

**Cuyahoga Regional Information System  
Board of Advisors Meeting  
March 22, 2012**

Chief Gregory M. Loftus – Chairman  
Vice Chairman – Chief David Maine  
Chief Richard Walling – Past Chairman

**Voting Members Present – 2012**

Deputy Chief Norberto Colón – County of Cuyahoga  
Chief David Maine – Mayors and City Managers Assn.  
Alt. Nick Marton, Cuyahoga County Court of Common Pleas  
Mr. Michael C. O'Malley – Cuyahoga County Prosecutor  
Chief Chris Kostura – Cuyahoga County Police Chiefs' Assoc.  
Chief James Brosius – Chagrin Region  
Alt. James Dennis – Cleveland PD  
Alt. Sgt. Orlando Hudson – Cleveland Region  
Chief Gregory M. Loftus – Cuyahoga Region  
Chief Jeffrey E. Robertson - Heights Region  
Chief Robert C. Miller – Southcentral Region  
Chief James Foster - Southwest Region  
Chief David Wright – Westshore Region  
Chief Tim Malley – Lakewood Police Department

**Voting Members Not Present – 2012**

Sheriff Bob Reid – Cuyahoga County Sheriff's Office  
Chief Rick Porello – Hillcrest Region  
Chief Richard Bosley - Lorain County Region  
Ms. Veronica Perry – Medina County Region  
Alt. Lieut. Gary Wolske – Southeast Region

**Observers**

Sgt. William Atsberger – Brecksville PD  
David Grossnickle – Broadview Heights PD  
Lieut. Tim Scarbrough – Broadview Heights PD  
Khisa Hudson – RTA PD  
Linda Wyman – Parma PD  
Barb Giffen – CRIS  
Veronica Devese – CRIS  
Peter Szigeti – CCPO  
Lieut. Nick DiCicco – Orange PD  
Jim Savage – Euclid PD  
Chief Tom Brickman – Euclid PD  
Mark Parks – Cuyahoga County  
Khisa Hudson – RTA PD  
Lisa Mariola – Chagrin Falls PD  
Jim Gibbs – Independence PD

**Excused**

Pledge of Allegiance led by Chief Loftus

**1. Call to Order – Roll Call**

**2. Approval of Previous Meeting Minutes**

A motion to accept the minutes of the last Board Meeting as distributed, was made by Chief Dave Maine and seconded by Chief James Brosius.

**3. Public Comment**

Director Colon noted this will appear on all or most county agenda's and used for people coming into the meeting that are not on the Board or Agenda.

**4. Reports**

**Audit**

Mr. Mark Parks reviewed the CRIS and 911 Fund Audit handout (attached). He did a recap of previous meetings as to concerns with CRIS. He stated he contacted a Chief who is not a member of CRIS to discuss his concerns. He also had a follow-up meeting with Executive Ed FitzGerald who instructed him to give the Board what they need and do a thorough investigation into the program.

**\$5.00 Moving Violation Fees –**

Chief Loftus gave an update for Ms. Rocco. He stated that Ms. Rocco has spoken to the Law Directors of the communities that we requested and has filed public records requests to gather the information necessary to determine if the correct fees are being charged. She will attend next month's meeting with an update.

**Public Safety – Deputy Chief of Staff Norberto Colon**

Deputy Colon made an announcement related to the Community Policing Impact Unit. Today will be the first deployment of this process through the Sheriff's office. They are being deployed out to Warrensville Police Department today at 2:00 PM if anyone can attend. The Sheriff will distribute the protocol on how to request those services if needed.

**CRIS Manager –**

We received 60 applications from this posting. The position is going to be posted again for a few more weeks. Posting will be widespread to get a broad selection of candidates. We will close prior to next meeting in order to begin the process.

**Strategy**

Deputy Colon reviewed the CRIS Strategic Plan. The Strategy had 5 points and the first 3 will be completed shortly. They are the Rebranding, Reorganization of Staff as well as re-doing of the By-Laws. The other 2 areas are infrastructure and the new applications. Overview of the following:

- Exchange 2010 server up and running – which is e-mail
- Gig connection between City of Cleveland and Cuyahoga County
- Engaged Network Provider CareWorks - they are going to provide a network assessment
- Provided some professional services to Parma in the form of a network assessment. He brought this up to let you know these are the type of services we are shifting our focus to provide. Simply put – if you need our help with anything. Ask?

## **Committee Reports**

### **Executive – Chief Greg Loftus**

- By-Laws – the most important change to the By-Laws is a name change. It was suggested to add an e to the name so it can be called REDSS (Regional Enterprise Data Sharing System).
- In addition, language has been adjusted to change the organizational meeting from January to February
- No change in membership except to add the medical examiner.
- Summary of where we get our funding from.
- Redefining the Executive Committee putting back the County Chief Representative on the Executive Committee.

Those are the changes to the proposed By-Laws and it was opened up for discussion. Director Colon added the only change is to add the word General Fund to the funding section. This is an avenue where we get our money to operate. Chief Maine made a motion to adopt the changes to the By-Laws. The motion was seconded by Chief Miller. This is the first reading and will be voted on again at the next meeting.

### **Technology – Veronica Devese for (Captain Jack Hall)**

Veronica reviewed the minutes of the March 16<sup>th</sup> meeting. She stated the committee would be meeting every 14 days and that the meeting would be formalized to the current Cuyahoga County format and all documents and meetings of the committee will be public record. They talked about membership being formalized. The meetings will be held at Cleveland Metroparks Ranger Headquarters. (Detailed copy of minutes attached for review)

Director Colon added that in addition to the minutes, agenda and making sure the meetings will be open ( meetings that anyone can attend); we are going to take more of a Steve Jobs approach by showing changes at the meetings. He stated that Captain Hall will come to these meetings and do a technical update.

A question was asked of Director Colon as to requesting IT assistance. How to go about it? Is there a formal request? Director Colon stated that for now you would 1.) Send the e-mail to him 2.) cc: Carolyn Ryder and he will assign it out for someone to get back to them. It was stated that maybe it should be formalized and Director Colon said this is a process we are working on to market documents as part of the rebranding of CRIS and we are going to be very specific.

Director Colon gave an overview of a visit he and CRIS Staff made to the Cleveland Police Department. He believes that Cleveland may be returning to CRIS.

A question was raised as to the 2013 upgrade of mobiles because they are so old. Is this going to affect anyone else and do you have a possible solution? Barb Giffen stated she just sent out a new LEADS Security Policy and she believes it was discussed in it. Veronica noted that in their technology meeting they were looking at ways to handle this problem. There was more discussion on the cost of this upgrade.

Barb Giffen stated she sent out a LEADS Security update as of March 9<sup>th</sup>. There is quite a bit of modification and has asked everyone to review it. There will be a sign-off added to each users account once she does the TAC In-Service in June.

Director Colon added that LEADS sent a memo around about running an ALPR that would automatically generate a LEADS transaction. Apparently you cannot do this now or in the near

future. It will not be a part of the future enhancements for the CRIS products. They said if everyone does it will bog down their network.

### **Open Discussion**

Someone asked if we have had a response to the LEADS Audit? Director Colon stated he has not submitted a formal response in writing. He said there are 3 points that have not been addressed. He asked Barb how long do we have to submit and she said she received a final response late yesterday and it can be finished and sent today.

Chief Maine added that since things are so dynamic now – so much going on that needs to be reported on that he feels we probably should not be skipping any meetings in the foreseeable future. He proposed that whatever meetings were not scheduled that they be put back on the Agenda.

Deputy Chief Colon made a motion to adjourn and the motion was seconded by Chief Walling.

**Please note:** Next meeting will be **April 26th** at **9:30 AM** at:  
**High Intensity Drug Trafficking Area (HIDTA) Office**  
**984 Keynote Circle**