AGENDA Cuyahoga County Human Resource Commission Wednesday, March 7, 2012 Lakeside Place Building. 323 W. Lakeside Avenue, Suite 400 5:00 p.m.

1) CALL TO ORDER

- 2) APPROVAL OF MINUTES from February 8 & February 15, 2012
- 3) PUBLIC COMMENT

4) UNFINISHED BUSINESS

- a) Rule Change: Proposed Classifications (Posted 20 days as of March 2nd)
 - i) Fiscal Office
 - ii) Communication Specialist
 - iii) Development Administrator
- b) Hearing Guidelines
- c) Resolution No.R2011-0291 Market Salary Survey for PO & PD Offices

5) NEW BUSINESS

- a) Letter from Prosecutor Mason Requesting HRC to Create Classification System for Support Staff at Prosecutors' Office
- b) Appeals Recommendations for Dismissal of HRC Appeals
 i) Tyree, M. Recommend dismissal of appeal due to lack of jurisdiction
- c) Procedural Questions
 - i) HRC Office procedure for providing records to parties upon assignment to Hearing Officer
 - ii) Procedure for default hearings
- d) HRC Policies Personnel and Travel
- e) 2012 Charter Amendment Process
- 6) PUBLIC COMMENT
- 7) OTHER BUSINESS
- 8) ADJOURNMENT