

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 January 9, 2012 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
  - A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-8	Department of Health and Human Services	<p>Submitting amendments to contracts with various providers for administrative, client level data, quality management and planning council support services for the Ryan White Part A Program and Cuyahoga Regional HIV Services Planning Council for the period 3/15/2011 - 2/29/2012 for additional funds:</p> <p>a) Contract No. CE1100242-01 with Collaborative Research, LLC, in the amount not-to-exceed \$16,000.00.</p> <p>b) Contract No. CE1100243-01 with Andrea Putnam in the amount not-to-exceed \$3,185.00.</p> <p>Funding Source: 100% HRSA</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-19	Department of Public Works	<p>Recommending an award to Training Services International in the amount not-to-exceed \$3,183.00 for staff development services for the period 1/24/2012 - 1/27/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-20	Department of Development,	<p>1) Submitting a contract with BDL General Contracting, Inc. in the amount of \$8,000.00 for Lead Remediation for property located at 141 East 196th Street, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.</p> <p>2) Submitting a contract with BDL General Contracting, Inc. in the amount of \$9,420.00 for Lead Remediation for property located at 17843 Cannon Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.</p> <p>3) Submitting a contract with Property Rejuvenation, Inc. in the amount of \$16,190.00 for Lead Remediation for property located at 1749 and 1751 Collamer Street (Up and Down), East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.</p> <p>Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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<p>CPB2012-21</p>	<p>Department of Development,</p>	<p>1) Submitting a contract with East Park Properties, L.L.C. in the amount of \$13,503.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 5701 Mayfield Road, Mayfield Heights, for the period 1/12/2012 - 7/10/2012.</p> <p>2) Submitting a contract with Gestures, LLC in the amount of \$1,003.28 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1150 Linda Street, Rocky River, for the period 1/12/2012 - 7/10/2012.</p> <p>3) Submitting a contract with Hildebrandt Industrial Sales, Inc. in the amount of \$1,364.34 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1369 Depot Street, Rocky River, for the period 1/12/2012 - 7/10/2012.</p> <p>4) Submitting a contract with Johnson Romito, Inc. in the amount of \$19,344.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 521 Broadway Avenue, Bedford, for the period 1/12/2012 - 7/10/2012.</p> <p>5) Submitting a contract with Recycled Closets, Inc. in the amount of \$539.12 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1100 Linda Street, Rocky River, for the period 1/12/2012 - 7/10/2012.</p> <p>6) Submitting a contract with Yoga 101 Co., LLC in the amount of \$1,582.11 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 101 Front Street, Berea, for the period 1/12/2012 - 7/10/2012.</p> <p>7) Submitting a contract with Xe Tran in the amount of \$2,500.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 54 Front Street, Berea, for the period 1/12/2012 - 7/10/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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CPB2012-22	Department of Workforce Development	<p>1) Submitting a contract with EnerTouch, Inc dba Goodcents in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 12/12/2011 - 6/12/2012.</p> <p>2) Submitting a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$10,000.00 for the Incumbent Worker Training Program for the period 12/12/2011 - 6/30/2012.</p> <p>3) Submitting a contract with RSR Partners, LLC dba Regency Technologies, LTD in the amount not-to-exceed \$70,000.00 for the On-the-Job Training Program for the period 12/12/2011 - 6/30/2012.</p> <p>Funding Source: 100% Federal Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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C. Exemption Requests

CPB2012-23	Public Safety and Justice Services	<p><b>1. Description of Supplies or Services.</b></p> <p>The total SAMHSA grant project includes assessment, case management, probation supervision, substance abuse treatment services, follow-up contact, training and project evaluation services for identified felony offenders of the Cuyahoga County Court of Common Pleas Felony Drug Court. CASE will provide required program evaluation under the terms of the grant award.</p> <p>CASE has the expertise and a proven track record of the specific services required under this grant project. Kent State University was initially the collaborative partner for the evaluation portion but was changed to CASE (with SAMHSA approval) due to the fact that two key investigators moved to CASE. CASE subsequently agreed to be the collaborative partner for the evaluation portion. CASE will be responsible for submitting the required "Government Performance Results Act" (GPRA) data that is required under the terms of the grant award. Program evaluation includes the following:</p> <ol style="list-style-type: none"> <li>1. Attend required Grantee meetings</li> <li>2. Design and modify the project evaluation plan</li> <li>3. Design the human subject protocol</li> <li>4. Create a research database</li> <li>5. Migrate, merge, input and clean project data</li> <li>6. Provide technical consultation</li> <li>7. Participate in process and outcome evaluation</li> <li>8. Analyze and interpret data</li> <li>9. Prepare and submit quarterly GPRA reports</li> </ol>	
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		<p>Dr. David Hussey, Kent State University is the identified “Principal Investigator” for the evaluation component and will dedicate 5% of his time (uncompensated) toward the project. CASE employees, Rodney Thomas and Daniel Flannery from the CASE’s Begun Center for Violence Prevention Research &amp; Education, Mandel School of Applied Social Sciences, will be the personnel identified to complete the required evaluation activities for purposes of the contract.</p> <p>In requesting and applying for these discretionary funds, it was required to identify collaborative partners in the administration and activities of the grant. Due to their proven track record of performance, Kent initially and then CASE was an identified collaborative partner along with other partners (Chestnut Health Systems and Community Assessment and Treatment Services, Inc) to provide all the necessary components of the grant project.</p> <p><b>2. Estimated Dollar Value</b> \$65,000.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b></p> <p>The rationale for the selected procurement method of identifying collaborative partners under the grant application is derived from the 2005 Financial Guide (the most current guide) from The United States Department of Justice, Office of Justice Programs, Office of the Comptroller. Below are the rationale citations from this guide for the collaborative activities and the basis of this request for exemption: “None of the principal activities of the project-supported effort shall be sub-awarded to another organization without specific prior approval by the awarding agency. Where the intention to make a sub award is made known at the time of application, the approval may be considered given, if these activities are funded as proposed.” (Page 100).</p> <p>The grant application process requires the applicant to identify collaborative partners.</p> <p>In regards to credentialing and documentation the guide states:</p> <p>“The applicant must furnish, along with the application for a grant, cooperative agreement or contract, resumes of principal investigator and key personnel, details of the budget composition, goals, impact, methods, evaluation, schedule and resources of the project. Costs will be determined in accordance with OMB Circular No.A-87 for State and local governments and OMB Circular No. A-21 for educational institutions.” (Page 183). Enclosed with this request are the</p>	
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		<p>biographical sketches that were submitted as part of the application as well as the 2005 Financial guide.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  NONE. Dr. Hussey has been the Principal Investigator (PI) in a five year SAMHSA study that incorporated the Global Assessment of Individual Needs (GAIN) assessment instrument, Cannabis Youth Treatment (assessment and treatment models being utilized for this project) and GRPA, and thus is experienced in all phases of the performance assessment process including data collection and analysis. He has additionally performed as Principal Investigator in a six year SAMHSA CMHS (Systems of Care) project. Kent State University also recognizes SAMHSA’s potential intent to collect GAIN data to conduct independent, cross site evaluation or additional validation of this tool with adult populations. Kent State University and subsequently CASE staff members (Hussey, Thomas and Flannery) are prepared by the fact that they have the previous expertise in the collection of this type of data as well as a deep knowledge and understanding of the form and function of the Felony Drug Court.  Given their previous expertise in SAMHSA evaluation and data collection coupled with their knowledge base of the Felony Drug Court Kent/CASE was the most experienced and best collaborative partner for the grant project.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  This vendor was selected due to subject matter expertise.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b>  Grant application deadlines do not allow for the completion of fulfilling the County RFP process. Additionally, grant guidance as elaborated above allow for collaborative partners to be identified for purposes of the grant application.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  None.</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
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i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2012-24	Department of Public Works	Recommending to reject all bids received on RQ18993 for the sale of certain County-owned property no longer needed for public use, located at 12212 St. Clair Avenue, Cleveland, Permanent Parcel Nos. 110-04-005 - 007, 110-04-060 - 063, 110-04-080 - 082 and 110-04-117 - 124.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-25	Department of Public Works	Recommending to reject all proposals received on RQ20139 for lease of space for the West Regional Probation Office for use by Juvenile Court for the period 4/1/2012 - 3/31/2017.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-26	Department of Public Works	Recommending to reject all bids received on RQ18726 for the sale or lease of certain County-owned property no longer needed for public use, located at 2163 East 22nd Street, Cleveland, Permanent Parcel No. 103-19-001.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-27	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE0900537-01 with Karvo Paving, Co. for improvement of the Royalton Road/West 130th Street Intersection in the Cities of North Royalton and Strongsville for a decrease in the amount of (\$74,120.24).  Funding Source: 50% Ohio Public Works Commission (Issue 1), 25% Cuyahoga County using the 7.50 Vehicle Tax License Tax Fund and 25% Municipalities	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-28	County Planning Commission	Submitting an amendment to a grant award in the amount of \$159,237.00 from U.S. Department of Commerce, Economic Development Administration for design and engineering assistance for the Lakefront Connector Bridge Grant Program for the period 7/28/2009 - 1/28/2011 to extend the time period to 12/28/2012.  Funding Source: 100% Economic Development Administration Financial Assistance Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-29	Office of Procurement & Diversity	Recommending to reject all bids received on RQ20871 to generate revenue for food service operations at the Justice Center for the period 3/1/2012 - 2/28/2017.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-30	Department of Health and Human Services	Community Initiatives Division, Office of Homeless Services, requesting authority to seek proposals from various providers on RQ22383 for emergency shelter services for homeless men, women and families for the period 1/1/2012 - 12/31/2014; requesting authority for the Director of the Office of Procurement Diversity to advertise for proposals.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-31	Department of Health and Human Services	Requesting authority to seek proposals from various providers on RQ22270 for community information and referral services for the period 7/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-32	Department of Public Safety and Justice Services	Submitting an amendment to a grant award in the amount of \$1,485,949.00 from U.S. Department of Homeland Security/Federal Emergency Management Agency for the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2012 to extend the time period to 6/30/2012.  Funding Source: 75% U.S. Department of Homeland Security Emergency Management Agency with a 25% match from subgrantees	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-33	Department of Health and Human Services	Division of Children & Family Services, submitting an amendment to a revenue generating agreement with Casey Family Programs for strategic planning for the Child Welfare Initiative for the period 6/1/2010 - 12/31/2012 for additional funds in the amount of \$20,000.00.  Funding Source: 100% by grant with Child Welfare Initiative Contract with Casey Family Programs	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-34	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of January 9, 2012-January 13, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- VI. Other Business
- VII. Public Comment
- VIII. Adjournment

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Minutes

MINUTES  
Contracts and Purchasing Board  
County Administration Building, 4th Floor  
January 3, 2012 11:30 PM

- I. Call to Order  
Meeting was called to order at 11:35 a.m.
- II. Review and Approve Minutes  
The minutes were reviewed and approved as written
- III. Public Comment



There was no public comment.

#### IV. Contracts and Awards

##### A. Tabled Items

CPB2011-412 Department of Health and Human Services, Office of Reentry

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The (4) contract providers will provide comprehensive case management, direct services and referral services to approximately (150) clients returning to Cuyahoga County from incarceration in local prisons. Also, an outcome evaluation will be conducted by CWRU to analyze data markers including: demographic, descriptive, and recruitment data by site. The evaluation will also include an analysis of exit interview data.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown.

This is a grant-funded project. Funding was awarded to HHS Office of Reentry by the U.S. Department of Justice for the Second Chance Act Adult Offender Reentry Program for Planning and Demonstration Projects. Total grant award: \$685,303.00

3. Rationale Supporting the Use of the Selected Procurement Method

The quick turnaround time (30 to 45 days from announcement to deadline for application submittal) to submit a federal grant application does not allow the ability to submit a full RFP process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated. The Office of Reentry requested approval to apply for the Second Chance Act Grant May 2011, and approval was granted by the Board of Control (EA2011-0831) and the County Executive Edward FitzGerald on June 20, 2011.

The contract providers working with this grant have substantial and successful histories of working with local corrections facilities providing case management and other pre-release services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? The U.S. Dept. of Justice submitted a Competitive Grant Announcement May 2011, seeking qualified applicants to apply for funding for the SCA grant, and the Office of Reentry in collaboration with the contract providers, submitted and received the grant award.

The contract providers listed in this grant award are more than qualified to perform the services at the required level. These funds will assist in sustaining services already contracted for through previous \$Levy and \$Federal funds

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Late start date for the grant award. The federal grant was awarded based upon a proposal that included these specific entities performing specific tasks to create a specific program and achieve specific outcomes. If we change the parameters and the components of the program that was awarded this grant, we will not be in compliance with the application that was submitted and approved by The U.S. Department of Justice. Outlined outcomes identified in the original application should not be altered as it would jeopardize the validity of the program components that were submitted in the grant application and potentially leading to negative findings that can negatively affect future federal funding.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Allow for a modified and less formal selection process of pre-qualified vendors within a department. The timeframes of federal grants Do Not Allow for a lengthy formal RFP process.

Approve  Disapprove  Hold

##### B. Scheduled Items

CPB2012-1 Department of Development

- 1) Submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$16,156.00 for administration of the FY2008 and FY2011 HOME Program for the period 1/1/2012 - 12/31/2013.
- 2) Submitting an agreement with City of Lakewood in the amount not-to-exceed \$21,002.00 for administration of the FY2008 and FY2011 HOME Program for the period 1/1/2012 - 12/31/2013.
- 3) Submitting an agreement with City of Parma in the amount not-to-exceed \$5,592.00 for administration of the FY2011 HOME Program for the period 1/1/2012 - 12/31/2013.

Funding Source: 100% allocation of HOME funds from the Cuyahoga HOME Consortium

Approve  Disapprove  Hold

CPB2012-2 Department of Development

- 1) Submitting a contract with Cahoon Nursery & Garden Center in the amount of \$2,514.12 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 27630 Detroit Road, Westlake, for the period 1/5/2012 - 7/5/2012.
- 2) Submitting a contract with Forest City Tree Protection Co. in the amount of \$3,252.38 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1884 South Green Road, South Euclid, for the period 1/5/2012 - 7/5/2012.
- 3) Submitting a contract with Phillip J. and Mary T. Talarico Family Trust in the amount of \$5,910.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 23380 Miles Road, Bedford Heights, for the period 1/5/2012 - 7/5/2012.
- 4) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$23,725.00 for Lead Remediation of property located at 9426 Birchwood Road, Garfield Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/3/2012 - 5/31/2012.

Funding Source: 1., 2. & 3. – 100% General Fund; 4. – 100% U.S. Department of HUD Lead Hazard Remediation Grant

Approve  Disapprove  Hold

CPB2012-3 Information Services Center, submitting a contract with Caliper Corporation, sole source, in the amount not-to-exceed \$1,600.00 for maintenance on TransCAD GIS software for the County Sheriff for the period 3/31/2011 - 3/31/2012.

Funding Source: 100% General Fund

Approve  Disapprove  Hold

CPB2012-4 Information Services Center, submitting a state contract with DLT Solutions, LLC, in the amount not-to-exceed \$10,300.21 for maintenance on SolarWind's Orion Network software for the period 12/13/2011 - 12/13/2012.

Funding Source: 100% General Fund

Approve  Disapprove  Hold

CPB2012-5 Department of Workforce Development

1. Submitting a contract with Menorah Park Center for Senior Living Bet Moshav Zekenim Hadati in the amount not-to-exceed \$1,936.00 for the On-the-Job Training Program for the period 12/5/2011 - 1/31/2012.
2. Submitting a contract with Steel Warehouse of Ohio LLC in the amount not-to-exceed \$7,311.36 for the On-the-Job Training Program for the period 12/12/2011 - 3/31/2012.

3. Submitting a contract with Steel Warehouse of Ohio LLC in the amount not-to-exceed \$25,917.64 for the On-the-Job Training Program for the period 11/14/2011 - 3/12/2012.

Funding Source: 100% Federal Workforce Investment Act funds

Approve  Disapprove  Hold

CPB2012-6 Medical Examiner, submitting a contract with Radiation Detection Company in the amount not-to-exceed \$3,996.00 for dosimetry services for the period 1/1/2012 - 12/31/2014.

Funding Source: 100% General Fund

Approve  Disapprove  Hold

CPB2012-7 Juvenile Court, submitting amendments to contracts with various providers for psychometrist and psychological services for the period 1/1/2011 - 12/31/2011:

a) Contract No. CE1100380-01 with Luis Felipe Amunategui, Ph.D. for additional funds in the amount of \$7,000.00.

b) Contract No. CE1100381-01 with Randall Steven Baenen, Ph.D. for additional funds in the amount \$5,000.00.

c) Contract No. CE1100382-01 with Joseph Christopher Bedosky, Ph.D. dba Cleveland CBT, LLC, for a decrease in the amount of (\$5,000.00.)

d) Contract No. CE1100386-01 with John Matthew Fabian, Psy.D., JD, LLC for additional funds in the amount of \$6,000.00.

e) Contract No. CE1100387-01 with Amy Justice, Ph.D., Inc. for a decrease in the amount of (\$5,000.00.)

f) Contract No. CE1100388-01 with John Joseph Konieczny, Ph.D. for a decrease in the amount of (\$4,000.00.)

g) Contract No. CE1100389-01 with Kathryn M. Kozlowski, Ph.D. for a decrease in the amount of (\$8,000.00.)

h) Contract No. CE1100390-01 with Robert R. Kurtz, Ph.D. for additional funds in the amount of \$6,000.00.

i) Contract No. CE1100391-01 with Steven M. Neuhaus, Ph.D. for a decrease in the amount of (\$2,000.00.)

Funding Source: 100% General Fund

Approve  Disapprove  Hold

CPB2012-8 Department of Health and Human Services, submitting amendments to contracts with various providers for administrative, client level data, quality management and planning council support services for the Ryan White Part A Program and Cuyahoga Regional HIV Services Planning Council for the period 3/15/2011 - 2/29/2012 for additional funds:

a) Contract No. CE1100242-01 with Collaborative Research, LLC, in the amount not-to-exceed \$16,000.00.

b) Contract No. CE1100243-01 with Andrea Putnam in the amount not-to-exceed \$3,185.00.

Funding Source: 100% HRSA

Approve  Disapprove  Hold

CPB2012-9 Department of Health and Human Services, Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting a state contract with TEC Communications, Inc. in the amount not-to-exceed \$4,315.50 for maintenance on Cisco MDS switches for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% Federal Public Assistance Linkage funds

Approve  Disapprove  Hold

CPB2012-10 Department of Health and Human Services, Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting a contract with Sword Solutions, Inc., sole source, in the amount not-to-exceed \$1,305.00 for maintenance on Fraud Recovery and Overpayment System Tracking software for the period 12/1/2011 - 11/30/2012.

Funding Source: 100% Federal Public Assistance Linkage funds

Approve  Disapprove  Hold

### C. Exemption Requests

CPB2012-11 Department of Public Works, Iron Mountain Information Management, Inc.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

Highly secure, climate controlled storage space for archival/back up microfilm of various County documents.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown  
\$16,327.20 per year (11/1/2010 through 10/31/2011)

3. Rationale Supporting the Use of the Selected Procurement Method

This is a small amount of stored materials that require a secure, climate controlled space for archival microfilm storage. There are very few underground, secure facilities in the country and this site was selected and requested by the Courts for these documents.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Other vendors were looked at but did not offer this level of safety and security for these microfilm documents. The space was used by the County.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

This is a small amount of storage for these archival documents and the County has utilized this vendor for many years. Moving would incur additional costs.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Review of overall real estate needs impacted timing.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The Department of Public Works is in the process of evaluating all our space needs through our "Real Estate portfolio study". Once the study is complete and an opportunity to integrate this information is complete the County will finalize our space needs and start advertising for these contracts in a planned process.

Approve  Disapprove  Hold

CPB2012-12 Department of Public Safety and Justice Services

1. Description of Supplies or Services.

Motorola will build out a wireless extension of the existing City of Cleveland Public Safety Network to the new Juvenile Justice Center (JJC) along with the addition of Public Safety Cameras to the surrounding area. With the planned activities and need for interoperability between the City and County, a reliable secure high speed Ethernet connection is needed at the JJC. Within the JJC will be radio dispatching plus training on existing networks that require access to the Public Safety Network. Motorola will provide this wireless link plus the structured wiring using fiber optic cabling inside the building to the fifth floor and first floor. These four outdoor cameras will supplement the video surveillance provided by the

indoor cameras within the facility. The ability to view these outdoor cameras will be provided through an interface with the City's Sony Real Shot Network currently in place.

2. Estimated Dollar Value

\$200,000.00

3. Rationale Supporting the Use of the Selected Procurement Method

Motorola is the only vendor that has been used to build out the Cleveland Public Safety Network.

Continuing to work with the vendor to build out additional connections and video sites will ensure interoperability among the software and hardware required to interface.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Due to the fact that Motorola is the only vendor that has been used to build out the Cleveland Public Safety Network it is imperative that the equipment and software can interface and be interoperable. Therefore, it is necessary to procure from Motorola, which is on State Contract.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

Due to the fact that Motorola is the only vendor that has been used to build out the Cleveland Public Safety Network it is imperative that the equipment and software can interface and be interoperable. Therefore, it is necessary to procure from Motorola, which is on State Contract.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

If this were to go out for competitive bid, Motorola would ultimately be the selected vendor due to the proprietary nature of the equipment that is necessary to interface with an existing network. The delays would be detrimental to the status of the grant funds that are being used to fund this project. The grant period ends 12/31/2011 and the full competitive bid may delay it to the point where we will not be able to fully complete, implement, test and pay for the equipment and services which is required to be done with the grant period.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In the future, if the County chooses to continue to build out the system, it will still be done with Motorola due to the aforementioned reasons. However, with new knowledge of the changes to procurement procedures, projects like this can still go out for full competition, knowing that Motorola will be the acceptable bidder, but will be done further in advance so as not to be rushed by grant deadlines.

Approve    Disapprove    Hold

CPB2012-13   Public Safety and Justice Services

1. Description of Supplies or Services.

Maintenance services for Cuyahoga Emergency Communications System (CECOMS) radio equipment. See attached service agreement.

2. Estimated Dollar Value:

\$34,125.12 (Maintenance Agreement 1/1/2012 through 12/31/2014)

3. Rationale Supporting the Use of the Selected Procurement Method:

State Term Contract # 573077-0

4. What other available options and/or vendors were evaluated? If none, include the reasons why?

The current radio equipment is proprietary to Motorola Solutions, Inc. and is recognized as a State Term vendor; thus, it is imperative to have contracted services through Motorola Solutions (Owner of product) to guarantee quick response by a Motorola Solutions' technician

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?

Motorola Solutions' equipment was necessary for emergency radio communications to field personnel throughout Cuyahoga County. At the time of the original purchase, the equipment was unique and

Motorola Solutions' radio equipment was determined to meet CECOMS' needs and system specifications.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This request is for maintenance services on Motorola equipment.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This request is for maintenance services on Motorola equipment. Any replacement equipment will be procured through an open process to ensure competition for subsequent equipment and maintenance services.

Approve  Disapprove  Hold

CPB2012-14 Public Defender

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

Providing legal representation to indigent clients in Domestic Relations cases that are facing incarceration for non-compliance, which is required by the U.S. Constitution and related case law.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown:

Funded 100% through the General Fund. The start and completion dates are 1-1-2012 to 12-31-2012.

3. Rationale Supporting the Use of the Selected Procurement Method

Mr. Brusnahan has been under contract to perform the Domestic Relations representation for 5 years.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Adding a full or part-time staff attorney eliminated because not as cost effective.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?  
Need for Domestic Relations representation Mr. Brusnahan experience and original availability.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Representation needs to be available on an on-going basis

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

No competition needed. Hiring is at a set fee. Applicant screened on same basis as a Public Defender

Approve  Disapprove  Hold

CPB2012-15 Department of Health and Human Services, Employment and Family Services

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

Contract is for renewal of maintenance and support of disc storage hardware at Virgil Brown Bldg for the period of 10/19/11 - 10/18/12. All EFS data, imaging, documents, email and backup data is stored on these devices.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

Total contract for maintenance and support will not exceed \$23,039.48.

3. Rationale Supporting the Use of the Selected Procurement Method

EMC is listed on Ohio STS under #033-534141 and has provided proven and responsive service in the past.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. EMC is the manufacturer of the equipment and provides support on these devices. No other vendor is licensed to work on this hardware.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

SAN disc storage hardware was purchased in 2007 after analysis of value, reliability, cost factors, warranties, compatibility and growth needs.

EMC was chosen since it is a recognized leader in DASD storage hardware.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Any hardware breakdowns, delay or loss of data would impact our staff in their duties to serve the citizens of Cuyahoga. Maintaining maintenance and support on our hardware is good business policy. A competitive bid would not be an option since EMC is the manufacturer of the equipment.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

As long as our storage hardware is EMC, EFS will probably need to retain a support and maintenance contract with EMG to provide for full and speedy repairs or replacement if and when necessary since they are the manufacturer.

Approve  Disapprove  Hold

#### D. Consent Agenda

##### i. Scheduled Consent Items

CPB2012-16 Office of Procurement and Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

Department of Public Safety and Justice Services

a) on RQ22165 for purchase of 4-utility vehicles for an estimated cost in the amount not-to-exceed \$44,000.00.

Approve  Disapprove  Hold

CPB2012-17 Office of Procurement and Diversity, presenting BuySpeed purchases for the week of January 3, 2012-January 6, 2012

Approve  Disapprove  Hold

#### VI. Other Business

##### Walk On Item

CPB2012-18 County Sheriff, submitting an agreement with University Hospitals of Cleveland dba University Hospitals Case Medical Center in the amount not-to-exceed \$68,000.00 for clinical rotation of Fellows in Forensic Psychiatry for the period 1/1/2012 - 6/30/2012.

Funding Source: 100% General Fund

Approve  Disapprove  Hold

#### VI. Other Business

There was no other business to discuss.

#### VII. Public Comment

There was no public comment.

#### VIII. Adjournment

Meeting adjourned at 11:59 a.m.

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## Tabled Items

CPB2012-8

Title: Office of Health & Human Services FY2011 Amendments for Technical Assistance for Ryan White Part A Program with: Andrea Putnam and Collaborative Research, LLC.

### A. Scope of Work Summary

1. Ryan White Part A Program requesting approval of amendments with various providers for the anticipated increase in cost of \$19,185.00 . The anticipated start-completion dates are 3/1/2011-2/29/12.

Andrea Putnam for an increase of \$3,185.00 in an amount not to exceed \$38,285.00.

Collaborative Research, LLC. for an increase of \$16,000.00 in an amount not to exceed \$78,000.00

2. The primary goals of the project are to provide technical assistance for quality management, planning council support, needs assessment in addition to development of the comprehensive strategic plan. All activities are centered towards improved quality of care for persons living with HIV/AIDS.

3. The project is mandated by the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA).

### B. Procurement

1. The procurement method for this project was RFP 19507. The total value of the RFP is \$220,000.00.

2. The RFP was closed on March 8, 2011. There is an SBE or DBE participation/goal of 0 %.

3. The proposed amendments received a Justification for Other than Full and Open Competition exemption on 11/22/2011 and 12/5/11. The approval letters are attached for review.

### C. Contractor and Project Information

1. The addresses of all vendors and/or contractors are:

Andrea Putnam, 12322 Padua Dr. East, North Royalton, Ohio 44133, Council District 5

Collaborative Research, LLC., 828 West Grace Street, Chicago, IL 60613

2. The owners for the vendors are:

Andrea Putnam, Independent Consultant

Collaborative Research, LLC., Jeff Daniel-CFO and Tracy Kulik - President

3.a The vendors serve the Ryan White Part A program staff and the Planning Council. The address or location of the project is at various provider and Ryan White Part A staff locations:

3.b. The project for all vendors is located throughout the six-county service delivery area (Ashtabula, Cuyahoga, Geauga, Lake, Lorain, Medina)

### D. Project Status and Planning

1. The project reoccurs annually.

2. The project has one phase .

3. The project is on a critical action path because HRSA delivered the grant award in fragmented amounts during the first six months of the fiscal year, but all funds must be expended for services through February 29, 2012.

### E. Funding

1. The project is funded 100% by HRSA.

2. The schedule of payments is monthly.



## Scheduled Items

CPB2012-19

Title: Department of Public Works; Training Services International

### A. Scope of Work Summary

1. The Department of Public Works, Risk Management Division is recommending an award to Training Services International (TSI) for the amount of \$3,183.00 to conduct onsite asbestos training for thirty one (31) county tradesmen during the period of January 24, 2012 through January 27, 2012.
2. The county will be in compliance with OSHA regulations for dealing with asbestos-containing materials in county-owned buildings.
3. Employee training is mandated by the OSHA Asbestos Construction Standard (29 CFR 1926.1101) and Section 3701.43.01 of the Ohio Administrative Code.

### B. Procurement

1. The procurement method for this was an informal RFP. The total dollar is \$3,183.00
2. The RFP closed on Tuesday, November 29, 2011 at 4:30pm

### C. Vendors and Project Information:

Training Services International - (Recommending Award for \$3,183.00)

33150 Lakeland Boulevard

Eastlake, Ohio 44095

Council District: N/A, Lake County

Contact Person: Mr. Doug Schafer

Aerosol Monitoring & Analysis. (Bid Amount of \$4,000.00)

4904 Pearl Road

Cleveland, Ohio 44109

Council District: 7

Contact Person: Mr. David Myer, President

The Dell Group - Non Responsive

P.O. Box 1390

Mentor, Ohio 44061

Council District: N/A, Lake County

Contact Person: Mr. Peter Dell

Training will be conducted onsite at The Justice Center, 1200 Ontario Avenue. The project is located in Council District 10.

### D. Project Status and Planning:

This asbestos training is required annually for county trades who may come into contact with asbestos-containing materials during the course of their routine maintenance work.

### E. Funding:

1. The project is funded 100% by the General Fund.

2. The schedule of payment is by invoice.

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CPB2012-20

Title: Department of Development 2012 BDL General Contracting Inc. Contract Lead Remediation Case 088 Stankus at 141 E. 196th St. Euclid RQ 22357

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with BDL General Contracting Inc. for the anticipated cost of \$8,000.00. The anticipated start-completion dates are January 9, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$10,475.00. Due to federal grant requirements the Department of Development maximum contribution for this project is \$8,000.00. The homeowner will contribute \$2,475.00.
2. The competitive bid was closed on 10/27/2011.
3. There were 4 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:  
BDL General Contracting Inc.  
P.O. Box 32430  
Euclid, Ohio 44132  
Council District 11
2. The president for the contractor/vendor is Dawna Rotert.
- 3.a. The address or location of the project is:  
Stankus  
141 East 196th Street  
Euclid, Ohio 44119
- 3.b. The project is located in Council District 11.

D. Project Status and Planning

This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

Title: Department of Development 2012 BDL General Contracting Inc. Contract Lead Remediation Case 130 Salloum at 17843 Cannon Ave. Lakewood RQ 22356

#### A. Scope of Work Summary

1. Department of Development requesting approval of a contract with BDL General Contracting Inc. for the anticipated cost of \$9,420.00. The anticipated start-completion dates are January 9, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

#### B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$9,420.00.
2. The competitive bid was closed on 10/31/2011.
3. There were 7 bids received by the Department of Development, lowest bidder approved.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:  
BDL General Contracting Inc.  
P.O. Box 32430  
Euclid, Ohio 44132  
Council District 11
2. The president for the contractor/vendor is Dawna Rotert.
- 3.a. The address or location of the project is:  
Salloum  
17843 Cannon Avenue  
Lakewood, Ohio 44107
- 3.b. The project is located in Council District 02.

#### D. Project Status and Planning

This is one of 250 such contracts that will be issued during the three-year grant period.

#### E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

Title: Department of Development 2012 Property Rejuvenation, Inc. Contract Lead Remediation Case 016 Weatherspoon & 064 Harris at 1749 & 1751 Collamer St. (Down) (Up) East Cleveland RQ# 21561

#### A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Property Rejuvenation, Inc. for the anticipated cost of \$16,190.00. The anticipated start-completion dates are January 9, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

#### B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$16,190.00.
2. The competitive bid was closed on 09/22/2011.
3. There were 6 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Property Rejuvenation, Inc.

4317 Chester Avenue

Cleveland, Ohio 44103

Council District 03.

2. The president for the contractor/vendor is Renee Seko.

- 3.a. The address or location of the project is:

Weatherspoon & Harris

1749 & 1751 Collamer Street Down & Up

East Cleveland, Ohio 44112

- 3.b. The project is located in Council District 10.

D. Project Status and Planning

This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.

2. The schedule of payments is payment upon completion of project.

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CPB2012-21

Title: Department of Development; East Park Properties, LLC

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with East Park Properties, L.L.C. for the anticipated cost of \$13,503.40. The anticipated start-completion dates are 1/12/2012 - 7/10/2012.

2. The primary goals of the project are to install signage, awnings, lighting, and an ADA ramp and railing. The project also includes painting and repaving.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Cabinet Wholesaler

5701 Mayfield Road

Mayfield Heights, Ohio 44124

Council District 6, Jack H. Schron, Jr.

2. The business and principal owner is East Park Properties, L.L.C. (Steven Small)

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$13,503.40

Title: Department of Development; Gestures, LLC

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Gestures, LLC for the anticipated cost of \$1,003.28. The anticipated start-completion dates are 1/12/2012 - 7/10/2012.
2. The primary goals of the project are to install a new sign, an awning and to upgrade the landscaping.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Gestures, LLC

1150 Linda Street

Rocky River, Ohio 44116

Council District 1, David Greenspan

2. The business owner is Christal Keener

The primary owner is Prasse Management Co. LLC (Charles Simmelink)

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$1,003.28

Title: Department of Development; Hiltenbrant Industrial Sales, Inc.

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Hildebrant Industrial Sales, Inc. for the anticipated cost of \$1,364.34. The anticipated start-completion dates are 1/12/2012 - 7/10/2012.

2. The primary goals of the project are to replace the awning, paint the facade of the building and sealcoat the parking lot.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Hiltebrant Industrial Sales, Inc.

1369 Depot Street

Rocky River, Ohio 44116

Council District 1, David Greenspan

2. The business owner and primary owner is Steven Hiltebrant

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.

2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.

3. Total Amount Requested: \$1,364.34

Title: Department of Development; Johnson Romito, Inc.

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Johnson Romito, Inc. for the anticipated cost of \$19,344.40. The anticipated start-completion dates are 1/12/2012-7/10/2012.

2. The primary goals of the project are to demolish the structure at 521 Broadway Ave and install a patio that connects to the funeral home located at 529 Broadway Ave.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Johnson Romito Funeral Home

521 Broadway Avenue

Bedford, Ohio 44146

Council District 9, C. Ellen Connally

2. The business owner is Johnson Romito Inc. (Edmund J. Romito)

The primary owner is Monaro Associates LTD (Edmund J. Romito)

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$19,344.40

Title: Department of Development; Recycled Closets, Inc.

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Recycled Closets, Inc. for the anticipated cost of \$539.12. The anticipated start-completion dates are 1/12/2012 - 7/10/2012.
2. The primary goals of the project are to install a new sign and awning.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Closets Consignment

1100 Linda Street

Rocky River, Ohio 44116

Council District 1, David Greenspan

2. The business owner is Lynda Dalton.

The primary owner is Prasse Management Co. LLC (Charles Simmelink)

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.
3. Total Amount Requested: \$539.12

Title: Department of Development; Yoga 101 Co, LLC

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Yoga 101 Co., LLC. for the anticipated cost of \$1,582.11. The anticipated start and completion dates are 1/12/2012-7/10/2012.
2. The primary goals of the project are to replace windows and the front door.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Yoga 101 Co., LLC

101 Front Street

Berea, Ohio 44017

Council District 5, Michael J. Gallagher

2. The principal owner is Lake Properties, LLC

The business owner is Laura Burt

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.

2. Scheduled payment (rebate) for the project is on a reimbursement basis on submission of an invoice and backup documentation after the completion of the project.

3. Total Amount Requested: \$1,582.11

Title: Department of Development; Xe Tran

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Xe Tran for the anticipated cost of \$2,500. The anticipated start and completion dates are 1/12/2012-7/10/2012.

2. The primary goal of the project is to install new glass block windows.

B. Procurement

The procurement method for this project was through Board of Control approval-BC2011-43 dated 8/5/2011. The total amount allocated to the Storefront Rebate program is \$300,000.00

C. Contractor and Project Information

1. The address of the project is:

Sweet Mango.

54 Front Street

Berea, Ohio 44017

Council District 5, Michael J. Gallagher

2. The business and principal owner is Xe Tran

D. Project Status and Planning

The project is a part of a reoccurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% by the General Fund.



2. Scheduled payment (rebate) for the project is on a reimbursement basis on submission of an invoice and backup documentation after the completion of the project.

3. Total Amount Requested: \$2,500

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CPB2012-22

Title: EnerTouch, Inc. DBA Goodcents - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with EnerTouch, Inc. DBA Goodcents for the anticipated cost of not more than \$5,000.00. The anticipated start-completion dates are 12/12/2011 to 6/12/2012.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. EnerTouch, Inc. DBA Goodcents will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. EnerTouch, Inc. DBA Goodcents, 6670 W. Snowville Road #5, Brecksville, OH 44141 Council District # 6

2. The Principal Owner is GFI - Holdings, Co

CEO is Verome Johnstone

EnerTouch, Inc. DBA Goodcents specializes in smart grid solutions, energy efficiency programs, and does extensive research and data analysis.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract and the evaluation is satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's training needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

3. Total Amount Requested: \$5,000.00

Title: Safety Controls Technology, Inc. - IWT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program grant with Safety Controls Technology, Inc. for the anticipated cost of not more than \$10,000. The anticipated start-completion dates are 12/10/2011 to 6/30//2012.
2. The primary goals of the project are to train six employees on new software being implemented. The training program will accomplish the following: · Help employees continue their skill building and maximize their potential; · Improve the skills of the employer's workforce; · Increase retention in employment; and assist the employer in averting possible layoffs.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The Incumbent Worker Training program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board.

#### C. Contractor and Project Information

1. Safety Controls Technology, Inc.; 5075 Taylor Drive; Bedford Heights, Oh. 44128  
Council District # 8
2. The Principal Owner is Gail Greusser, President

#### D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is satisfactory.
2. The IWT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's immediate training needs.

#### E. Funding

1. The project is funded 100% by Federal Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$10000

Title: RSR Partners, LLC - OJT Contract

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with RSR Partners, LLC for the anticipated cost of not more than \$70,000. The anticipated start-completion dates are 12/12/2011 to 6/30/2012.
2. The primary goals of the project are to hire and train 14 trainees under an On-the-Job Training Program. RSR Partners will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the

guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. RSR Partners, LLC, 6111 Cochran Road, Solon, OH 44139  
Council District # 6
2. The Principal Owner is Julius Hess. RSR Partners, LLC offers IT asset management and asset recycling services. It has 100+ employees at its various facilities.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.
3. Total Amount Requested: \$70,000.00

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Exemption Requests

CPB2012-23 See Item Detail Above

Consent Agenda – Scheduled Consent Items

CPB2012-24

Title: Department of Public Works; recommending to reject all bid proposals

A. Scope of Work Summary

1. Department of Public Works (Central Services), recommending to reject all bid proposals received on RQ-CT-10-18993 for Glenville Neighborhood Family Service Center (NFSC).
2. The County received one (1) response to the RFP and determined to be inefficient compared to the appraisal value.

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CPB2012-25

Title: Department of Public Works; recommending to reject all bid proposals

A. Scope of Work Summary

1. The Department Public Works (Central Services), recommending to reject all proposals received on RQ 20139 for lease of space for the West Regional Probation Office for use by Juvenile Court for the period 05.01.2010 through 04.30.2015.
2. The County received only one (1) response to the RFP and Juvenile Court determined this bidder didn't meet all of their needs and specifications and requested that Public Works reject the bid.

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CPB2012-26

Title: Department of Public Works; recommending to reject all bid proposals

A. Scope of Work Summary

1. The Department Public Works (Central Services), recommending to reject all proposals received on RQ 18726 for the sale or lease of office space of certain County-owned property no longer needed for public use, known as the Juvenile Court Complex & Detention Center, located 2163 East 22nd Street, Cleveland, Ohio (P.P. #103-19-001).

Activities Building 45,280 square feet

Annex Building 28,250 square feet

Courts Building 39,720 square feet

Service Building 16,500 square feet

Residence Hall (addition) 37,000 square feet

Totaling 166,750 square footage for the entire complex previously utilized by the Cuyahoga County Juvenile Court as Courtrooms, Administrative offices and for the housing of boys and girls at the Detention Home.

2. The County received only one (1) response to the RFP which could be characterized as an economic development proposal. It has been determined that this nominal bid should be rejected at this time to allow for additional analysis as to the future of this complex. The Department of Public Works (Central Services) is recommending that the property be sold or leased so that the County will no longer be responsible for maintaining the property.

The County has no internal plans for the reuse of this complex, and it is recommended that the County seek outside proposals for the future redevelopment of the court complex in a sale or lease arrangement.

While no interested parties have expressed interest in the purchase option, local institutions including Cleveland State University, Cuyahoga Community College, and the Sisters of Charity Health System have been discussing redevelopment and may be amenable to a long-term lease arrangement benefitting both the County and interested parties.

If property is leased, this would provide for lease of space to a private vendor to generate revenue for the County, eliminating or minimizing the County's responsibility for building operations issues.

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CPB2012-27

Title: Department of Public Works (DOPW)/ Karvo Paving Co.

A. Scope of Work Summary

1. Department of Public Works

(a) is submitting the final amendment (Subsidiary No. 1) to Contract CE0900537-01 with the Karvo Paving, Co. for improvement of Royalton Road/West 130th Street Intersection in the Cities of North Royalton and Strongsville for a decrease amount of (\$74,120.24).

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project was staffed with the following DOPW employees:

Michael Tworzydlo, P.E., Area Construction Engineer

Chris Nader, Project Inspector

Hollis Lemons, Construction Technician

Original Contract Amount: \$2,213,351.74

Amendment No. 1 (Final): (\$74,120.24)

Rev. Contract Amount: \$2,139,231.49 (3.3%) under the original contract amount.

2) The primary goal is to process the necessary documentation needed to accept the above referenced project as complete.

#### B. Procurement

Competitive Bid Process. The primary contractor was required to meet a thirty percent (30%) SBE goal set by the Office of Procurement & Diversity.

#### C. Contractor and Project Information

Contractor: Karvo Paving, Co., 4524 Hudson Drive, Stow, Ohio 44224 (Council District n/a). Project Location: Cities of North Royalton and Strongsville (Council District 5).

#### D. Project Status and Planning

Complete as per plan.

#### E. Funding:

1. 50% Ohio Public Works Commission (Issue 1), 25% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 25% Municipalities.

2. Total Amount Requested: (\$74,120.24)

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CPB2012-28

Title: County Planning Commission; Economic Development Administration for Design and Engineering

#### A. Scope of Work Summary

1. County Planning Commission submitting an amendment to Grant Agreement No. 06-01-05392 with the Economic Development Administration for Design and Engineering of the Lakefront Connector Bridge for the period July 28, 2009-January 28, 2011 (to extend the time period to December 28, 2012).

2. This request seek approval of an Amendment to a grant agreement between Cuyahoga County and the United States Department of Commerce, (USDOC), Economic Development Administration, (EDA ). This Financial Assistance Award is for design and engineering of a pedestrian/bicycle bridge over the Norfolk Southern Railroad tracks that run along the southern boundary of Wendy Park. Specifically, the Amendment: 1. Extends the Grant Award period from twenty-one (21) months to Forty-four (44)

months; and 2. Extends the time for completion of Design and Engineering of the Lakefront Connector Bridge Project from eighteen (18) months (January 28, 2011) to forty-one months (December 28, 2012). Background On February 12, 2009, the former BOCC approved a grant application in the amount of \$276,000.00 for submission to the United States Department of Commerce, (USDOC), Economic Development Administration, and (EDA). (BOCC Journal Entry 301, Resolution No. 090611). On August 17, 2009, the former BOCC accepted a grant award in the amount of \$227,483.00, and approved a Grant Agreement (EDA Project No. 06-01-053920 with the EDA for the period July 28, 2009 through January 28, 2011 (BOCC Journal 303, Resolution No. 093418). The Project is the design and engineering of a pedestrian/bicycle bridge over the Norfolk Southern Railroad tracks that run along the southern boundary of Wendy Park. The bridge will be adjacent to the Willow Street Bridge; provide new safe access to Wendy Park; support existing and new residential and commercial development in the Flats; meet minimum Railroad height requirements; and accommodate emergency and maintenance vehicle access. The original request to extend the time period was made to EDA by the County Planning Commission on February 9, 2011. Due to a transition in EDA staffing, we received EDA's grant amendment approving the extension on December 15, 2011.

B. Procurement

C. Contractor and Project Information

D. Project Status and Planning

E. Funding

1. This amendment does not impact the general fund, nor does it add EDA funds to the existing grant agreement. EDA request that the Signed Amendment be returned to their office by January 13, 2011. Three (3) originals are required, and wet signatures are also required.
2. Funding Source: Economic Development Administration Financial Assistance Grant

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CPB2012-29

Title: Office of Procurement and Diversity recommending to reject all bid proposals

A. Scope of Work Summary

1. Recommending to reject all bids received on RQ20871 for Food Service Operations at the Justice Center for the period 3/1/2012 - 2/28/2017.
2. Based on the recommendation of Majeed Makhoulf, Director of Law, OPD is requesting to reject both bids received on RQ20871.
3. These services will result in a Revenue Generating Contract, which is to be procured using a Request for Proposal as the Procurement Method per section 3.02-E of the Office of Procurement & Diversity Policy & Procedures, which were adopted under Ordinance No. O2011-0046.
4. The Department of Public Works will be submitting a request to seek proposals under a separate action.

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CB2012-30

Title: Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services, requesting authority to seek proposals.

A. Scope of Work Summary

1. Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services requesting authority to seek proposals on RQ22383 for emergency shelter services for single men and women, and coordinating shelter intake for homeless families, for the period January 1, 2012 through December 31, 2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
2. Cuyahoga County and the City of Cleveland jointly fund and support basic shelters for homeless men and homeless women. Shelters operate 24/7, 365 days/year.

B. Procurement

In FY 2004 an RFP was conducted that identified the two current shelter provider organizations. In the interest of transparency and competition, the County is issuing an RFP that will identify the shelter provider(s) for a 3 year term beginning January 1, 2012 through December 31, 2014.

C. Contractor and Project Information

D. Project Status and Planning

E. Funding

In FY 2011 the County committed the following amount for these services:

Men's Shelter: \$1,654,920.00

Women's Shelter: \$ 1,124,293.00

Additionally, the City of Cleveland, the Ohio Department of Development, HUD McKinney-Vento, and FEMA funds contribute to the total budget for each facility.

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CPB2012-31

Title: Administrator's/ Office Health and Human Service- RFP- Community Information and Referral RFP

A. Scope of Work Summary

1. Department of Health and Human Services is requesting approval to release an announcement of an RFP for Community Information and Referral Services to link county residents with vital community resources and agencies for the period of July 1, 2012 to December 31, 2013.
2. The primary goals of the project are: Historically, the DHS' agencies have maintained independent I&R contracts for services; however, all services were traditionally within the general classification of human and social services. In an effort to consolidate services and achieve increased economic efficiency, the scope of this RFP shall combine the I&R requirements of the DHS' Health Policy Initiative, Fatherhood Initiative, and Department of Senior and Adult Services. All providers who respond to this RFP shall have the capacity to fully comply with the constituent information, referral, and reporting requirements for each of these respective entities.

B. Procurement

The total value of the RFP is \$416,250.00.

D. Project Status and Planning

1. The project reoccurs annually.
2. The project is on a critical action path because the current contracts for these services will be expiring

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments will be monthly.
3. Total Amount Requested: \$416,250.00

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CPB2012-32

Title: Public Safety & Justice Services FY2008 Port Security Grant Program Grant Award Amendment

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of a grant award amendment from the U.S Department of Homeland Security/Federal Emergency Management Agency in the amount of \$1,485,949.00 for the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2011 to extend the time period to 6/30/2012.
2. The primary goal of this extension is to allow subgrantees additional time to procure the budgeted items approved by FEMA.
3. NA

B. Procurement

1. The procurement method for this grant award was a grant agreement. The total value of the grant is \$1,485,949.00. The review occurs using the process established by the Federal Maritime Security Coordinator (FMSC), Area Maritime Security Committee (AMSC), Captain of the Port (COTP, all of which has approval authority. The COTP score the projects through the Federal Emergency Management Agency (FEMA), United States Coast Guard (USCG), established process and then the Investment Justification/Applications are submitted to FEMA for final review and approval. Also in order for the Fiduciary Agent to acquire Investment Justifications there had to be a Port Wide Risk Management/Mitigation Plan and optional Business Continuity/Resumption of Trade Plan approved by the USCG. The Risk Management/Mitigation Plan is consistent with the national guidelines and seeks to align relevant National Preparedness objectives with contingency and operational planning and maritime security operations with the North East Ohio Regional Area Maritime Security Subcommittee (NEORAMSS) area of operation.
2. This grant is due to end on 1/31/2011.
3. There were Investment Justifications/applications review by the Department of Public Safety & Justice Services Working Group along with the North East Ohio Area maritime Security Subcommittee (NEORAMSS), which has the lead on matters related to prioritizing specific investments/applications and setting security priorities associated with the PSGP.
3. NA

C. Contractor and Project Information



(This is for a Grant Award extension only).

D. Project Status and Planning

1. This Grant Award reoccurred annually to the County. The grant is not for contracts/agreements for good or services.
2. NA
3. NA
4. This grant has already begun. Public Safety & Justice Services could not submit the request for an extension to FEMA until 90 days of the grant end date, which is 1/31/2011. We received FEMA's approval on the extension 12/7/2011.
5. NA

E. Funding

1. The grant is funded 75% with a 25% match, which the subgrantees will provide.
2. The schedule of payments is invoice.
3. This is an amendment to a grant award. This amendment will change the time period on the grant. This will be the second extension on the FY2008 Port Security Grant Program.

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CPB2012-33

Title: Child Welfare Initiative Casey Family Programs (CFP) 2010-2012 with The Department of Children and Family Services).

A. Scope of Work Summary

1. The Department of Children & Family Services (CFS) is requesting authorization from Cuyahoga County of Ohio to amend the agreement with Casey Family Programs (CFP) for the Child Welfare Initiative, in the amount of \$20,000.00 to be added for the period of June 1, 2010 thru December 31, 2012. (CFP is giving the county the money, it is not being paid from county funds).Cuyahoga County DCFS +\$20,000.00
2. The parties shall work together on strategies (collectively, Initiative Strategies) that advance their mutual goals, including but not limited to the following: (1) Alternative Response; (2) Continuous Quality Assurance; and (3) Collection of De- Identified Data.
3. NA

B. Procurement

1. The procurement method for this project was a Grant. Child Welfare Initiative Contract with Casey Family Programs (CFP is giving the county the money, it is not being paid from county funds) Process not required - entity providing money to county.
2. The (above procurement method) will close on December 31, 2012. This program is giving the county the money; it is not being paid from county funds). Process not required - entity providing money to county - Child Welfare Initiative Contract with Casey Family Programs (CFP)must be signed by January 9, 2012, if not it will be cancel.
- 3.NA

C. Contractor and Project Information

The address of vendor and/or contractor are: Cuyahoga County DCFS 3955 Euclid Ave Cleveland, OH 44115 Council District (5) Principle Owner, Patricia Rideout, Director Telephone #: (216) 432-3390

D. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. NA
4. The project's current contract will end on December 31, 2012.

E. Funding

1. The project is funded (100% by a grant with Child Welfare Initiative Contract with Casey Family Programs (CFP is giving the county the money, it is not being paid from county funds) Process not required - entity providing money to county.
2. The schedule of payments is by invoice.
3. The project is an amendment to an agreement with Child Welfare Initiative Contract with Casey Family Programs (CFP). This program is giving the county the money; it is not being paid from county funds). Process not required - entity providing money to county. Child Welfare Initiative Contract with Casey Family Programs (CFP) must be signed by January 9, 2012, if not it will be cancel.
4. Total Amount Requested: \$20,000.00

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 CPB2012-34

<b>Cuyahoga County -</b>					
<b>Contracts and Purchasing Board</b>					
<b>Purchase Order Approvals (1-9-12)</b>					
<b>Department/Location Key:</b>					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SH: Sheriff	TR: Treasurer	

**Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)**

Requisition #	Purchase Order Date	Description	Dept/Loc	Total
<a href="#">CF-12-22539</a>	1/4/2012	HHS Special Services - Exempt	CF / CF01	\$5,000.00
<a href="#">CF-12-22501</a>	1/3/2012	HHS Special Services	CF / CF01	\$3,280.27
<a href="#">CF-12-22500</a>	1/3/2012	HHS Special Services - PASSS	CF / CF01	\$547.20
<a href="#">CF-12-22499</a>	1/3/2012	HHS Special Services	CF / CF01	\$675.53
<a href="#">CF-12-22477</a>	12/29/2011	HHS Rental Assistance	CF / CF01	\$650.00
<a href="#">CF-12-22475</a>	12/29/2011	HHS Rental Assistance	CF / CF01	\$750.00
<a href="#">CF-12-22474</a>	12/29/2011	CFS Labels	CF / CF01	\$829.38
<a href="#">CF-11-22486</a>	12/30/2011	HHS-CFS_Critical purchase	CF / CF01	\$891.00
<a href="#">CT-11-22466</a>	12/29/2011	LEAD ABATEMENT @ SHERIFF DEPT FIRING RANGE	CT / CT01	\$7,125.00
<a href="#">CT-11-22395</a>	12/19/2011	DURESS BUTTONS ARCHIVE BUILDING	CT / CT01	\$7,278.50
IS-12-22456	12/27/2011	HP ProBook Laptop	IS	\$890.00
SH-12-22437	12/21/2011	ZEP APEX Bakery Pan Cleaner	SH	\$897.00
SH-12-22432	12/21/2011	ZEP Pot & Pan Detergent	SH	\$2,645.00
SH-12-22471	12/29/2011	Two-Way Radios	SH	\$24,899.50

**Open Market Purchases (Over \$25,000 or requiring assistance from Procurement & Diversity Dept)**

Source: BuySpeed Approval cue for POs.

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
<a href="#">1207608</a>	1/3/2012	HMLD-TAC Police Mobile License (Vendor Registered with Ethics)	IS/IS01	\$16,800.00

**Time Sensitive Mission Critical Items (Items authorized for purchase due to time sensitive-mission critical nature)**

Requisition # (if available)	Purchase Order Date	Description	Dept/Loc	Total
	1-4-12 (9:42am)	Justice Center cafeteria grease trap full and flooding was occurring. Trap needed maintenance on an emergency basis.	CT	\$1,480.00