

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 January 9, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-5	Department of Public Works	Submitting a project development agreement with State of Ohio, Department of Natural Resources for a Clean Ohio Trails funding assistance grant in the amount not-to-exceed \$425,000.00 for a Cuyahoga River Area of Concern Urban Riparian Habitat Restoration Project for the Great Lakes Restoration Initiative in connection with the Towpath Trail Extension Project for the period 1/9/2012 - 6/30/2012.  Funding Source: 29% - State Funds (Ohio Cultural Facilities Commission and Ohio Department of Natural Resources Grants), 71% - Federal Funds (US EPA and US Fish and Wildlife Grants)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2012-6	Department of Public Works	Submitting a contract with K.E. McCartney & Associates, Inc. in the amount not-to-exceed \$300,000.00 for consultant services for an Olmsted Township Storm Water Drainage Study.  Funding Source: 100% by Sewer District Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2012-7	County Sheriff	Submitting a state contract with BI Incorporated in the amount not-to-exceed \$150,000.00 for monitoring, training, access and maintenance on the ExacuTrack Tracking System for the period 1/1/2012 - 12/31/2014.  Funding Source: 100% by special revenue account Home Detention Fees	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

6. Other Business
7. Public Comment
8. Adjournment

Minutes

MINUTES  
 Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor

January 3, 2012 11:00 AM

1. Call to Order

Meeting was called to order at 11:13 a.m. Stan Kosilesky was in to represent Bonnie Teeuwen.

2. Review and Approve Minutes

A motion was made by Ed FitzGerald, seconded by Dale Miller to approve minutes as written.

3. Public Comment

There was no public comment.

4. Tabled Items Returned for Review

There were no tabled items.

5. New Items for Review

BC2012-1 Office of Procurement and Diversity, recommending an award: Department of Public Works

a) on RQ21254 to Joshen Paper & Packaging Co. (5-2) in the amount not-to-exceed \$450,000.00 for furnishing and delivery of 20# white reprographic paper for various County departments for the period 3/1/2012 - 2/28/2013. Funding Source: 100% General Fund. Motion to approve by Ed FitzGerald. Seconded by Dale Miller. Item approved.

BC2012-2 Department of Health and Human Services, Division of Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:

a) Contract No. CE0900676-01, 03 with Berea Children's Home & Family Services - Family Life Center of Berea in the amount of \$276,021.12.

b) Contract No. CE0900677-01, 02 with Berea Children's Home & Family Services - Family Life Child Care Center of Brook Park in the amount of \$125,713.87.

c) Contract No. CE0900678-01 with Berea Children's Home & Family Services - Family Life Child Care Center of Maple Heights in the amount of \$73,311.45.

d) Contract No. CE0900679-01 with Berea Children's Home & Family Services - Family Life Child Care Center of Middleburg Heights in the amount of \$61,604.17.

e) Contract No. CE0900680-01 with Berea Children's Home & Family Services - Family Life Center of Lakewood in the amount of \$100,492.44. Funding Source: 80.18% HHS Levy funds and 19.82% private grant funds. Motion to approve by Ed FitzGerald. Seconded by Wade Steen. Item approved.

BC2012-3 Department of Health and Human Services, Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting an agreement with The MetroHealth System in the amount not-to-exceed \$185,013.37 for Healthy Start and Child Care Assistance Hotline services for the period 1/1/2012 - 12/31/2012. Funding Source: 100% Federal TANF funds. Motion to approve by Ed FitzGerald. Seconded by Dale Miller. Item approved.

6. Other Business.

A) Exemption from Aggregation of Contracts per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a

BC2012-4 Department of Workforce Development

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The Department of Workforce Development is requesting exemption from the Cuyahoga County Board of Control, Contracting and Purchasing Ordinance pertaining to the competitive bidding requirements. The exemption requested pertains to contracts with area employers for the provision of Customized Training contracts with area employers. The purpose of customized training is to support training projects that will benefit local business and industry by:

- 1) Assisting the skill development of EXISTING employees (Incumbent Workers), thereby increasing employee productivity and growth/retention of the company and its workforce; or
- 2) Providing a NEW employee with the skills needed to successfully perform their work.

Under Customized Training an Employer is reimbursed up to 50% of the total costs of training their workforce. Funds are made available to businesses that leads to one or more of the following:

- 1) Improve the occupational skills of the employers' workforce;
- 2) Assist employers in averting layoffs;
- 3) Help employees continue their skill building and maximizing their potential;
- 4) Raise the skill level of workers that leads to promotion;
- 4) Provide career progression that opens entry-level positions to others;
- 5) Increase retention in employment;
- 6) Increase individuals wages.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

Approximately \$250,000 - \$500,000 annually funded by Federal Workforce Investment Act dollars.

3. Rationale Supporting the Use of the Selected Procurement Method

Workforce Development does use an open procurement process in contracting with area employers. To qualify for Customized Training, an employer submits an application to the Department outlining the training, the benefits to the employer and employee, and the project budget. A team of Department staff review and approve the application. An employer can submit an application any time during the year as their needs for training materialize.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Not applicable. This is a program specifically authorized by the federal Workforce Investment Act.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The application from the employer was received and reviewed by Department personnel.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Not applicable. This is a program specifically authorized by the federal Workforce Investment Act.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Not applicable. This is a program specifically authorized by the federal Workforce Investment Act.

Motion to approve by Ed FitzGerald. Seconded by Wade Steen. Item approved.

7. Public Comment

There was no public comment.

8. Adjournment

Motion to adjourn by Ed FitzGerald. Seconded by Mike Gallagher. Meeting adjourned at 11:24 a.m.

New Items for Review

BC2012-5

Title: This cooperative agreement is for the County to receive federal grant funding from the State of Ohio - Department of Natural Resources.

A. Scope of Work Summary

1. Department of Public Works requesting approval of an agreement with the State of Ohio for funding assistance of \$425,000.00. The anticipated start-completion dates are January 9, 2012 through June 30, 2012.
2. The primary goals of the project are to create an urban riparian habitat restoration along the Cuyahoga River as part of the Cleveland Towpath Trail project.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. The address is:  
State of Ohio - Department of Natural Resources  
Division of Parks & Recreation  
2045 Morse Road - C3  
Columbus, OH 43229-6693  
Council District - N/A
2. N/A
- 3a. The location of the project is along the Cuyahoga River in the City of Cleveland
- 3b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is a part of an existing project - Cleveland Towpath Trail
2. N/A
3. The project is on a critical action path because the project will be ready to be bid in Spring 2012 and this agreement must be in place prior to that in order to receive the funding.
4. N/A
5. The agreement needs a signature in ink ASAP.

E. Funding

1. The project is funded by the following:

29% (\$1,292,893) - State Funds (Ohio Cultural Facilities Commission and Ohio Department of Natural Resources Grants)

71% (\$3,134,089) - Federal Funds (US EPA and US Fish and Wildlife Grants)

2. The schedule of payments is by invoice.

3. N/A

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BC2012-6

Title: Public Works 2011, K. E. McCartney and Associates, Inc. Contract, Olmsted Township Inflow and Infiltration Study.

#### A. Scope of Work Summary

1. Department of Public Works is requesting approval of a Contract with K. E. McCartney and Associates, Inc. for a cost not to exceed \$300,000.00. The authorization date is anticipated to be January 9, 2012 making the Agreement valid from January 9, 2012 to January 8, 2014.

2. The primary goals of this project are:

a. Identify the source of clean water, not limited to storm, portable, or ground that is infiltrating the sanitary sewer lines in Olmsted Township.

b. After the study a report of the findings and recommendations for remediation will be given.

3. The study is mandated by the Federal Clean Water Act (33 U.S.C. 1251 et seq.) (CWA) which establishes the basic structure for regulating discharges of pollutants in storm water discharges to the maximum extent practicable; prohibiting non-storm water discharges to the storm drain system; and (iii) prohibiting stormwater discharges to Sanitary Sewers. The CWA is enforced by the United States Environmental Protection Agency and the Ohio Environmental Protection Agency.

#### B Procurement

1. The procurement method for this project was RFQ. The total value is \$300,000.00.

2. The RFQ's closed on September 8, 2011. There is an SBE participation goal of 30%.

3. There was five (5) proposals pulled from OPD, five (5) submitted for review, one (1) proposal did not meet the minimum qualifications, one (1) proposal was approved.

#### C. Contractor and Project Information

1. K.E. McCartney & Associates, Inc.

52 North Diamond Street

Mansfield, OH 44902

Council District N/A

2. The owners for K.E. McCartney & Associated, Inc. are Brian P. McCartney and Kenneth McCartney.

3. a. The central location of this study is Olmsted Township.

3. b. The central location is in Council District 1.

#### D. Project Status and Planning

1. The Olmsted Township Inflow and Infiltration Study Agreement is scheduled for two years.

2. N/A

3. This Agreement is on a critical path because the major flooding issues within the Township.

4. N/A

5. N/A

E. Funding

1. This Agreement is funded 100% by Sewer District Funds  
Expense Index Code: DV 755645 Sub-Object Code 02780
2. The schedule of payments is monthly.
3. N/A
3. Total Amount Requested: \$300,000.00

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BC2012-7

Title: Cuyahoga County Sheriff's Office, 2012; BI Incorporated; Contract, ExacuTrack Service Agreement

A. Scope of Work Summary

The Cuyahoga County Sheriff's Office is requesting approval of a contract with BI Incorporated for the anticipated cost of \$150,000.00. The anticipated start and completion dates are 01/01/2012 – 12/31/2014. The primary goals of the project are to have a successful Home Detention Monitoring Program, generate revenue for the Cuyahoga County Sheriff's Office and decrease jail population.

B. Procurement

The proposed contract received a Cooperative Government Purchasing (GSA) exemption on 11/30/2011. The approval letter is attached for review.

C. Contractor and Project Information

1. The address of all vendors is:  
BI Incorporated  
6400 Lookout Road  
Boulder, CO 80301
2. The owner for the vendor is Behavioral Acquisition Corporation.

D. Project Status and Planning:

When this contract expires 12/31/2014, we will be resubmitting for a new contract.

E. Funding:

1. The project is funded 100% by special revenue account Home Detention Fees
2. The schedule of payments is by invoice.
3. Total Amount Requested: \$150,000.00