE PARTS FOR GARAGE	CT / CT01	\$2,200.79
CT-12-22253	12/6/2011	NO SMOKING SIGNS FOR VARIOUS BLDGS	CT / CT03	\$3,037.50
CT-11-22280	12/7/2011	BROWN RECORD JACKETS	CT / CT09	\$1,369.50
CT-11-22264	12/6/2011	No. 10 White Window Env. BLANKS	CT / CT09	\$1,215.00
CT-11-22263	12/6/2011	FINISHING FOR EFS FORMS PACKETS	CT / CT09	\$1,700.00
CT-11-22262	12/6/2011	DOG LICENSE WINDOW ENVELOPE	CT / CT09	\$1,035.00
CT-11-22261	12/6/2011	MULTI LINE REVENUE RECEIPTS	CT / CT09	\$698.02
CT-11-22240	12/5/2011	NOTICE TO SERVE CARD	CT / CT09	\$617.28
CT-11-22239	12/5/2011	PERMANENT CRACK N PEEL	CT / CT09	\$561.00
CT-11-22238	12/5/2011	NAME LABELS	CT / CT09	\$688.00
CT-11-22237	12/5/2011	17.5 x 22.5 2-Part NCR	CT / CT09	\$723.80
CT-11-22236	12/5/2011	Re-Entry Newsletter Service and Postage	CT / CT09	\$700.00
CT-11-22193	12/2/2011	6X9 BROWN PEEL N SEAL ENVELOPE	CT / CT09	\$1,102.66
CT-11-22192	12/2/2011	6X9 WHITE WOVE ENVELOPE	CT / CT09	\$714.25
CT-11-22172	11/30/2011	NUMBERING OF VARIOUS VOUCHERS	CT / CT09	\$1,285.00
CT-11-22171	11/30/2011	PRINTING SERVICES-4 COLOR PIECE	CT / CT09	\$2,878.00
CT-11-22203	12/5/2011	AERCO BOILERS SPARE PARTS FOR JJC	CT / CT13	\$3,267.00
DV-11-22141	11/23/2011	Paint and Repair at 2073 Olive	DV / DV01	\$995.00
IS-12-22283	12/7/2011	Microsoft Office 2010 Professional Plus Licenses	IS / IS01	\$2,090.15
IS-12-22282	12/7/2011	MapInfo Version 11 Professional License	IS / IS01	\$1,699.00
IS-12-22278	12/7/2011	HP 500GB Hard Drives	IS / IS01	\$1,018.80

IS-12-22183	12/1/2011	PC Card & Adapter	IS / IS01	\$611.10
IS-11-22173	11/30/2011	Adobe Acrobat X Pro Licenses	IS / IS01	\$1,123.12
IS-11-21850	10/25/2011	Microsoft Office Pro Plus 2010	IS / IS01	\$9,625.00
SH-11-22147	11/23/2011	Samsel Supply - Boat Inflatables/Coveralls	SH / SH003	\$8,879.00
SH-11-21182	8/15/2011	Scuba.com Boat Equipment	SH / SH003	\$2,073.65
SH-12-22272	12/7/2011	West Marine - Boat Equipment	SH / SH01	\$900.54
ST-12-22179	12/1/2011	Camera Repair Parts	ST / ST01	\$6,285.42
ST-12-22176	12/1/2011	Mini Root Cutter	ST / ST01	\$2,330.00
ST-11-22150	11/28/2011	Radiator & Trans Cooler Repair #S-222	ST / ST01	\$1,914.74
ST-11-22133	11/22/2011	SCADA Backup Batteries	ST / ST01	\$799.96
ST-11-22130	11/22/2011	Camera Controller	ST / ST01	\$1,369.68
ST-11-22086	11/16/2011	Truck Cap #S-962	ST / ST01	\$1,414.00

Open Market Purchases (Over \$25,000 or requiring assistance from Procurement & Diversity Dept)

Source: BuySpeed Approval cue for POs.

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1107383	12/8/2011	MEMORY	IS/IS01	\$4,420.00
1107343	12/1/2011	DELL LAPTOPS	IS/IS01	\$2,588.00
1107354	12/5/2011	Justice Services Purchase	JA/JA00	\$4,894.40

Time Sensitive Mission Critical Items (Items authorized for purchase due to time sensitive-mission critical nature)

Requisition # (if available)	Purchase Order Date	Description	Dept/Loc	Total
Not available	12/7/2011	Sink hole in Brecksville that required immediate attention	ST	not to exceed \$3,000 for material