

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 December 19, 2011 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

| Item | Requestor | Description | Board Action |
|------------|----------------------------|---|--|
| BC2011-151 | Department of Public Works | Submitting an amendment to Contract No. CE0600525-01 with The Savron Group, LLC, for lease of office space located at 12100 Snow Road, Parma, for use by Clerk of Courts Auto Title Bureau, Satellite Office No. 4 for the period 9/1/2006 - 10/31/2011 to exercise an option extend the time period to 10/31/2016, to change the terms, effective 11/1/2011 and for additional funds in the amount of \$273,193.80. Funding Source: 100% Certificate of Title Administration Fund O.R.C. 325.33 | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| BC2011-152 | Department of Development | Recommending awards to various providers on RQ21363 for mortgage foreclosure prevention counseling and legal services for homeowners for the period 1/1/2012 - 12/31/2012 (Contracts and Purchasing Board Approval No.2011-88 - authority to seek proposals): a) Cleveland Housing Network, Inc. in the amount not-to-exceed \$60,000.00. b) Community Housing Solutions in the amount not-to-exceed \$53,000.00. c) East Side Organizing Project, Inc. in the amount not-to-exceed \$53,000.00. d) Home Repair Resource Center in the amount not-to-exceed \$24,000.00. e) Neighborhood Housing Services of Greater Cleveland Inc. in the amount not-to-exceed \$60,000.00. Funding Source: 100% Community Development Block Grant Funds | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |

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| <p>BC2011-153</p> | <p>Department of Health and Human Services</p> | <p>Division of Children & Family Services, submitting amendments to contracts with various providers for the Family to Family Neighborhood System of Care for the period 1/1/2010 - 12/31/2011 to extend the time period to 3/31/2012 and for additional funds, each in the amount of \$80,116.00:</p> <ol style="list-style-type: none"> 1) Contract No. CE1000005-02 with The Murtis H. Taylor Human Services System (East Cleveland). 2) Contract No. CE1000014-01 with The Murtis H. Taylor Human Services System (Mt. Pleasant). 3) Contract No. CE1000006-01 with Parma City School District. 4) Contract No. CE1000008-01 with University Settlement, Incorporated. 5) Contract No. CE1000009-01 with West Side Community House. 6) Contract No. CE1000016-01 with Word of Righteousness Family Life Center, Inc. 7) Contract No. CE1000010-01 with YMCA of Greater Cleveland. 8) Contract No. CE1000002-01 with Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center in the amount of \$80,116.00. 9) Contract No. CE1000011-01 with Center for Families and Children in the amount of \$80,116.00. 10) Contract No. CE1000012-01 with City of Lakewood in the amount of \$80,116.00. 11) Contract No. CE1000013-01 with Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project in the amount of \$80,116.00. 12) Contract No. CE1000003-01 with Cuyahoga Metropolitan Housing Authority in the amount of \$39,256.85. 13) Contract No. CE1000007-01 with The East End Neighborhood House Association in the amount of | |
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| | | <p>\$80,116.00.</p> <p>14) Contract No. CE1000004-01 with Friendly Inn Settlement Inc. in the amount of \$40,859.15.</p> <p>15) Contract No. CE1000015-01 with The Harvard Community Services Center in the amount of \$80,116.00.</p> <p>Funding Source: 100% Health and Human Services Levy</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| BC2011-154 | County Executive | <p>Submitting a contract with Public Policy Advocates, LLC., in the amount not-to-exceed \$127,500.00 for state legislative liaison services for the period 9/1/2011 - 12/31/2012.</p> <p>Funding Source: 100% General Fund</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| BC2011-155 | Department of Health and Human Services | <p>1. Requesting RFP exemptions for Lutheran Metropolitan Ministry (LMM) and MHS, Inc. manage the two publicly funded emergency shelters in the community.</p> <p>A. Description of Supplies or Services.</p> <p>a) LMM operates 2100 Lakeside Ave., the emergency shelter for homeless men. Over 400 men are provided shelter, food, and access to personal hygiene every night.</p> <p>b) MHS, Inc. operates the 140 bed publicly funded emergency shelter for homeless women, located at 2227 Payne Avenue. Women are provided safe shelter, 24/7; meals and personal hygiene; families are linked with appropriate family shelter space in the community.</p> <p>B. Estimated Dollar Value, Amendments:</p> <ul style="list-style-type: none"> - Lutheran Metropolitan Ministry - Increase \$409,423.00 and extending the term by 3 months - MHS, Inc. – Increase \$468,455.00 and extending the term by 5 months. <p>B. Rationale Supporting the Use of the Selected Procurement Method</p> <p>An RFP process was initiated in the beginning of December. The process will not be completed before the end of the current contract period. LMM and MHS, Inc. will not be able to sustain their contract responsibilities without continued funding and operating authority.</p> <p>D. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>A competitive RFP process was completed in FY 2004 for shelter operations. The current vendors were chosen at that time. At this time we are requesting to amend the</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |

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| | | <p>current contracts to extend the time and add sufficient funds to allow for time to complete the 2012 RFP process.</p> <p>E. What ultimately lead you to this product or service? Why was the recommended vendor selected? Current vendors were selected through an RFP process in FY 2004. It is imperative that shelter services continue without interruption. The plan to extend the current contracts by amending them is the only way to assure that this critical community services is maintained, and that the providers are authorized to provide the services and be compensated for these services.</p> <p>F. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Without the contract amendments for funds and time, the providers will not be authorized to continue providing the basic emergency shelter services for over 500 single adults/ night. The agencies will have to lay off staff and close the shelters.</p> <p>G. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The County is in the process of conducting an RFP process which will identify provider(s) to continue emergency shelter services for single homeless adults. The term of the RFP is 3 years. The RFP will not be required to be re-issued until FY 2014. At that time, we will begin the RFP process in June, in order to complete the award prior to the start of the new contract period.</p> <p>2. Submitting the following agreements:</p> <p>A. Office of Homeless Services requesting approval of a contract amendment with MHS, Inc. in the amount of \$468,455.00, and extending the Contract term through May 31, 2012.</p> <p>B. Office of Homeless Services requesting approval of a contract amendment with Lutheran Metropolitan Ministry in the amount of \$409,422.00, and extending the Contract term through March 31, 2012.</p> <p>Funding Source:100% Health and Human Services Levy</p> | |
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Other Business

A) Exemption from requirements of the Cuyahoga County Code of Ethics, Section 37(A,B)

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|------------|---------------------------------|---|---|
| BC2011-156 | Office of the Inspector General | <p>Department(s) impacted: All Departments</p> <p>Description of exemption request: Professional Associations that provide memberships or certifications to County departments, officials and employees (e.g., County Commissioners Association of Ohio, accrediting bodies for Medical Examiner).</p> <p>Reasoning: Membership/certification in the above-described types of organizations is generally sought out by County departments/employees to benefit the County in some manner. The Agency of the Inspector General is of the opinion that the risk of ethics violations on the part of these organizations is minimal at worst.</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |
| BC2011-157 | Office of the Inspector General | <p>Department(s) impacted: All Departments</p> <p>Description of exemption request: All vendors providing goods and services relating to and associated with training seminars/conferences. This exemption includes the following types of vendors: 1) Training seminar/conference providers and sponsors; 2) Hotels; 3) Restaurants; and 4) Transportation services.</p> <p>This exemption does not include travel-related contracts that are secured through competitive bidding process</p> <p>Reasoning: These goods/services are procured in accordance with the County</p> <p>Travel Policy. Requiring these vendors to undergo ethics training and registration would be impracticable.</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |

6. Public Comment

7. Adjournment

Minutes

MINUTES
Cuyahoga County Board of Control

Cuyahoga County Administration Building
4th Floor-Multipurpose Room
Monday, December 12, 2011-11:00 p.m.

1. Call to Order

Meeting was called to order at 11:20 a.m.

2. Review and Approve Minutes

A motion was made by Bonnie Teeuwen, seconded by Michael Gallagher, to approve minutes as written.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

There were no tabled items

5. New Items for Review

BC2011-138 Department of Public Works Submitting an amendment to Contract No. CE1000504-01 with Conserve First, LLC, for Owner's Representative services for the Fairgrounds Wind Turbine Project for the period 7/1/2010 - 12/31/2011 to extend the time period to 3/31/2012, to change the scope of services, effective 9/1/2011, and for additional funds in the amount not-to-exceed \$52,000.00.

Funding Source: 100% ARRA & EECBG grants

Motion to approve made by Michael Gallagher , Seconded by Pernel Jones Jr., Item Approved.

BC2011-139 Department of Development Recommending an economic development loan in the amount not-to-exceed \$485,468.00 to 1805 East Carson Street Corporation - Fat Head's Brewing, LP for facility infrastructure improvements, located at 18673 Sheldon Road, Middleburg Heights; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.

Funding Source: 100% Community Development Block Grant Funds from US Dept. of HUD

Motion to Approve by Wade Steen, Seconded by Michael Gallagher. Item Approved

BC2011-140 Department of Development Recommending an economic development loan in the amount not-to-exceed of \$480,000.00 to Stoneworks, Ltd. Inc. for facility infrastructure improvements, located at 26050 Richmond Road, Bedford; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.

Funding Source: 100% Community Development Block Grant Funds from US Dept. of HUD

Motion to Approve made by Wade Steen, Seconded by Dale Miller. Item Approved.

BC2011-141 Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900697-01 with Brooklyn City School District for Universal Pre-Kindergarten Program services for the Invest in Children Program for the

Administrator's Office/Office of Early Childhood for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012 and for additional funds in the amount not-to-exceed \$100,440.80.

Funding Source: 80.18% HHS Levy and 19.82% Private Grant dollars

Motion to approve made by Dale Miller. Seconded by Wade Steen. Item Approved.

BC2011-142 Department of Health and Human Service Community Initiatives Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount of \$432,600.00 for the Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the FY2010 Continuum of Care for Homeless Assistance Grant Program for the period 12/1/2011 - 11/30/2012.

Funding Source: 100% US Dept. of HUD McKinney-Vente Homeless Assistant Grant

Motion to Approve by Pernel Jones Jr. , Seconded by Dale Miller. Item Approved.

BC2011-143 Department of Health and Human Services Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE1100179-01 with Synovate, Inc. for a customer satisfaction tracking survey for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012 and for additional funds in the amount of \$41,583.00.

Funding Source: 100% Public Assistance Funds

Motion to Approve Dale Miller , Seconded by Pernel Jones Jr., Item Approved.

BC2011-144 County Executive Submitting a contract with Normandy Group LLP, in the amount not-to-exceed \$118,750.00for federal legislative liaison services for the period 9/1/2011 - 12/31/2012.

Funding Source: 100% General Fund

Motion to approve made by Wade Steen, Seconded by Dale Miller, Item Approved.

BC2011-145 Office of Human Resources Office of Human Resources, submitting contracts with various providers for hearing officers for the Human Resource Commission. (Executive Approval No. 2011-0747 - authority to seek qualifications:)

1) each in the amount not-to-exceed \$23,000.00 for the period 12/30/2011 - 11/30/2012:

- a) Komlavi Atsou
- b) Ronald C. Balbier
- c) Michael J. Gordillo, Gordillo & Gordillo, L.L.C.
- d) Anthony M. Stevenson
- e) Gregory P. Szuter
- f) Daniel G. Zeiser, of Daniel G. Zeiser Co., L.P.A.

Funding Source: 100% General Fund

Motion to Approve made by Dale Miller, Seconded by Pernel Jones, Jr., Item Approved.

BC2011-146 Department of Public Safety and Justice Affairs 1) Requesting an exemption from RFP/RFQ requirements to shorten the time of posting to 4 days in which to seek a replacement company for Midwest Medical for medical-related services at the Cuyahoga County Jail.

2) Requesting exemption from RFP/RFQ requirements to retain physicians currently employed by Midwest Medical to provide medical-related services at the Cuyahoga County Jail.

3) Requesting exemption from aggregation under section 3.5 of the Contracting and Purchasing Ordinance to enter into contracts with medical staff previously employed by Midwest Medical.

4) Requesting approval of a release of non-compete provisions for employees of Midwest Medical for \$150,000.

Funding Source: 100% General Fund

Motion to Approve made by Wade Steen , Seconded by Michael Gallagher, Item Approved.

BC2011-147 Prosecutor's Office 1) Submitting a sole source purchase request with West, a Thomson Reuters business ("West") for the purchase online legal research services.

2) Submitting a contract with West, a Thomson Reuters business ("West") in the amount not-to-exceed \$280,812.00 for online legal research for the period January 1, 2012 through December 31, 2014.

Motion to Approve made by Wade Steen, Seconded by Pernel Jones, Jr., Item Approved.

6. Other Business

Wade Steen chaired the meeting, Ed FitzGerald was not present.

A.) Exemption from requirements of the Cuyahoga County Code of Ethics, Section 37 (A,B)

BC2011-148 Agency of the Inspector General Department(s) impacted: Workforce Development

Description of exemption request: Department of Workforce Development requesting exemption from ethics training and registration for all On-the-Job Training Program ("OJT Program") Contractors.

Reasoning: The OJT Program reimburses employers up to 50% of the hourly wage of an unemployed/displaced employee while the employee is provided occupational skills training in a new job. The OJT Program is funded entirely by Federal dollars issued pursuant to Section 663.700 of the Workforce Investment Act. The "contractors" under the OJT Program are employers that have agreed to hire unemployed or displaced workers in exchange for the wage supplements during the training period. Wage supplements are capped \$5,000 per employee (average payment is approximately \$2,000). Contractors/Employers are recruited by the Department of Workforce Development to participate in the program (i.e., Contractors/Employers do not typically solicit the Department to participate). Employer/Contractors are required to meet Federal requirements for participation in the program. The Department has already received an exemption from the procurement process for this program.

Requiring the Contractors/Employers to submit to ethics training and registration may have a chilling effect on program participation, thus limiting placement options for the Department.

Motion to approve made by Dale Miller, Seconded by Wade Steen. Item Approved.

BC2011-149 Agency of the Inspector General Department(s) impacted: Development

Description of exemption request: Borrowers on development loans (homeowner rehabilitation, housing development, small business, and brownfield loans) issued by the Department of Development.

Reasoning: The Department of Development issues loans in four general areas - 1) homeowner rehabilitation; 2) housing development; 3) small business; and 4) brownfields. Depending on the nature of the project, these loans are funded with federal, state and/or general fund dollars. Borrowers are required to complete an application process and meet specified criteria for approval. Applications are approved by outside review committees (Jumpstart Review Committee, Community Improvement Corporation, and/or Housing Review Committee). The loan applications undergo a full underwriting process conducted by the Department of Development. The primary benefit of the program to Borrowers is the less stringent approval requirements associated with the Development loans. This gap-financing allows for more low- income individuals or non-traditional companies to secure financing for development, create jobs, and leverage private sector investment. Public financing exists to supplement private financing in order to increase the number of credit worthy development projects receiving the necessary funds to proceed. Repayment performance has been historically strong for all loan programs. Because these agreements are loan agreements and undergo a full underwriting process, it is the opinion of the Department and of the Inspector General that the Borrowers under these programs should be exempt from the training and registration requirements under the ethics ordinance.

Motion to Approve made by Wade Steen, Seconded by Dale Miller. Item Approved.

BC2011-150 Agency of Inspector General Department(s) impacted: Sheriff, Human Resources and Medical Examiner

Description of exemption request: Hospitals and physicians that provide medical treatment or services for the County. This exemption includes hospitals and physicians that treat jail inmates, physicians that provide forensic services to the Medical Examiner's Office and physicians that perform fitness for duty evaluations for the Human Resources Department.

Reasoning: Ohio law requires applicants for medical licensure to demonstrate good moral character as identified through a rigorous assessment and background verification procedure. Each licensee is required to meet rigorous ethical standards of practice as determined by appropriate professional associations or accrediting bodies. The use of physicians and hospitals by the jail for inmates is dictated by the medical circumstances of the patient as determined on a case by case basis. The cost of all medical treatment provided to inmates is statutorily set at Medicaid Rates. Human Resources selects fitness for duty physicians on a rotating basis depending on the particular speciality that is applicable to the employee situation and the speed with which the physician can schedule the appointment. The Medical Examiner periodically contracts with physicians for expert opinions and testimony if necessary.

Motion to Approve made by Wade Steen, Seconded by Pernel Jones, Jr., Item Approved.

7. Public Comment

There was no public comment

8. Adjournment

Motion to Adjourn made by Pernel Jones Jr.,, Seconded by Bonnie Teeuwen. Meeting was adjourned at 11:50 a.m.

New Items for Review

BC2011-151

Title: Public Works requesting approval of amendment with The Savron Group.

A. Scope of Work Summary

1. Public Works (Central Services - Real Estate) on behalf of the Fiscal Officer requesting approval of an amendment with The Savron Group, LLC for the lease of office space for a title office in the amount of \$273,193.80 for the period of 11.01.2011 to 10.31.2016.
2. Primary goal is to continue convenient title service to residents of Cuyahoga County.

B. Procurement

The original lease was procured by means of RFP 4687 in 2005.

C. Contractor and Project Information

1. The vendor is: The Savron Group, LLC, 2565 Bethany Lane, Hinkley, Ohio 44233
2. Mr. David Savron, Owner
3. Lease location: 12100 Snow Road, Suite 15, Parma, Ohio 44130, Council District 4

D. Project Status and Planning

1. This lease renewal is for 5-years and allows for early termination with a 12-month notice. The initial 5-year lease from 11.01.2006 - 10.31.2011 (as amended to move the commence date from 08.15.2005) was for \$477,310.20 for both rent and additional base rent or \$7,955.17 per month. The 5-year lease renewal is for \$273,193.80 or \$4,553.23 per month. Lease is funded by the Certificate of Title Administration Fund (CTAF) coming from fees collected for title services. The CTAF is mandated by state statute O.R.C. 325.33.
2. Payments to the vendor are made on a monthly basis for the amount of \$4,553.23 for the entire 60-month term. November and December of 2011 are to be charged to Index CL 498980 in the amount of \$9,106.46. The remaining 58 months of the lease (starting 01.01.2012) are to be charged to Index FS 109694 in the amount of \$264,087.34 due to the transfer of the Title Offices from the Clerk of Courts to the Fiscal Officer.
3. This lease is a "full service" lease Inclusive of utilities, property tax, custodial labor and supplies, paper products, soap, HVAC and interior maintenance (bulbs, carpet cleaning) and exterior maintenance (mow, plow and salt).

E. Funding

1. Funding source: Certificate of Title Administration Fund, O.R.C. 325.33
2. Total Amount Requested: \$273,193.80

BC2011-152

Title: Department of Development, requesting approval of awards to five nonprofit agencies, for Foreclosure Prevention Services for Low and Moderate Income Urban County Residents

A. Scope of Work Summary

1. Department of Development, requesting approval of awards to five nonprofit agencies, for Foreclosure Prevention Services for Low and Moderate Income Urban County Residents, on RFP21363, for the anticipated total cost of not to exceed \$250,000. The anticipated start and completion dates are 1/1/2012 - 12/31/2012.
2. The primary goals of the project are to stabilize communities by reducing the number of vacant houses due to foreclosures, and to assist homeowners in remaining in their homes.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$250,000.
2. The above procurement method was closed on November 15, 2011.
3. Five proposals were submitted and reviewed. All five are recommended for funding in various amounts, based on competitive proposal scoring on a 100-point scale, and the amounts of funding each agency requested:
Cleveland Housing Network, Inc. \$60,000
Community Housing Solutions \$53,000
East Side Organizing Project, Inc. \$53,000
Home Repair Resource Center \$24,000
Neighborhood Housing Services of Greater Cleveland, Inc. \$60,000

C. Contractor and Project Information

1. The addresses, executive director names, and council districts of the five agencies recommended for funding are:

Cleveland Housing Network, Inc. Robert Curry, Executive Director
2999 Payne Avenue, 3rd Floor
Cleveland, Ohio 44114
Council District 7

Community Housing Solutions
Andris Nikiforovs, Executive Director
12114 Larchmere Boulevard
Cleveland, Ohio 44120
Council District 7

East Side Organizing Project, Inc. Mark Seifert, Executive Director
3631 Perkins Avenue, Suite 4-CS Cleveland, Ohio 44114
Council District 7

Home Repair Resource Center
Kathryn Lad, Executive Director
2520 Noble Road

Cleveland Heights, Ohio 44121
Council District 10

Neighborhood Housing Services of Greater Cleveland, Inc. Louis Iisler, Executive Director
5700 Broadway Avenue
Cleveland, Ohio 44127
Council District 8

3. The location of the project is the 51 suburbs making up the Cuyahoga Urban County. This includes every city, village, and township in Cuyahoga County except for Brecksville, Cleveland, Cleveland Heights, Euclid, Hunting Valley, Lakewood, and Parma. The Council Districts including these 51 suburbs are 1,2,4,5,6,8,9,10 and 11.

D. Project Status and Planning

The project reoccurs annually depending on availability of continued federal funding, and need based on the volume of foreclosure filings expected.

E. Funding

1. The project is funded 100% by federal Community Development Block Grant funds.
2. The schedule of payments is monthly based on invoices with proof of costs Incurred.
3. Total Amount Requested: \$250,000

BC2011-153

Title: Department of Children and Family Services, (2012) Family to Family contract amendments, fifteen (15): The Murtis H. Taylor Human Services System (East Cleveland), The Murtis H. Taylor Human Services System (Mt. Pleasant), The Parma City School District, The University Settlement, Inc., The Westside Community House, The Word of Righteousness Family Life Center, Inc., The YMCA of Greater Cleveland, Catholic Charities Community, Center for Children and Families, City of Lakewood Department of Human Services, Cleveland UMADOP, CMHA, East End Neighborhood, Friendly Inn Settlement, Harvard Community Center

A. Scope of Work Summary

1. The Department of Children and Family Services (CFS) is requesting authorization from the Cuyahoga County of Ohio to amend contracts with fifteen (15) neighborhood collaborative providers for the term of January 1, 2012 to March 31, 2012, for the following amounts:

The Murtis H. Taylor Human Services System (East Cleveland)- \$80,116.00

The Murtis H. Taylor Human Services System (Mt. Pleasant)- \$80,116.00

The Parma City School District- \$80,116.00

The University Settlement, Inc.- \$80,116.00

The Westside Community House- \$80,116.00

The Word of Righteousness Family Life Center, Inc.- \$80,116.00

The YMCA of Greater Cleveland- \$80,116.00

Catholic Charities Community +\$80,116.00

Center for Children and Families +\$80,116.00

City of Lakewood Department of Human Services +\$80,116.00

Cleveland UMADOP +\$80,116.00
CMHA +\$39,256.85
East End Neighborhood +\$80,116.00
Friendly Inn Settlement +\$40,859.15
The Harvard Community Services Center +\$80,116.00
Total Contract Amount- \$1,121,624

2. The Community Collaboratives partner with CCDCFS to implement Family to Family Community based programs In Cuyahoga County. They assist CFS with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues affecting neighborhoods and families.

3. CFS has expanded its support to at risk families by implementing the wrap- around process as a means to empower families and promote self-sufficiency. Values for wrap-around are:

- Persistent Commitment
- Child Centered, Family Focused
- Individualized, Strength-Based
- Family, Youth and Professional Partnership
- Collaboration and Community Support
- Social Networks and Informal Supports
- Outcome Based & Cost Responsible

4. Families need resources through a supportive network of relatives, neighbors and community services. CFS supports the Family to Family model. Family to Family is neighborhood based; with the focus of communities keeping or becoming environments that promote strong, capable families and appropriate service delivery systems. Families should be able to obtain services within their own neighborhoods or in close proximity.

B. Procurement

RFP (Request for Proposal)

C. Contractor and Project Information

Principle Owner: See Attached

D. Project Status and Planning

1. We began the RFP process in August 2011. Due to unexpected delays, the process will not be completed before the end of the current contract period. The current providers will not be able to sustain the Collaboratives without additional funding.

2. The Department of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our fifteen (15) neighborhood collaborative agencies.

- To reduce the number and rate of children placed away from their birth families.

- Place more children in their own neighborhood

- To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services

- To decrease the lengths of stay of children in placement

- To increase the number and rate of children who are reunified with their birth families

- To decrease the number and rate of children reentering placement

- To reduce the number of moves children in care experience

- To increase the number and rate of brothers and sisters placed together

- To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

3. Subject to terms and conditions set forth in this contract, CFS agrees to purchase and the Provider agrees to furnish services that are family-centered and neighborhood-based to implement Neighborhood Family to Family System of Care Services for its neighborhood. The Neighborhood Family to Family principles and purposes are to secure family support, advocacy, case management and wraparound services for birth, kinship care-givers, foster/adoptive parents and young adults who have aged-out of the public child welfare system. Further, the purpose is to secure family services for children who are the responsibility of CFS or at-risk of involvement with CFS.

E. Funding

1. Health and Human Service Levy
2. Total Amount Requested: \$1,121,624

BC2011-154

Title: County Executive Office 2011 Public Policy Advocates LLC contract

A. Scope of Work Summary

1. County Executive Office requesting approval of a contract with Public Policy Advocates, LLC for the anticipated cost \$127,500.00. The anticipated start-completion dates are October 01, 2011-December 31, 2012.
2. The primary goals of the project are:
 - Provides tactical, day-to-day advice to the County
 - Achieve their immediate goals and objectives
 - Provide strategic counsel and devise long-term plans essential to success

B. Procurement

1. The procurement method for this project was Request for Proposals. The total value of the RFP was \$150,000.00
2. The RFP was closed on April 4, 2011.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format): Public Policy Advocates, LLC 200 Public Square Avenue, Suite 2300 Cleveland, Ohio 44114-2378 Council District 07
2. The contact for the contractor/vendor is Robert A. Zimmerman, Partner

D. Project Status and Planning

1. The project reoccurs annually.
2. The project's term has already begun.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

BC2011-155 –

A. See above detail

B. SUMMARY OF REQUESTED ACTION:

Community Initiatives/Office of Homeless Services submitting an amendment to Contract No. CE110163-01 with MHS, Inc. for emergency shelter services for homeless women to **extend the time period to May 31, 2012**, and for additional funds in the amount **\$468,455.00**.

Title: Community Initiatives/Office of Homeless Services, 2011, MHS, Inc.; Contract Amendment, to maintain emergency shelter services for homeless women at the Norma Herr Women's Center, 2227 Payne Avenue, Cleveland, Ohio.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Contract Amendment with MHS, Inc. in the amount of **\$468,455.00**, and extending the Contract term through May 31, 2012.
2. MHS, Inc. provides emergency shelter and meals to over 150 women daily; clients are linked with appropriate services including permanent housing options.
3. N/A

B. Procurement

1. This Contract Amendment was approved for Justification of Exemption from the RFP process on 12/12/11. The Request for exemption is attached.

C. Contractor Information

MHS, Inc.
1744 Payne Avenue
Cleveland, OH 44114
Council District #7

2. Susan Neth, Executive Director. MHS, Inc. is a non profit organization.
3. The Norma Herr Women's Center is located at 2227 Payne Avenue, Cleveland, OH. 44114; Council District #7

D. Project Status and Planning

1. The Norma Herr Women's Center is operated 24/7, 365 days a year, providing shelter, meals, access to personal hygiene, and links with appropriate services. The environment is maintained with the safety of clients, staff and visitors to the building as the highest priority.
2. Approving the contract amendment is critically important to authorize the provider to keep the shelter open during the period in which an RFP will be conducted for an annual

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contract, and to maintain funding of the services. The RFP has been submitted and will be released before the end of FY 2011.

3. The Norma Herr Women's Center contract and the amendment are funded 100% by the Health & Human Services Levy.

SUMMARY OF REQUESTED ACTION:

Community Initiatives/Office of Homeless Services submitting an amendment to Contract No. CE110275-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men to **extend the time period to March 31, 2012**, and for additional funds in the amount of **\$409,422.00**.

Title: Community Initiatives/Office of Homeless Services, 2011, Lutheran Metropolitan Ministry, Contract Amendment, to maintain emergency shelter services for homeless men at 2100 Lakeside Avenue.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Contract Amendment with Lutheran Metropolitan Ministry in the amount of \$409,422.00, and extending the Contract term through March 31, 2012.
2. Lutheran Metropolitan Ministry provides emergency shelter and meals to over 400 men daily; clients are linked with appropriate services including permanent housing options.
3. N/A

B. Procurement

1. This Contract Amendment was approved for Justification of Exemption from the RFP process on 12/12/11. The Request for exemption is attached.

C. Contractor Information

Lutheran Metropolitan Ministry
1468 W. 25th Street
Cleveland, OH 44113

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See attached PDF document