

Contracts and Purchasing Board
 County Administration Building, 4th Floor
 December 19 2011 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-365	Department of Development	Submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$24,588.00 for the Tenant Based Rental Assistance Program for the period 11/1/2011 - 4/30/2012. Funding Source: 100% Federal funds through Home Investment Partnership Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-366	Department of Development	Submitting a contract with We Wash Inc. in the amount of \$9,975.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 27180 Detroit Road, Westlake, for the period 12/14/2011 - 6/11/2012. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-367	Department of Development	Recommending an award on RQ21567 to Community Housing Solutions in the amount not-to-exceed \$30,000.00 for the Emergency Furnace Repair Services Program for the period 1/1/2012 - 5/31/2012. (Contracts and Purchasing Board Approval No. CPB2011-179 - authority to seek proposals). Funding Source: 100% Community Development Block Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-368	Information Services Center	Submitting a state contract with DLT Solutions, LLC, in the amount not-to-exceed \$708.68 for maintenance on Quest TOAD software for Division of Children & Family Services for the period 6/30/2011 - 6/30/2012. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2011-369	Department of Workforce Development	<p>1) Submitting a contract with A.J. Rose Mfg. Co. in the amount not-to-exceed \$11,629.80 for the On-the-Job Training Program for the period 11/7/2011 - 3/31/2012.</p> <p>2) Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$3,477.60 for the On-the-Job Training Program for the period 11/22/2011 - 12/31/2011.</p> <p>3) Submitting a contract with Repower Solutions, LLC, in the amount not-to-exceed \$3,757.78 for the On-the-Job Training Program for the period 12/1/2011 - 6/30/2012.</p> <p>Funding Source: 100% Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2011-370	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Department of Development/Airport Division</p> <p>1) on RQ21263 to Na-Churs Plant Food Company dba Nachurs Alpine Solutions (4-2) in the amount of \$35,200.00 for runway deicing fluid for the period 11/1/2011 - 10/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

CPB2011-371	Department of Workforce Development	<p>1. Vendor/Department Information Department: Workforce Development</p> <p>2. What is the product/service that you seek to acquire? Agreement for Ledger Suite /Quic+ phone agreement.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? No</p> <p>4. Why do you need to acquire these goods or services? This is the State mandated system that WIA must use to report financials and request draws.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? MAXIMUS Consulting Services provides support, program updates, user group trainings and system materials for Ledger Suite/Quic+. This is the only system that the State allows WIA to use to report financials and request draws. WIA is mandated by federal regulations to comply with the system dictated by that area's state.</p> <p>6. Were alternative goods/services evaluated?</p>	
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		<p>No alternatives were evaluated, as Federal WIA regulations require compliance with the State reporting requirements.</p> <p>7. Identify specific steps taken to negate need for sole source provider. None. Workforce Development, a WIA Area, must comply with federal regulations.</p> <p>8. Has your department bought these goods/services in the past? Sole Sourced based on the system requirements dictated by The State. The Ledger Suite /Quic+ system was with MAXIMUS Consulting Services in the amount of \$2,150.00 for the period of 7-2010 through 6-2011.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? Workforce Development must continue to comply with State approved systems for reporting all financials and requesting all draws.</p> <p>10. What efforts were made to get the best possible price? MAXIMUS Consulting Services has not raised pricing - it remains at 2,150.00.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Use of the system is dictated by the State. MAXIMUS Consulting Services is the sole provider of this system. No alternatives are available at this time.</p> <p>12. Amount to be paid: \$2,150.00</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-372	Prosecutor's Office	<p>1. Description of Supplies or Services Construction of a specially equipped mobile investigation unit for the Ohio Internet Crimes Against Children (ICAC) Task Force.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown. \$135,310; All funds will be coming from Ohio ICAC Grant Funds PR764860 0720</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method The company has a track record of providing law enforcement with mobile units, as well as a state contract. Also, they are located in Ohio, which has allowed for greater interaction between the vendor and Task Force members.</p>	

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None: The vendor has a proven track record and were able to provide satisfactory answers to all of the Task Force questions</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Discussions at the national level with members of other state ICAC Task Forces on the need for such an item. This vendor was selected based on their proven track record and interaction with Task Force members and the vendor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. This product has at best a 180 day construction timetable. Any delay in the receipt of this crucial piece of law enforcement equipment could place law enforcement of the general public in danger.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. This is a unique situation and purchase. Other law enforcement agencies have recommended such a purchase and attest to how valuable this item is to their investigations and personnel safety. This is not an item which in envision purchasing again for quite some time.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-373	Health and Human Services	<p>Department of Senior and Adult Services</p> <p>1. Description of Supplies or Services. Adult guardianship is the assignment of decision making on behalf of another individual who is deemed to be unable to make their own decisions. On an annual basis, DSAS refers 68 clients to the provider for adult guardianship services. The Department of Senior & Adult Services is charged with fulfilling the County's state mandate to provide adult protective services (APS) within the geographical boundaries of Cuyahoga County. One step in the protection process is to use a guardian to move a person to safety. Unfortunately, a number of these APS clients do not have appropriate family members to provide guardianship services and/or are indigent (lacking the financial means to secure these services for themselves). Currently, DSAS identifies the at-risk APS client requiring guardianship services and makes a referral to the provider of guardianship services. The provider completes its own assessment of the client and</p>	

		<p>if it agrees with the DSAS recommendation for guardianship services, the provider prepares an application to the Probate Court for the appointment of itself as the guardian. The Probate Court makes the final determination if a client requires guardianship services and if the client is indigent.</p> <p>2. Estimated Dollar Value: \$475,000.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method As stated earlier, DSAS is charged with fulfilling the County's state mandate to provide adult protective services (APS) within the geographical boundaries of Cuyahoga County. One step in the protection process is to use a guardian to move a person to safety. Indigent clients do not have the means by which to secure their own guardian. In 1988, Lutheran Metropolitan Ministry created its adult guardianship program for the sole purpose of addressing the unique need for guardianship services for indigent clients. It is now the only organization that delivers adult guardianship services for indigent clients in Cuyahoga County. Because of this, DSAS has contracted with LMM for this service since 2003. Prior to 2003, DSAS struggled with requesting the Probate Court identify attorneys to provide these services. Absent the availability of individual attorneys willing to provide these services to indigent clients, clients went without guardianship services and remained at-risk. For these reasons, DSAS is requesting to continue to the relationship with LMM by means other than "full and open competition" as:</p> <ol style="list-style-type: none"> 1) LMM is the only provider of indigent guardianship services in Cuyahoga County. 2) DSAS does not have the staff capacity to furnish guardianship services. 3) It is a conflict of interest for DSAS to both recommend a person for guardianship services and to provide those services which further eliminates the possibility of DSAS providing these services itself: 4) Absent a contract to provide these services, this need will remain unmet and the clients will remain at-risk. <p>4. What other available options and/vendors were evaluated? None, include the reasons why. No other vendors were evaluated. The services which are being provided are for a particular and special need. LMM's program was created specifically to meet the need of indigent clients. DSAS attempted to solicit other providers of this service by researching the Internet, however no other potential</p>	
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		<p>providers were identified.</p> <p>5. What ultimately lead you to this product or service? Why was the recommended vendor selected? DSAS has secured adult guardianship services for the last 8 years from Lutheran Metropolitan Ministry (LMM) via a sole source contract. LMM's adult guardianship program was established in 1988 to provide legal guardians to serve as concerned, caring advocates and surrogate decision-makers for indigent people who were deemed incompetent by the Cuyahoga County Probate Court. According to our web-based research, LMM is the sole provider of indigent guardianship services in Cuyahoga County.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. If competitively bid, DSAS is not likely to receive a bid from any other potential provider. While this process unfolds and until a new contract is executed with the current provider, new APS clients will not receive Guardianship services as our current contract expires 12/31/11.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. If OPD and the County Contacts & Purchasing Board don't agree that LMM is the sole provider of indigent guardianship services but do agree to granting a one-time waiver for the upcoming contract period, DSAS will plan to issue a RFP for adult guardianship services in July 2012 for the period 1/01/13 through 12/31/13.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2011-374	Health and Human Services	<p>1. Description of Supplies or Services. The purpose of these amendments is to reallocate awarded contract dollars to reflect anticipated service delivery through the end of the current contract period (6/30/12). In 2010 Cuyahoga County issued RFP 15974 for the purpose of procuring adult day, chore, emergency response, grab bar, borne delivered meal, homemaker and transportation services to be delivered to clients participating in the County Options program during the period 7/1/10 through 12/31/10. Forty seven (47) potential providers submitted a total of 66 service proposals. These proposals were evaluated and scored by members of DSAS who compared proposals for 11 particular service (i.e., one group evaluated chore proposals, another group evaluated home delivered meal services, etc.) Provider proposals needed to score a minimum of 60 (out of 100) points to be considered for an award. Proposals were</p>	

		<p>ranked by score highest to lowest. Starting from the top of the list for each service, awards were recommended based on the provider's service delivery area and unit price until the money was exhausted for a particular service. With the exception of grab bar installation, contracts were awarded to more than one provider for each service (there is less of a demand for grab bar services so only one contract [worth \$5,0001 was awarded).</p> <p>2. Estimated Dollar Value</p> <p>DSAS is recommending amendments to its current Options contracts resulting in an overall program decrease of \$490,398 which represents and overall program reduction of 9.5%. Overall, DSAS seeks to decrease eighteen (18) contracts, increase six (6) contracts while nine (9) contracts will remain unchanged (33 contracts overall). Currently, Options contracts total \$5,152,162. If the amendments are approved as recommended, the value of these contracts will decrease to \$4,661,764.</p> <p>As to the money being vacated by these amendments, DSAS will be submitting n separate request to reallocate up to \$300,000 to providers of its Community Social Services and the providers' of its Community Social Services Program (CSSP) as the demand for CSSP services and providers' abilities to deliver contracted services is outpacing the current allocation to this program. This request will be submitted in late December 2011/early January 2012 at which time DSAS expects to be submitting the executed options amendments listed in this request. The proposed CSSP amendments will be based on provider service delivery and contract scores.</p> <p>Both sets of amendments have been discussed with OBM.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The procurement method used for the original awards (a RFP) is required by County policy. {question adapted to explain rationale for amendments}</p> <p>In determining the amendments, DSAS sought to reallocate program dollars to reflect anticipated service delivery by the various providers through the end of the current contract period (6/30/13). DSAS reviewed each contract separately, analyzing the number of units delivered by each provider and factoring in the number of clients enrolled with each provider. Those contracts being reduced will allow the affected providers to continue to serve its current options caseload through 6/30/12.</p> <p>When evaluation the amendments, it is important to understand how clients are referred to providers. First and foremost, clients are referred to providers who serve the</p>	
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		<p>whole County (or large geographic areas) are being recommended for increases while providers serving smaller areas are being recommended for decreases. Reallocating monies this way will allow options to continue to serve large geographic areas are being recommended for decreases because the provider's reluctance to accept referrals has resulted in decreased client counts. Secondly, clients, who share in part of the cost of the services they receive, enjoy limited input in the decision as to which provider's serve them.</p> <p>At the time awards were made in May 2010. DSAS increased its allocation to home delivered meals (HDM) and transportation (TRN) in order to meet expected demand. While additional dollars did allow DSAS to eliminate the wait list for services, the expected demand did not materialize resulting in surpluses of \$122,000 (HDM) (9.7%) and \$241,00 (TRN) (28%) in these services. Specific to HDM, new clients tended to enroll with on of the two providers (Casleo & Mobile Meals) rather than the traditional neighborhood centers. This is because Casleo offers ethnic and kosher food which is preferred by Options' Russian speaking clients and as the only HDM provider serving the entire county, the DSAS contract with Moblie Meals allows Options to serve clients in areas previously not served.</p> <p>Options transportation offers clients one of tow types of service: medical transportation and/or adult day transportation. The reductions to the adult day transportation providers go hand in hand with corresponding reductions to the providers' adult day contracts. Two medical transportation providers, A-1 MedTran and Senior Transportation Connection for large reductions as a result of the over-funding issue explained previously and in the case of Senior Transportation Connection, the provider's limited service delivery area in the first year of its contract. In addition, many clients prefer to utilize a third contracted medical transportation provider, Ace Taxi Service, as Ave Taxi has a lower unit rate and only requires 24 hour notification required by the other two providers.</p> <p>The general decreased in emergency response and grab bar services are a result of lower than anticipated demand for these services: while the redistribution of contract dollars for chore and homemaker services reflect a redistribution of contract dollars from providers with smaller service areas and lower acceptance rates to providers with larger service areas and/or higher acceptance rates.</p> <p>4. What other available options and or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated outside of the initial submissions as doing so would violate County policy.</p>	
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		<p>5. What ultimately lead you to this product or service? Why was the recommended vendor selected? This question is not applicable as it pertains to these amendments. The process for originally identifying providers is detailed in the answer to question 1. The rationale for the amendments is detailed in answer to question 3.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. This question is not applicable as it pertains to these amendments. As explained in question III, DSAS used a competitive process when initially selecting providers.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. DSAS is currently drafting the RFP for procuring Options services for the period 7/1/12 through 6/30/14. Once the County's Communications Officer approves the legal notice for this RFP, the RFP will be submitted for approval. Approval of the legal notice has already been submitted.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
<p>CPB2011-375</p>	<p>Health and Human Services</p>	<p>Department of Children and Family Services</p> <p>1. Description of Supplies or Services. The Cuyahoga County Department of Children and Family Services (CFS) is requesting authorization to enter into contracts with three (3) organizations for diligent recruitment activities for the period September 30, 2011—September 29, 2012. The Partners for Forever Families initiative is entering its fourth (4th) year of funding through an Adoptions Opportunities Grant via the United States Department of Health and Human Services, Administration for Children and Families, Children’s Bureau. This is a five- year federal grant award for the period September 30, 2008 thru September 29, 2013 (award # 90CO1034). Under the grant, (CFS) is working with the Children’s Bureau and three partners to impact permanency outcomes for youth through diligent recruitment efforts targeted toward: teens, sibling groups, and relatives through: * Implementing comprehensive multi-faceted diligent recruitment programs for resource families, including kinship, foster, concurrent and adoptive families for children and youth served by public child welfare agencies as a means of improving permanency outcomes. * Integrating the diligent recruitment program with other agency programs including foster care case planning and permanency planning processes to facilitate active</p>	

		<p>concurrent planning activities.</p> <p>*Evaluating the implementation of the comprehensive diligent recruitment programs: Adoption Network Cleveland will provide kinship/resource family system navigation services. Beech Brook will provide services through the “Teen Permanency Connections” program. They will have one full-time staff person assigned to work with older teens in the agency’s permanent custody to create permanency connections prior to aging out of the system. Case Western Reserve University will provide project coordination and grant evaluation services.</p> <p>2. Estimated Dollar Value Adoption Network Cleveland----\$110,000.00 Beech Brook--- \$79,022.00 Case Western Reserve University--- \$147,031.00 TOTAL--- \$336,053.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method The three organizations were included as part of the original grant application submission. The federal grant award to (CFS) is based upon a collaborative partnership with Adoption Network Cleveland, Beech Brook, and Case Western Reserve University.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. CFS is entering the fourth (4th) year of a five- year grant award. The three organizations were included as part of the original grant application submission in 2008. The federal grant award to The Cuyahoga County Department of Children and Family Services (CFS) is based upon a collaborative partnership with these entities.</p> <p>5. What ultimately lead you to this product or service? Why was the recommended vendor selected? The federal grant award is based upon a collaborative grant application with Adoption Network Cleveland, Beech Brook, and Case Western Reserve University.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. CFS is entering the fourth (4th) year of a five- year grant award. The year four work plan has been approved by the Federal Project Officer responsible for monitoring the project through the Administration for Children and Families. Further delays could result in the loss of the grant, and the</p>	
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		<p>continuation of funding for the project by the United States Department of Health and Human Services, Administration for Children and Families, Children’s Bureau.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The federal grant award is based upon a collaborative grant application with Adoption Network Cleveland, Beech Brook, and Case Western Reserve University for the period of 9/30/2008 thru 9/29/2013.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2011-376</p>	<p>Health and Human Services</p>	<p>Department of Children and Family Services</p> <p>1. Description of Supplies or Services.</p> <p>The Cuyahoga County Department of Children and Family Services (CFS) is requesting authorization to contract with various agencies providing placement services. These contracts are for placement services which include foster care, residential care, independent living, group homes, and shelter care and/or day treatment.</p> <p>2. Estimated Dollar Value.</p> <p>-The contract period is October 1, 2011 – June 30, 2012. Carrington Academy- \$153,000.00 Fox Run Center for Children and Adolescents- \$153,000.00 Keystone Richland Center, LLC DBA Foundations For Living- \$51,300.00 The total dollar amount of all contracts is- \$357,300.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method?</p> <p>At the request of the County Executive Office, the 2011-12 Board and Care RFP (RQ20366) was placed on hold and subsequently canceled because the RFP responses did not yield the anticipated pricing/cost results.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>We completed a RFP. The RFP did not yield a reduction in the average daily cost of service as was anticipated.</p> <p>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</p> <p>Providers were selected based upon the range of services available that best met the needs of the youth needing placement.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p>	

		<p>We completed a RFP. The RFP did not yield a reduction in the average daily cost of service as was anticipated.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to engage in a competitive bid process for the next contract period.</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-377	Department of Public Works	<p>Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:</p> <p>a) on RQ21875 for maintenance on the Metasys and Pneumatic Heating, Ventilation and Air Conditioning Control Systems for various County buildings for the period 4/1/2012 - 3/31/2014 for an estimated cost in the amount not-to-exceed \$411,310.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-378	Department of Public Works	<p>Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:</p> <p>a) on RQ21880 for maintenance and repair of the Fire Alarm System located at the Justice Center for the period 4/1/2012 - 3/31/2014 for an estimated cost in the amount not-to-exceed \$180,752.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-379	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$812.65 to D & T Nelis for vehicle damage.</p> <p>Funding Source: 100% Self Insurance Fund</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>
CPB2011-380	Department of Public Works	<p>Submitting an agreement with Olmsted Township for snow removal services for the period 12/1/2011 - 4/30/2012.</p> <p>Funding Source: 100%</p>	<p><input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> <input type="checkbox"/> Disapprove <input type="checkbox"/> <input type="checkbox"/> Hold</p>

CPB2011-381	Department of Public Works	<p>Submitting an amendment to an agreement with Wheeling and Lake Erie Railway Company in connection with the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow to add the time period of 10/10/2007 - 3/31/2013.</p> <p>Funding Source: 100% County Road and Bridge Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
CPB2011-382	Department of Public Works	<p>Recommending awards to various property owners as settlement for property rights in connection with the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township:</p> <p>Parcel No(s): 29CH Owner(s): R.L. Bogater Approved Appraisal (Fair Market Value Estimated): \$300.00</p> <p>Parcel No(s): 31CH Owner(s): T.J. & S.A. Antel Approved Appraisal (Fair Market Value Estimated): \$300.00</p> <p>Funding Source: 50% State Issue One Funds and 50% County Road and Bridge Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
CPB2011-383	Office of Procurement & Diversity	<p>Recommending to reject all bids received on RQ21077 for snow removal services at the Cuyahoga County Juvenile Justice Center for the period 11/1/2011 - 4/30/2012.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
CPB2011-384	Office of Procurement & Diversity	<p>Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:</p> <p>County Sheriff on RQ21453 for temporary professional practitioner services for the period 3/1/2012 - 2/28/2014 for an estimated cost in the amount not-to-exceed \$495,000.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
CPB2011-385	Department of Health and Human Services	<p>Division of Children & Family Services, requesting authority to seek proposals on RQ21629 for Independent Living care package services for young adults for the period 11/1/2011 - 3/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals for an estimated cost in the amount not-to-exceed \$49,997.00.</p> <p>Funding Source: 100% Tobacco Use Prevention and Control Foundation Endowment Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>

CPB2011-386	Public Defender	Submitting a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,804,656.00 for legal services for indigent persons for the period 1/1/2011 - 12/31/2011.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-387	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of December 19, 2011-December 23, 2011.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- VI. Other Business
- VII. Public Comment
- VIII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
December 12 2011 11:30 PM-Revised

I. Call to Order
The meeting was called to order at 11:53 A.M.

II. Review and Approve Minutes
The minutes were approved as written

III. Public Comment
There was no public comment

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
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CPB2011-334	Department of Development	1) Submitting a contract with Century Cycles, Inc. in the amount of \$3,376.99 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 19955 Detroit Road, Rocky River, for the period 12/14/2011 - 6/11/2012. 2) Submitting a contract with Greg Caniglia in the amount of \$2,040.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 12800 York Road, North Royalton, for the period 12/14/2011 - 6/11/2012. 3) Submitting a contract with Phillip J. Talarico in the amount of \$9,885.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 5080 Warrensville Center Road, Maple Heights, for the period 12/14/2011 - 6/11/2012. 4) Submitting a contract with Yorktown Service Plaza in the amount of \$9,975.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 6177 Pearl Road, Parma Heights, for the period 12/14/2011 - 6/11/2012.	
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Funding Source: 100% General Fund Approve Disapprove Hold

CPB2011-335 Department of Development Submitting a contract with Green Home Solutions, LLC in the amount of \$13,660.00 for Lead Remediation for property located at 1446 East 134th Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 12/12/2011 - 5/31/2012.

Funding Source: 100% U.S. Dept. of HUD Lead Hazard Remediation Grant

Approve Disapprove Hold

CPB2011-336 Department of Workforce Development 1) Submitting a contract with Electric Cord Sets, Inc. in the amount not-to-exceed \$4,342.14 for the On-the-Job Training Program for the period 11/7/2011 - 2/29/2012.

2) Submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$6,960.00 for the On-the-Job Training Program for the period 11/14/2011 - 5/14/2012.

3) Submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$3,200.00 for the On-the-Job Training Program for the period 11/8/2011 - 3/31/2012.

4) Submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$4,540.00 for the On-the-Job Training Program for the period 11/7/2011 - 4/30/2012

Funding Source: Workforce Investment Act Funds Approve Disapprove Hold

CPB2011-337 Information Services Center Submitting a contract with Travis Systems, Inc., sole source, in the amount of \$1,650.00 for maintenance on the One Roof Software System for the Department of Development for the period 12/15/2011 - 12/14/2012.

Funding Source: 100% General Fund

Approve Disapprove Hold

CPB2011-338 Office of Procurement & Diversity Recommending an award:

Department of Public Works

a) on RQ21486 to Perram Electric, Inc. (5-2) in the amount of \$50,738.28 for installation of a traffic signal at the Fitch Road Fire Station in Olmsted Township.

Funding Source: 100% 7.50 Vehicle License Tax Fund

Approve Disapprove Hold

CPB2011-339 Department of Health and Human Services Community Initiatives Division/Office of Homeless Services, submitting a contract with Domestic Violence Center in the amount not-to-exceed \$75,697.00 for the Domestic Violence Center Expanded Project for the Supportive Housing Program in connection with the FY2010 Continuum of Care for Homeless Assistance Programs and McKinney-Vento Homeless Assistance Act for the period 9/1/2011- 8/31/2012.

Funding Source: 100% U.S. Dept. of HUD Approve Disapprove Hold

CPB2011-340 Office of Procurement & Diversity Recommending an Award:

Information Services Center

a) on RQ20824 to OARNet/The Ohio State University in the amount of \$29,878.47 for computer software licenses and maintenance for the Cuyahoga Emergency Communications System for the Department of Justice Services (State Contract under University System of Ohio Virtualization Program/(ORC 127.16(D)(23)).

Funding Source: 100% State 9-1-1 Funds Approve Disapprove Hold

C. Exemption Requests

C

PB2011-341 Sheriff's

Office Vendor/Department Information: Total ID Solutions, Inc.

1. Provide detailed information about why you need to acquire these goods or services.

The Cuyahoga County Sheriff's Office, as well as all county sheriff's offices in the State of Ohio, is required by law to issue and track Carry Concealed Weapon License permits. This system allows us to fulfill that requirement.

2. Has your department bought these goods/IT services in the past?

Total ID Solutions, Inc. has been the contractor/supplier since the state requirement was imposed in 2004. The purchase and maintenance of this system was always sole source. Following the recommendation of the Executive Director of the Buckeye State Sheriff's Association back in 2004, all 88 counties adopted this CCWID system. The last date and price paid for the goods/services was July 2010 at a cost of \$3,889.00.

3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service?

This is the only CCWID system currently written with Ohio specifications. These specifications include two trademarked symbols on the license, one of which is a hologram to help prevent the creation of counterfeit IDs. This is the only system currently used in all 88 counties.

4. Were alternative goods/IT services evaluated?

No alternative system was found to be evaluated. Other photo ID systems would have to be customized to adhere to Ohio CCW requirements. Continuing with this system keeps Cuyahoga County in unity with the other 87 Ohio counties.

5. What efforts were made to get the best possible price?

Discounts provided by the vendor are 18% (\$500) off the cost of the software upgrade for the primary license, a credit of \$85.00 for each unopened ribbon from the previous printers, two to three hours of free technical on-line support for installation and training valued at \$175.00 per hour.

6. Will this purchased obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?

Commitments would be annual maintenance on the hardware and software and periodic upgrades until the 88 counties choose to change vendors. Maintenance is 15% of the value of the system. Last year's maintenance was \$3,889.00. Maintenance this year is \$2,216.00 due to the fact that the new printer would be under warranty.

7. Why is the price for this purchase considered to be fair and reasonable?

In terms of hardware, the printer cost was in line for that model printer with a three year hot swap warranty when compared to other vendors selling the printer on various websites. One network printer was deemed more cost-effective than the two local ID printers in the current system.

8. Amount to be paid.

\$9,861.00 – this price includes a new network printer and software upgrade.

Approve Disapprove Hold

CPB2011-342 Juvenile Court Vendor/Department Information: Redwood Toxicology Laboratory, Inc.

1. Description of goods or services.

The primary goal of the program is to provide a 5-panel drug test for youth involved with the Juvenile Delinquency Drug Court Program.

2. Estimated Dollar Value

This amendment with Redwood Toxicology Laboratory Inc. is for an additional \$25,700.00.

3. Rationale supporting the use of the Selected Procurement Method.

This service provider was selected through a Competitive Bid Process #18972. This will be the second year of the contract resulting from the request for proposal process.

4. What other available options and/or vendors were evaluated?

There were nine viable bids received through this Competitive Bidding Process. This amendment will provide for the second year of funding under Bid #18972. The original contract covered only one year of service time. Please note that the 5-panel screening required, including Creatinine levels on all specimens is NOT available at the Cuyahoga County testing facility.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The selected vendor provided the best array of services to meet parameters of the bid specifications at the best price.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Juvenile Court completed a competitive bid process for these services that resulted in this one-year contract early in 2011. This amendment will follow for a second year of services with this vendor. The drug testing and screening for Juvenile Delinquency Drug Court youth services provided through Bid #18972 are integral to the operation of the Juvenile Delinquency Drug Court. The availability of this array of services allows for youth to receive the best practice treatment needed based on their weekly screening results while providing for community safety in a least-restrictive environment.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Juvenile Court will complete another competitive bidding process during the second half of 2012 in order to contract with a vendor to provide these services beginning in February 2013.

Approve Disapprove Hold

CPB2011-343 Juvenile Court

1. Vendor/Department Information

SFY 2012 Handel Information Technologies, Inc. amendment RiteTrack®

2. What is the product/service that you seek to acquire?

Professional and technical services to maintain a customized Rite Track® software system.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

Maintenance for the three components of the existing RiteTrack® equals of total of \$1,195.83 per month, and has not experienced an increase since the system went "live". There are no plans to replace the current systems or needs that RiteTrack® currently provides, so the maintenance costs will continue for at least another 5-10 years.

4. Why do you need to acquire these goods or services?

Maintenance, subscription and upgrades to the current system are required to maintain end-user technical support, system support, database maintenance, changes to system parameters, and system troubleshooting problem resolution, and Rite Track® Update Subscription

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Handel Information Technologies, Inc. is the sole source provider of professional and technical services to maintain a customized RiteTrack® software system.

6. Were alternative goods/services evaluated?

Handel Information Technologies and the Rite Track® system were chosen through a competitive bid process (RFP) completed in 2003 as part of a federally funded grant. The current vendor was selected through a cooperative effort between Juvenile Court, the Department of Justice Affairs, Cuyahoga County Board of Mental Health, the Alcohol and Drug Addiction Services Board of Cuyahoga County, Cuyahoga County Family and Children First Council, and Cuyahoga County Information Technology Department. There were three proposals received through this competitive process.

7. Identify specific steps taken to negate need for sole source provider.

As long as a computer-system based and customized solution is used to meet the needs of Juvenile Court, there will always be a need for a sole-source maintenance for the information technology solution.

8. Has your department bought these goods/services in the past?

Juvenile Court has been purchasing professional and technical services to maintain a customized RiteTrack® software system since 2005. Since the initial purchase of the customized system, two additional components have been added. Monthly maintenance has been maintained at \$1, 195.83 since that last of the three components went "live" in 2007.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

None.

10. What efforts were made to get the best possible price?

Handel Information Technologies and the RiteTrack® system were chosen through a competitive bid process (RFP) completed in 2003 as part of a federally funded grant. The current vendor was selected through a cooperative effort between Juvenile Court, the Department of Justice Affairs, Cuyahoga County :Board of Mental Health, the Alcohol and Drug Addiction Services Board of Cuyahoga County, Cuyahoga County Family and Children First Council, and Cuyahoga County Information Technology Department. There were three proposals received through this competitive process. Monthly maintenance has been maintained at \$1,195.83 since that last of the three components went "live" in 2007.

11. Why is the price for this purchase considered to be fair and reasonable?

Prices were set at the time the initial customization was contracted for and have remained constant since that time.

12. Amount to be paid: \$

X Approve Disapprove Hold

CPB2011-344 Public Safety and Justice Services Vendor/Department Information: Atlantic Signal

1. Provide detailed information about why you need to acquire these goods or services.

This project provides specially trained law enforcement officers with a standardized radio communication headset system that can be used with personal protective equipment (PPE). These specialized officers require a radio headset system that will allow them to communicate clearly while wearing a CBRNE (chemical, biological, radiological, nuclear and explosive) rated protective mask and suit. Effective communication among law enforcement responders is critical for a coordinated tactical response to terrorist attacks using CBRNE devices. Responders must be able to communicate within their own team as well as with other law enforcement tactical teams.

At this time, SWAT Teams in Cuyahoga County lack radio communication headsets that are compatible with CBRNE protective masks and suits. Local law enforcement agencies are working together to develop a regional response plan to terrorist attacks that involve CBRNE devices and effective communication is crucial to joint operations and applying regional assets towards the protection of the Greater Cleveland area.

The two-way radio communication headsets selected for this project have the ability to be used in a CBRNE environment because they utilize bone vibrating transducers for receiving audio signals, and have a specialized electronic breathing apparatus communications adapter (comms cable kit) which allows for an effective communication interface between the radio headset's boom microphone and the officer's protective mask. This method of sound transmission is preferred to other methods that use ear or throat microphones, which can muffle radio transmissions between officers. This system also minimizes external noises that can degrade communications. The system identified for purchase also includes radio adapters for all models of radios currently in use. Due to these considerations, it is recommended that Cuyahoga County procure Atlantic Signal two-way radio headsets with the unique protective mask comms cable kit as detailed in the project's detailed budget worksheet.

2. Has your department bought these goods/IT services in the past?

Req. #JA-11-20244 was awarded on 6/27/11 for 244 of these headsets with additional connector equipment. Atlantic Signal, LLC was the vendor and a sole source status was provided. Total amount of purchase was \$218,879.00.

3. Why were the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service?

The two-way radio communication headsets selected for this project have the ability to be used in a CBRNE environment because they utilize two bone vibrating transducers for receiving audio signals, and have a unique specialized electronic breathing apparatus communications adapter (comms cable kit) which allows for an effective communication interface between the radio headset's boom microphone and the officer's Avon

protective mask. This method of sound transmission is preferred other methods that use ear or throat microphones, which can muffle radio transmissions between officers. This system also minimizes external noises that can degrade communications. The system identified for purchase also minimizes external noises that can degrade communications. The system identified for purchase also includes radio adapters for all models of radios currently in use. Atlantic Signal headsets are also custom built so the boom microphone can be manufactured on the left or right side for the wearer, which allows for proper check weld when using a long gun. In addition, Atlantic Signal is the only tactical communications company that manufactures fully customizable equipment. If needed, each individual operation has the option to tailor his headset build specifically the way he wants it. Atlantic Signal also warrants their products against manufacture defects for one year. Beyond that, they provide radio interface modifications in the event that the department gets new radios. Atlantic Signal also has a repair department available for any user-associated equipment failures.

4. Were alternative goods/IT services evaluated?

Other radio headsets such as the TEA Headset Dual Ear Boom and Invisio X5 were researched to determine if they can provide the same level of two-way communication in PPE as the Atlantic Signal Radio Headset MH180H with Electronic Comms Cable Kit. Both units researched did not have the ability to provide intelligible communications when the officer was wearing a protective mask or SCBA unit. The Atlantic Signal headset was the only headset found to have an electronic breathing apparatus kit designed for protective mask use. This unique comms cable kit disables the headsets boom microphone, thus eliminating any external noise to interfere with communication while in a protective mask. No other headset system to my knowledge has this unique and critical feature which allows clear two-way radio communication while the wearer is in protective mask and suit.

Atlantic Signal headsets are also custom built so the boom microphone can be manufactured on the left or right side for the wearer, which allows for proper check weld when using a long gun.

Since Atlantic Signal is the only company currently providing fully customizable communications equipment, there is no other company that can be compared. Product to Product comparisons are not possible with Atlantic Signal against any other vendor.

5. What efforts were made to get the best possible price?

Atlantic Signal is providing Cuyahoga County with custom builds, radio interface exchanges, and warranties for one year. The headset package has been evaluated and determined to be the best solution for meeting the objectives of this project. This manufacturer's distribution network is not authorized to offer the custom build radio headset package described above. The project cost of \$22,364.00 includes a manufacturer discount of \$2,962 off the list price of \$25,326 for twenty-seven complete units.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?

This procurement item does not obligate Cuyahoga County to his vendor for future purchases, but the vendor is obligated to honor the warranty and does provide product service after warranty expires. There is not licensing fees or ancillary costs associated with this project.

7. Why is the price for this purchase considered to be fair and reasonable?

The project cost of \$22,364 includes a manufacturer discount of \$2,962 off the list price of \$25,326 for twenty-seven complete units. This price is lower than the Invisio x5 unit, which does not provide the comms cable kit. This is deemed to be fair and reasonable pricing compared to the other two headsets evaluated, which did not meet project needs.

Atlantic Signal is also providing warranties for one year.

X Approve Disapprove Hold

CPB2011-345 Medical Examiner's Office Vendor/Department Information: VertiQ Software LLC

I. Provide detailed information about why you need to acquire these goods or services.

We first purchased the CME (Coroners and Medical Examiners Case Management Software) system from VertiQ in 2006. CME is a complete case and workflow management system for Coroners and Medical Examiners. CME is probably the most widely used system for Coroners and Medical Examiners in the USA today.

The system records, tracks, and reports demographic data of deceased persons and others associated with a case; creates autopsy, investigative and toxicology reports; handles body intake and release, evidence and property tracking, storage, release and destruction. The majority of the Medical Examiner's Office uses CME to create cases, track case status throughout the many departments, and optimize workflow between departments. Over time we have integrated more of our processes into CME such that it is the primary software used for all stages of a Medical Examiner case.

2. Has your department bought these goods/IT services in the past?

Yes, CME was purchased in 2006 and there has been a yearly contract with VertiQ Software LLC since the initial purchase.

3. Why are the requested goods/services the only ones that can satisfy your requirements?

The system is a proprietary creation of VertiQ Software LLC, therefore all licensing and maintenance is handled by VertiQ.

4. Were alternative goods/ IT services evaluated?

No alternative was evaluated. The system is a proprietary creation of VertiQ Software LLC, therefore all licensing and maintenance is handled by VertiQ.

5. What efforts were made to get the best possible price?

The annual fee has remained the same at \$9,000.00

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?

The system is a proprietary creation of VertiQ Software LLC, therefore all licensing and maintenance is handled by VertiQ. The original purchase of the Software was in 2006. There has been a yearly contract with VertiQ since the initial purchase.

7. Why is the price for this purchase considered to be fair and reasonable?

The pricing is for the software, licensing, and maintenance. Therefore hardware support and maintenance can be handled independently of the CME software. Support has been very reliable and convenient. CME software pricing is based on the number of workstations concurrently accessing CME at any time, instead of the per-computer license required by many other software solutions.

X Approve Disapprove Hold

CPB2011-346 Department of Health and Human Services University Hospitals-Poison Center

1. Description of Supplies or Services.

The Northern Ohio Poison Center's (NOPC) Poison Information Specialists provide immediate management of accidental or intentional exposures to drugs, chemicals, insecticides, plants, bites or stings, whether of a household, industrial, or environmental nature. These registered nurses have extensive training in toxicology, with direct oversight by two board-certified toxicologists in Northern Ohio. The NOPC is certified by the American Association of Poison Control Centers, and contributes to the National Poison Data System (NPDS), the largest toxicology database in the world.

2. Estimated Dollar Value

\$128,700

3. Rationale Supporting the Use of the Selected Procurement Method

NOPC is the only poison center in this region serving 24 counties.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The Northern Ohio Poison Center (NOPC), based at UH Rainbow Babies & Children's Hospital, serves the poison information needs of 24 counties in Northern Ohio. Available 24/7 by a national toll-free number, NOPC handled more than 62,000 calls from the citizens within its call area in 2010. The service is free to all members of the public, and serves as a unique and valuable resource to healthcare facilities and first responders.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Cuyahoga County has supported the Poison Center for over a decade. Although the center serves 24 counties, Cuyahoga County represents one-third of all the calls. NOPC is the only poison center in this region.

NOPC also provides health professional training in the form of a one-month "Pediatric Clinical Pharmacology & Toxicology" rotation for Pediatrics and Emergency Medicine (EM) residents from MetroHealth Medical Center.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

NOPC is the only poison center in this region serving 24 counties.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

NOPC is the only poison center in this region serving 24 counties.

Approve Disapprove Hold

CPB2011-347 Sheriff's Department Vendor/Department Information: Caliper Corporation

1. Provide detailed information about why you need to acquire these goods or services.

This software is an integrated part of the Common Pleas and Clerk of Courts case management system. It was a collaborative effort with the Prosecutor's Office, the Clerk's Office and the Sheriff's Office to process subpoenas. This software calculates mileage fees for the Sheriff's Civil Division.

2. Has your department bought these goods/IT services in the past?

The maintenance for the TransCAD software was purchased from Caliper Corporation as sole source. The last purchase date was March 2010 at a cost of \$990 which covered two licenses.

3. Why are the requested goods/services the only ones that can satisfy your requirements?

N/A – This is a proprietary maintenance agreement.

4. Were alternative goods/IT services evaluated?

N/A – This is a proprietary maintenance agreement.

5. What efforts were made to get the best possible price?

No discount pricing was offered because the vendor stated that until this year, they had not raised prices in 22 years.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?

N/A – This is a proprietary maintenance agreement.

7. Why is the price for this purchase considered to be fair and reasonable?

N/A – This is a proprietary maintenance agreement.

Approve Disapprove Hold

CPB2011-348 Department of Health and Human Services Vendor/Department Information: Department of Children and Family Services/Pivotal Corporation

1. Provide detailed information about why you need to acquire these goods or services.

Respond Center Point is a software system that Customer Service department utilizes to document contact with citizens via phone (Careline), email, walk in or letter. They are able to document the name of the caller (if known), note specific details about the call and keep a running log of all interaction with agency staff or other individuals affiliated with the case that they have talked to. Notes are time and date stamped and can be viewed only by individuals who have rights to the system: Some types of calls documented are: Information requests, EFS inquiries, administrative appeals, formal and informal complaints, media alerts and office projects.

2. Has your department bought these goods/IT services in the past?

Last contract for maintenance of Respond Center Point was sole source. Contract period 7/1/10-6/30/11 – Price \$3,464.30.

3. Why are the requested goods/services the only ones that can satisfy your requirements?

The Respond Center Point software is owned by Cuyahoga County. It would be considerably higher price to replace the software. We need only maintenance support.

4. Were alternate goods/IT services evaluated?

N/A

5. What efforts were made to get the best possible price?

Requested the vendor for the best possible price.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need?

Annual maintenance support contract renewal would be needed.

7. Why is the price for this purchase considered to be fair and reasonable?

Cuyahoga County owns the software. No other vendor could provide the support for this product. 5% annual increase in price seems reasonable for the service the vendor provides – technical support, upgrades, bug fixes, access to customer portal, etc.

8. Amount to be paid: \$3,637.52

Approve Disapprove Hold

CPB2011-349 Department of Health and Human Services Vendor/Department Information: Office of Early Childhood/Starting Point

1. Description of supplies or services.

Management and administration of the Universal Pre-Kindergarten (UPK) Management Information System (MIS) and the UPK Safety Net Scholarship Program. Implementation of the UPK family engagement, resource coordination, and program enhancement components.

2. Estimated Dollar Value.

\$521,376 is being added to an existing contract. This brings the three year total to \$1,731,781.00 for this amended contract.

3. Rationale supporting the use of the selected procurement method.

Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga and Ashtabula counties. Starting Point was selected through an RFP process conducted by ODJFS. As the child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needing care for their children, child care providers in need of technical assistance and training and employers seeking quality child care for their employees.

4. What other available options and/or vendors were evaluated?

Starting Point is the agency designated by ODJFS to serve the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the county.

5. What ultimately led you to this product or service?

The services provided by Starting Point as Cuyahoga County's child care resource and referral agency are complementary to the services provided by Starting Point to the UPK sites under their state contract and allow for better coordination with statewide initiatives that are prerequisites for sites to participate in UPK such as Step Up to Quality. Thus, by utilizing the designated R and R we are leveraging the state's funding and creating a well-coordinated system.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Delays in implementation of these components of the program would result in a delay of services for children in UPK. In addition, this would cause a delay in the administration of the child assessments that are used to guide instruction and as outcome measures for UPK. There would be a delay in the technical assistance support that allows programs to maintain quality services and eligibility for continuation in UPK.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Use of the agency designated by ODJFS to provide child care resource and referral services allows for better use and coordination of services and allows the County to maximize state funding that flows to the County through the child care resource and referral system.

Approve Disapprove Hold

D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
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CPB2011-350	Department of Public Works	Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$250.00 to D. Hannigan for vehicle damage.	
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Funding Source: 100% Self Insurance Fund

Approve Disapprove Hold

CPB2011-351	Department of Public Works	Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$371.75 to C. Hernandez for vehicle damage.	
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Funding Source: 100% Self Insurance Fund

Approve Disapprove Hold

CPB2011-352	Department of Public Works	Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$1,000.00 to J. & N. Welsh for property damage.	
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Funding Source: 100% Self Insurance Fund

Approve Disapprove Hold

CPB2011-353	Department of Public Works	Recommending a payment in the amount of \$380.05 to the Estate of O. H. Page, Sr. for relocation services in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek in the City of Cleveland and Village of Linndale.	
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Funding Source: 100% Road and Bridge Fund

Approve Disapprove Hold

CPB2011-354	Department of Public Works	Requesting authority to seek qualifications from various providers on RQ21440 for veterinary services for the period 1/2/2012 - 12/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.	
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Funding Source: 100% Dog and Kennel Fund

Approve Disapprove Hold

CPB2011-355	Department of Public Works	Requesting authority to seek qualifications on RQ22102 for architectural engineering services and construction administration for the Cuyahoga County Crime Laboratory; requesting authority for the Director of the Office of Procurement & Diversity to advertise for qualifications.	
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Funding Source: 100% General Fund Approve Disapprove Hold

CPB2011-356	Department of Public Works	Submitting an amendment to a revenue generating agreement with U.S. Marshals Service, Northern District of Ohio for a Fuel Purchase/Vehicle Maintenance Program for the period 1/1/2008 - 12/31/2011 to exercise the option to extend the time period to 12/31/2013.	
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Funding Source: Approve Disapprove Hold

CPB2011-357	Department of Development	Submitting an amendment to Contract No. CE1000467-01 with City of Brook Park for a Master Plan for the Community Development Block Grant Program for the period 5/1/2010 - 10/31/2011 to extend the time period to 12/31/2011; no additional funds required.	
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Funding Source: 100% Federal Community Development Funds Approve Disapprove Hold

CPB2011-358	Juvenile Court	Submitting an amendment to a grant agreement and funding application to State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$1,444,847.22.	
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Funding Source: Grant Agreement Approve Disapprove Hold

CPB2011-359 Department of Health and Human Services Submitting a grant award in the amount of \$207,498.00 from U.S. Department of Health and Human Services/Health Resources and Services Administration for the Ryan White Part A HIV Emergency Relief Project Grant Program for the period 3/1/2011 - 2/29/2012.
Funding Source: HRSA Approve Disapprove Hold

CPB2011-360 Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1000685-01, 02, 03 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 10/1/2010 - 12/31/2011 to extend the time period to 3/31/2012, to change the scope of services, effective 10/1/2011; no additional funds required.
Funding Source: 80.5% HHS Levy , 19.5% Mt. Sinai Health Care Grant Approve Disapprove Hold

CPB2011-361 Juvenile Court Requesting authority to negotiate with various providers for Sex Offender Assessment and Treatment Services Utilizing Polygraphs for the period 6/1/2011 - 5/31/2012. (Resolution No. EA2011-0610 - authority to seek proposals).

a) The Mokita Center Inc.

b) The Village Network

Funding Source: 100% IVE Funds Approve Disapprove Hold

CPB2011-362 Department of Health and Human Services Division of Senior & Adult Services, requesting authority to seek proposals from various providers on RQ21578 for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals. Approve Disapprove Hold

CPB2011-363 Common Pleas Court/
Corrections Planning Board Common Pleas Court/Corrections Planning Board, submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$149,469.00 for the FY2012 Community Corrections Act Probation Improvement and Incentive Funding Technology and Training Grant program for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% by the Ohio Department of Rehabilitation and Correction Bureau of Community Sanctions. Approve Disapprove Hold

CPB2011-364 Department of Development Department of Development, requesting approval of payments to various contractors under the Housing Rehabilitation Loan Program and Home Weatherization Assistance Program, as set forth in the lists appearing below.

The primary goals of these programs are preserving the County's housing stock by making repairs to the homes of low income residents, and assisting low income homeowners in maintaining their homes.

Funding Source: 100% Federal (Department of Housing and Urban Development and Department of Energy) Approve Disapprove Hold

CPB2011-365 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of December 12, 2011-December 16, 2011. Approve Disapprove Hold

VI. Other Business

VII. Public Comment

VIII. Adjournment

The Meeting was adjourned at 12:30 P.M.

Scheduled Items

CPB2011-365

Title: Department of Development 2011, Emerald Development and Economic Network, Inc. Contract, Tenant Based Rental Assistance.

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Emerald Development and Economic Network, Inc. for the anticipated cost of \$24,588. The contract's start and completion dates are November 1, 2011- April 30, 2012.
2. The primary goals of the project are to assist eligible families to find rental units in neighborhoods likely to be affordable to them after one year, without permanent rental assistance, and to stabilize neighborhoods by reducing rental unit vacancies.

B. Procurement

The Contracts and Purchasing Board approved an exemption from competitive bidding on November 14, 2011, item number CPB2011-233, but limited the contract term to six months. The total value of this agreement is \$24,588.

C. Contractor and Project Information

1. The address of the vendor is: Emerald Development and Economic Network, Inc., 7812 Madison Avenue, Cleveland, Ohio 44102
Council District 3
2. The Executive Director of the vendor is Kathryn Kazol.
 - 3.a. The address or location of the project is various locations throughout Cuyahoga County. Assisted rental units may be located in any County Council district.

D. Project Status and Planning

This is an ongoing activity, renewed annually depending on available federal funding.

E. Funding

1. This activity is 100% federally funded under the Home Investment Partnerships Program (HOME).
2. The schedule of payments is monthly.
3. Funding source: This activity is 100% federally funded under the Home Investment Partnerships Program (HOME). Owner Emerald Development and Economic Network, Inc. not for profit.
4. Total Amount Requested: \$24,588

CPB2011-366

Title:

Department of Development-2011-2012 Storefront Renovation Rebate Program-We Wash Inc. 27180 Detroit Rd-Westlake

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with We Wash Inc. for the anticipated cost of \$9,975. The anticipated start-completion dates are 12/14/2011-6/11/2012.

2. The primary goals of the project are to install glass block windows, awnings and siding.

B. Procurement

1. The procurement method for this project was through Board of Control approval- BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00.

C. Contractor and Project Information

1. The address of the project is: We Wash Inc., 27180 Detroit Road, Westlake, Ohio 44145
Council District 1, David Greenspan
2. The business owner is Lorie Kocias, Property Owner is Eugene Weiss

D. Project Status and Planning

1. The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade Improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$9,975

CPB2011-367

A. Scope of Work Summary

1. Department of Development, recommending an award to Community Housing Solutions on RQ21567 for Furnace Repairs for Low-Income Urban County Households for the anticipated cost of not-to-exceed \$30,000. The anticipated start and completion dates of the project are 1/1/2012 - 5/31/2012.
2. The primary goals of the project are to provide heating unit repairs to low-income residents of 51 suburbs and to preserve the housing stock of Cuyahoga County by maintaining occupancy of houses that would otherwise be vacated due to lack of heat in the wintertime.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$30,000.
2. The RFP was closed on November 23, 2011.
3. Requests for proposals were mailed to 6 potential vendors, including 5 heating contractors registered as Cuyahoga County Small Business Enterprises. Only 1 proposal was submitted.

C. Contractor and Project Information

1. The address of the recommended vendor is: Community Housing Solutions, 12114 Larchmere, Cleveland, Ohio 44120
Council District 7
2. The Executive Director of the Vendor is Mr. Andris Nikiforovs.
3. The location of the project is the 51 suburbs making up the Cuyahoga Urban County.
This includes every city, village, and township in Cuyahoga County except for Brecksville, Cleveland, Cleveland Heights, Euclid, Hunting Valley, Lakewood, and Parma. The Council Districts including these 51 suburbs are 1,2,4,5,6,8,9,10 and 11.

D. Project Status and Planning

The project reoccurs annually, depending on continued federal funding being available.

E. Funding

1. The project is funded 100% by federal Community Development Block Grant funds.
2. The schedule of payments is monthly based on invoicing and proof of costs incurred.
3. Total Amount Requested: \$30,000

CPB2011-368

Title: CCISC for CFS 2011 DLT Solutions, LLC

A. Scope of Work Summary

1. CCISC submitting a contract with DLT Solutions, LLC, in the amount not-to-exceed \$708.68, for SWM of TOAD Software at the Department of Children and Family Services, for the period 6/30/11- 6/30/12.
2. Continued support of TOAD Software at CFS used for performance tuning.
- 3.) NA

B. Procurement

1. Lowest of three bidders (Dell- \$730.28, SHI\$728.45 & DLT- \$708.68)
- 2.& 3.) NA

C. Contractor and Project Information

1. DLT Solutions, LLC, 13861 Sunrise Valley Drive, Suite 400, Herndon, VA 20171.
2. Rich Marcotte, Chmn & President
3. NA

D. Project Status and Planning

N/A

E. Funding

1. Funding Source: General Fund
2. Total Amount Requested: \$708.68

CPB2011-369

Title: A.J. Rose Manufacturing Co. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development Is requesting approval of an On-the-Job Training Program grant with A.J. Rose Manufacturing Co. for the anticipated cost of not more than \$11,629.80. The anticipated start-completion dates are 11/7/2011 to 3/31/2012.
2. The primary goals of the project are to hire and train 3 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers In Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements.
2. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. A.J. Rose Manufacturing Co., 3800 Chester Road, Avon, OH 44011
Council District # 3
2. Principal Owner: Daniel T. Pritchard, President and CEO, 3800 Chester Road, Avon, OH 44011
A.J. Rose Manufacturing Co. is a precision metal stamping company.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WJA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$11,629.80

Title: Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT for the anticipated cost of not more than \$3,477.60. The anticipated start-completion dates are 11/22/2011 to 12/31/2011.
2. The primary goals of the project are to hire and train 10 trainees under an On-the-Job Training Program. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements.
2. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT, 27100 Cedar Road, Beachwood, Ohio 44122
Council District # 11
2. Steven R. Raichllson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
- 3, Total Amount Requested: \$3,477.60

Title: Repower Solutions, LLC - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Repower Solutions, LLC for the anticipated cost of not more than \$3,750.00. The anticipated start-completion dates are 12/1/2011 to 6/30/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements.
2. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Repower Solutions, LLC- 2434 Hamilton Avenue, Cleveland, OH 44114
Council District # 8
2. The Principal Owner is Erika Weliczko, President. Repower Solutions delivers renewable energy design, installation, and education for solar and wind electric systems. It also offers energy audit services for homes to help address the conservation goals of the energy-conscious consumer.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$3,750.00

CPB2011-370

Title: Office of Procurement and Diversity recommending award of contract with Na-Churs Plant Food Company

A. Scope of Work Summary

1. Office of Procurement & Diversity recommending award of contract on RQ21263 with Na-Churs Plant Food Company dba Nachurs Alpine Solutions, Ind. in the amount of \$35,200.00 for the period 11/1/2011 through 10/31/2012.
2. The primary goal is to enter into a contract to furnish and deliver runway deicing fluid (Potassium Acetate) to the Cuyahoga County Airport to ensure safe runway and pedestrian areas.

B. Procurement

1. The procurement method was a competitive bid. The estimate was \$56,000.00.
2. The bid closed on 11/01/2011. There was a 0% SBE goal.
3. There were 2 bids pulled from OPD, 2 bids submitted, and 1bid approved.

C. Contractor and Project Information

1. Contractor: Na-Churs Plant Food Company dba, Nachurs Alpine Solutions, Ind., 421Leader Street Marion, Ohio 43302
2. The owner/vice president/CFO for the company is Jeff Barnes.
- 3.a. The address for the project is Cuyahoga County Airport, 26300 Curtiss Wright Parkway, Richmond Heights, OH 44143
- 3.b. The project is located in Council District 11.

D. Project Status and Planning

1. The project is not new to the County, it is a reoccurring contract.
2. The project is on a critical action path because it is urgent that a contractor is in place before winter. The Department of Development (Airport Division) will be providing any service needed before contract award.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payment is monthly.

Exemption Requests CPB2011-371 through CPB2011-376

See Item Summary Above

Consent Agenda – Scheduled Consent Items

CPB2011-377

Title: Department of Public Works requesting authority for the Director of the Office of Procurement & Diversity to advertise and issue RQ21875 for Preventive Master Maintenance service

A. Scope of Work Summary

1. Requesting authority for the Director of the Office of Procurement & Diversity to advertise and issue RQ21875 for Preventive Master Maintenance service and technical support for the Metasys Building Automation and pneumatic HVAC control systems at the Justice Center Complex including Jail I, Jail II, Old Courthouse, Courthouse Square, Administration Building, and Sterling Building for the period 4/1/2012 - 3/31/2014. Estimate contract not to exceed \$205,655.00 per year for a total of \$411,310.00.

B. Procurement

RFP (Request for Proposal)

C. Contractor and Project Information

Johnson Controls

D. Project Status and Planning

A current state contract #CE1100102-01, 02 with Johnson Controls, Inc. expires on December 31st, 2011. Based on this state contract expiration, it is recommended that the County issues this new RFP #21875 for Master Maintenance service and technical support for the Metasys Building Automation and pneumatic HVAC control systems at the Justice Center Complex including Jail I, Jail II, Old Courthouse, Courthouse, Courthouse Square, Administration Building, and Sterling Building for the period beginning February 1st, 2012 through January 31st, 2014.

E. Funding

1. Funding source: General Fund
2. Total Amount Requested: \$411,310.00

CPB2011-378

Title: Department of Public Works requesting authority for the Director of the Office of Procurement and Diversity to advertise and issue RQ21880 for Preventive Maintenance Service

A. Scope of Work Summary

1. Requesting authority for the Director of the Office of Procurement & Diversity to advertise and Issue RQ21880 for Preventive Maintenance services and technical support for annual monitoring, repair, inspection, testing, and technical support for the FIRE ALARM/SECURITY installation and service at the Courts Tower, Jail I, Galleria, and Justice Center for the period 4/1/2012- 3/31/2014.
2. Estimated contract not to exceed \$90,376.00 per year for a total of \$180,752.00.

B. Procurement

RFP (Request for Proposal)

C. Contractor and Project Information

Johnson Controls

D. Project Status and Planning

A current state contract #CE1100127-01 with Johnson Controls, Inc. expires on December 31st, 2011. Based on this state contract expiration, it is recommended that the County issue this new RFP#21880 for Preventive Maintenance service and technical support for annual monitoring, repair, inspection, testing, and technical support for the FIRE ALARM/SECURITY installation service at the Courts Tower, Jail I, Galleria, and Justice Center for the period beginning February 1st, 2012 through January 31st, 2014.

E. Funding

1. Funding Source: General Fund
2. Total Amount Requested: \$180,752.00

CPB2011-379

Title: Department of Public Works, 2011 Risk Management Settlement Agreement/Nelis.

A. Scope of Work Summary

1. Department of Public Works requesting approval of a Settlement Agreement with David & Tracey Nelis for the anticipated cost of \$812.65.
2. The primary goals of the project are settlement of property damage claim.
3. Not applicable.

B. Procurement

N/A

C. Contractor and Project Information

1. The address(es) of all claimants is : Claimants David & Tracey Neils 5455 E. 133rd Street Garfield Heights, Ohio 44125. Council District - Not applicable.

D. Project Status and Planning

Not a project - one time claim settlement.

E. Funding

1. The project is funded 100% by the Self Insurance Fund.
2. The schedule of payments is one time only.
3. Not applicable.
4. Total Amount Requested: \$812.65

CPB2011-380

Title: Department of Public Works requesting approval of Agreement with Olmsted Township

A. Scope of Work Summary

1. Department of Public Works requesting approval of an Agreement with Olmsted Township providing for the Township's purchase emergency ice and snow removal assistance and materials needed to treat snow and ice covered roadways from the County. The anticipated start-completion dates are the onset of snow season In 2011 and the end of the snow season In 2012. (12/1/2011 - 4/30/2012) Olmsted Township has adopted Resolution Nos. 70-11 and 71-11 [see, attached] which request that the County provide these services and materials for the Township's purchase. The Department of Public Works already plows County roads In the Township.
2. The primary goal of this Agreement is to ensure that the Township roads are properly maintained during this winter season.
3. N/A

B. Procurement

1. There is no procurement method for this item. The Township will reimburse the County one-hundred percent (100%) of the cost of the snow and Ice removal performed by the County under the agreement and will purchase, at the County's cost, materials such as salt, salt alternative, vehicle and equipment related items such as plow blades, fasteners, vehicle retrofitting and repairs, as needed, from the Department of Public Works Equipment Division at 4000 Brookpark Road.

C. Contractor and Project Information

1. The Address of the other party to Agreement: Olmsted Township, 26900 Cook Road, Olmsted Township, Ohio 44138
Council District 01
2. Olmsted Township Is a governmental subdivision of the State of Ohio.
- 3.a. The address of the services/materials to be provided is Olmsted Township, Ohio.
- b. Council District 01

D. Project Status and Planning

1. This is the first time the County has entered into this type of Agreement with the Township.
2. This Agreement needs to be entered into as quickly as possible as the time for snow has arrived.

E. Funding

1. Olmsted Township will fund any purchases that it makes.
2. The schedule of payments is within 30 days of receiving an invoice from the County.

CPB2011-381

Title: Department of Public Works requesting approval of an amendment to an Agreement entered into with the Wheeling & Lake Erie Railway Company

A. Scope of Work Summary

1. Department of Public Works requesting approval of an amendment to an Agreement entered into with the Wheeling & Lake Erie Railway Company on or about October 10, 2007 [see, Agreement and Amendment attached hereto]. The amendment will change the Agreement's contract period from October 10, 2007 to March 31, 2010. to the date of the execution of the amendment to March 31, 2013. All other terms will remain the same. The estimated cost of the services to be provided by the Wheeling & Lake Erie Railway Company on the project remains at \$100,000.00. The anticipated start-completion dates are now, respectively, 4-1-12 and 3-31-13.
2. The primary goal of the Agreement, and this Amendment thereto, is to secure the services of railway personnel to provide flagging services during the replacement of the Austin Powder Drive Bridge No. 137 over a branch of linker's Creek in the Village of Glenwillow.
3. N/A

B. Procurement

The procurement method for the entire project of replacing the bridge will be an RFB. The current estimate for construction costs is \$1,150,000.00. Prior to going out to bid, however, it is necessary to provide for the flagging services needed along the railway during construction. Payment will be made through a force account.

C. Contractor and Project Information

1. The address of the contractor is: Wheeling & Lake Erie Railway Company, 100 East First Street, Brewster, Ohio 44613
2. The Wheeling & Lake Erie Railway Company is a Delaware Corporation, licensed to do business in the State of Ohio since 5/11/1990.
- 3.a. Austin Powder Drive Bridge No. 137 Is located over a branch of linker's Creek in the Village of Glenwillow, Ohio
- 3.b. The project is located in Council District 6

D. Project Status and Planning

1. This project, the replacement of Austin Powder Drive Bridge No. 137, occurs rarely.
2. The next phase of this project is for it to go out for sale, which is anticipated to occur In January of 2012.
3. Contracting for flagging services is required prior to the project going out for sale.

A summary of the history of this project is as follows. On 6/15/04, The Board of Commissioners adopted Resolution No. 042301, which declared that the public convenience and welfare required the replacement of the Austin Powder Drive Bridge No. 137 over a branch of linker's Creek in the Village of Glenwillow. On 8/17/04, Resolution No. 043001 was adopted which approved the Agreement of Cooperation with the Village of Glenwillow. On April 26, 2007, Resolution No. 071842 was adopted which approved the surveys, plans, cross-sections, estimates of costs, specifications and Right-of-Way Plat No. M-4992, and authorized the acquisition of necessary property rights as required for the project. On July 12, 2007, resolution No. 072910 was adopted which approved the Agreement with the Wheeling & Lake Erie Railway Company which this item is seeking to amend.

On April 24, 2008 Resolution No. 081708 was adopted which rejected the bids for the project because of a failure to properly document the low bidder's SBE requirements. On May 8, 2008, Resolution No. 081905 was adopted which cancelled the requisition and estimates of cost as contained in the bid documents as a problem with a utility [the Sunoco Pipeline] arose which had to be rectified prior to the project going out to bid. The problem with the Pipeline companies has been resolved, as reflected in CPB2011-144.

E. Funding

1. The project is funded 100% by County Road and Bridge Funds.
2. The payments will be paid pursuant to Section 11 of the attached Agreement.

For all of the foregoing reasons, the Department of Public Works requests that the amendment to the Agreement between the County of Cuyahoga, Ohio and the Wheeling & Lake Erie Railway Company be approved and that the County Executive be authorized to execute the Amendment to the Agreement at the earliest allowable date.

CPB2011-382

Title: Public Works Department requesting approval of Offer of Settlement Agreements

A. Scope of Work Summary

1. Public Works Department requesting approval of Offer of Settlement Agreements for acquiring necessary right-of-way in connection with the Barrett Road project for the following two property owners and for the amounts listed:
 - a. Raymon L. Bogater - Parcel 29-CH [Permanent Channel Easement] \$300.00
 - b. Thomas J. Antel and Shirley A. Ante! - Parcel 31-CH [Permanent Channel Easement] \$300.00The anticipated start-completion dates for right-of-way acquisition are 6/30/11 and 12/31/11.
2. The primary goal of acquiring right-of-way for the Barrett Road project is to allow the construction of a safer road through widening, straightening, leveling and repaving various portions of the road.
3. N/A

B. Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, prepares a value analysis of the value of the property being taken, and then negotiates

with the property owners. The two Agreements contained herein are for amounts that EQUAL the value analyses prepared by O.R. Colon [see, attachments].

C. Contractor and Project Information

1. The addresses of the property owners are:

- a. Raymon L. Bogater, 24450 Barrett Road, Olmsted Township, Ohio 44138, Council District 1,
- b. Thomas J. Antel and Shirley A. Antel, 24470 Barrett Road, Olmsted Township, Ohio 44138, Council District 1
2. N/A

- 3.a. The address or location of the project is Barrett Road, upon which road all property owners own property.
- 3.b. The project is located in Council District 1.

D. Project Status and Planning

This particular project is the first such project for Barrett Road in several years

Funding

1. The project is funded 50% by State Issue One funds [\$1,980,000.00] and 50% County Road and Bridge funds [\$1,980,000.00].

CPB2011-383

Title: Office of Procurement and Diversity recommending to reject bid received on RQ21077 for Snow/Ice Removal for the Juvenile Justice Center for the period 12/1/2011 through 3/31/2012.

A. Scope of Work Summary

1. Office of Procurement and Diversity recommending to reject bid received on RQ21077 for Snow/Ice Removal for the Juvenile Justice Center for the period 12/1/2011 through 3/31/2012.
2. Services will be performed in-house by Department of Public Works (per Michael Dever 11/22/11). Bidder was notified on 11/28/11.

CPB2011-384

Title: Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids

A. Scope of Work Summary

1. Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids: RQ 21453 for Temporary Professional Practitioner Services for the Sheriffs Department for the period March 1, 2012 through February 28, 2014 in the not-to-exceed amount of 495,000.00.
2. The Sheriffs Department is seeking temporary professional medical, psychiatric, dental, and pharmaceutical practitioners to provide services for the inmate population at the Cuyahoga County Corrections Center (CCCC). The services will be used to fill in gaps in service during any staffing time off. The contract period will be 24 months with service delivery commencing March 1, 2012, and continuing through February 28, 2014, with the option to extend for one additional year. The Sheriffs Department will provide all necessary support personnel such as nursing, clerical, and security as well as laboratory, pharmaceuticals, medical supplies, and radiology. The contractor is responsible for recruiting and effectively managing personnel who are

professionally licensed in Ohio and meet malpractice Insurance requirements. It is the primary goal of the Sheriffs Department to provide quality care in a cost-effective manner utilizing on-site resources.

B. Procurement
Competitive Bid

C. Contractor and Project Information

D. Project Status and Planning

E. Funding

1. Funding Source: General Fund
2. Total Amount Requested: \$495,000.00

CPB2011-385

Title: Children and Family Services 2011 RFP- RQ21629- RFP Independent Living

A. Scope of Work Summary

1. Children and Family Services requesting approval of a RFP- RQ21629 for the anticipated cost not-to-exceed \$49,997.00. The anticipated start-completion dates are 11/1/2011 -3/31/2012.
2. The Cuyahoga County Department of Children and Family Services (CCDCFS) is requesting authority to seek proposals for the provision of services of Housing items (College/Independent Living care packages) for youth aging out of foster care. CCDCFS received a settlement from the Tobacco Use Prevention and Control Foundation Endowment Fund in the amount of \$1.4 million dollars, which is the funding that will provide the above care packages.

B. Procurement

1. The procurement method for this project is RFP - RQ21629 . The total value of the RFP is \$49,997.00.
2. The RFP is pending.

C. Contractor and Project Information

The address(es) of all vendors and/or contractors is to be determined by the RFP.

D. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. The project is on a critical action path because the youth who will benefit from this RFP are currently in college.
4. The reason there was a delay in this request is due to making sure all policies and procedures are followed to try to alleviate any delay.
5. The contract or agreement needs a signature in ink by 3/31/2012.

E. Funding

1. The project is funded 100% by the Tobacco Use Prevention and Control Foundation Endowment Fund. DCFS received funds in the amount of \$1.4 million dollars.
2. The schedule of payments is by invoice.
3. Total Amount Requested: \$49,997.00

CPB2011-386

Title: Public Defender, requesting approval of agreement with City of Cleveland

A. Scope of Work Summary

1. Request for approval of agreement between the City of Cleveland and the Cuyahoga County Public Defender Commission for one year. (January 1, 2011-December 31, 2011 with one option to renew for an additional one-year term commencing January, 2012.) This agreement is a continuation of service from a preceding agreement.
2. Our Municipal Division attorneys represent indigent clients in Municipal Court The representation was handled by contract until 2004, when our office incorporated the lawyers from Legal Aid and they became part of our office. Our office then took over representation of indigents in Municipal Court under this contract. They are paid by the county, through the Agreement with the City of Cleveland. They are an integral part of our office

Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (12-19-11)

Department/Location Key:					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SH: Sheriff	TR: Treasurer	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Purchase Order Date	Description	Dept/Loc	Total
CE-11-22266	12/7/2011	Employee Testing	CE / CE01	\$1,160.00
CE-12-22249	12/6/2011	Concrete	CE / CE01	\$835.00
CE-12-22285	12/8/2011	Throttle Cable #03-0192	CE / CE01	\$560.80
CF-11-22309	12/12/2011	Birth certificates	CF / CF01	\$10,000.00
CR-11-22337	12/14/2011	Consumables - All-In-One-Analyzer	CR / CR00	\$957.60
CT-12-22265	12/7/2011	AUDIO EQUIP JC JURY ROOM #12	CT / CT01	\$1,046.27
CT-12-21579	9/30/2011	ANNUAL SERVICE OF FIRE EXTINGUISHERS	CT / CT01	\$11,199.00
CT-11-22317	12/12/2011	CEDAR TRAVENALLE WALL PANEL	CT / CT01	\$575.00
CT-11-22313	12/12/2011	1,800 GALLONS E-85 - GARAGE	CT / CT01	\$5,853.24
CT-11-22277	12/7/2011	P2 EXIT DOOR	CT / CT03	\$517.21
CT-11-22276	12/7/2011	HIGH SECURITY LOCKS	CT / CT03	\$998.30
CT-11-22275	12/7/2011	2ND FLOOR ROOF-INSTALL CATWALK	CT / CT03	\$1,246.00
CT-11-22335	12/14/2011	9.5X17.5 BOE Peel n' Seal Envelope	CT / CT09	\$1,958.20
CT-11-22331	12/13/2011	6.5X9.5 Peel n' Seal Envelope	CT / CT09	\$545.00
CT-11-22330	12/13/2011	17.5 x 22.5 60# White Paper	CT / CT09	\$5,719.00
CT-11-22329	12/13/2011	12.75X18.5 BROWN ENVELOPE	CT / CT09	\$1,590.00
CT-11-22327	12/13/2011	YELLOW AND ORANGE RECORD JACKETS	CT / CT09	\$1,472.00
CT-11-22303	12/9/2011	6X9 BOOKLET WITH WINDOW	CT / CT09	\$546.00
CT-11-22299	12/9/2011	25X38 70LB LYNX PAPER	CT / CT09	\$963.00
CT-11-22279	12/7/2011	23 X 35 RE-ENTRY RED, 80LB	CT / CT09	\$728.50

CT-11-22241	12/5/2011	SQUARE 3-HOLE PUNCH LEGAL PAPER	CT / CT09	\$750.00
CT-11-22139	11/22/2011	REVENUE RECEIPTS	CT / CT09	\$1,875.00
IS-12-22302	12/9/2011	HP Probook 6565b Laptop	IS / IS01	\$2,693.06
IS-12-22333	12/13/2011	DSRazor Software	IS / IS01	\$9,259.59
ST-12-22284	12/8/2011	Fan Clutch #S-218	ST / ST01	\$853.59
ST-12-22271	12/7/2011	Mortar	ST / ST01	\$3,000.00
ST-12-22245	12/6/2011	Tires #S-219	ST / ST01	\$3,030.76
ST-12-22242	12/6/2011	King Pins # S-215	ST / ST01	\$533.33
ST-12-22196	12/2/2011	Suspension Work #S-219	ST / ST01	\$3,082.92
ST-12-22188	12/2/2011	Cobra Hose	ST / ST01	\$2,001.96
WT-11-22306	12/12/2011	QRS invc 034662	WT / WT01	\$850.00

**Open Market
Purchases (Over
\$25,000 or
requiring
assistance from
Procurement &
Diversity Dept)**

Source: BuySpeed Approval cue for POs.

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1207395	12/9/2011	Legal News	SH/SH01	\$17,319.75
1107394	12/9/2011	January 2012 JD Bananas	JC/JC10	\$1,926.00
1107392	12/9/2011	January 2012 JD Meats	JC/JC10	\$1,052.60
1107393	12/9/2011	January 2012 JD Meats	JC/JC10	\$1,442.00
1107391	12/9/2011	January 2012 JD Lunch Meats	JC/JC10	\$186.00
1107390	12/9/2011	January 2012 JD Dairy Products	JC/JC10	\$246.50
1107389	12/9/2011	January 2012 JD Lima Beans	JC/JC10	\$1,846.40
1107388	12/9/2011	January 2012 JD Pork & Beans	JC/JC10	\$1,095.60
1107387	12/9/2011	January 2012 JD Peaches, etc.	JC/JC10	\$1,071.15
1107386	12/9/2011	January 2012 JD Milk	JC/JC10	\$3,881.32
1107385	12/9/2011	January 2012 JD Bread	JC/JC10	\$1,754.26