

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 January 9, 2012 11:30 PM

I. Call to Order

The meeting was called to order at 11:31 AM

II. Review and Approve Minutes

The minutes were approved as written, Bonnie Teeuwen abstained

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-8	Department of Health and Human Services	Submitting amendments to contracts with various providers for administrative, client level data, quality management and planning council support services for the Ryan White Part A Program and Cuyahoga Regional HIV Services Planning Council for the period 3/15/2011 - 2/29/2012 for additional funds:  a) Contract No. CE1100242-01 with Collaborative Research, LLC, in the amount not-to-exceed \$16,000.00.  b) Contract No. CE1100243-01 with Andrea Putnam in the amount not-to-exceed \$3,185.00.  Funding Source: 100% HRSA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-19	Department of Public Works	Recommending an award to Training Services International in the amount not-to-exceed \$3,183.00 for staff development services for the period 1/24/2012 - 1/27/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-20	Department of Development,	<p>1) Submitting a contract with BDL General Contracting, Inc. in the amount of \$8,000.00 for Lead Remediation for property located at 141 East 196th Street, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.</p> <p>2) Submitting a contract with BDL General Contracting, Inc. in the amount of \$9,420.00 for Lead Remediation for property located at 17843 Cannon Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.</p> <p>3) Submitting a contract with Property Rejuvenation, Inc. in the amount of \$16,190.00 for Lead Remediation for property located at 1749 and 1751 Collamer Street (Up and Down), East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.</p> <p>Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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<p>CPB2012-21</p>	<p>Department of Development,</p>	<p>1) Submitting a contract with East Park Properties, L.L.C. in the amount of \$13,503.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 5701 Mayfield Road, Mayfield Heights, for the period 1/12/2012 - 7/10/2012.</p> <p>2) Submitting a contract with Gestures, LLC in the amount of \$1,003.28 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1150 Linda Street, Rocky River, for the period 1/12/2012 - 7/10/2012.</p> <p>3) Submitting a contract with Hildebrand Industrial Sales, Inc. in the amount of \$1,364.34 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1369 Depot Street, Rocky River, for the period 1/12/2012 - 7/10/2012.</p> <p>4) Submitting a contract with Johnson Romito, Inc. in the amount of \$19,344.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 521 Broadway Avenue, Bedford, for the period 1/12/2012 - 7/10/2012.</p> <p>5) Submitting a contract with Recycled Closets, Inc. in the amount of \$539.12 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1100 Linda Street, Rocky River, for the period 1/12/2012 - 7/10/2012.</p> <p>6) Submitting a contract with Yoga 101 Co., LLC in the amount of \$1,582.11 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 101 Front Street, Berea, for the period 1/12/2012 - 7/10/2012.</p> <p>7) Submitting a contract with Xe Tran in the amount of \$2,500.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 54 Front Street, Berea, for the period 1/12/2012 - 7/10/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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CPB2012-22	Department of Workforce Development	<p>1) Submitting a contract with EnerTouch, Inc dba Goodcents in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 12/12/2011 - 6/12/2012.</p> <p>2) Submitting a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$10,000.00 for the Incumbent Worker Training Program for the period 12/12/2011 - 6/30/2012.</p> <p>3) Submitting a contract with RSR Partners, LLC dba Regency Technologies, LTD in the amount not-to-exceed \$70,000.00 for the On-the-Job Training Program for the period 12/12/2011 - 6/30/2012.</p> <p>Funding Source: 100% Federal Workforce Investment Act Funds</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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C. Exemption Requests

CPB2012-23	Public Safety and Justice Services	<p><b>1. Description of Supplies or Services.</b></p> <p>The total SAMHSA grant project includes assessment, case management, probation supervision, substance abuse treatment services, follow-up contact, training and project evaluation services for identified felony offenders of the Cuyahoga County Court of Common Pleas Felony Drug Court. CASE will provide required program evaluation under the terms of the grant award.</p> <p>CASE has the expertise and a proven track record of the specific services required under this grant project. Kent State University was initially the collaborative partner for the evaluation portion but was changed to CASE (with SAMHSA approval) due to the fact that two key investigators moved to CASE. CASE subsequently agreed to be the collaborative partner for the evaluation portion. CASE will be responsible for submitting the required "Government Performance Results Act" (GPRA) data that is required under the terms of the grant award. Program evaluation includes the following:</p> <ol style="list-style-type: none"> <li>1. Attend required Grantee meetings</li> <li>2. Design and modify the project evaluation plan</li> <li>3. Design the human subject protocol</li> <li>4. Create a research database</li> <li>5. Migrate, merge, input and clean project data</li> <li>6. Provide technical consultation</li> <li>7. Participate in process and outcome evaluation</li> <li>8. Analyze and interpret data</li> <li>9. Prepare and submit quarterly GPRA reports</li> </ol>	
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		<p>Dr. David Hussey, Kent State University is the identified “Principal Investigator” for the evaluation component and will dedicate 5% of his time (uncompensated) toward the project. CASE employees, Rodney Thomas and Daniel Flannery from the CASE’s Begun Center for Violence Prevention Research &amp; Education, Mandel School of Applied Social Sciences, will be the personnel identified to complete the required evaluation activities for purposes of the contract.</p> <p>In requesting and applying for these discretionary funds, it was required to identify collaborative partners in the administration and activities of the grant. Due to their proven track record of performance, Kent initially and then CASE was an identified collaborative partner along with other partners (Chestnut Health Systems and Community Assessment and Treatment Services, Inc) to provide all the necessary components of the grant project.</p> <p><b>2. Estimated Dollar Value</b> \$65,000.00</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b></p> <p>The rationale for the selected procurement method of identifying collaborative partners under the grant application is derived from the 2005 Financial Guide (the most current guide) from The United States Department of Justice, Office of Justice Programs, Office of the Comptroller. Below are the rationale citations from this guide for the collaborative activities and the basis of this request for exemption: “None of the principal activities of the project-supported effort shall be sub-awarded to another organization without specific prior approval by the awarding agency. Where the intention to make a sub award is made known at the time of application, the approval may be considered given, if these activities are funded as proposed.” (Page 100).</p> <p>The grant application process requires the applicant to identify collaborative partners.</p> <p>In regards to credentialing and documentation the guide states:</p> <p>“The applicant must furnish, along with the application for a grant, cooperative agreement or contract, resumes of principal investigator and key personnel, details of the budget composition, goals, impact, methods, evaluation, schedule and resources of the project. Costs will be determined in accordance with OMB Circular No.A-87 for State and local governments and OMB Circular No. A-21 for educational institutions.” (Page 183). Enclosed with this request are the</p>	
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		<p>biographical sketches that were submitted as part of the application as well as the 2005 Financial guide.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  NONE. Dr. Hussey has been the Principal Investigator (PI) in a five year SAMHSA study that incorporated the Global Assessment of Individual Needs (GAIN) assessment instrument, Cannabis Youth Treatment (assessment and treatment models being utilized for this project) and GRPA, and thus is experienced in all phases of the performance assessment process including data collection and analysis. He has additionally performed as Principal Investigator in a six year SAMHSA CMHS (Systems of Care) project. Kent State University also recognizes SAMHSA’s potential intent to collect GAIN data to conduct independent, cross site evaluation or additional validation of this tool with adult populations. Kent State University and subsequently CASE staff members (Hussey, Thomas and Flannery) are prepared by the fact that they have the previous expertise in the collection of this type of data as well as a deep knowledge and understanding of the form and function of the Felony Drug Court.  Given their previous expertise in SAMHSA evaluation and data collection coupled with their knowledge base of the Felony Drug Court Kent/CASE was the most experienced and best collaborative partner for the grant project.</p> <p><b>5. What ultimately lead you to this product or service? Why was the recommended vendor selected?</b>  This vendor was selected due to subject matter expertise.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b>  Grant application deadlines do not allow for the completion of fulfilling the County RFP process. Additionally, grant guidance as elaborated above allow for collaborative partners to be identified for purposes of the grant application.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  None.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2012-24	Department of Public Works	Recommending to reject all bids received on RQ18993 for the sale of certain County-owned property no longer needed for public use, located at 12212 St. Clair Avenue, Cleveland, Permanent Parcel Nos. 110-04-005 - 007, 110-04-060 - 063, 110-04-080 - 082 and 110-04-117 - 124.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-25	Department of Public Works	Recommending to reject all proposals received on RQ20139 for lease of space for the West Regional Probation Office for use by Juvenile Court for the period 4/1/2012 - 3/31/2017.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-26	Department of Public Works	Recommending to reject all bids received on RQ18726 for the sale or lease of certain County-owned property no longer needed for public use, located at 2163 East 22nd Street, Cleveland, Permanent Parcel No. 103-19-001.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-27	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE0900537-01 with Karvo Paving, Co. for improvement of the Royalton Road/West 130th Street Intersection in the Cities of North Royalton and Strongsville for a decrease in the amount of (\$74,120.24).  Funding Source: 50% Ohio Public Works Commission (Issue 1), 25% Cuyahoga County using the 7.50 Vehicle Tax License Tax Fund and 25% Municipalities	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-28	County Planning Commission	Submitting an amendment to a grant award in the amount of \$159,237.00 from U.S. Department of Commerce, Economic Development Administration for design and engineering assistance for the Lakefront Connector Bridge Grant Program for the period 7/28/2009 - 1/28/2011 to extend the time period to 12/28/2012.  Funding Source: 100% Economic Development Administration Financial Assistance Grant	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-29	Office of Procurement & Diversity	Recommending to reject all bids received on RQ20871 to generate revenue for food service operations at the Justice Center for the period 3/1/2012 - 2/28/2017.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-30	Department of Health and Human Services	Community Initiatives Division, Office of Homeless Services, requesting authority to seek proposals from various providers on RQ22383 for emergency shelter services for homeless men, women and families for the period 1/1/2012 - 12/31/2014; requesting authority for the Director of the Office of Procurement Diversity to advertise for proposals.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-31	Department of Health and Human Services	Requesting authority to seek proposals from various providers on RQ22270 for community information and referral services for the period 7/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-32	Department of Public Safety and Justice Services	Submitting an amendment to a grant award in the amount of \$1,485,949.00 from U.S. Department of Homeland Security/Federal Emergency Management Agency for the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2012 to extend the time period to 6/30/2012.  Funding Source: 75% U.S. Department of Homeland Security Emergency Management Agency with a 25% match from subgrantees	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-33	Department of Health and Human Services	Division of Children & Family Services, submitting an amendment to a revenue generating agreement with Casey Family Programs for strategic planning for the Child Welfare Initiative for the period 6/1/2010 - 12/31/2012 for additional funds in the amount of \$20,000.00.  Funding Source: 100% by grant with Child Welfare Initiative Contract with Casey Family Programs	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-34	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of January 9, 2012-January 13, 2012	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Other Business

Next weeks CPB meeting will be held on Tuesday, January 17<sup>th</sup>, in observance of the Martin Luther King Holiday

VII. Public Comment

There was no Public Comment

VIII. Adjournment

The meeting was adjourned at 11:47 AM

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