

Cuyahoga County Board of Control  
County Administration Building, 4<sup>th</sup> Floor  
April 2, 2012 11:00 AM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Tabled Items Returned for Review
- V. New Items for Review

Item	Requestor	Description	Board Action
BC2012-78	Department of Health and Human Services	Community Initiatives Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount of \$226,715.00 for management and maintenance of the Community Women's Shelter, located at 2219 and 2227 Payne Avenue, Cleveland, for the period 1/1/2012 - 12/31/2012.  Funding Source: 100% Health and Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-79	Department of Public Works	Submitting an amendment (Subsidiary No. 2) to Contract No. CE1100235-01 with Great Lakes Construction Co. for construction of a grade separation on Fitch Road over the Norfolk Southern Railroad in the City of Olmsted Falls and Olmsted Township for additional funds in the amount not-to-exceed \$62,002.55.  Funding Source: 80% Federal Funds, 20% County using funds from the \$5.00 Vehicle License Tax Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-80	Department of Public Works	Requesting and exemption for the Jail Kitchen Renovation Project from the threshold limits delineated in Ordinance No. 2011-0039, Section 13(a), Alternative Construction Project Delivery Methods	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-81	Information Services Center	Submitting a state contract with Mythics, Inc., in the amount not-to-exceed \$406,755.96 for Countywide maintenance on Oracle software products for the period 6/1/2011 - 5/31/2012.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-82	Office of Procurement & Diversity	Recommending to amend Board of Control Approval No. BC2011-80 dated 09/19/2011, which recommended an award on RQ20628 by changing the name from Browning Ferris Industries of Ohio, Inc. dba Allied Waste Services of Cleveland, Inc. to Browning Ferris Industries of Ohio, Inc. dba Republic Services of Elyria and by changing the amount not to-exceed from \$316,717.02 to \$379,000.00	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		for rubbish removal services for various County facilities for the period 11/1/2011 - 10/31/2013.	
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I. Other Business

Exemption from Aggregation of Contracts and Grant Application Program per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a and 4.4.17

Item	Requestor	Description	Board Action
BC2012-83	Court of Common Pleas, Juvenile Division	<p>Plans to contract by means of other than full and open competition under RQ JC12-23281 with municipalities within Cuyahoga County.</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</b> The primary goal of the program is to provide ancillary services for youth who have been diverted from formal Court action through either the Court-sponsored Community Diversion Program and/or the Court Unruly Program.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</b> The Request for Proposal is for a maximum of \$100,000.00. All funding is from the General Fund.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b> Juvenile Court is requesting that a non-traditional Request for Proposal process be utilized since the only eligible applicants are municipalities within Cuyahoga County that currently have a Court-sponsored Community Diversion Program. In addition, it is hoped that this non-traditional RFP process will result in a quicker turnaround of amendments to the CDP contracts.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> N/A</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b> Cuyahoga County Council has awarded Juvenile Court with this additional funding specifically to address these ancillary service provision for the diversion population.</p>	

		<p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b></p> <p>These ancillary services can be completed through a traditional competitive bid process, but since the pool of eligible respondents only includes municipalities, it is unlikely that the existing municipal CDPs would respond. Furthermore, the Court is looking for a more expeditious way to provide services to this population when considering the time from RFP release to contract completion and service provision.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>None.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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- II. General Business
- III. Public Comment
- IV. Adjournment

## Minutes

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
March 26, 2012 11:00 AM

1. Call to Order: The meeting was called to order at 11:00 AM
  2. Review and Approve Minutes: A motion was made by Bonnie Teeuwen and seconded by Matt Carroll to approve the minutes as written
  3. Public Comment: There was no public comment
  4. Tabled Items Returned for Review
- | Item | Requestor | Description | Board Action |
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|------|-----------|-------------|--------------|

BC2012-71      Domestic Relations Court      Submitting an agreement with Cuyahoga County Department of Public Safety and Justice Services in the amount not-to-exceed \$112,500.00 for mediation services for the Mediation Project for the period 10/1/2011 - 9/30/2012.

Funding Source: 100% General Fund

A motion was to approve was made by Bonnie Teeuwen, seconded by Pernel Jones, Jr., item was Approved.

☒ Approve  
☐ Disapprove

☐ Hold

5. New Items for Review

Item	Requestor	Description	Board Action
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BC2012-74	Department of Development	Recommending a loan in the amount not-to-exceed \$125,000.00 to Building 2 LLC dba eFuneral for a North Coast Opportunities Technology Fund Project, located at 1621 Euclid Avenue, Cleveland.	
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Funding Source: 100% County North Coast Opportunities Technology Fund

A motion to approve was made by Michael Gallagher, seconded by Yvonne Conwell, the item was Approved.

Pernel Jones, Jr., Abstained, and spoke to the item as a private citizen.

☒ Approve

☐ Disapprove

☐ Hold

BC2012-75	Department of Development	Department of Development, recommending a loan in the amount not-to-exceed \$500,000.00 to Asia Plaza for a Brownfield Redevelopment Fund Project, located at 2999 Payne Avenue, Cleveland.	
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Funding Source:100% Brownfield Redevelopment Fund

Motion to approve was made by Matt Carroll, seconded by Michael Gallagher, the item was Approved. Yvonne Conwell is a co-sponsor of this item

☒ Approve

☐ Disapprove

☐ Hold

BC2012-76	Department of Workforce Development	In partnership with City of Cleveland/Cuyahoga County Workforce Investment Board, submitting an amendment to Contract No. CE1000591-01 with United Labor Agency, Inc. for Employment Connection One-Stop operation and/or services to adult job seekers for the period 7/1/2010 - 6/30/2012 to change the scope of services, effective 2/6/2012, and for additional funds in the amount not-to-exceed \$84,700.00.	
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Funding Source: 100% Workforce Investment Act Fund

This item was Held

☐ Approve

☐ Disapprove

☒ Hold

BC2012-77	Department of Public Safety and Justice Services/ Public Safety Grants	1) Submitting an agreement with City of North Royalton for the purchase of equipment, valued in the amount of \$320,767.80, for the FY2007 Urban Area Security Grant Program for the period 7/1/2007 - 3/31/2010.	
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2) Submitting an agreement with City of North Royalton for the purchase of equipment, valued in the amount of \$7,920.00, for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010.

Funding Source: 100%FY2007 State Homeland Security Grant

A motion to approve was made by Michael Gallagher, seconded by Matt Carroll, the item was Approved.

☒ Approve  
☐ Disapprove  
☐ Hold

6. Other Business: Mark Parks sat in for Wade Steen and Chaired the meeting, Yvonne Conwell sat in for Dale Miller, Matt Carroll sat in for Ed FitzGerald

7. General Business: There was no General Business

8. Public Comment: There was no Public Comment

9. Adjournment: A motion to adjourn was made by Matt Carroll and seconded by Michael Gallagher. The meeting was adjourned at 11:32 AM

New Items For Review:

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BC2012-78

Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

Submitting a contract with Emerald Development & Economic Network, Inc. in the amount of \$226,715.00 for facility management of the Norma Herr Women's Center for the period 1/01/12 - 12/31/12.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with Emerald Development & Economic Network, Inc. for the anticipated cost of \$226,715.00. The Contract term is 01/01/2012 - 12/31/2012.

2. The primary goals of the contract are to:

a) maintain the interior and exterior of the Norma Herr Women's Center in a clean and fully operational manner; b) assure ongoing utility service; c) arrange for needed repairs and/or other services as requested by MHS, Inc.

B. Procurement

1. The Contract service is provided by a Sole Source. Emerald Development & Economic Network, Inc. owns the building in which the NHWC is located. Sole Source approval documentation is attached.

2. N/A

C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc. (EDEN, Inc)

7812 Madison Ave.

Cleveland, OH 44102

Council District # 3

2. The Executive Director of Emerald Development is Kathy Kazol. EDEN, Inc. is a non-profit organization.

3. The address of the Norma Herr Women's Center is  
2227 Payne Avenue,  
Cleveland, OH 44114  
Council District #7

D. Project Status

1. Managing the Women's Shelter Facility is an annual service contract.
4. The Contract Term has already begun. The reason there was a delay in presenting this contract was due to waiting until all the FY 2011 costs were in and fully reviewed prior to negotiating the FY 2012 Contract amount.

E. Funding

1. The Contract is funded 1005 by General Fund, Levy dollars.
2. The schedule of payments is reimbursements on a monthly basis.

General Fund Explanation:

HHS Levy funds

Total Amount Requested:

\$226,715.00

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BC2012-79

Department of Public Works

SUMMARY OF REQUESTED ACTION:

A. Summary of Scope

1. is submitting an amendment (Subsidiary No. 2) to Contract CE1100235-01 with Great Lakes Construction Co. for the construction of a grade separation on Fitch Road over the Norfolk Southern Railroad in the City of Olmsted Falls and Olmsted Township in the amount not-to-exceed \$62,002.55.

The project is staffed with the following DOPW employees:

Michael Tworzydlo, P.E., Area Construction Engineer

Todd Zima, Project Supervisor

Chris Nader, Project Inspector

Original Contract Amount: \$4,954,904.03

Amendment No. 1: (\$-15.75)

Amendment No. 2: \$62,002.55

Rev. Contract Amount: \$5,016,890.82 (1.25% over original contract amount)

- 2) The primary goal to complete construction per the original plan intent.

B. Procurement

1. Competitive Bid Process (Original Contract).

C. Contractor and Project Information

1. Contractor: Great Lakes Construction Co., 2608 Great Lakes Way, Hinckley, Ohio 44233 (Council District N/A). Project Location: City of Olmsted Falls and Olmsted Township (Council District 5).

D. Project Status and Planning

1. Construction progressing as per plan.

E. Funding

1. Funding: 80% Federal Funds, 20% County using funds from the \$5.00 Vehicle License Tax Fund..

Great Lakes Construction Co. has completed ethics training.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

A majority of the items on this contract amendment were the result of existing field conditions differing from original plan and/or utility conflicts. These conditions had to be addressed to complete construction.

Total Amount Requested:

\$62,002.55

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BC2012-80

Department of Public Works

SUMMARY OF REQUESTED ACTION:

Department of Public Works requesting and exemption for the Jail Kitchen Renovation Project from the threshold limits delineated in Ordinance No. 2011-0039, Section 13(a), Alternative Construction Project Delivery Methods.

On March 27, 2012, County Council approved an ordinance allowing Board of Control to authorize an exemption process.

The County will benefit in allowing the Jail Kitchen Project, estimated cost \$5.971M, to be contracted under the general contracting project delivery as follows:

- \*Single point of contractor control and coordination for this complete scope of work
- \*Shortened project duration with the schedule managed and maintained by a single contractor
- \*Providing a larger scope of work will engage a broader pool of contractors, these larger contractors will have increased capacity to engage and mentor SBE participants
- \*Cost savings to the County are anticipated with a general contractor project delivery

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BC2012-81

Information Services Center

SUMMARY OF REQUESTED ACTION:

Submitting a contract with Mythics, Inc. in the amount not-to-exceed \$406,755.96 for SWM of Oracle Software Products - countywide, for the period 6/1/11 - 5/31/12.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose: SWM - Oracle is integrated business software used to operate several county systems.

Owner: R. Scott La Rose - President

1439 N. Great Neck Road Suite 201

Virginia Beach, Virginia 23554

Mythics is registered in the State of Virginia

Procurement Method:

State Contract

Total Amount Requested:

\$406,755.96

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BC2012-82

Office of Procurement & Diversity

SUMMARY OF REQUESTED ACTION:

Recommending to amend Resolution No. BC2011-80 dated 09/19/2011, which recommended an award on RQ20628 to change the name from Browning Ferris Industries of Ohio, Inc. dba Allied Waste Services of Cleveland, Inc. to Browning Ferris Industries of Ohio, Inc. dba Republic Services of Elyria and to change the amount from \$316,717.02 to NTE \$379,000 for rubbish removal services for various County facilities for the period 11/1/2011 - 10/31/2013.

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BC2012-83 Court of Common Pleas, Juvenile Division- See Item Detail Above