

Contracts and Purchasing Board
 County Administration Building, 4th Floor
 February 27, 2012 11:30 PM-Revised

I. Call to Order

The meeting was called to order at 11:55 AM

II. Review and Approve Minutes

The minutes were approved as written, Bonnie Teeuwen abstained

III. Public Comment

Councilman Miller spoke on behalf of himself, Councilwoman Connally and other council members on item, BC2012-197 (County Law Department). They support the item moving forward, but would like to see some clarity on the roles of the Law Department and the County Prosecutor's office, there seems to be a lot of uncertainty in that area.

IV. Contracts and Awards

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-128	Department of Health and Human Services	Submitting a contract with Cuyahoga Health Access Partnership in the amount not-to-exceed \$50,000.00 for administration of a Countywide health access plan for the period 1/1/2012 - 12/31/2013. Funding Source: 100% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2012-138	Juvenile Court	1. What is the product/service that you seek to acquire? Provide a detailed description of the product/service. Digital Recording System for Court Hearings 2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yearly renewal of the CourtSmart Digital Systems maintenance agreement has been approximately \$55,000. 3. Why do you need to acquire these goods or services? Provide Information on the main requirement for this purchase. Juvenile Court has been using CourtSmart services since 2005. We have made 38 hardware and software tech calls to CourtSmart Technicians. A sole source renewal of the CourtSmart maintenance is imperative to keep hardware and software functioning. Juvenile Court has 3,500 DVD double-sided backup tapes with thousands of recorded hearings for future retrieval if necessary. 4. Why are the requested goods/services the only ones that-can satisfy your requirements? Juvenile Court has been using CourtSmart services since	

		<p>2005. CourtSmart won the bid for the initial installation and maintenance agreement. We have renewed our maintenance agreement for the years 2005,2006, 2007, 2008,2009 and 2010. We have made 38 hardware and software tech calls to CourtSmart Technicians in 2010. Juvenile Court has 3,500 DVD double-sided backup tapes with thousands of recorded hearings for future retrieval if necessary.</p> <p>5.Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated? Juvenile Court IT staff evaluated 2 different sources (Liberty Recording Systems and FfR Recording Systems). The aforementioned vendors did not meet the needs of Juvenile Court specifications (ie: recordings in each courtroom, backup capability and playback capability). If we do not continue with CourtSmart digital Systems, two different hardware and software systems would need to be maintained (CourtSmart for all retrieval of past hearings and the new vendor's hardware and software).</p> <p>6.Identify specific steps taken to negate need for sole source provider. Juvenile Court does not own the source code and therefore our IT personnel do not have the expertise to maintain the hardware or software. If there is no maintenance agreement with CourtSmart Digital Systems, Inc. and the digital recording system malfunctions, the judges and magistrates would be incapable of recording their hearings on a daily basis.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-163	County Law Library	<p>On behalf of the Cuyahoga County Law Library Resources Board, submitting an agreement with Board of Trustees of the Cleveland Public Library in the amount of \$15,593.23 for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2013.</p> <p>Funding Source: 100% County Law Library Resources Board Special Revenue Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

CPB2012-164	Department of Development	<p>1) Submitting a contract with BDL General Contracting, Inc. in the amount of \$7,520.00 for Lead Remediation for property located at 5121 Anthony Street, Maple Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 2/27/2012 - 5/31/2012.</p> <p>2) Submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$10,880.00 for Lead Remediation of property located at 1254 East 144th Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 2/27/2012 - 5/31/2012.</p> <p>Funding Source: 100% US Dept. of Housing and Urban Development Lead Hazard Remediation Grant</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-165	Department of Development	<p>Recommending to accept a partial payment in the amount of \$23,137.00 from the Estate of H. F. Fernandez in full satisfaction of balance due in connection with the Homeowner Rehabilitation Loan Program.</p> <p>Funding Source: 100% Federally Funded</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-166	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting a contract with Starting Point in the amount not-to-exceed \$94,697.00 for administration of the Early Care and Education Center Capacity and Expansion Program for the Invest in Children Program for the period 1/1/2012 - 12/31/2012.</p> <p>Funding Source: 100% HHS Levy</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-167	Department of Public Safety and Justice Services	<p>Submitting an agreement with City of Lakewood in the amount not-to-exceed \$48,419.00 for reimbursement of purchase of equipment and eligible expenses in connection with the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012.</p> <p>Funding Source: 75% Federal Dollars by the Department of Homeland Security FEMA, 25% Subgrantees</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-168	Department of Public Safety and Justice Services	<p>Submitting agreements with various municipalities and a State University for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 2/28/2013:</p> <p>a) City of Bay Village in the amount not-to-exceed \$1,300.00. b) Cleveland State University in the amount not-to-exceed \$1,295.66.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>c) City of Fairview Park in the amount not-to-exceed \$1,300.00. d) City of Rocky River in the amount not-to-exceed \$1,300.00.</p> <p>Funding Source: 100% by the Department of Homeland Security through OEMA</p>	
CPB2012-169	Department of Public Safety and Justice Services	<p>1) Submitting an agreement with City of Solon in the amount not-to-exceed \$670.58 for reimbursement of eligible training/exercise expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 8/1/2011.</p> <p>2) Submitting an agreement with City of Solon in the amount not-to-exceed \$4,578.42 for reimbursement of eligible training expenses in connection with the FY2008 Urban Area Security Initiative Grant Program for the period 1/6/2011 - 5/15/2011.</p> <p>3) Submitting agreements with various political subdivisions for the purchase of equipment for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012: a) City of Parma, valued in the amount of \$16,587.00. b) Southwest Council of Governments, valued in the amount of \$56,192.00.</p> <p>4) Submitting agreements with various political subdivisions, each in the amount of \$14,000.00, for reimbursement of purchase of equipment and eligible expenses in connection with the FY2009 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2009 - 3/30/2012: a) City of Rocky River b) Lake County Board of Commissioners</p> <p>Funding Source: Funding Source: 100% by the Department of Homeland Security through OEMA</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-170	Department of Public Safety and Justice Services	<p>1) Submitting an agreement with City of Brooklyn for the purchase of equipment, valued in the amount of \$1,825.52, for the FY2007 Urban Area Security Grant Program for the period 7/1/2007 - 3/31/2010.</p> <p>2) Submitting an agreement with City of Brooklyn for the purchase of equipment, valued in the amount of \$11,165.60, for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>3) Submitting an agreement with City of Cleveland Heights for the purchase of equipment, valued in the amount of \$7,230.00, for the FY2007 Urban Area Security Grant Program for the period 7/1/2007 - 3/31/2010.</p> <p>Funding Source: Funding Source: 100% by the Department of Homeland Security through OEMA</p>	
CPB2012-171	Department of Workforce Development	<p>1) Submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$11,700.00 for the On-the-Job Training Program for the period 1/23/2012 - 6/30/2012.</p> <p>2) Submitting a contract with Long Term Care Ombudsman in the amount not-to-exceed \$8,220.00 for the On-the-Job Training Program for the period 1/23/2012 - 6/30/2012.</p> <p>Funding Source: 100% Federal Workforce Investment Act Funds</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-172	Office of Procurement and Diversity	<p>Recommending an award:</p> <p>Department of Public Works a) on RQ22158 to MNJ Technologies Direct in the amount of \$48,429.00 for purchase of Hewlett Packard servers, desktop and laptop computers (State Contract No. 533268-2-24 STS-033 ORC 125.04(B)).</p> <p>Funding Source: 100% Sanitary Engineer General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

C. Exemption Requests

CPB2012-173	Department of Health and Human Services/ Fatherhood Initiative	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p> <p>The Cuyahoga County Fatherhood Initiative seeks to strengthen families in our community by encouraging fathers to play a more active role in nurturing and raising their children. The Fatherhood Initiative responds to the social concerns regarding "father absence" by providing fathers with services to prepare them to meet the psychological and financial needs of their children. The CCFI also seeks to increase public awareness of the importance of father involvement.</p> <p>These programs/activities will help put Cuyahoga County in a better position to help fathers become or remain a significant part of the lives of their children and in doing so help reduce the risk of poor grades, drug abuse, premature fatherhood/teen pregnancy and other problems that increase without the presence of a father in a child's life. The programs include Job Training and Placement Programs, Boot Camp for New Dads Program, Healthy Fathers Program, Fathers and Families Together Program, Prevention of Premature Fatherhood Program, Latino Fatherhood Program, Public Awareness Program, Supervised Visitation and Exchange Program and Custody and Visitation Program. The current contract term is July 1, 2011 through June 30, 2012. The requested contract amendment term is July 1, 2012 through June 30, 2013.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</p> <ol style="list-style-type: none"> 1) Career Development and Placement Strategies Inc. in the amount of \$105,000.00. (CE 1100534-01) 2) Center for Families and Children in the amount of \$96,000.00. (CE1100498-01) 3) Cuyahoga County District Board of Health in the amount of \$95,000.00. (AG 1100147-01) 4) Domestic Violence Center the amount of \$95,000.00. (CE 1100536-01) 5) JDC Advertising in the amount of \$80,000.00. (CE 1100537-01) 6) The MetroHealth System in the amount of \$48,000.00. (AG 1100144-01) 7) Nueva Luz Urban Resource Center in the amount of \$45,000.00. (CE1100495-01) 	
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	<p>8) Passages Connecting Fathers and Sons, Inc. in the amount of \$105,000.00. (CE1100496-01)</p> <p>9) United Way of Greater Cleveland in the amount of \$14,000.00. (CE 1100497-01)</p> <p>10) University Settlement, Incorporated in the amount of \$56,000.00. (CE 1100501-01)</p> <p>11) Murtis Taylor Human Services System in the amount of \$66,000.00. (CE 1100500-01)</p> <p>12) Cuyahoga County Office of Mediation in the amount of \$41,000.00. (AG 1100146-01)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>A Fatherhood RFP that was released in 2011 included an option to amend the contracts that were recommended and approved as a result of the process. Each of the providers who were given contracts (July 1, 2011 through June 30, 2012) have performed well and met all of the objectives of their respective contracts and therefore we are recommending amending each of the contracts for one year which makes the amendment period July1, 2012 through June 30, 2013.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>An RFP was just completed seven months ago.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>RFP #19868 was completed in 2011.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The current programs are operating successfully and a new RFP process would interrupt the continuity of quality services being provided.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The current RFP allows for extensions up to one to two years</p>	<p><u> X </u> Approve</p>
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		<p>7/1/2012-6/30/2013 and 7/1/2013-6/30/14 after which a new RFP will be issued for services.</p>	<p><input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-174</p>	<p>Department of Health and Human Services/ Employment and Family Services</p>	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change) Contract is for renewal of maintenance and support of Long Term Care application for licenses, hosting, upgrades and support. Contract runs from 2/1/12 -1/31/13. Application is used by EFS and Nursing Home staff to transact with providers and clients on Medicare/Medicaid Cases.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown Total cost for this contract will not exceed \$56,280.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Provider Gateway LTC is the current application to use to track nursing home cases. Vendor is listed under State Term Schedule 533132-1.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. LTC is our main tracking and communication method on these cases. DSAS has been using this application for a few years. Another vendor and new software would probably be much more expensive if implemented.</p>	

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? DSAS has used this software and application for a number of years. Staff are familiar with the product and vendor response has been satisfactory.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. All tracking and provider access to this application would be lost which would contribute to causing delays and problems in dealing with Medicare and Medicaid clients and their cases.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. There is a similar software application from Lucas County that we will evaluate to replace Provider Gateway LTC during the coming year. If analysis of the replacement works, we will be able to use a new system.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-175</p>	<p>Department of Health and Human Services/ Employment and Family Services</p>	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change) United Way of Greater Cleveland will serve as the secretariat and fiscal agent to perform the administrative duties related to the distribution, monitoring, and oversight of Cuyahoga County funds to meet the emergency food needs in the county. Currently, the Hunger Network of Greater Cleveland on behalf of their 34 affiliated hunger centers purchase food from the Cleveland Foodbank. In addition the Cleveland Foodbank is responsible for providing administrative oversight of County funds, ensuring there is a diverse inventory of food, and providing on-going evaluation of the success of their method of distribution. This contract is for the period April 1, 2012 – December 31, 2012.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown Contract is in the amount of \$823,500 and is HHS levy funded.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method There was no formal procurement method; however, this was</p>	

		<p>a result of ongoing discussion between the executive office of Cuyahoga County and United Way of Greater Cleveland.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The FEMA/Emergency Food and Shelter Program (FEMA/EFSP) Cuyahoga County Local Board, which is staffed by UWS has the capability to administer these resources and can ensure that funds will be allocated based upon community need.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Since the contract between Cuyahoga County, the Cleveland Foodbank and the Hunger Network concludes on March 31, 2012, competitive bidding would delay the County's ability to allocate the necessary funds for the purchase of food to support the hunger centers</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. There are no immediate plans to pursue competitive bidding and the plan is for the County to consider two (2) one year extensions (2013 & 2014).</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-176	Department of Public Works	<p>1. Vendor/Department Information Department: Public Works Vendor/Contractor Name: The Craun Liebing Company</p> <p>2. What is the product/service that you seek to acquire? The Department of Public Works is requesting a one year Sole Source exemption contract in the amount not to exceed \$75,000 with the Craun Liebing Company for the period of April 1, 2012 – March 31, 2013. Upon approval of this request the contract will be completed and submitted. The Craun Liebing Company is the only regional supplier in Ohio for Gorman Rupp pumps which are one of two main types of pumps used in the Sanitary Division Pump Stations. This request includes equipment parts, supplies, repairs and service.</p>	

	<p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services?</p> <p>The Department of Public Works maintains 50 Pump Stations throughout Cuyahoga County. Many of these Pump Stations are outfitted with Gorman Rupp pumps. When these pumps need servicing, parts, or replacement, the Craun Liebing Company is the only regional supplier of these pumps. A one (1) year Sole Source exemption contract will enable the Department of Public Works the flexibility to quickly respond and repair failed equipment in our member communities. The 32 member communities that make up the Sanitary Division expect and are paying for a quick response to their communities needs. This contract will provide the Department of Public Works that tool.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Craun Liebing is the only regional supplier for Gorman Rupp pumps.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were the unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No Other supplier is authorized to sell these parts and service in this region.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>The Sanitary Pump Stations are vital link in maintaining sewage flow in the communities. Failure of these units will result in property damage, specifically basement backup and the release of raw sewage. The County has implemented</p>	
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		<p>safety systems that provide an early notification of problems. By keeping the stations consistent, the county can respond quickly to service and repair many of the pumps. When a Pump Station is being designed or replaced the County based on past experience will evaluate which pump is the best during the design recommendation process. Once the design decision has been made the Pump Stations are built and the County must use factory authorized parts to maintain the warranty of the units.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Yes and we have used Craun Liebing. Bids were solicited and no other bids were received.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>As noted above, the Department of Public Works evaluates the best available equipment on the market prior to purchase. Based on the decision to design a Pump Station with a certain pump, the department will use the approved factory authorized dealer for parts and service.</p> <p>10. What efforts were made to get the best possible price?</p> <p>In the design phase, the Pump Station personnel work closely with the Engineers and review the pumps past performance and other factors. Pump station engineers evaluate and review all invoices to ensure the price is reasonable and consistent for the repair and parts.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>As noted above, the County weighs the service costs, equipment costs, and repair costs when designing or replacing pump stations. In addition, the County considers the potential property damage and environmental concerns, as well as past pumps performance when recommending a pump.</p>	
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		<p>12. Amount to be paid:</p> <p>The Department of Public Works is requesting a one year exemption contract in the amount not to exceed \$75,000 with the Craun Liebing Company for the period of April 1, 2012 – March 31, 2013 as noted on requisition number ST-12-22862. This will eliminate delays in securing parts, supplies, and service and prevent property damage and environmental discharge concerns.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-177</p>	<p>Department of Public Works</p>	<p>1. Vendor/Department Information</p> <p>Vendor/Contractor Name: MTech Company</p> <p>2. What is the product/service that you seek to acquire?</p> <p>The Department of Public Works is requesting a one year Sole Source exemption contract in the amount not to exceed \$120,000 with the MTech Company for the period of April 1, 2012 – March 31, 2013. Upon approval of this request the contract will be completed and submitted. The MTech Company is the sole authorized supplier/dealer for Cues camera equipment in Ohio. This includes parts, supplies, repairs and service. The Sanitary Division uses this equipment to televise sanitary and storm sewers in 32 member communities. The Sanitary Division has 8 Cues camera trucks and MTech is the only authorized supplier/dealer for Cues. This contract will enable the Department of Public Works the ability to secure parts and equipment quickly in order to return these revenue generating vehicles into service. These vehicles bill at \$260 per hour.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services?</p> <p>The Department of Public Works has eight Cues Camera Trucks in the fleet and the MTech Company is the only authorized dealer in the state of Ohio. No other vendor is authorized to sell these parts in Ohio. The camera equipment is used in extreme environments and as such, routine wear and tear results in the replacements of worn parts.</p>	

	<p>Additionally complex problems require the equipment to be sent in for service and or replacement. This contract will enable the Department of Public Works the ability to quickly return these revenue generating vehicles into service.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>By using anyone but a factory authorized supplier the County runs the risk of voiding all warranty coverage for the vehicles. Plus no other supplier is authorized to provide these parts in Ohio.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No other supplier is authorized to sell the Cues camera equipment in Ohio.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>The Television Camera trucks are very expensive vehicles and have a limited number of suppliers. Prior to purchasing these vehicles, the Department of Public Works reviews the latest equipment available on the market and selects the best equipment for the County's needs. Once that decision is made in order a specific vehicle, the county is required to use factory authorized parts and suppliers to ensure warranty on the vehicles.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Yes and we have used MTech. Bids were solicited and no other bids were received, because no other authorized suppliers in Ohio.</p>	
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		<p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>As noted above, the Department of Public Works evaluates the best available equipment on the market prior to purchase. Based on the decision to purchase, the department is complied to use the approved factory authorized dealer for parts and service.</p> <p>10. What efforts were made to get the best possible price?</p> <p>MTech is the sole supplier in Ohio and the County considers the price for parts when deciding to purchase the same vehicle in the future. This keeps the supplier on notice. In addition, Cues, the manufacturer, sets the price for its dealers.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>As noted above, the County weighs these costs when purchasing new equipment which run in excess of \$275,000 per unit. Therefore, future business is at stake. In addition, Cues the manufacturer determines the pricing.</p> <p>12. Amount to be paid:</p> <p>The Department of Public Works is requesting approval of the Sole Source Justification and the department is requesting authorization and approval to enter into a one year contract for an amount not to exceed \$120,000 for replacement parts, supplies, repairs, and service as noted on requisition number ST-12-22861. The contract period will be for April 1, 2012 – March 31, 2013. This will eliminate delays in repairing and servicing these important vehicles and keep the fleet in service. These vehicles charge \$260/hour to member communities and are revenue generators.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-178</p>	<p>Department of Public Works</p>	<p>1. Vendor/Department Information</p> <p>Vendor/Contractor Name: Ohio Pump Company</p> <p>2. What is the product/service that you seek to acquire?</p> <p>The Department of Public Works is requesting a one year Sole</p>	

		<p>Source exemption contract in the amount not to exceed \$50,000 with the Ohio Pump Company for the period of April 1, 2012 – March 31, 2013. Upon approval of this request the contract will be completed and submitted. Ohio Pump is the only regional supplier in Ohio for Hydromatic (Submersible) Pumps which are one of two main types of pumps used in the Sanitary Division Pump Stations. This request includes equipment parts, supplies, repairs, and service.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services?</p> <p>The Department of Public Works has 50 Pump Stations in throughout Cuyahoga County. Many of these Pump Stations are outfitted with Hydromatic Pumps. When these pumps need servicing, parts, or replacement, the Ohio Pump is the only regional supplier. A one (1) year Sole Source exemption contract will enable the Department of Public Works the flexibility to quickly respond and repair failed equipment in our member communities. The 32 member communities that make up the Sanitary Division expect and are paying for a quick response to their communities needs. This contract will provide the Department of Public Works that tool.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Ohio Pump is the only regional supplier for Hydromatic pumps.</p> <p>6. Were alternative goods/services evaluated?</p> <p>No Other supplier is authorized to sell these parts and service in this region.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>The Sanitary Pump Stations are a vital link in maintaining sewage flow in the communities. Failure of these units can</p>	
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		<p>result in property damage, specifically basement backup and the release of raw sewage. The County has implemented safety systems that provide an early notification of problems. By keeping the stations consistent, the county can respond quickly and service and repair many of the pumps. When a Pump Station is being designed or replaced the County based on past experience will evaluate which pump is the best during the design recommendation process. Once the design decision has been made the Pump Stations are built and the County must use factory authorized parts to maintain the warranty of the units.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Yes and we have used Ohio Pump. Bids were solicited and no other bids were received.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>As noted above, the Department of Public Works evaluates the best available equipment on the market prior to purchase. Based on the decision to design a Pump Station with a certain pump, the department will use the approved factory authorized dealer for parts and service.</p> <p>10. What efforts were made to get the best possible price?</p> <p>In the design phase, the Pump Station personnel work closely with the Engineers and review the pumps past performance and other factors. Pump station engineers evaluate and review all invoices to ensure the price is reasonable and consistent for the repair and parts.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>As noted above, the County weighs the service costs, equipment costs, and repair costs when designing or replacing pump stations. In addition, the County considers the potential property damage and environmental concerns, as well as past pumps performance when recommending a</p>	
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		<p>pump.</p> <p>12. Amount to be paid: The Department of Public Works is requesting a one year Sole Source exemption contract in the amount not to exceed \$50,000 with Ohio Pump for the period of April 1, 2012 – March 31, 2013 for replacement parts, supplies, repairs and service as noted on requisition number ST-12-22860. This will eliminate delays in securing parts, supplies, and service and prevent property damage and environmental discharge concerns.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-179</p>	<p>Department of Workforce Development</p>	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p> <p>Linking Employment, Abilities & Potential will provide the following services:</p> <p>1) Employ a Disability Navigator who will assist in universal access of services for any individual with cognitive or physical disabilities who approaches the one-stop network that the Department of Workforce Development manages</p> <p>2) Provide individuals with cognitive or physical disabilities with individualized intensive employment services. Services will include Intake and Orientation, Comprehensive Needs Assessment, Computer Skills Assessment;</p> <p>3) Provide individuals with cognitive or physical disabilities with Supportive Services necessary to ensure appropriate placements and job retention;</p> <p>4) Assistive technology consultation to ensure ADA access for customers</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</p> <p>\$60,000 – funding source federal Workforce Investment Act (100%)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The Department just was recently alerted that the State of Ohio Job and Family Services was making additional federal Workforce Investment Act funds available to Cuyahoga</p>	

		<p>County. The funds are to specifically assist individuals with disabilities with employment related services. LEAP had previously responded to a Request for Proposal (RFP WI-10-16727) offering identical services to what Workforce is proposing to contract – employment related services to disabled individuals. The RFP period was 7/1/10 through 6/30/13. LEAP was an approved provider and actually received a contract for the period 7/1/10 – 9/30/10. Due to significant cuts in the Workforce Investment Act (WIA) formula allocation, the contract was not extended beyond 9/30/10. However, since the State of Ohio has made additional WIA funds available specifically earmarked to enhance services to individuals with disabilities, Workforce is recommending that a new contract be authorized since LEAP was selected for funding within the RFP period (7/1/10 – 6/30/13).</p> <p>Attached is the RFP that LEAP submitted along with the scoresheets recommending LEAP for funding.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Since the proposed services are identical to what LEAP proposed in the RFP, Workforce is recommending a new contract with LEAP. The contract services fall within the RFP period.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>In the RFP process, LEAP was recommended for funding by a team of proposal reviewers.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Allocation is available through 6/30/12. Funds would lapse if not spent. Workforce would not be able to serve individuals with disabilities timely.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Not Applicable</p>	<p><input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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<p>CPB2012-180</p>	<p>Department of Workforce Development</p>	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p> <p>The amendment to the contract with United Labor Agency, Inc. is recommended to immediately offer Workforce services to individuals impacted by layoffs. Services will be offered on-site at the various employers that are downsizing staff. Contracted services at the transition centers include job search and placement assistance, career guidance, labor market information (which identifies job vacancies, skills needed for in-demand jobs, and local, regional and national employment trends), assessment of skills and needs, development of individual employment plans, case management, assisting eligible clients in choosing a certified training program that meets assessments and employment goals, work experience, and providing follow-up services after job placement. The services proposed are consistent with the employment related services currently provided job seekers at the one-stop comprehensive centers. The current contract term is 7/1/10 – 6/30/12.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</p> <p>\$84,700 – 100% federally funded with a special Workforce Investment Act Rapid Response allocation.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The procurement method for this project was a Request for Proposal (WI-10-16727). The RFP period is 7/1/10 through 6/30/13. United Labor Agency, Inc. was selected as part of that procurement. They have a current contract for services through 6/30/12. An amendment is necessary since the State of Ohio has provided the County with additional Workforce Investment Act Rapid Response assistance. That assistance specifically authorized these employment related assistance efforts.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Not applicable. The procurement method for this project was a Request for Proposal (WI-10-16727). The RFP period is 7/1/10 through 6/30/13. United Labor Agency was the selected provider to offer these employment assistance related services.</p>	
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		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>United Labor Agency, Inc. was recommended for funding by a team of proposal reviewers.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The special allocation was just sent provided by the State of Ohio. The allocation period ends 6/30/12.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Not applicable</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-181</p>	<p>Department of Public Safety and Justice Services</p>	<p>1. Vendor/Department Information</p> <p>Vendor/Contractor Name: Aristatek, Inc.</p> <p>2. What is the product/service that you seek to acquire?</p> <p>This proposal seeks to purchase new software licenses for previously purchased software for the Hazmat/WMD teams within Cuyahoga County. This purchase will make current the software for each team, with license validation for three years. The purchase includes access to PEAC Web for each desktop software seat purchased for one year.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the duration of this purchase, including number of “potential” renewal options?</p> <p>Renewal of licenses will be necessary to continue using the software in the future. County obligation will depend on future FEMA grants to Cuyahoga County, and the allocation of funds for continued upgrades from the necessary community public safety community (PSUAWG). Otherwise, each team will be responsible to keep their license current.</p> <p>4. Why do you need to acquire these goods or services?</p>	

		<p>This software allows the Hazmat/WMD teams of the county to do research on chemicals and WMD agents in order to make decisions on selection of personal protective equipment, identifying the chemical and physical properties of the chemical agent, selection of appropriate strategy and tactics, identification of the health effects of exposure, determination of appropriate evacuation and isolation distances and integrated completion of National Incident Management System forms.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>The proposed purchase would support existing software which was selected and purchased with previous UASI grant funding. Personnel have already completed training on this software. The software was initially selected after extensive research and evaluation of what software would best meet the needs of the Hazmat/WMD Technicians of the four county Hazmat/WMD teams. New licenses of this software will protect the investment that has already been made. Each team currently has earlier version of PEAC, as do a number of municipal fire departments.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>At the time of the initial purchase, other software was evaluated, including CAMEO, ALOHA, MARPLOT, WISER and COBRA. Although some of these are also used by some of the teams, none of them provides the integrated features of PEAC. The PEAC software provides information from multiple sources in one program, making information easily accessible with minimal training. PEAC also integrates NIMS ICS forms into the program. None of the other software provides this functionality.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p>	
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		<p>A web search was conducted to see if licensing for PEAC and PEAC WEB was available from any other company. None was found. Vendors were contacted at the IAFC Hazmat Teams Conference in Baltimore, MD and at the Urban Area Security Initiative Conference in San Francisco, CA, in an attempt to identify other sources for licensing. None were found.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>The initial purchase of the software and licenses was made as a sole source purchase directly through Aristatek, Inc.. UASI grant funds were used for the last purchase order dated 11.30.05, for \$3438 for three software licenses.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Whenever possible, the county hazmat teams use non-sole source providers for purchases, but the specific and technical nature of these products often means there are a limited number of providers of the technology.</p> <p>10. What efforts were made to get the best possible price?</p> <p>Due to the number of licenses we intend to purchase, we were able to obtain five 1-yr PEAC WEB licenses (normally \$250/yr each) at no additional charge.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>It was determined that purchasing new licenses was a better use of grant funds than purchasing previous year upgrades, and still needing to purchase future year upgrades. Additionally, annual upgrade/licenses renewal will be \$350, where current upgrades to licenses are \$700.</p> <p>12. Amount to be paid: \$14,225.00 for five PEAC-WMD licenses and five 1-yr PEAC WEB licenses (no charge by the vendor).</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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D. Consent Agenda

i. Scheduled Consent Items

Item	Requestor	Description	Board Action
CPB2012-182	Department of Public Works	<p>Recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$750.00 to T. Cartagena for vehicle damage.</p> <p>Funding Source: 100% Self Insurance Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-183	Department of Development	<p>Submitting an amendment to an Urban Jobs and Ohio Enterprise Zone agreement among City of North Royalton and Induction Tooling, Inc. to change the terms, effective 11/2/2011.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-184	Department of Development	<p>Submitting an Urban Jobs and Ohio Enterprise Zone agreement among City of North Royalton, Laszeray Technology, Inc. and RGS Management, LLC.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-185	Department of Development	<p>Recommending a subgrant award to Cleveland Cuyahoga County Port Authority in the amount not to exceed \$600,000.00 for environmental cleanup for the Dike 14 project located at 8701 Lakeshore Boulevard, Cleveland, in connection with the United States Environmental Protection Agency Brownfield Revolving Loan Fund Program for the period 3/1/2012 - 6/30/2013.</p> <p>Funding Source: 100% U.S. EPA Brownfield Revolving Loan Fund Program</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-186	Office of Human Resources	<p>Recommending awards to various providers on RQ21414 for exercise/fitness and weight management services for the period 1/1/2012 - 12/31/2012. (Contracts and Purchasing Board Approval No. CPB2011-114 - authority to seek qualifications.)</p> <p>a) Body Sculpting by Exterior Designs, Inc. b) Cathleen Donovan</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-187	Department of Health and Human Services	1) Division of Senior and Adult Services, submitting an amendment to Contract No. CE1000508-01 with Absolute Home Health Care Agency, Inc. for Homemaker Service for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for a decrease in the amount of (\$58,200.00). Funding Source: 100% HHS Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-188	Department of Health and Human Services	Division of Children & Family Services, submitting an agreement with Cuyahoga County Board of Developmental Disabilities for Individual Option Medicaid Waiver program eligibility verification services for reimbursement of Medicaid Home and Community Based services for the period 1/1/2012 - 12/31/2012. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-189	Department of Health and Human Services	Community Initiatives Division/Office of Homeless Services, requesting approval to apply for and accept grant funds from Ohio Department of Development in the amount of \$360,900.00 for the Housing Stability Program for the period 3/15/2012 - 12/31/2012. Funding Source:	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-190	Department of Health and Human Services	Community Initiatives Division/Family and Children First Council, submitting a grant award in the amount of \$431,772.74 from Ohio Children's Trust Fund for the Child Abuse and Neglect Prevention Program for the period 7/1/2012 - 6/30/2012. Funding Source: 100% State Funded	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-191	Department of Health and Human Services	Community Initiatives Division/Family and Children First Council, requesting authority to seek proposals from various providers on RQ22655 for Youth Advisory Committee services for the period 5/1/2012 - 4/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals. Funding Source:	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-192	County Law Department	Approving a Memorandum of Understanding regarding County Accommodations to Employees at the Ohio Court of Appeals for Eighth District between Cuyahoga County and the Ohio Court of Appeals – Eighth Appellate District Effective January 1, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-193	Office of Procurement and Diversity	Submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids: Information Services Center a) on RQ22634 for IBM Database Server training for employees for an estimated cost in the amount not-to-exceed \$37,050.00. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-194	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of February 27, 2012-March 2, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-195	Department of Development	Presenting voucher payments between February 16, 2012-February 22, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Other Business

Item	Requestor	Description	Board Action
CPB2012-196	Information Services Center	Submitting contract with Sprint Solutions, Inc. in the amount not-to-exceed \$69,300.00 for wireless communication equipment and services for use by Board of Elections for the period 7/1/2011 - 12/31/2013. Funding Source:100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-197	County Law Department	Awarding a contract to Zashin & Rich Co. L.P.A. on RFQ23105 for outside legal services to represent the County before the Cuyahoga County Human Resource Commission in an amount not-to-exceed \$100,000.00, effective 2/27/2012-12/31/2012. Funding Source:100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-198	Information Services Center	1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change) Renewal of SWM and support-SARA System at Children and Family Services 2. Estimated Dollar Value and Funding Source(s) including percentage breakdown \$36,000.00 for two years 7/1/11 -6/30/13	

		<p>3. Rationale Supporting the Use of the Selected Procurement Method State Term Schedule- Innobase developed the System and is the best vendor to support it. Innobase system meets the State of Ohio standards. The CCISC also made attempt to find other developers who could support but no one could do the work.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Find another vendor who knows the software and can support the product or develop another product in house.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Has been used at CFS for years - this is a support renewal.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The State of Ohio Audit is requesting immediate support of this product that tracks the case histories of children under the care of Cuyahoga County. We spent time last year to consider options, with no positive results.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Improve the product, train someone inside who can support or develop a new system.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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VII. Public Comment

There was no public comment

VIII. Adjournment

The meeting was adjourned at 12:45 PM