

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 December 19, 2011 11:30 PM

I. Call to Order

The Meeting was called to order at 11:46 AM

II. Review and Approve Minutes

The minutes were reviewed and approved as written

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2011-365	Department of Development	Submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$24,588.00 for the Tenant Based Rental Assistance Program for the period 11/1/2011 - 4/30/2012.  Funding Source: 100% Federal funds through Home Investment Partnership Program	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-366	Department of Development	Submitting a contract with We Wash Inc. in the amount of \$9,975.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 27180 Detroit Road, Westlake, for the period 12/14/2011 - 6/11/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-367	Department of Development	Recommending an award on RQ21567 to Community Housing Solutions in the amount not-to-exceed \$30,000.00 for the Emergency Furnace Repair Services Program for the period 1/1/2012 - 5/31/2012. (Contracts and Purchasing Board Approval No. CPB2011-179 - authority to seek proposals).  Funding Source: 100% Community Development Block Grant Funds	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-368	Information Services Center	Submitting a state contract with DLT Solutions, LLC, in the amount not-to-exceed \$708.68 for maintenance on Quest TOAD software for Division of Children & Family Services for the period 6/30/2011 - 6/30/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2011-369	Department of Workforce Development	<p>1) Submitting a contract with A.J. Rose Mfg. Co. in the amount not-to-exceed \$11,629.80 for the On-the-Job Training Program for the period 11/7/2011 - 3/31/2012.</p> <p>2) Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$3,477.60 for the On-the-Job Training Program for the period 11/22/2011 - 12/31/2011.</p> <p>3) Submitting a contract with Repower Solutions, LLC, in the amount not-to-exceed \$3,757.78 for the On-the-Job Training Program for the period 12/1/2011 - 6/30/2012.</p> <p>Funding Source: 100% Workforce Investment Act Funds</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-370	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Department of Development/Airport Division</p> <p>1) on RQ21263 to Na-Churs Plant Food Company dba Nachurs Alpine Solutions (4-2) in the amount of \$35,200.00 for runway deicing fluid for the period 11/1/2011 - 10/31/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>

C. Exemption Requests

CPB2011-371	Department of Workforce Development	<p><b>1. Vendor/Department Information</b>  Department: Workforce Development</p> <p><b>2. What is the product/service that you seek to acquire?</b>  Agreement for Ledger Suite /Quic+ phone agreement.</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>  No</p> <p><b>4. Why do you need to acquire these goods or services?</b>  This is the State mandated system that WIA must use to report financials and request draws.</p> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements?</b>  MAXIMUS Consulting Services provides support, program updates, user group trainings and system materials for Ledger Suite/Quic+. This is the only system that the State allows WIA to use to report financials and request draws. WIA is mandated by federal regulations to comply with the system dictated by that area's state.</p> <p><b>6. Were alternative goods/services evaluated?</b></p>	
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CPB2011-372	Prosecutor's Office	<p><b>1. Description of Supplies or Services</b> Construction of a specially equipped mobile investigation unit for the Ohio Internet Crimes Against Children (ICAC) Task Force.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown.</b> \$135,310; All funds will be coming from Ohio ICAC Grant Funds PR764860 0720</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b> The company has a track record of providing law enforcement with mobile units, as well as a state contract. Also, they are located in Ohio, which has allowed for greater interaction between the vendor and Task Force members.</p>	

		<p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> None: The vendor has a proven track record and were able to provide satisfactory answers to all of the Task Force questions</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b> Discussions at the national level with members of other state ICAC Task Forces on the need for such an item. This vendor was selected based on their proven track record and interaction with Task Force members and the vendor.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> This product has at best a 180 day construction timetable. Any delay in the receipt of this crucial piece of law enforcement equipment could place law enforcement of the general public in danger.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> This is a unique situation and purchase. Other law enforcement agencies have recommended such a purchase and attest to how valuable this item is to their investigations and personnel safety. This is not an item which in envision purchasing again for quite some time.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-373	Health and Human Services	<p>Department of Senior and Adult Services</p> <p><b>1. Description of Supplies or Services.</b> Adult guardianship is the assignment of decision making on behalf of another individual who is deemed to be unable to make their own decisions. On an annual basis, DSAS refers 68 clients to the provider for adult guardianship services. The Department of Senior &amp; Adult Services is charged with fulfilling the County's state mandate to provide adult protective services (APS) within the geographical boundaries of Cuyahoga County. One step in the protection process is to use a guardian to move a person to safety. Unfortunately, a number of these APS clients do not have appropriate family members to provide guardianship services and/or are indigent (lacking the financial means to secure these services for themselves). Currently, DSAS identifies the at-risk APS client requiring guardianship services and makes a referral to the provider of guardianship services. The provider completes its own assessment of the client and</p>	

		<p>if it agrees with the DSAS recommendation for guardianship services, the provider prepares an application to the Probate Court for the appointment of itself as the guardian. The Probate Court makes the final determination if a client requires guardianship services and if the client is indigent.</p> <p><b>2. Estimated Dollar Value:</b> \$475,000.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  As stated earlier, DSAS is charged with fulfilling the County's state mandate to provide adult protective services (APS) within the geographical boundaries of Cuyahoga County. One step in the protection process is to use a guardian to move a person to safety. Indigent clients do not have the means by which to secure their own guardian. In 1988, Lutheran Metropolitan Ministry created its adult guardianship program for the sole purpose of addressing the unique need for guardianship services for indigent clients. It is now the only organization that delivers adult guardianship services for indigent clients in Cuyahoga County. Because of this, DSAS has contracted with LMM for this service since 2003.  Prior to 2003, DSAS struggled with requesting the Probate Court identities attorneys to provide these services. Absent the availability of individual attorneys willing to provide these services to indigent clients, clients went without guardianship services and remained at-risk.  For these reasons, DSAS is requesting to continue to the relationship with LMM by means other than "full and open competition" as:</p> <ol style="list-style-type: none"> <li>1) LMM is the only provider of indigent guardianship services in Cuyahoga County.</li> <li>2) DSAS does not have the staff capacity to furnish guardianship services.</li> <li>3) It is a conflict of interest for DSAS to both recommend a person for guardianship services and to provide those services which further eliminates the possibility of DSAS providing these services itself:</li> <li>4) Absent a contract to provide these services, this need will remain unmet and the clients will remain at-risk.</li> </ol> <p><b>4. What other available options and/vendors were evaluated?</b> None, include the reasons why. No other vendors were evaluated. The services which are being provided are for a particular and special need. LMM's program was created specifically to meet the need of indigent clients. DSAS attempted to solicit other providers of this service by researching the Internet, however no other potential</p>	
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		<p>providers were identified.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  DSAS has secured adult guardianship services for the last 8 years from Lutheran Metropolitan Ministry (LMM) via a sole source contract.  LMM's adult guardianship program was established in 1988 to provide legal guardians to serve as concerned, caring advocates and surrogate decision-makers for indigent people who were deemed incompetent by the Cuyahoga County Probate Court. According to our web-based research, LMM is the sole provider of indigent guardianship services in Cuyahoga County.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  If competitively bid, DSAS is not likely to receive a bid from any other potential provider. While this process unfolds and until a new contract is executed with the current provider, new APS clients will not receive Guardianship services as our current contract expires 12/31/11.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  If OPD and the County Contacts &amp; Purchasing Board don't agree that LMM is the sole provider of indigent guardianship services but do agree to granting a one-time waiver for the upcoming contract period, DSAS will plan to issue a RFP for adult guardianship services in July 2012 for the period 1/01/13 through 12/31/13.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-374	Health and Human Services	<p><b>1. Description of Supplies or Services.</b>  The purpose of these amendments is to reallocate awarded contract dollars to reflect anticipated service delivery through the end of the current contract period (6/30/12).  In 2010 Cuyahoga County issued RFP 15974 for the purpose of procuring adult day, chore, emergency response, grab bar, borne delivered meal, homemaker and transportation services to be delivered to clients participating in the County Options program during the period 7/1/10 through 12/31/10. Forty seven (47) potential providers submitted a total of 66 service proposals. These proposals were evaluated and scored by members of DSAS who compared proposals for 11 particular services (i.e., one group evaluated chore proposals, another group evaluated home delivered meal services, etc.) Provider proposals needed to score a minimum of 60 (out of 100) points to be considered for an award. Proposals were</p>	

		<p>ranked by score highest to lowest. Starting from the top of the list for each service, awards were recommended based on the provider's service delivery area and unit price until the money was exhausted for a particular service. With the exception of grab bar installation, contracts were awarded to more than one provider for each service (there is less of a demand for grab bar services so only one contract [worth \$5,0001 was awarded).</p> <p><b>2. Estimated Dollar Value</b></p> <p>DSAS is recommending amendments to its current Options contracts resulting in an overall program decrease of \$490,398 which represents and overall program reduction of 9.5%. Overall, DSAS seeks to decrease eighteen (18) contracts, increase six (6) contracts while nine (9) contracts will remain unchanged (33 contracts overall). Currently, Options contracts total \$5,152,162. If the amendments are approved as recommended, the value of these contracts will decrease to \$4,661,764.</p> <p>As to the money being vacated by these amendments, DSAS will be submitting n separate request to reallocate up to \$300,000 to providers of its Community Social Services and the providers' of its Community Social Services Program (CSSP) as the demand for CSSP services and providers' abilities to deliver contracted services is outpacing the current allocation to this program. This request will be submitted in late December 2011/early January 2012 at which time DSAS expects to be submitting the executed options amendments listed in this request. The proposed CSSP amendments will be based on provider service delivery and contract scores.</p> <p>Both sets of amendments have been discussed with OBM.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b></p> <p>The procurement method used for the original awards (a RFP) is required by County policy. {question adapted to explain rationale for amendments}</p> <p>In determining the amendments, DSAS sought to reallocate program dollars to reflect anticipated service delivery by the various providers through the end of the current contract period (6/30/13). DSAS reviewed each contract separately, analyzing the number of units delivered by each provider and factoring in the number of clients enrolled with each provider. Those contracts being reduced will allow the affected providers to continue to serve its current options caseload through 6/30/12.</p> <p>When evaluation the amendments, it is important to understand how clients are referred to providers. First and foremost, clients are referred to providers who serve the</p>	
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		<p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  This question is not applicable as it pertains to these amendments. The process for originally identifying providers is detailed in the answer to question 1. The rationale for the amendments is detailed in answer to question 3.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  This question is not applicable as it pertains to these amendments. As explained in question III, DSAS used a competitive process when initially selecting providers.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  DSAS is currently drafting the RFP for procuring Options services for the period 7/1/12 through 6/30/14. Once the County's Communications Officer approves the legal notice for this RFP, the RFP will be submitted for approval. Approval of the legal notice has already been submitted.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-375	Health and Human Services	<p>Department of Children and Family Services</p> <p><b>1. Description of Supplies or Services.</b>  The Cuyahoga County Department of Children and Family Services (CFS) is requesting authorization to enter into contracts with three (3) organizations for diligent recruitment activities for the period September 30, 2011—September 29, 2012. The Partners for Forever Families initiative is entering its fourth (4th) year of funding through an Adoptions Opportunities Grant via the United States Department of Health and Human Services, Administration for Children and Families, Children’s Bureau. This is a five- year federal grant award for the period September 30, 2008 thru September 29, 2013 (award # 90CO1034).  Under the grant, (CFS) is working with the Children’s Bureau and three partners to impact permanency outcomes for youth through diligent recruitment efforts targeted toward: teens, sibling groups, and relatives through:  * Implementing comprehensive multi-faceted diligent recruitment programs for resource families, including kinship, foster, concurrent and adoptive families for children and youth served by public child welfare agencies as a means of improving permanency outcomes.  * Integrating the diligent recruitment program with other agency programs including foster care case planning and permanency planning processes to facilitate active</p>	

		<p>concurrent planning activities.</p> <p>*Evaluating the implementation of the comprehensive diligent recruitment programs:  Adoption Network Cleveland will provide kinship/resource family system navigation services.  Beech Brook will provide services through the “Teen Permanency Connections” program. They will have one full-time staff person assigned to work with older teens in the agency’s permanent custody to create permanency connections prior to aging out of the system.  Case Western Reserve University will provide project coordination and grant evaluation services.</p> <p><b>2. Estimated Dollar Value</b>  Adoption Network Cleveland----\$110,000.00  Beech Brook--- \$79,022.00  Case Western Reserve University--- \$147,031.00  TOTAL--- \$336,053.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  The three organizations were included as part of the original grant application submission. The federal grant award to (CFS) is based upon a collaborative partnership with Adoption Network Cleveland, Beech Brook, and Case Western Reserve University.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  CFS is entering the fourth (4th) year of a five- year grant award. The three organizations were included as part of the original grant application submission in 2008. The federal grant award to The Cuyahoga County Department of Children and Family Services (CFS) is based upon a collaborative partnership with these entities.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  The federal grant award is based upon a collaborative grant application with Adoption Network Cleveland, Beech Brook, and Case Western Reserve University.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b>  CFS is entering the fourth (4th) year of a five- year grant award. The year four work plan has been approved by the Federal Project Officer responsible for monitoring the project through the Administration for Children and Families.  Further delays could result in the loss of the grant, and the</p>	
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		<p>continuation of funding for the project by the United States Department of Health and Human Services, Administration for Children and Families, Children’s Bureau.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>The federal grant award is based upon a collaborative grant application with Adoption Network Cleveland, Beech Brook, and Case Western Reserve University for the period of 9/30/2008 thru 9/29/2013.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-376	Health and Human Services	<p>Department of Children and Family Services</p> <p><b>1. Description of Supplies or Services.</b></p> <p>The Cuyahoga County Department of Children and Family Services (CFS) is requesting authorization to contract with various agencies providing placement services. These contracts are for placement services which include foster care, residential care, independent living, group homes, and shelter care and/or day treatment.</p> <p><b>2. Estimated Dollar Value.</b></p> <p>-The contract period is October 1, 2011 – June 30, 2012.  Carrington Academy- \$153,000.00  Fox Run Center for Children and Adolescents- \$153,000.00  Keystone Richland Center, LLC DBA Foundations For Living- \$51,300.00  The total dollar amount of all contracts is- \$357,300.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method?</b></p> <p>At the request of the County Executive Office, the 2011-12 Board and Care RFP (RQ20366) was placed on hold and subsequently canceled because the RFP responses did not yield the anticipated pricing/cost results.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b></p> <p>We completed a RFP. The RFP did not yield a reduction in the average daily cost of service as was anticipated.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b></p> <p>Providers were selected based upon the range of services available that best met the needs of the youth needing placement.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b></p>	

		<p>We completed a RFP. The RFP did not yield a reduction in the average daily cost of service as was anticipated.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>The County plans to engage in a competitive bid process for the next contract period.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2011-377	Department of Public Works	<p>Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement &amp; Diversity to advertise for bids:</p> <p>a) on RQ21875 for maintenance on the Metasys and Pneumatic Heating, Ventilation and Air Conditioning Control Systems for various County buildings for the period 4/1/2012 - 3/31/2014 for an estimated cost in the amount not-to-exceed \$411,310.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-378	Department of Public Works	<p>Submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement &amp; Diversity to advertise for bids:</p> <p>a) on RQ21880 for maintenance and repair of the Fire Alarm System located at the Justice Center for the period 4/1/2012 - 3/31/2014 for an estimated cost in the amount not-to-exceed \$180,752.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-379	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$812.65 to D &amp; T Nelis for vehicle damage.</p> <p>Funding Source: 100% Self Insurance Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-380	Department of Public Works	<p>Submitting an agreement with Olmsted Township for snow removal services for the period 12/1/2011 - 4/30/2012.</p> <p>Funding Source: 100%</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2011-381	Department of Public Works	<p>Submitting an amendment to an agreement with Wheeling and Lake Erie Railway Company in connection with the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow to add the time period of 10/10/2007 - 3/31/2013.</p> <p>Funding Source: 100% County Road and Bridge Funds</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-382	Department of Public Works	<p>Recommending awards to various property owners as settlement for property rights in connection with the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township:</p> <p>Parcel No(s): 29CH  Owner(s): R.L. Bogater  Approved Appraisal (Fair Market Value Estimated): \$300.00</p> <p>Parcel No(s): 31CH  Owner(s): T.J. &amp; S.A. Antel  Approved Appraisal (Fair Market Value Estimated): \$300.00</p> <p>Funding Source: 50% State Issue One Funds and 50% County Road and Bridge Funds</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-383	Office of Procurement & Diversity	<p>Recommending to reject all bids received on RQ21077 for snow removal services at the Cuyahoga County Juvenile Justice Center for the period 11/1/2011 - 4/30/2012.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-384	Office of Procurement & Diversity	<p>Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:</p> <p>County Sheriff on RQ21453 for temporary professional practitioner services for the period 3/1/2012 - 2/28/2014 for an estimated cost in the amount not-to-exceed \$495,000.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2011-385	Department of Health and Human Services	<p>Division of Children &amp; Family Services, requesting authority to seek proposals on RQ21629 for Independent Living care package services for young adults for the period 11/1/2011 - 3/31/2012; requesting authority for the Director of the Office of Procurement &amp; Diversity to advertise for proposals for an estimated cost in the amount not-to-exceed \$49,997.00.</p> <p>Funding Source: 100% Tobacco Use Prevention and Control Foundation Endowment Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2011-386	Public Defender	Submitting a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,804,656.00 for legal services for indigent persons for the period 1/1/2011 - 12/31/2011.	<input type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2011-387	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of December 19, 2011-December 23, 2011.	<input checked="" type="checkbox"/> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Other Business

VII. Public Comment

There was no public comment

VIII. Adjournment

The meeting was adjourned at 12:18 PM