

Contracts and Purchasing Board
 County Administration Building, 4th Floor
 January 17, 2012 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-35	Medical Examiner	Submitting a revenue generating agreement with The Northern Ohio Academy of Pharmacy for lease of space located at 11001 Cedar Avenue, Cleveland, for the period 1/1/2012 - 12/31/2012 for a fee to the County in the amount of \$1,200.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-36	Department of Development	1) Submitting a contract with American Building and Kitchen Products Inc. in the amount of \$4,850.00 for Lead Remediation for property located at 1328 Kenilworth Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/17/2012 - 5/31/2012. 2) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$10,000.00 for Lead Remediation of property located at 16915 Hilliard Road, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/17/2012 - 5/31/2012. 3) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$13,765.00 for Lead Remediation of property located at 14308-14310 Potomac, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/17/2012 - 5/31/2012. 4) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of	

		<p>\$20,000.00 for Lead Remediation of property located at 2171-2173 Wascana Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/17/2012 - 5/31/2012.</p> <p>5) Submitting a contract with MAE Construction LLC in the amount not-to-exceed \$3,345.00 for Lead Remediation of property located at 3773 Wallingford Road, South Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/17/2012 - 5/31/2012.</p> <p>Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-37	Information Services Center	<p>Submitting a contract with Oce North America, Inc. in the amount not-to-exceed \$4,908.72 for maintenance on the copier, scanner and printer system for the Department of Public Works for the period 11/1/2011 - 10/31/2013.</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

C. Exemption Requests

CPB2012-38	Department of Health and Human Services	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p> <p>The Cleveland Foundation agrees to jointly issue a request for proposals, select a qualified service provider, serve as a member of a project oversight governance committee, assist project administration and evaluation and maintain, in a restricted account, funds specifically intended for reimbursements for the selected provider (s), thus serving as the fiduciary agency for implementation of this initiative. The period of performance under this agreement shall be from January 1, 2012 through June 30, 2013.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</p>	
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	<p>\$400,000.00 from the General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>This is a public-private partnership between the Cleveland Foundation and Cuyahoga County. Cuyahoga County is leveraging its \$400,000.00 investment in a Social Enterprise initiative along with \$225,000.00 in funding from the Cleveland Foundation. The Office of Reentry wishes to enter into a contract with the Cleveland Foundation where the Foundation will serve as the fiscal administrator. The Foundation and the County has completed a selection process to select contractors to implement the social enterprise initiatives. Jointly, the Foundation and the Office of Reentry will form a Governance Committee to oversee and evaluate the initiative.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated because this is a joint partnership between the Cleveland Foundation and the County. The Cleveland Foundation’s goals are to support community prisoner reentry and to contribute to economic development in disadvantaged Cleveland neighborhoods. The Cleveland Foundation and the County wished to jointly commit resources so that one major initiative could be launched with leveraged funds.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The answer is substantially the same as #4. Please see accompanying supporting documentation that fully explains the process and reason.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The Cleveland Foundation is a funding partner. They are committing financial support to this initiative. Jointly, we have conducted a full and open selection process to select the contractors who will implement the planned social enterprise initiative.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Since this is a public/private partnership with combined funding, I do not think this question applies to this</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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		particular situation.	
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2012-39	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE1100207-01 with Fabrizi Trucking & Paving Co., Inc. for improvement of Stumph Road from Snow Road to Pearl Road in the Cities of Parma and Parma Heights for a decrease in the amount of (\$8.16).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-40	Department of Development	On behalf of the Cuyahoga County District Board of Health requesting approval to apply for and accept grants funds from U.S. Department of Housing and Urban Development in the amount not-to-exceed \$1,872,500.00 for the FY2012 Lead-Based Paint Hazard Control Grant Program; requesting authority for the Director to execute all documents required in connection with said grant.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-41	Department of Health and Human Services	Division of Office of Early Childhood, requesting approval to apply for and accept expend grant funds from the Eva L. & Joesph M. Bruening Foundation in the amount of \$34,800.00 for the Learning Through the Arts in Universal Pre-Kindergarten program for the period 1/1/2012 - 12/31/2012; requesting authority for Rebekah Dorman to execute all documents required in connection with said grant.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-42	Office of Procurement and Diversity	Office of Procurement and Diversity on behalf of Cuyahoga County Council, requesting authority to seek qualifications from various providers on RQ22614 for Communications Consultant Services for the period 2/1/2012 - 12/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for qualifications.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-43	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of January 17, 2012-January 20, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Other Business

VII. Public Comment

VIII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
January 9, 2012 11:30 PM

I. Call to Order

The meeting was called to order at 11:31 AM

II. Review and Approve Minutes

The minutes were approved as written, Bonnie Teeuwen abstained

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

CPB2012-8 Department of Health and Human Services Submitting amendments to contracts with various providers for administrative, client level data, quality management and planning council support services for the Ryan White Part A Program and Cuyahoga Regional HIV Services Planning Council for the period 3/15/2011 - 2/29/2012 for additional funds:

a) Contract No. CE1100242-01 with Collaborative Research, LLC, in the amount not-to-exceed \$16,000.00.

b) Contract No. CE1100243-01 with Andrea Putnam in the amount not-to-exceed \$3,185.00.

Funding Source: 100% Federal HRSA Funds

Approve
 Disapprove
 Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
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CPB2012-19	Department of Public Works	Recommending an award to Training Services International in the amount not-to-exceed \$3,183.00 for staff development services for the period 1/24/2012 - 1/27/2012.	
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Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2012-20	Department of Development,1)	Submitting a contract with BDL General Contracting, Inc. in the amount of \$8,000.00 for Lead Remediation for property located at 141 East 196th Street, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.	
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2) Submitting a contract with BDL General Contracting, Inc. in the amount of \$9,420.00 for Lead Remediation for property located at 17843 Cannon Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.

3) Submitting a contract with Property Rejuvenation, Inc. in the amount of \$16,190.00 for Lead Remediation for property located at 1749 and 1751 Collamer Street (Up and Down), East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/9/2012 - 5/31/2012.

Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant

Approve
 Disapprove
 Hold

CPB2012-21 Department of Development, 1) Submitting a contract with East Park Properties, L.L.C. in the amount of \$13,503.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 5701 Mayfield Road, Mayfield Heights, for the period 1/12/2012 - 7/10/2012.

2) Submitting a contract with Gestures, LLC in the amount of \$1,003.28 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1150 Linda Street, Rocky River, for the period 1/12/2012 - 7/10/2012.

3) Submitting a contract with Hildebrant Industrial Sales, Inc. in the amount of \$1,364.34 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1369 Depot Street, Rocky River, for the period 1/12/2012 - 7/10/2012.

4) Submitting a contract with Johnson Romito, Inc. in the amount of \$19,344.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 521 Broadway Avenue, Bedford, for the period 1/12/2012 - 7/10/2012.

5) Submitting a contract with Recycled Closets, Inc. in the amount of \$539.12 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 1100 Linda Street, Rocky River, for the period 1/12/2012 - 7/10/2012.

6) Submitting a contract with Yoga 101 Co., LLC in the amount of \$1,582.11 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 101 Front Street, Berea, for the period 1/12/2012 - 7/10/2012.

7) Submitting a contract with Xe Tran in the amount of \$2,500.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 54 Front Street, Berea, for the period 1/12/2012 - 7/10/2012.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2012-22 Department of Workforce Development 1) Submitting a contract with EnerTouch, Inc dba Goodcents in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 12/12/2011 - 6/12/2012.

2) Submitting a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$10,000.00 for the Incumbent Worker Training Program for the period 12/12/2011 - 6/30/2012.

3) Submitting a contract with RSR Partners, LLC dba Regency Technologies, LTD in the amount not-to-exceed \$70,000.00 for the On-the-Job Training Program for the period 12/12/2011 - 6/30/2012.

Funding Source: 100% Federal Workforce Investment Act Funds

Approve
 Disapprove
 Hold

C. Exemption Requests

CPB2012-23 Public Safety and Justice Services 1. Description of Supplies or Services.
The total SAMHSA grant project includes assessment, case management, probation supervision, substance abuse treatment services, follow-up contact, training and project evaluation services for identified felony offenders of the Cuyahoga County Court of Common Pleas Felony Drug Court. CASE will provide required program evaluation under the terms of the grant award. CASE has the expertise and a proven track record of the specific services required under this grant project. Kent State University was initially the collaborative partner for the evaluation portion but was changed to CASE (with SAMHSA approval) due to the fact that two key investigators moved to CASE. CASE subsequently agreed to be the collaborative partner for the evaluation portion. CASE will be responsible for submitting the required "Government Performance Results Act" (GPRA) data that is required under the terms of the grant award. Program evaluation includes the following:

1. Attend required Grantee meetings
2. Design and modify the project evaluation plan
3. Design the human subject protocol
4. Create a research database
5. Migrate, merge, input and clean project data
6. Provide technical consultation
7. Participate in process and outcome evaluation
8. Analyze and interpret data
9. Prepare and submit quarterly GPRA reports

Dr. David Hussey, Kent State University is the identified "Principal Investigator" for the evaluation component and will dedicate 5% of his time (uncompensated) toward the project. CASE employees,

Rodney Thomas and Daniel Flannery from the CASE's Begun Center for Violence Prevention Research & Education, Mandel School of Applied Social Sciences, will be the personnel identified to complete the required evaluation activities for purposes of the contract.

In requesting and applying for these discretionary funds, it was required to identify collaborative partners in the administration and activities of the grant. Due to their proven track record of performance, Kent initially and then CASE was an identified collaborative partner along with other partners (Chestnut Health Systems and Community Assessment and Treatment Services, Inc) to provide all the necessary components of the grant project.

2. Estimated Dollar Value
\$65,000.00

3. Rationale Supporting the Use of the Selected Procurement Method

The rationale for the selected procurement method of identifying collaborative partners under the grant application is derived from the 2005 Financial Guide (the most current guide) from The United States Department of Justice, Office of Justice Programs, Office of the Comptroller. Below are the rationale citations from this guide for the collaborative activities and the basis of this request for exemption:

"None of the principal activities of the project-supported effort shall be sub-awarded to another organization without specific prior approval by the awarding agency. Where the intention to make a sub award is made known at the time of application, the approval may be considered given, if these activities are funded as proposed." (Page 100).

The grant application process requires the applicant to identify collaborative partners.

In regards to credentialing and documentation the guide states:

"The applicant must furnish, along with the application for a grant, cooperative agreement or contract, resumes of principal investigator and key personnel, details of the budget composition, goals, impact, methods, evaluation, schedule and resources of the project. Costs will be determined in accordance with OMB Circular No.A-87 for State and local governments and OMB Circular No. A-21 for educational institutions." (Page 183). Enclosed with this request are the biographical sketches that were submitted as part of the application as well as the 2005 Financial guide.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

NONE. Dr. Hussey has been the Principal Investigator (PI) in a five year SAMHSA study that incorporated the Global Assessment of Individual Needs (GAIN) assessment instrument, Cannabis Youth Treatment (assessment and treatment models being utilized for this project) and GRPA, and thus is experienced in all phases of the performance assessment process including data collection and analysis. He has additionally performed as Principal Investigator in a six year SAMHSA CMHS (Systems of Care) project. Kent State University also recognizes SAMHSA's potential intent to collect GAIN data to conduct independent, cross site evaluation or additional validation of this tool with adult populations. Kent State University and subsequently CASE staff members (Hussey, Thomas and Flannery) are prepared by the fact that they have the previous expertise in the collection of this type of data as well as a deep knowledge and understanding of the form and function of the Felony Drug Court.

Given their previous expertise in SAMHSA evaluation and data collection coupled with their knowledge base of the Felony Drug Court Kent/CASE was the most experienced and best collaborative partner for the grant project.

5. What ultimately lead you to this product or service? Why was the recommended vendor selected?
This vendor was selected due to subject matter expertise.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Grant application deadlines do not allow for the completion of fulfilling the County RFP process. Additionally, grant guidance as elaborated above allow for collaborative partners to be identified for purposes of the grant application.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

None.

Approve
 Disapprove
 Hold

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-24	Department of Public Works	for the sale of certain County-owned property no longer needed for public use, located at 12212 St. Clair Avenue, Cleveland, Permanent Parcel Nos. 110-04-005 - 007, 110-04-060 - 063, 110-04-080 - 082 and 110-04-117 - 124.	Recommending to reject all bids received on RQ18993

Approve
 Disapprove
 Hold

CPB2012-25	Department of Public Works	for lease of space for the West Regional Probation Office for use by Juvenile Court for the period 4/1/2012 - 3/31/2017.	Recommending to reject all proposals received on RQ20139
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Approve
 Disapprove
 Hold

CPB2012-26	Department of Public Works	for the sale or lease of certain County-owned property no longer needed for public use, located at 2163 East 22nd Street, Cleveland, Permanent Parcel No. 103-19-001.	Recommending to reject all bids received on RQ18726
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Approve
 Disapprove
 Hold

CPB2012-27	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE0900537-01 with Karvo Paving, Co. for improvement of the Royalton Road/West 130th Street Intersection in the Cities of North Royalton and Strongsville for a decrease in the amount of (\$74,120.24).	
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Funding Source: 50% Ohio Public Works Commission (Issue 1), 25% Cuyahoga County using the 7.50 Vehicle Tax License Tax Fund and 25% Municipalities

Approve
 Disapprove
 Hold

CPB2012-28	County Planning Commission	Submitting an amendment to a grant award in the amount of \$159,237.00 from U.S. Department of Commerce, Economic Development Administration for design and engineering assistance for the Lakefront Connector Bridge Grant Program for the period 7/28/2009 - 1/28/2011 to extend the time period to 12/28/2012.	
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Funding Source: 100% Economic Development Administration Financial Assistance Grant

Approve
 Disapprove
 Hold

CPB2012-29 Office of Procurement & Diversity Recommending to reject all bids received on RQ20871 to generate revenue for food service operations at the Justice Center for the period 3/1/2012 - 2/28/2017. Approve

Disapprove
 Hold

CPB2012-30 Department of Health and Human Services Community Initiatives Division, Office of Homeless Services, requesting authority to seek proposals from various providers on RQ22383 for emergency shelter services for homeless men, women and families for the period 1/1/2012 - 12/31/2014; requesting authority for the Director of the Office of Procurement Diversity to advertise for proposals.

Approve
 Disapprove
 Hold

CPB2012-31 Department of Health and Human Services Requesting authority to seek proposals from various providers on RQ22270 for community information and referral services for the period 7/1/2012 - 12/31/2013; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2012-32 Department of Public Safety and Justice Services Submitting an amendment to a grant award in the amount of \$1,485,949.00 from U.S. Department of Homeland Security/Federal Emergency Management Agency for the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2012 to extend the time period to 6/30/2012.

Funding Source: 75% U.S. Department of Homeland Security Emergency Management Agency with a 25% match from subgrantees

Approve
 Disapprove
 Hold

CPB2012-33 Department of Health and Human Services Division of Children & Family Services, submitting an amendment to a revenue generating agreement with Casey Family Programs for strategic planning for the Child Welfare Initiative for the period 6/1/2010 - 12/31/2012 for additional funds in the amount of \$20,000.00.

Funding Source: 100% by grant with Child Welfare Initiative Contract with Casey Family Programs

Approve
 Disapprove
 Hold

CPB2012-34 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of
January 9, 2012-January 13, 2012

Approve
 Disapprove
 Hold

i. Scheduled Consent Items

VI. Other Business

Next weeks CPB meeting will be held on Tuesday, January 17th, in observance of the Martin Luther King Holiday

VII. Public Comment

There was no Public Comment

VIII. Adjournment

The meeting was adjourned at 11:47 AM

CPB2012-35 Medical Examiner

SUMMARY OF REQUESTED ACTION:

Submitting a revenue generating agreement with The Northern Ohio Academy Of Pharmacy in the amount of \$1120.00 (7 rentals at \$135.00 and 1 rental at \$175.00 for Adelson Conference Room Rental for the period 01/01/2012 through 12/31/2012.

This is a new contract.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Northern Ohio Academy of Pharmacy has agreed to rent the Adelson Conference Room on the following dates.

01/25/2012 @ \$135.00 09/19/2012 @ \$135.00

02/29/2012 @ \$135.00 10/31/2012 @ \$135.00

03/28/2012 @\$135.00 11/28/2012 @ \$135.00

04/25/2012 @\$135.00

05/30/2012 All Day @ \$175.00

CEO - Dawn Hammerle

Funding source:

Other Explanation:

Northern Ohio Academy of Pharmacy

CPB2012-36 Department of Development

SUMMARY OF REQUESTED ACTION:

Title: Department of Development 2012 American Building and Kitchen Products Inc. Contract Lead Remediation Case 163 Graber at 1328 Kenilworth Ave. Lakewood RQ 22378

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with American Building and Kitchen Products Inc. for the anticipated cost \$4,850.00. The anticipated start-completion dates are January 17, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$4,850.00.
2. The competitive bid was closed on 11/03/2011.
3. There were 6 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
American Building and Kitchen Products Inc.
6406 Chase Drive
Mentor, Ohio 44060
Council District (N/A)
2. The president for the contractor/vendor is Troy Vandervoort.
- 3.a. The address or location of the project is:
Graber
1328 Kenilworth Ave.
Lakewood, Ohio 44107
- 3.b. The project is located in Council District 02.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This contract will provide federal Lead Hazard Remediation grant funds to remove lead hazards at the home of a low-income family. This is one of 250 such contracts that will be issued during the three-year grant period. The scope of work to be done is determined by inspections by the Cuyahoga County Board of Health and Department of Development.

SUMMARY OF REQUESTED ACTION:

Title: Department of Development 2012 C.B. Mullins Construction Company, Inc. Contract Lead Remediation Case 116 Vacant at 16915 Hilliard Road (Up) Lakewood RQ# 22393

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$10,000.00. The anticipated start-completion dates are January 17, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$15,780.00. Due to federal grant requirements the Department of Development maximum contribution for this project is \$10,000.00. The homeowner will contribute \$5,780.00.
2. The competitive bid was closed on 11/11/2011.
3. There were 4 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
C.B. Mullins Construction Company Inc.
P.O. Box 200
Berea, Ohio 44017
Council District 05
2. The president for the contractor/vendor is Chris Mullins.
- 3.a. The address or location of the project is:
Vacant
16915 Hilliard Road, Up
Lakewood, Ohio 44107
- 3.b. The project is located in Council District 02.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

SUMMARY OF REQUESTED ACTION:

Title: Department of Development 2012 C.B. Mullins Construction Company, Inc. Contract Lead Remediation Case 131 Vacant & 162 Stearne at 14308-14310 Potomac, Up & Down East Cleveland RQ 22416

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$13,765.00. The anticipated start-completion dates are January 17, 2012 – May 31, 2012.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$13,765.00.
2. The competitive bid was closed on 09/30/2011.
3. There were 3 complete and timely bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

C.B. Mullins Construction Company Inc.

P.O. Box 200

Berea, Ohio 44017

Council District 05

2. The president for the contractor/vendor is Chris Mullins.

- 3.a. The address or location of the project is:

Vacant & Stearne

14308-14310, Up & Down

East Cleveland, Ohio 44112

- 3.b. The project is located in Council District 10.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

SUMMARY OF REQUESTED ACTION:

Title: Department of Development 2012 C.B. Mullins Construction Company, Inc. Contract Lead Remediation Case 135 Vacant & 136 Bowden at 2171-2173 Wascana Ave. Up & Down Lakewood RQ 22414

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$20,000.00. The anticipated start-completion dates are January 17, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$22,845.00. Due to federal grant requirements the Department of Development maximum contribution for this project is \$20,000.00. The homeowner will contribute \$2,845.00.
2. The competitive bid was closed on 10/05/2011.
3. There were 3 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

C.B. Mullins Construction Company Inc.

P.O. Box 200

Berea, Ohio 44017

Council District 05

2. The president for the contractor/vendor is Chris Mullins.

- 3.a. The address or location of the project is:

Vacant & Bowden

2171-2173 Wascana Ave., Up & Down

Lakewood, Ohio 44107

- 3.b. The project is located in Council District 02.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

SUMMARY OF REQUESTED ACTION:

Title: Department of Development 2012 MAE Construction LLC Contract Lead Remediation Case 171 Harwell at 3776 Wallingford Road South Euclid RQ 22375

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with MAE Construction LLC for the anticipated cost \$3,345.00. The anticipated start-completion dates are January 17, 2012 – May 31, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$3,345.00.
2. The competitive bid was closed on 11/30/2011.
3. There were 6 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

MAE Construction LLC

960 West Hill Drive
Sagamore Hills, Ohio 44067
Council District (N/A)

2. The president for the contractor/vendor is Bob Miller.

3.a. The address or location of the project is:

Harwell

3776 Wallingford Road
South Euclid, Ohio 44121

3.b. The project is located in Council District 11.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

2. The schedule of payments is payment upon completion of project.

CPB2012-37 Information Services Center

SUMMARY OF REQUESTED ACTION:

Title: Contract with Oce North America, Inc.

A) CCISC, submitting a contract with Oce North America, Inc. in the amount not-to-exceed (\$4,908.72 or \$2,454.36 per year) for maintenance service of the Oce Scanning System used by the Department of Sanitary Engineering for the period 11/1/11 - 10/31/13.

B) Procurement - Sent out for quotes, State Term Vendor (533371-3)

C) Oce North America, Inc., 5450 North Cumberland Avenue, Chicago, IL 60656, Joseph Szypczak, President. Not in Cuyahoga County

D) This project reoccurs annually as the contract expires.

E) This is funded by the general fund and is paid yearly.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Maintenance service of the Oce Scanning System used by the Department of Sanitary Engineering.

Joseph Szypczak - President

Listed with Illinois Secretary of State

Explanation for late submittal:

Late paperwork from vendor.

Funding source:

General Fund

Total Amount Requested:

\$2,454.36

CPB2012-38- See Item Detail Above

Consent Agenda

CPB2012-39 Department of Public Works

SUMMARY OF REQUESTED ACTION:

Department of Public Works (DOPW):

1. is submitting an amendment (Subsidiary No. 1) to Contract CE1100207-01 with the Fabrizi Trucking & Paving Co., Inc. for improvement of Stumph Road from Snow Road to Pearl Road in the Cities of Parma and Parma Heights for a decrease amount of (\$8.16).

The project is staffed with the following DOPW employees:

Michael Tworzydlo, P.E., Area Construction Engineer

Patrick Kearney, Project Supervisor

Anthony Ditz, Project Inspector

David Toth, Construction Technician

Original Contract Amount: \$6,696,970.75

Amendment No. 1: (\$8.16)

Rev. Contract Amount: \$6,696,962.58

2) The primary goal is add new plan items needed to continue construction as per plan and adjust plan quantities based on actual field measurements.

3) Competitive Bid Process.

4) Contractor: Fabrizi Trucking & Paving Co., Inc., 389 Columbia Road, Valley City, Ohio, 44280 (Council District N/A). Project Location: City of Parma and Parma Heights (Council District 4).

5) Project Status - progressing as per plan.

6) Funding: 70% Ohio Public Works Commission (Issue 1), 15% County using the \$5.00 Vehicle License Tax Fund and 15% Municipalities.

Fabrizi Trucking & Paving, Inc. Co. is listed on the "Trained and Registered Contractors and Lobbyists" list dated 12/5/2011.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

A majority of the new and increased items were due to conflicts encountered while installing the storm and sanitary sewers. Reference Numbers 247 and 248 were required because the existing signal conduits were too shallow and were unavoidably damaged while removing the pavement. Some of the new and increased items were due to plan omissions. The decreased items were due to modifications to the maintenance of traffic plan that eliminated the need for all the barrier wall contained in the plans.

The purpose of this request is adjust plan quantities and add necessary items to continue construction as per plan.

Principal Owner (s): Patricia A. Fabrizi, Treasurer, 330-273-2784

Explanation for late submittal:

CPB2012- 40 Department of Development

A. Scope of Work Summary

Department of Development, requesting authorization for the Deputy Chief of Staff for Development to submit a grant application to the United States Department of Housing and Urban Development to receive up to \$1,872,500 of additional lead hazard remediation funds. The actual grant dates are not known but the new lead grant would begin sometime in 2012.

The primary goals of the project are to maintain the County's housing stock by removing lead paint hazards from existing housing units, and to reduce the incidence of lead poisoning among young children in Cuyahoga County.

B. Procurement

Selection of the proposed subgrantee, the City of Cleveland Heights, was carried out under a competitive process authorized in advance by the County's Office of Procurement and Diversity, and approved by the Contracts and Purchasing Board on December 27, 2011. Under this competitive process, Mayors of 16 communities recommended by the Board of Health, based on the age of their housing stock, received letters inviting them to participate in the grant. One community, Cleveland Heights, responded and provided information to demonstrate its capacity to administer a subgrant.

C. Contractor and Project Information

If the grant is funded, Cuyahoga County will offer the opportunity to bid on lead remediation projects to all duly licensed contractors meeting minimum insurance and workers compensation requirements, and acceptable to the County Board of Health. The names, owners, and locations of the contractors are not known at this time.

Projects may be carried out in any Cuyahoga County community outside the City of Cleveland. All Council districts except Districts 3 and 7 will likely have project sites.

D. Project Status and Planning

This project is ongoing based on continued availability of federal funds. The attached letter needs a signature in ink by the Deputy Chief of Staff for Development on January 17, 2012, because the Cuyahoga County Board of Health must apply for the grant by January 18, 2012.

E. Funding

The project will be 100% federally funded by new United States Department of Housing and Urban Development grant funds passed through the County Board of Health. The required 20% local match will be met by requiring each property owner to pay a portion of the remediation cost. Federal Community Development Block Grant funds will be used to offer loans to property owners who cannot afford to pay their required contribution.

Payments to contractors are made upon completion, inspection, and invoicing.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

If funded, the grant will provide up to \$1,872,500 to remove lead paint hazards from 170 housing units occupied by low-income households with young children.

The City of Cleveland Heights (Mayor Edward Kelly) will be designated as a subgrantee.

Explanation for late submittal:

Financial Information:

Funding source:

Federal Explanation:

U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health

Total Amount Requested:

\$1,882,000 Revenue

CPB2012- 41 Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

The Office of Early Childhood/Invest in Children is requesting authority to apply for, accept and expend a grant in the amount of \$34,800.00 from the Eva L. and Joseph M. Bruening Foundation for the Learning Through the Arts in Universal Pre-Kindergarten (UPK) program for the period January 1, 2012 to December 31, 2012 and to designate Rebekah Dorman as authorized to sign any subsequent documents in connection with this grant. I. NovusAgenda Summary of Requested Action - Form Directions: Use the following form when requesting completion of a contract, amendment, lease, or any other agreement involving the County. Enter the following information in the required NovusAgenda "Summary of Requested Action" section. Enter this information directly or paste (plain or unformatted text) into the section. Complete all items within the (parenthesis) as well as all other relevant NovusAgenda fields.

Title: Office of Early Childhood/Invest in Children 2011 Bruening Foundation Grant Agreement for Learning Through the Arts in Universal Pre-Kindergarten (UPK)A. Scope of Work Summary1. The Office of Early Childhood/Invest in Children requesting approval of a grant agreement with the Bruening Foundation for the anticipated cost of \$34,800.00 and to designate Rebekah Dorman as authorized to sign any subsequent documents in connection with this grant. The anticipated start-completion dates are (January 1, 2012 – December 31, 2012.2. The primary goals of the project are:·Expose young children to hands-on art design using various art media to enhance pre-academic skills.·Provide opportunities for parents to engage in arts-related activities with their children as a means to learn new ways to enhance their young children's learning.3. N/A B. Procurement1. The procurement method for this project was grant agreement. The total value of the grant agreement is \$34,800.000 2.N/A3. N/AC. Contractor and Project Information1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):Eva L. and Joseph M. Bruening Foundation
1422 Euclid Avenue, Suite 627

Cleveland, Ohio 44115-1952 Council District 72. The staff person for the foundation is: Cristin Slesh3.a The address or location of the project is: multiple Universal Pre-Kindergarten sites throughout the county.D. Project Status and Planning1. The project is new to the County. 2. N/A3. N/A4. N/A5. N/AE. Funding1. The project is funded 100% by the Eva L. and Joseph M. Bruening Foundation 2. N/A 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Office of Early Childhood/Invest in Children is requesting authority to apply for, accept and expend a grant in the amount of \$34,800.00 from Eva L. and Joseph M. Bruening Foundation for the Learning Through the Arts in Universal Pre-Kindergarten (UPK) program for the period January 1, 2012 to December 31, 2012 and to designate Rebekah Dorman as authorized to sign any subsequent documents in connection with this grant.

The Learning Through the Arts in UPK program will provide children enrolled in the County's UPK sites, and their parents, the special opportunity to engage in a creative public art project. Specifically, Invest in Children will engage Young Audiences of Northeast Ohio to provide an artist-in-residence to work with the children and their parents at each site. Together, they will design and create a permanent custom mural or other public art project. Projects will incorporate Early Learning Content Standards and will be designed to involve parents, teachers and children.

The children participating will:

- 1) Receive hands-on experience manipulating a variety of arts media;
- 2) Acquire social-emotional skills by practicing effective listening strategies during activities;
- 3) Practice skills related to the Early Learning Content Standards;
- 4) Engage with their parents in their early learning settings.

The parents participating will:

- 1) Get to know other parents during development of the public art project contributing to the development of community among families at the sites;
- 2) Be involved in decision-making with regard to their child's early learning setting;
- 3) Contribute to the beautification of their child's early learning setting.

Ultimately, the children participating will develop a lifelong interest in, and appreciation for, the arts. Parents will become more engaged in their child's preschool experience and develop a greater appreciation for the arts as an avenue for learning. Child care settings will have a beautiful and permanent addition to their physical facility.

CPB2012-Office of Procurement and Diversity

Summary of Requested Action:

Office of Procurement and Diversity on behalf of Cuyahoga County Council, requesting authority to seek qualifications on RQ22614 for Comm

CPB2012-42 Office of Procurement and Diversity

SUMMARY OF REQUESTED ACTION:

Office of Procurement and Diversity on behalf of Cuyahoga County Council, requesting authority to seek qualifications on RQ22614 for Communications Consultant Services for Cuyahoga County Council for for the period 2/1/2012 - 12/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Cuyahoga County seeks responses from qualified and experienced consultants to assist in a variety of strategic communications and public policy projects for the Cuyahoga County Council for calendar year 2012.

As the Charter government enters its second year, the Cuyahoga County Council is interested in ensuring that, as a body, it is effectively communicating with constituents, other governmental bodies, and the media. In addition, the Council is interested in advice on public policy issues critical to county reform and success.

Total Amount Requested:

\$50,000.00

CPB2012-43

**Cuyahoga County -
Contracts and Purchasing Board
Purchase Order Approvals (1-17-12)**

Department/Location Key:					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SH: Sheriff	TR: Treasurer	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Purchase Order Date	Description	Dept/Loc	Total
CE-12-22543	1/4/2012	Auto Body Repair	CE / CE01	\$753.00
CE-12-22497	1/3/2012	Auto Body Repairs	CE / CE01	\$1,276.82
CE-12-22555	1/5/2012	Garage Door Replacement	CE / CE01	\$4,150.00
CF-12-22563	1/6/2012	HHS-CFS_Critical purchase	CF / CF01	\$585.00
CR-12-22582	1/9/2012	Analytes (drugs)	CR / CR00	\$817.00
CR-12-22554	1/5/2012	Laboratory Gases	CR / CR00	\$769.60
CT-12-22609	1/10/2012	REPAIR OF GENERATOR-CRTHS	CT / CT01	\$734.00
CT-12-22568	1/7/2012	Justice Center Court Room 3A Carpet	CT / CT01	\$3,400.00
CT-12-22498	1/3/2012	INK AND TONER	CT / CT01	\$672.00
CT-12-22422	12/20/2011	DRAPES FOR JUDGE BLACKMON COURT OF APPEALS	CT / CT01	\$12,834.99
CT-11-22388	12/19/2011	2005 DODGE GRAND CARAVAN BOD OD5844	CT / CT01	\$1,453.75
CT-12-22622	1/11/2012	17.5 x 22.5 110# INDEX	CT / CT09	\$8,530.50
CT-12-22616	1/10/2012	TABLETHROW FOR EFS	CT / CT09	\$831.00
CT-12-22610	1/10/2012	BINDERY FOR FORMS	CT / CT09	\$3,902.22
IS-12-22456	12/27/2011	HP ProBook Laptop	IS / IS01	\$890.00
SH-12-22615	1/10/2012	Uniforms for Security Monitors	SH / SH01	\$4,190.00
SH-12-22581	1/9/2012	Latex Gloves - Powder free	SH / SH01	\$4,131.00
SH-12-22471	12/29/2011	Two-Way Radios	SH / SH01	\$24,899.50
SH-12-22437	12/21/2011	ZEP APEX Bakery Pan Cleaner	SH / SH01	\$897.00
SH-12-22432	12/21/2011	ZEP Pot & Pan Detergent	SH / SH01	\$2,645.00
ST-12-22557	1/5/2012	Camera Repair	ST / ST01	\$1,280.53
ST-12-22448	12/23/2011	Concrete	ST / ST01	\$525.75
CE-11-21947	11/3/2011	HSTS Discharge	ST / ST01	\$11,934.56
CE-11-21945	11/3/2011	HSTS Discharge	ST / ST01	\$9,859.16
CE-11-21887	10/28/2011	HSTS Discharge	ST / ST01	\$9,300.00

Open Market Purchases (Over \$25,000 or requiring assistance from Procurement & Diversity Dept)

