

**Cuyahoga Regional Information System  
Board of Advisors Meeting  
January 26, 2012**

Vice Chairman – Chief David Maine

**Voting Members Present – 2012**

Deputy Chief Norberto Colón – County of Cuyahoga  
Chief David Maine – Mayors and City Managers Assn.  
Alt. Nick Marton, Cuyahoga County Court of Common Pleas  
Mr. Michael C. O'Malley – Cuyahoga County Prosecutor  
Chief Chris Kostura – Cuyahoga County Police Chiefs' Assoc.  
Chief James Brosius – Chagrin Region  
Alt. James Dennis – Cleveland PD  
Alt. Sgt. Orlando Hudson – Cleveland Region  
Dave Grossnickle – Cuyahoga Region  
Chief Jeffrey E. Robertson - Heights Region  
Chief Robert C. Miller – Southcentral Region  
Chief James Foster - Southwest Region  
Chief Tim Malley – Lakewood Police Department

**Voting Members Not Present – 2012**

Sheriff Bob Reid – Cuyahoga County Sheriff's Office  
Chief Rick Porello – Hillcrest Region  
Chief Richard Bosley - Lorain County Region  
Alt. Lieut. Gary Wolske – Southeast Region

**Observers**

Lieut. Tim Scarbrough – Broadview Heights PD  
Captain Jack Hall – Cleveland Metroparks  
Captain Michelle Garvey – Cleveland Heights PD  
Captain Kim Cornachio – Parma PD  
Mike Norton – Euclid PD  
Barb Giffen – CRIS  
Khisa Hudson – RTA PD  
Lisa Mariola – Chagrin Falls PD  
Jim Gibbs – Independence PD  
Lieut. Nick DiCicco – Orange PD  
Sgt. William Atsberger – Brecksville PD  
Jim Savage – Euclid PD

## **Excused**

Chief Gregory M. Loftus – Chairman  
Chief Richard Walling  
Chief David Wright  
Ms. Veronica M. Perry – Medina County Region

Pledge of Allegiance led by Chief Maine

### **1. Call to Order – Roll Call**

### **2. Approval of Previous Meeting Minutes**

A motion to accept the minutes of the last Board Meeting as distributed, was made by Deputy Chief Norberto Colon and seconded by Chief Robert Miller

### **3. Elections**

**CRIS Board Elections -** Chief Maine stated that since some changes had been made to the By-Laws, not all organizations have had the opportunity to name their appointments. That being the case, they would like to move the elections to the February meeting. He asked for a motion to move the elections to the February 23<sup>rd</sup> board meeting. Chief Brosius made the motion and it was seconded by Chief Miller.

**Strategic Plan -** Chief Maine asked for a motion to accept the strategic plan. He said he did not believe it had changed significantly from the draft copies that were put out earlier. Deputy Chief Colon stated there were no changes from the one that was presented at the December meeting. Chief Maine asked if there were any comments, hearing none he asked for a motion to accept the Strategic Plan as presented. Chief Tim Malley made a motion to accept the Plan and the motion was seconded by Captain Jack Hall.

Chief Maine asked Deputy Chief Colon if he had any comments regarding the Plan. He spoke about the vendor, Pointe Blank. He stated that the Agreement was scheduled for TAC Board in 2 weeks and then the following week on County Board of Control. That is the next step on being able to identify a definitive time line. If, for some reason, that does not pass, we are looking at another option through State Term to get some programming assistance. Chief Maine raised a question to Deputy Chief Colon regarding the time table listed in the Plan. He asked if it is still realistic. Deputy Chief Colon said he thinks that more of a 90 day implementation after today, showing tangible quarterly progress to the Board and Users. The risk that will change that is if we are unable to enter a contract with Pointe Blank.

### **4. Reports**

Public Safety – Deputy Chief of Staff Norberto Colon

**Audit** – He stated that as a follow up to the last meeting he has invited a representative from our Fiscal Office to talk about the process to begin the audit that the Board has been waiting for.

**\$5.00 Moving Violation Fees –** He said we did get a response back from the Law Department on a supplemental question related to the red light cameras. Moving violations caught by automatic cameras are civil not criminal and have no conviction or guilty pleas results. Therefore, they will not be charged the \$5.00 moving fee. However, this is something that was pushed up to their Columbus Delegation to put on their list of Ohio Revised Codes changes that we may want them to consider.

Andrea Rocco is looking at the Municipal Courts and the \$5.00 fees and has been asked to attend the February meeting.

Deputy Colon stated that we need to vote on a name change for CRIS and asked that by February 3<sup>rd</sup> please submit any suggestions to Carolyn so that we might vote on one at the February meeting.

**CRIS Manager** – We are ready to begin the posting process. The posting will remain the same as was posted previously, the one that Allen Shoaff applied for. Through the application process, if we are able to get an outstanding person with significant experience both in law enforcement and IT, it makes sense to keep that window open for them to run the entire office. The only impact on the board is if they run the whole office and we find someone who has that ability, we need to find a way for the board to represent the Medical Examiners. We will be asking for 2 sets of volunteers. One group, 2 to 4 people, will look over the resumes and dwindle them down to about 10. Then the panels get together to discuss those and determine who they want to interview. If you are interested in participating in this process, let Carolyn know. The second thing is we would be looking for volunteers to do the background checks. Again, please let Carolyn know if you are interested. There was discussion with regards to the pay range and what we are looking for in a candidate to handle both positions.

Chief Maine asked for a motion to accept the CRIS Manager posting as presented. Chief Brosius made a motion to accept the posting and Chief Kostura seconded the motion.

**Audit** – Deputy Colon turned the meeting over to Mark Parks – Director of Special Projects – Fiscal Department. Mr. Parks stated he has been assigned to lead the process of this Audit. He made a list of concerns. Chief Malley stated the board requested an audit back in 2009 when we got a new CRIS Manager just so we could have a new set of books with the leadership change. Captain Hall stated we were questioning the charge-backs with ISC and the contracts we are involved in with the various vendors. He also raised a question regarding the expenses. Also, Mr. Michael O'Malley brought up the question as to whether the Municipal Courts are paying the appropriate amount back to CRIS for the traffic violations. It was stated that this is the project Andrea Rocco is working on.

Chief Kostura suggested that these questions be put out to all County Chiefs. He stated that maybe there is some reason that they are not members of CRIS; because of what they may think may have been wrong, and their opinion as to where the problems might have been. Chief Maine said that we can certainly get a letter out to all the different entities.

Chief Foster asked whether the \$5.00 fee has been designated for anything. It was stated that they were able to cut the CRIS fees by 50% because of this income.

#### **Overview of Board request for the Audit:**

- Charge-Backs from ISC
- Contracts with vendors
- Clean set of books
- Expenses – capital vs. operation – was there a process and how decisions were made
- Letter to be sent out to other Chief's to see what their concerns they may have from a financial prospective

- Guidelines for the \$5.00 fee and did that decrease the subsidy
- Who is responsible to the CRIS assets and are they purchased by someone else
- Was the money used for technology enhancement

Mr. Parks assured the board that this will not be a lengthy process. He will give you a timeline as to when this process will be completed.

### **Open Discussion**

Chief Dave Maine made a motion to adjourn and the motion was seconded by Deputy Chief Colon.

**Please note:** Next meeting will be **February 23, 2012 at 9:30 AM** at:  
**High Intensity Drug Trafficking Area (HIDTA) Office**  
**984 Keynote Circle**  
**Brooklyn Heights, Ohio 44131**