

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 February 13, 11:30 PM

I. Call to Order

The Meeting was called to order at 11:56 a.m.

II. Review and Approve Minutes

The minutes were reviewed and approved as written

III. Public Comment

There was no public comment

IV. Contracts and Awards

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-78	Juvenile Court	Submitting an amendment to Contract No. CE1100194-01 with Premier Office Technologies, Inc. for clinician dictation and transcription services for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012; no additional funds required.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-92	Common Pleas Court/ Corrections Planning Board	Submitting a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$7,500.00 for drug toxicology and medical review officer services for the period 11/1/2011 - 10/31/2012.  Funding Source: 100% Court's Drug Testing Laboratory Revenue Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-93	Department of Development	Submitting a contract with Joshua Lorek in the amount of \$5,528.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 21894 Lorain Road, Fairview Park, for the period 2/1/2012 - 7/30/2012. Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-94	Department of Development	1) Submitting a contract with Complete Automotive Repair Service, Inc. in the amount of \$436.50 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 18990 Lorain Road, Fairview Park, for the period 2/1/2012 - 7/30/2012.  2) Submitting a contract with Cyclones Pitas, LLC in the amount not-to-exceed \$550.00 for exterior improvements	

		<p>in connection with a Storefront Renovation Rebate Program project located at 21380 Lorain Road, Fairview Park, for the period 2/1/2012 - 7/30/2012.</p> <p>3)_Submitting a contract with Fairview Financial Center LLC in the amount of \$5,894.70 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 21898 Lorain Road, Fairview Park, for the period 2/1/2012 - 7/30/2012.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2012-95	Department of Development	<p>Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$8,970.00 for Lead Remediation of property located at 1530 Genesee Road, South Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 2/13/2012 - 5/31/2012.</p> <p>Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2012-96	Department of Development	<p>Submitting a contract with URS Corporation - Ohio in the amount not-to-exceed \$41,500.00 for a brownfield environmental site assessment of property located at 4400 Woodland Avenue, Cleveland, for the period 12/7/2011 - 6/4/2012.</p> <p>Funding Source: 100% Economic Development Brownfield Funds</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2012-97	Department of Public Works	<p>Submitting a contract with Fluorescent Recycling, Inc. in the amount not-to-exceed \$15,000.00 for fluorescent lamps, ballasts and lead acid battery recycle disposal services for various County buildings for the period 3/1/2012 - 2/28/2013.</p> <p>Funding Source: 100% by the General Fund</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2012-98	Information Services Center	Submitting a contract with Novusolutions, sole source, in the amount not-to-exceed \$3,800.00 for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/4/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-99	Department of Public Safety and Justice Services	Submitting an agreement with City of Cleveland, Department of Public Safety/Division of Police in the amount not-to-exceed \$50,000.00 for operation and support of the Northeast Ohio Regional Fusion Center for the period 1/1/2012 - 12/31/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-100	Office of Procurement and Diversity	Recommending an award:  <u>County Prosecutor's Office</u> a) <del>on RQ22248 to Farber Specialty Vehicles, Inc. in the amount of \$135,310.00 for purchase of 1 Ford E-450 vehicle for the Ohio Internet Crimes Against Children Task Force.</del> - Funding Source: 100% by the Ohio ICAC Task Force Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

CPB2012-101	Department of Public Safety and Justice Services	<p><b>Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</b> Provision of direct service to children who witness violence.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown.</b> \$100,000.00, 100% HHS.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b> Mental Health Services has provided these services since the project's inception nearly 15 years ago. They are nationally recognized for this initiative.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> No other vendors were considered given the current provider's expertise and success with the initiative.</p>	
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		<p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  This is a 15 year initiative of Cuyahoga County which has partnered with this vendor from the outset due to its history of success, broad range of services, professionalism of staff, rapid response and 24 hr/day hotline</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  Competitive bidding would stop a critical service to an incredibly vulnerable population- children present at crime scenes.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  This contract is only for three months; remaining nine months of year will be bid.</p>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-102	Department of Public Safety and Justice Services	<p><b>Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</b>  Direct client services for children who witness violence.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown.</b>  \$85,758.00, 100% Victim of Crime funds through Ohio Attorney General</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  Mental Health Services has provided these services since the project's inception. Ohio Attorney General is explicit that these funds are to be sub- awarded to this vendor.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  No other vendors were considered given Ohio Attorney General instruction that these funds are to be sub-awarded to this vendor.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  This is a 15 year initiative of Cuyahoga County. Vendor selected due to history of success, broad range of services, professionalism of staff, 24 hr/day hotline</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling</b></p>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p><b>the County's need that would be incurred if award was made through a competitive bid.</b>  Competitive bidding would be contrary to intent of grantor and would stop a critical service to an incredibly vulnerable population- children present at crime scenes</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  Planning is under way to accommodate need for bidding in the future.</p>	
<p>CPB2012-103</p>	<p>Department of Health and Human Services</p>	<p><b>Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change) .</b>  DCFS plans to release one RFP requesting proposals for Emergency Assistance (Food, Clothing and Furniture items) purchases required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes. Releasing the RFP will allow for competitive bidding thus maximizing available dollars. It is DCFS' intention to release the Emergency Assistance RFP no later than January 31, 2012.</p> <p>In the interim, DCFS is requesting exemptions to all requirements around quote facilitation, aggregation, and contracting for Emergency Assistance purchases, including food, clothing, and furniture items, under\$500.00. It is anticipated that DCFS will have contracts in place for Emergency Assistance purchases of food, clothing, and furniture items no later than July 1, 2012 and the exemption will no longer be necessary.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</b>  The 2012 yearly estimate is not expected to exceed:  Food \$ 75,000.00.  Clothing \$ 550,000.00.  Furniture \$ 310.000.00.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b>  In an effort to maximize the purchasing value of public funds; to release one RFP for Emergency Assistance purchases (food, clothing and furniture items) to mitigate the risk of abuse/neglect and or facilitate the placement of children outside their own homes; allow for competitive bidding to allow DCFS to maximize available dollars. Vendors may submit for any or all of the three services.</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  We are in process of issuing one RFP which will provide proposals for Food, Clothing and Furniture items allowing for competitive bidding to allow us to maximize available dollars. The short term, time-limited exemptions will allow DCFS to continue to provide Emergency Assistance to families while the county' procurement process takes place.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  These products have historically been purchased. DCFS staff is currently analyzing the purchases made over the past year to determine the scope and size of the Emergency Assistance RFP.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b>  Further delays with this request will impede the agency from adequately servicing children and families.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  DCFS plans to release one RFP requesting proposals for Emergency Assistance (Food, Clothing and Furniture items) purchases required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes. Releasing the RFP will allow for competitive bidding thus maximizing available dollars. It is DCFS' intention to release the Emergency Assistance RFP no later than January 31, 2012</p>	
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2012-104	Information Services Center	Information Services Center, submitting an amendment to Contract No. CE1000790-01 with iData Consulting Services, Inc., for consultant services for modification of Synapse Publisher Content Management System, Synapse Base Site and Visual Studio Web Project templates for the period 12/1/2010 - 11/30/2011 to extend the time period to 6/30/2012; no additional funds required.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-105	Office of Procurement & Diversity	Office of Procurement & Diversity, recommending to reject all bids received on RQ21659 for can liners for various County buildings for the Department of Public Works for the period 3/1/2012 - 2/28/2014.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-106	Office of Procurement & Diversity	Requesting authority to dispose of surplus County property no longer needed for public use by internet auction for the period 1/1/2012 - 12/31/2014; requesting authority for the Director to advertise, post notice and conduct the internet auctions via its representative GovDeals, Inc., in accordance with Ohio Revised Code Section 307.12(E).	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-107	Department of Development	Department of Development, submitting an amendment to Agreement No. AG1000261-01 with City of Brooklyn for the acquisition of property, Permanent Parcel No. 431-05-010, for the Memphis Industrial Parkway Project for the period 9/1/2010 - 2/15/2012 to extend the time period to 7/31/2012; no additional funds required. Funding Source: %100 General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-108	Department of Health and Human Services	Division of Senior & Adult Services, submitting an amendment to Contract No. CE1000526-01 with Providence Home Health Care, Inc. for Homemaker Service for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 to assign interest to HHCS, Inc. dba Home Care Connection, effective 2/1/2012. Funding Source: 100% HHS Levy	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-109	Department of Health and Human Services	Division of Senior & Adult Services, submitting an grant agreement with Western Reserve Area Agency on Aging in the amount not-to-exceed \$223,200.00 for the Aging and Disability Resource Center Grant Program for the period 1/1/2012 - 12/31/2012. Funding Source: Grant Funded	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-110	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG0900092-01 with City of Cleveland for various FY2008 State Homeland Security Program - Law Enforcement activities for the period 9/1/2008 - 7/31/2011 to extend the time period to 8/31/2011, and for additional funds in the amount not-to-exceed \$188.49. Funding Source: 100% Department of Homeland Security through the OEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-111	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1000319-01 with Cuyahoga County Sheriff's Office/Northeast Ohio Regional Fusion Center for various FY2009 Homeland Security Grant Program - Urban Area Security Initiative activities, by changing the time period from 8/1/2009 - 6/30/2012 to 12/17/2011 and for a decrease in the amount of (\$242,169.16). Funding Source: 100% Department of Homeland Security through the OEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-112	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1000314-01 with Cuyahoga County Sheriff's Office/Northeast Ohio Regional Fusion Center for various FY2009 State Homeland Security Program - Law Enforcement grant activities by changing the time period from 8/1/2009 - 3/31/2012 to extend the time period to 12/17/2011 and for a decrease in the amount of (\$148,351.79). Funding Source: 100% by the DHS through OEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-113	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Warrensville Heights in the amount not-to-exceed \$658.12 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 5/15/2011. Funding Source: 100% by the DHS through OEMA	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-114	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants on behalf of the Medical Examiner, recommending to amend Executive Approval No. EA2011-0860 dated 6/28/2011, which approved a request to apply for, accept and expend grant funds from State of Ohio, Office of Criminal Justice Services for the FY2011 Paul Coverdell Forensic Science Improvement Grants Program for the period 10/1/2011 - 9/30/2012, by changing the amount of the grant award from \$81,805.75 to \$81,274.99.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-115	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting a subgrant award in the amount of \$182,766.00 from Ohio Department of Youth Services for the FY2011 Juvenile Accountability Block Grant Program for the period 1/1/2012 - 6/30/2013. Funding Source: 100% Ohio Department of Youth Services	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold



CPB2012-116	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting a grant award in the amount of \$214,554.00 from Ohio Department of Youth Services for the FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 1/1/2012 - 9/30/2012. Funding Source: 100% Ohio Department of Youth Services	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-117	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting a grant award in the amount of \$20,000.00 from Ohio Department of Youth Services for administration for the FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 1/1/2012 - 12/31/2012. Funding Source: 100% Ohio Department of Youth Services	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-118	Department of Public Works	Department of Public Works, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:  a) on RQ22689 for replacement of Prospect Road Culvert No. 9 over Baker Creek in the City of Strongsville or an estimated cost in the amount not-to-exceed \$750,000.00. Funding Source: 80% City of Strongsville 20% Issue 1	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-119	Department of Public Works	Department of Public Works, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:  a) on RQ22552 for resurfacing of Green Road from Chagrin Boulevard to Fairmount Boulevard in the City of Beachwood; for an estimated cost in the amount not-to-exceed \$2,322,000.00. Funding Source: 80% County \$7.50 Vehicle License Tax Fund 20% Municipalities	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-120	Department of Public Works	Department of Public Works, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:  a) RQ22624 for the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek for an estimated cost in the amount not-to-exceed \$1,050,000.00. Funding Source: 100% of the cost of the improvement using funds from the \$5.00 Vehicle License Tax Fund except lighting (100% Village of Glenwillow).	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-121	Department of Public Works	Department of Public Works, submitting an amendment to a revenue generating agreement with DLAJ, Inc. for revenue generating beverage and food service operations at the Justice Center Galleria for the period 4/1/2007 - 3/31/2012 to extend the time period to 6/30/2012.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-122	Department of Public Works	Department of Public Works, submitting a contract with Burgess & Niple, Inc. in the amount not-to-exceed \$31,936.00 for brownfield environmental site assessment of property located at 11701 Superior Avenue, Cleveland for the period 1/23/2012 - 7/21/2012. (Contracts and Purchasing Board Approval No. CPB2011-244 - authority to negotiate	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-123	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of February 13, 2012-February 17, 2012	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-124	Department of Development	Presenting voucher payment January 1, 2012-February 13, 2012	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Other Business

Ed FitzGerald was not present

VII. Public Comment

There was no public comment

VIII. Adjournment

The meeting was adjourned at 12:27 p.m.