

Contracts and Purchasing Board
County Administration Building, 4th Floor
April 30, 2012 10:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-395	Cuyahoga County Council	<p>Recommending an award on RQ22614 and enter into a contract with Advocacy & Communications Solutions, LLC in the amount not-to-exceed \$31,600.00 for communications consultant services for the period 5/1/2012-12/31/2012. (Contracts & Purchasing Board Approval No. CPB2012-42 - authority to advertise for qualifications0.)</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-396	Department of Development	<p>Submitting a contract with MAE Construction LLC in the amount of \$5,350.00 for Lead Remediation of property located at 4066 Harwood Road, South Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 4/30/2012 - 6/29/2012.</p> <p>Funding Source: 100% U.S. Dept. of Housing and Urban Development Lead Hazard Remediation Grant</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-397	Department of Health and Human Services	<p>Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a contract with Unitronix Data Systems, Inc., sole source, in the amount not-to-exceed \$4,835.16 for licenses, maintenance and software support on the Automated Budget and Calculation Update System for the period 4/1/2012 - 3/31/2013.</p> <p>Funding Source: 100% Public Assistance Linkage</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-398	Department of Public Works	<p>Submitting an amendment to Contract No. CE0900185-01 with MacKeseey and Associates, LLC for foodservice design and programming services for the Cuyahoga County Correction Center Jail Kitchen Project to change the terms, effective 9/1/2011 and for additional funds in the amount not-to-exceed \$9,100.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-399	Department of Public Works	Submitting an amendment to Contract No. CE1000204-01 with mbi/k2m Architecture, Inc. for architectural and engineering services for the Correction Center Jail Kitchen Project for the period 3/1/2010 - 2/28/2012 to extend the time period to 8/31/2013 and for additional funds in the amount not-to-exceed \$24,434.48. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-400	Department of Workforce Development	1) Submitting a contract with Apple AGC Consultants, LLC in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 3/29/2012 - 6/30/2012. 2) Submitting a contract with MCO Advantage, LTD, in the amount not-to-exceed \$6,480.00 for the On-the-Job Training Program for the period 4/2/2012- 6/30/2012. 3) Submitting a contract with Steel Warehouse of Ohio LLC in the amount not-to-exceed \$23,076.48 for the On-the-Job Training Program for the period 3/5/2012 - 7/31/2012. Funding Source: 100% Federal Workforce Investment Act Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-401	Information Services Center	Recommending an award on RQ21555 and enter into a contract with WingSwept Communications, Inc. in the amount not-to-exceed \$40,750.00 for implementation and maintenance of the Electronic Case Management System, purchase of license and Cloud support services for the Inspector's General's Office for the period 4/30/2012 - 4/29/2013. (Contracts and Purchasing Board Approval No. CPB2011-216 - authority to seek proposals). Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-402	Medical Examiner	Submitting a contract with M.T.S. (Micrographic Technology Services), Inc. in the amount not-to-exceed \$2,500.00 for maintenance on Minolta RP603Z and RP605Z Microfilm Printers for the period of 3/24/2012 - 3/24/2014. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-403	Office of Procurement & Diversity	Recommending an award: County Sheriff's Office a) on RQ21849 to Dell Marketing L.P. in the amount of \$28,409.05 for the purchase of 30-OptiPlex computers with monitors (State Contract No. 534109/ORC 125.04(B)). Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-404	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Department of Public Works</p> <p>a) on RQ22648 to Valley Ford Truck, Inc. (16-2) in the amount of \$38,374.82 for 1-medium duty cab and chassis. (Contracts & Purchasing Board Approval No. CPB2012-160 - authority to advertise for bids.)</p> <p>Funding Source: 100% Sewer Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
-------------	-----------------------------------	--	---

C. Exemption Requests

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-405	Office of Budget & Management	<p>Recommending a payment in the amount of \$3,300.00 to Cuyahoga County Agricultural Society for support of the 2012 Cuyahoga County Fair for the period 8/6/2012 - 8/12/2012, in accordance with Ohio Revised Code Section(s) 1711.01, 1711.03 and 1711.22.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-406	Office of Procurement & Diversity	<p>Recommending to amend Contracts & Purchasing Board Approval No. CPB2012-137 which authorized an award on RQ22397 for the purchase of Oracle database license and support software for Common Pleas Court by changing the name of the vendor from Mythics, Inc. to DLT Solutions, LLC, by changing the award amount from \$32,998.56 to \$32,108.60 and by adding the user department Clerk of Courts. (GSA Contract No. GS-35F-4543G/O2011-0044 Section 4.4(b) 19)).</p> <p>Funding Source: 100% Clerk of Courts and Common Pleas Court Computerization Account</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-407	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting agreements with various municipalities for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 2/28/2013:</p> <p>a) City of North Royalton in the amount not-to-exceed \$1,300.00.</p> <p>b) City of Richmond Heights in the amount not-to-exceed \$1,270.00.</p> <p>Funding Source: 100% DHS through OEMA</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-408	Department of Public Safety and Justice Services	<p>Submitting agreements with various users of the Cuyahoga Regional Information System for the period 1/1/2012 - 12/31/2012:</p> <p>Terminal/Direct and Non-Terminal/Indirect User's</p> <p>a) Bedford Municipal Court b) Bentleyville Police Department c) Berea Municipal Court d) Brecksville Mayor's Court e) Brecksville Police Department f) Brecksville Prosecutor's Office g) Brook Park Law Department h) Brook Park Mayor's Court i) Brook Park Police Department j) Chagrin Falls Law Department k) Chagrin Falls Police Department l) Cleveland Heights Police Department m) Cleveland Metropolitan School District n) East Cleveland Law Director o) East Cleveland Municipal Court p) East Cleveland Police Department q) Euclid Municipal Court - Clerk of Courts r) Euclid Police Department s) Euclid Probation Department t) Garfield Heights Municipal Court u) Hunting Valley Police Department v) Moreland Hills Police Department w) Orange Village Police Department x) Orange Village Prosecutor's Office y) South Russell Police Department z) Woodmere Police Department</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-409	Department of Public Safety and Justice Services	<p>Submitting an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$3,000.00 for reimbursement of eligible expenses in connection with FY2010 Urban Area Security Initiative Grant Program for the period 2/1/2012 - 6/30/2012.</p> <p>Funding Source: 100% DHS through OEMA</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-410	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting an amendment to a grant agreement with U.S. Department of Homeland Security/Federal Emergency Management Agency in the amount of \$1,546,204.00 for the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012 to extend the time period to 5/31/2013.</p> <p>Funding Source: 75% with a 25% cost share or in-kind</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p>

		match, which subgrantees will provide	<input type="checkbox"/> Hold
CPB2012-411	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of April 24, 2012 – April 30, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-412	Department of Development	Presenting voucher payments between April 19, 2012 – April 25, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
April 23, 2012 11:30 PM

I. Call to Order: The meeting was called to order at 11:58 AM

II. Review and Approve Minutes: The minutes were approved as written

III. Public Comment: There was no public comment

IV. Contracts and Awards

A. Tabled Items

CPB2012-4 Information Services Center Submitting a state contract with DLT Solutions, LLC, in the amount not-to-exceed \$10,300.21 for maintenance on SolarWind's Orion Network software for the period 12/13/2011 - 12/13/2012.

Funding Source: 100% General Fund

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-325 County Prosecutor Recommending to employ Brett Horton and the law firm of Horton & Horton Co., LPA, in the amount not-to-exceed \$1,900.00 for legal services in connection with employment matters for Cuyahoga County Juvenile Court, in accordance with Ohio Revised Code Section 305.14(A).

Funding Source: 100% General Fund

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-338 Medical Examiner's Office Requesting plans to contract by means of other than full and open competition (see the attached spreadsheets (5).

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

- Laboratory Testing Supplies
- Instrument Specific Supplies and Consumables Calibration,
- Maintenance and Repair Services
- ASCLDILAB Approved Proficiency Test
- Send-out Laboratories

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

CR180265- \$ 361,000 92%

CR180026- \$ 32,000 8%

Estimated total is \$393,000.

3. Rationale Supporting the Use of the Selected Procurement Method

The Cuyahoga County Regional Forensic Science Laboratory of the Cuyahoga County Medical Examiner's Office has been accredited by ASCLDILAB- International (American Society of Crime Laboratory Directors/Laboratory Accreditation Board); AABB (American Association of Blood Banks). In addition, the DNA Department is required to fulfill the FBI Quality Assurance Standards for Forensic DNA testing Laboratories in order to perform the forensic DNA work. In order to maintain its accreditations, the laboratory is required to fulfill all the quality assurance requirements of the accrediting/governing bodies which also include critical/technical supplies, equipment, as well as the suppliers/vendors of these supplies. The work performed by our laboratory is highly specialized and critical in nature, and therefore, most of the supplies used by the laboratory are critical/technical supplies which are only supplied by specialized vendors. The critical/technical supplies used by the laboratory have to meet certain quality assurance criteria in order for the laboratory to be able to use these supplies in casework. By granting this request for exemption of the procurement rules, the County and its citizens, will save an immeasurable amount of time. Supplies and services will be more readily available to the laboratories; therefore, preventing delays of lab results, such as Toxicology, DNA , and Drug Chemistry. This will provide much needed answers to our citizens and our legal system in a timely fashion, providing closure for all. By granting this request for exemption of the procurement rules, the County and its citizens, will also save an immeasurable amount of money in man hours alone.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The laboratory has evaluated and selected vendors based on the quality and specification so of the products and services provided by these vendors to meet our unique accreditation requirements.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The attached list contains all the specialized technical vendors that were selected based on these criteria and the laboratories have been using a majority of them for an extended period of time. Some of these are sole source vendors and other have been selected based on the highly critical nature of supplies, equipment, calibration, maintenance services that are required to pass certain quality control checks to fulfill our accreditation requirements. In order to maintain its accreditations, the laboratory is required to fulfill all the quality assurance requirements of the accrediting/governing bodies which also include critical/technical supplies, equipment, as well as the suppliers/vendors of these supplies.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Unacceptable delays in our laboratories production are caused when time is spent attempting to find alternative vendors that either does not exist or vendors with products that do not stand up to the quality products or services in which our accreditation is based upon.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Supplies and services that do not fall into a highly specialized and critical nature will continue to be solicited for competitive pricing.

____ Approve

☐ Disapprove
☒ Hold

CPB2012-367 County Sheriff Vendor: St. Vincent Charity Hospital

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

St. Vincent Charity Hospital provides physicals for prospective new hires at the Sheriff's Office.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

Not to exceed \$10,000, 100% SH350272 – Sheriff's General Fund

3. Rationale Supporting the Use of the Selected Procurement Method

The Sheriff's Office will be hiring upwards of 100 new deputies, protective services and corrections officers, and medical staff in 2012. Each prospective new hire is required to pass a physical. While it is the responsibility of the Sheriff's Office to pay for this service, it is the responsibility of Human Resources to order the physical.

**The current process to order the physical: Human Resources confirms to the Sheriff's Office that the physical needs to take place for a certain candidate, a BuySpeed requisition then needs to be processed for the one candidate, OPD must then review and approve the requisition, a DO must then be processed, printed, and sent to the Auditor's Office for approval, upon approval of funds by the Auditor's Office, the service can then be ordered – total turn around time is approximately 10 – 21 days. In an effort to streamline and not further impede on the hiring process, the Sheriff's Office is requesting an exemption to allow Human Resources to automatically request a physical from St. Vincent's Charity Hospital for the Sheriff's Office prospective employee and for the BuySpeed/OPD process to take place upon receipt of the invoice.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
n/a

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
n/a

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
n/a

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
n/a

Withdrawn

☐ Approve
☐ Disapprove
☐ Hold

B. Scheduled Items

CPB2012-376 Department of Development

1) Submitting a contract with American Building and Kitchen Products, Inc. in the amount of \$8,000.00 for Lead Remediation of property located at 1301 St. Charles Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 4/23/2012 - 6/22/2012.

2) Submitting a contract with MAE Construction LLC in the amount of \$6,395.00 for Lead Remediation of property located at 20600 Tracy Avenue, Euclid, in connection with the FY2010 Lead-Based Paint Hazard

Control and Lead Hazard Reduction Demonstration Grant Program for the period 4/23/2012 - 6/22/2012.

Funding Source: 100% Lead Hazard Remediation Grant Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-377 Department of Development Submitting a contract with Express Yourself Hair & Nail Salon in the amount of \$1,440.00 for installation of a new sign in connection with a Storefront Renovation Rebate Program project located at 5350 Royalwood Road, North Royalton, for the period 5/1/2012 - 8/1/2012.

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-378 Fiscal Office Submitting amendments to contracts with various providers for the 2012 sexennial reappraisal and annual maintenance:

for the period 5/23/2011 - 12/31/2012:

a) Contract No. CE1100449-02 with Daniel P. Forrester for additional funds in the amount of \$8,924.00.

b) Contract No. CE1100450-01 with Wayne F. Levering for a decrease in the amount of (\$5,000.00).

for the period 7/5/2011 - 12/31/2012:

c) Contract No. CE1100434-01 with John Q. Ebert for a decrease in the amount of (\$3,924.00).

Funding Source: Reallocated Assessment Funds – No new funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-379 Department of Health and Human Services

1) The Department of Cuyahoga Support Enforcement Agency (CSEA) plans to contract by means of other than full and open competition under RQ with LexisNexis. This (vendor) document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

LexisNexis provides a program called Accurint which is used by CSEA to locate absent parents for the purposes of 1) to establish paternity and 2) the enforcement/collection of child support payments as determined by child support orders.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

The estimated monthly cost is between \$900 - \$999 per month.

The Child Support funding sources are as follows:

Federal : 70%

State: 8%

Admin Fees: 12%

Levy: 10%

3. Rationale Supporting the Use of the Selected Procurement Method

CSEA is requesting that for the months of January- April 2012 that it be allowed an exemption while it works on getting a Contract approved by Council.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
The Child Support Agency 4 years ago used TransUnion Credit Agency to locate absent parents. However, the exemption give to Child Support Agencies of not having to give prior notice to someone before running a Credit check was excluded from the Consumer Protection Act. Therefore, the Agency would have to under law send a letter (approx. cost \$3.00) to the absent parent 10 days prior to running the Credit check.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
The Ohio Child Support Director's Association indicated that many other Counties were using Accurant for location of absent parents as it provided better information to that found in the Credit Reporting Agencies. Additionally, the Accurant information was not considered under law to be protected under the Consumer Protection Act; because it did not involve actual Credit Reporting. Further, the County Prosecutor's Office indicated that they find the information provided by TransUnion to be old and archaic information..

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The Accurant location tool is critical to the successful operation of the Child Support Program. CSEA currently has 20,000 cases in the locate area that we are attempting to locate absent parents. The Accurant location tool is used to locate 95% of the absent parents.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Attempting to process a contract with Accurant to begin May, 2012.

2) Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a contract with LexisNexis Risk Solutions FL Inc., sole source, in the amount not-to-exceed \$24,000.00 for on-line Accurant for Government locate services for the period 5/1/2012 - 4/30/2013.

Funding Source: 90% by Federal Financial Participation (FFP), State Child Support Allocation, Federal Incentives, and Program Income from fees collected, and 10% by Levy funds.

☒X__ Approve

☐__ Disapprove

☐__ Hold

CPB2012-380 Department of Health and Human Services Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting a contract with Opex Corporation (OPEX Business Machines), sole source, in the amount of \$11,605.00 for hardware and software maintenance on Opex Model 72/AS7200i scanning system and licensing fees on 1D Barcode, Data Matrix Barcode and Image Edge software for the period 4/6/2012 - 4/5/2013.

Funding Source: 100% Public Assistance Linkage

☐__ Approve

☐__ Disapprove

☒X__ Hold

CPB2012-381 Department of Health and Human Services Requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$750,000.00 for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013.

Funding Source: U.S. Dept. of Justice, Office of Justice Programs, Bureau of Justice Assistance

☒X__ Approve

☐__ Disapprove

☐__ Hold

CPB2012-382 Juvenile Court Submitting a contract with CourtSmart Digital Systems, Inc., sole source, in the amount not-to-exceed \$78,451.94 for maintenance and support services on the Digital Recording System for the period 6/1/2011 - 12/31/2012.

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-383 Medical Examiner Submitting a contract with Airgas USA, LLC. in the amount not-to-exceed \$23,264.00 for laboratory gas for the period of 2/1/2012-1/31/2014.

Funding Source: 100% CCRFSL General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-384 Office of Procurement & Diversity Recommending an award:
County Sheriff's Office

a) on RQ22287 to Underwater Dive Center, Inc. (8-2) in the amount of \$49,462.00 for the purchase of Dive Equipment.

Funding Source: 100% FY2010 Port Security

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-385 Office of Procurement & Diversity Recommending an award:
County Sheriff's Office

a) on RQ22696 to Vance Outdoors, Inc. in the amount of \$38,300.00 for the purchase of ammunition (State Contract No. 800112/ORC 125.04(B)).

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-386 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Strongsville in the amount not-to-exceed \$8,664.63 for reimbursement of eligible training/exercise expenses in connection with the FY2008 Urban Area Security Grant Program for the period 1/6/2011 - 8/1/2011.

Funding Source: 100% by DHS through OEMA

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-387 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with Southeast Area Law Enforcement in the amount not-to-exceed \$1,437.64 for reimbursement of eligible expenses in connection with FY2009 Urban Area Security Initiative for the period 10/3/2011 - 3/30/2012.

Funding Source: 100% by DHS through OEMA

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-388 Department of Public Safety and Justice Services Division of Witness/Victim, submitting a contract with Elsie Day in the amount not-to-exceed \$99,500.00 for consultant services in connection with the U.S. Department of Justice FY2011 Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 11/1/2011 - 9/30/2013.
Funding Source: 100% U.S. Department of Justice

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-389 Department of Workforce Development Submitting a contract with Roth International LLC dba Terrell Manufacturing, Inc. in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 3/15/2012 - 9/15/2012.
Funding Source: 100% Federal WIA Funds

☒ Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2012-390 Medical Examiner's Office

1) Requesting a sole source purchase with Life Technologies.

2. What is the product/service that you seek to acquire?

This is a service contract required for the annual planned maintenance of 7500 Real Time PCR System; (2) 310 and (1) 3130 Genetic Analyzers which are critical instruments used in forensic DNA casework. The service contract is required for the continuous operation of the forensic DNA department and to fulfill the quality assurance standards for Forensic DNA casework analysis.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

No. The service contract is an annual planned maintenance which is required annually for the instrument.

4. Why do you need to acquire these goods or services?

The service contract is required for the annual planned maintenance of 7500 Real Time PCR System, 310 and 3130 Genetic Analyzers. In addition, the service contract includes immediate response and free repair of the instrument by Life Technologies if there is any problem with instrument during the term of the service contract. All these are extremely critical instruments required for operation of the DNA department. Any issue with the instruments will stop the DNA analysis process. The service contract is needed for our operational requirements of annual maintenance of this equipment. It is the only service contract compatible with our current specifications and accreditation requirements for Forensic DNA casework analysis.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

The above mentioned service contract meets our operational requirements of annual maintenance of the 7500 Real Time PCR System, 310 and 3130 Genetic Analyzers. It is the only service contract compatible with our current specifications and accreditation requirements for Forensic DNA casework analysis.

6. Were alternative goods/services evaluated?

No, the service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System, 310 and 3130 Genetic Analyzers.

7. Identify specific steps taken to negate need for sole source provider.

The service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System, 310 and 3130 Genetic Analyzers.

8. Has your department bought these goods/services in the past?

Yes. The service contract was provided by Applied Biosystems which is now Life Technologies.

It is a sole source.

(1) 7500 Real Time PCR System was paid on 11/10/2011 @ \$4,681.80

(1) 310 Genetic Analyzer was paid on 11/10/2011 @ \$7,009.44

(1) 310 Genetic Analyzer was paid on 11/10/2011 @ \$7,103.66

(1) 3130-4 Genetic Analyzer was paid on 11/10/2011 @ \$8,242.72

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System, 310 and 3130 Genetic Analyzers.

10. What efforts were made to get the best possible price?

This service contract results in a savings of 10% over last year by grouping the 4 pieces of equipment together on one contract.

11. Why is the price for this purchase considered to be fair and reasonable?

The service contract provides the annual planned maintenance required for the DNA instruments by our accreditation and quality assurance requirements. The service contract includes free repair of the instrument during the term of the service contract. This saves money as well as time by timely response by Life Technologies, formerly Applied Biosystems when any service/repair is needed to the instrument.

12. Amount to be paid: \$24,833.22

☒ X Approve

☐ Disapprove

☐ Hold

CPB2012-391 Medical Examiner's Office

1. Vendor/Department Information

Life Technologies (formerly Applied Biosystems)/Medical Examiner's Office

2. What is the product/service that you seek to acquire?

Repair of AB 9700 GeneAmp PCR System.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

No

4. Why do you need to acquire these goods or services?

Some of the keys on the instruments have stopped functioning and therefore need to be repaired.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

We are requesting repair of the AB 9700 GeneAmp PCR system used by the Parentage & ID section to amplify DNA from parentage casework samples. This is a highly specialized instrument manufactured by Applied Biosystems (currently Life technologies) and should not be repaired by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies).

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

AB 9700 GeneAmp PCR system is a highly specialized instrument manufactured by Applied Biosystems (currently Life technologies) and should not be repaired by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies).

7. Identify specific steps taken to negate need for sole source provider.

Due to the critical nature of the work performed by the laboratory and the highly specialized nature of the AB 9700 GeneAmp PCR system, it should not be repaired by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies), the manufacturer of the instrument.

8. Has your department bought these goods/services in the past?

No

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

The AB 9700 GeneAmp PCR system is a very specialized instrument and should not be maintained by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies).

10. What efforts were made to get the best possible price?

A local repair company was consulted and quoted approximately the same price; however, this equipment is exclusive to Life Technologies, therefore, the only source for the repair. This is thought to be a fair and reasonable price for the repair.

11. Why is the price for this purchase considered to be fair and reasonable?

A local repair company was consulted and quoted approximately the same price; however, this equipment is exclusive to Life Technologies, therefore, the only source for the repair. This is thought to be a fair and reasonable price for the repair.

12. Amount to be paid: \$3000.00

☒ X Approve

☐ Disapprove

☐ Hold

CPB2012-392 Prosecutor's Office The Department of Prosecutor's Office plans to contract by means of other than full and open competition under RQ PR-12-23228 with MNJ Technologies, Inc. This(vendor) document sets forth the justification and approval for use of one of the exceptions to full and open competition allowed under the County Policy and Ordinance.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The Prosecutor's Office is looking to procure a total of 74 HP EliteBook 8560p computers, including associated docking stations, cases, and theft protection software.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

Total Amount: \$85,188.00

Funding Source Distribution: PR191056-0710 – 100%

3. Rationale Supporting the Use of the Selected Procurement Method

a) Our entire infrastructure is HP. All of our servers, storage arrays, PCs and laptops are all HP. Our staff has been trained and has become most adept in supporting this equipment;

b) We use HP insight manager to manage all of our infrastructure. HP equipment is designed to work with insight manager. We use this tool extensively.

c) Our laptop hard drive encryption is based on bit locker. The configuration and management of this aspect of our infrastructure was not simple. We have worked out all of the kinks with HP hardware and do not want to spend unnecessary time debugging a new hardware platform.

d) We have all of our PC images used for rollout, cloning and refreshes set up for HP. All of the network and system driver versions have been researched and we have a stable rollout platform based on HP. We do not want to spend unnecessary time debugging a new hardware rollout platform.

e) These PCs are compatible with most of the laptop docks we have in place. The docks that we will be purchasing conversely are compatible with many of our existing laptops. A purchase from a different manufacturer or even a different line of HPs would ensure that our new equipment would not be compatible with anything that we have.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Three separate vendors, Insight, CDW-G and MNJ were asked to provide quotes for this purchase.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? HP Laptops were selected for reasons listed under question #3. The recommended vendor was selected both because it was the lowest bid and because we have worked with MNJ previously and know them as a reliable vendor that promptly deals with outstanding issues.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Our Assistant Prosecuting Attorneys need laptops to be able to accommodate their day-to-day affairs including managing their cases. Our office operations would be significantly impacted if we did not procure these laptops in a timely manner.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

These laptops are being procured under State Term Contract rules. We plan to evaluate each new procurement request and use the right procurement method where appropriate.

☒ Approve

☐ Disapprove

☐ Hold

D. Consent Agenda

i. Scheduled Consent Items

CPB2012-393 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of April 17, 2012-April 23, 2012

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-394 Department of Development Presenting voucher payments between 04/12/2012 - 04/18/2012

☒ Approve

☐ Disapprove

☐ Hold

VI. Other Business: There was no other business

VII. Public Comment: There was no public comment

VIII. Adjournment: The meeting was adjourned at 12:48 PM

Scheduled Items

CPB2012-395

Title: Cuyahoga County Council submitting a contract with Advocacy & Communications, LLC in the amount not-to-exceed \$31,600 for professional communications services for the period 5/1/2012-12/31/2012 .

A. Scope of Work Summary

Cuyahoga County Council submitting a contract with Advocacy & Communications, LLC in the amount not-to-exceed \$31,600 for professional communications services for the period 5/1/2012-12/31/2012 .

B. Procurement

The procurement method for this project was requested as a Request for Qualifications - RFQ: RQ22614. The RFQ closed on February 7, 2011.

C. Contractor and Project Summary

Primary Owner: Lori McClung, President
1277 West 104th Street, Cleveland, Ohio 44102

D. Project Planning and Status

N/A

E. Funding

Funding source: 100% General Fund

CPB2012-396

Title: Department of Development 2012 MAE Construction LLC Contract Lead Remediation Case 070 Bell at 4066 Harwood Road South Euclid RQ# 23415

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with MAE Construction LLC for the anticipated cost \$5,350.00. The anticipated start-completion dates are April 30, 2012 – June 29, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$5,350.00.
2. The competitive bid was closed on 12/29/2011.
3. There were 7 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

MAE Construction LLC
960 West Hill Drive
Sagamore Hills, Ohio 44067
Council District (N/A)

2. The president for the contractor/vendor is Bob Miller.

3.a. The address or location of the project is:

Bell

4066 Harwood Road
South Euclid, Ohio 44121

3.b. The project is located in Council District 11.

D. Project Status and Planning

This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

2. The schedule of payments is payment upon completion of project.

CPB2012-397

Title: Employment & Family Services-2012-2013/Unitronix Data Systems, Inc/Licensing for ABACUS Server & 30 Users

A. Scope of Work Summary

1. EFS requesting approval of a contract with Unitronix Data Systems, Inc. for the cost of \$4,835.16. The contract period is 4/1/2012 – 3/31/2013.

2. The primary goal of the project is:

Annual licensing fees for server and 30 users.

B. Procurement

1. The procurement method for this project was sole source procurement.

2. The proposed contract is pending CPB sole source approval. OPD verified completion of Sole Source on 3/21/12.

C. Contractor and Project Information

1. The address of the vendor is:

Unitronix Data Systems, Inc.
1124 Route 202 A-1
Raritan, NJ 08869
Council District NA

2. The President of Unitronix Data Systems, Inc is Andrew T. Yasenchak.

3. The contracted service is provided in Council District 07.

D. Project Status and Planning

1. The service is recurring annually.
2. The reason there was a delay in this request is due to finalizing the required vendor's paperwork.

E. Funding

1. The project is funded 100% by PA (Public Assistance) Linkage.
2. The schedule of payment is annually by invoice.

CPB2012-398

Title: Department of Public Works requesting approval of a contract

A. Scope of Work Summary

1. Department of Public Works requesting approval of a contract Amendment No. 1 for the anticipated cost of \$9,100.00. The anticipated start-completion dates are February 26, 2009 – August 31, 2013, a 24 month contract time period extension, for a total 54 months.
2. This amendment goal / scope of work adds the rebid of the project as a single prime aggregate lump sum bid. The contract amendment will permit the consultant's continued food services design and programming services required during project re-bid and construction administration. The primary goals of the original contract are to provide a new modern and efficient kitchen facility. The intent is to relocate the existing kitchen operations from Jail I Fourth Floor to Jail II Basement and First Floor. The current conditions at Jail I Fourth Floor Kitchen are not conducive for an efficient operation. The physical plant has deteriorated since the opening of the Justice Center in 1976.

B. Procurement

1. The original contract procurement method for professional design services for this project was mandated by ORC Sections 153.65 -153.71 RFQ and RFP process. The original contract was \$206,000.00. This Amendment No. 1 will add \$9,100.00 additional funds for a total contract amount of \$215,100.00.
2. The original contract RFP was closed on October 15, 2008.
3. There were 5 firms solicited for proposals, 2 proposals responses submitted for ranking, and 1 proposal selected and approved for negotiations.

C. Contractor and Project Information

- 1.a. The address of the project is: Cuyahoga County Correction Center 1215 W. 3rd Street Cleveland, Ohio 44113
- 1.b. The project is located in Council District 7.
- 2.a. The address of all vendors and/or contractors is: Mackesey and Associates, LLC 5936 Seminole Centre Court, #203 Madison, Wisconsin 53711
- 2.b. The President for the contractor/vendor is Paul A. Mackesey.
- 2.c. The contractor/vendor completed the Vendor registration December 29, 2011, registration number IGC-001800.

D. Project Status and Planning

1. The project is the resumption of the existing project and updates the bid documents to prepare them for re-advertising for public re-bid for construction.
2. The project is on a critical action path because project bids were rejected and the project will be re-bid as a single prime contract, asbestos issues assessment, bid document review and time required to

incorporate OPD, council and executive law department procurement changes and ordinances requirements. Expedited action is required due to building permit time extension is to expire, specified products availability and the existing kitchen deteriorated condition.

E. Funding

1. The project is funded 100% by the General Fund.
2. The payments are by invoice.

CPB2012-399

Title: Department of Public Works requesting approval of a contract Amendment

A. Scope of Work Summary

1. Department of Public Works requesting approval of a contract Amendment No. 2 for the anticipated cost of \$24,434.48, for the total contract cost of \$356,494.48. The anticipated start-completion dates are March 1, 2010 – August 31, 2013, an 18 month contract time period extension, for a total 42 months.
2. This amendment goal / scope of work adds the relocation of Warden's office and related functions due to displacement by the new jail kitchen and rebid of the project as a single prime aggregate lump sum contract. This contract amendment will permit the consultant's continued architect services required during project re-bid and construction administration. The primary goals of the original contract are to provide a new modern and efficient kitchen facility. The intent is to relocate the existing kitchen operations from Jail I Fourth Floor to Jail II Basement and First Floor. The current conditions at Jail I Fourth Floor Kitchen are not conducive for an efficient operation. The physical plant has deteriorated since the opening of the Justice Center in 1976.

B. Procurement

1. The original contract procurement method for this project was mandated by ORC Sections 153.65 - 153.71 RFQ and RFP process. The original contract was \$321,000.00. This Amendment No. 1 added \$11,060.00 additional funds. The total value of the current existing contract is \$332,060.00. This Amendment No. 2 will add \$24,434.48 additional funds for a total contract amount of \$356,494.48.
2. The RFP was closed on August 18, 2009.
3. For the original contract procurement process there were 148 firms solicited for RFQ's, 7 qualification statements were received, 3 firms solicited for proposals, 3 responses submitted for interview, rated and ranked, and highest rated firm selected and approved for negotiations.

C. Contractor and Project Information

- 1.a. The address of the project is: Cuyahoga County Correction Center 1215 W. 3rd Street Cleveland, Ohio 44113
- 1.b. The project is located in Council District 7.
- 2.a. The address of all vendors and/or contractors is: mbi-k2m Architecture, Inc. 3121 Bridge Avenue Cleveland, Ohio 44113
- 2.b. The Director for the contractor/vendor is Scott C. Maloney.
- 2.c. The contractor/vendor completed the Vendor registration process December 14, 2011, registration numberIGC-001845.

D. Project Status and Planning

1. The project is the resumption of the existing project, and includes the Warden's office relocation and updates the bid documents to prepare them for advertising for public re-bid for construction.
2. The project is on a critical action path because project bids were rejected and the project will be re-bid as a single prime contract, asbestos issues assessment, bid document review and time required to incorporate OPD, council and executive law department procurement changes and ordinances requirements. Expedited action is required due consultant involvement is mandatory during bidding and construction, building permit time extension is to expire July 2012, the limited time that specified products may be available and the existing kitchen deteriorated condition.

E. Funding

1. The project is funded 100% by the General Fund.
2. The payments are by invoice.

CPB2012-400

Title: Apple AGC Consultants, LLC

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Apple AGC Consultants, LLC for the anticipated cost of not more than \$2,000.00. The anticipated start-completion dates are 3/29/2012 to 6/30/2012.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Apple AGC Consultants, LLC
19523 Puritas Road, Cleveland, OH 44135
Council District # 8
2. The Principal Owner is Barry Clay, President
The employer is a private company that provides business and management consulting services.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: MCO Advantage, LTD

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with MCO Advantage, LTD for the anticipated cost of not more than \$6,480.00. The anticipated start-completion dates are 4/2/12 - 6/30/12.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 90% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. MCO Advantage, LTD
20600 Chagrin Blvd., Suite 450
Cleveland, Oh. 44122
Council District # 9
2. The Principal Owner is Gregory Hummer, President
The employer is a private company that provides software solutions for business.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis

Title: Steel Warehouse of Ohio, LLC - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Steel Warehouse of Ohio, LLC for the anticipated cost of not more than \$23,076.48. The anticipated start-completion dates are 3/5/2012 to 7/31/2012.
2. The primary goals of the project are to hire and train 4 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Steel Warehouse of Ohio, LLC, 3193 Independence Road, Cleveland, Ohio 44105

Council District # 8

2. The Principal Owner is Lerman Enterprises; its CEO is Dave Lerman.

Steel Warehouse of Ohio, LLC is in the business of steel processing, laser profiling, leveling and tempering steel. A family-owned business since 1947 and has more than 65 employees in Ohio.

D. Project Status and Planning

1. This is a new contract. However, there is a pending prior contract with this employer. That contract is still active and no evaluation is possible at this time.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2012-401

Title: Information Services Center recommending an award/contract to WingSwept Communications, Inc.

A. Scope of Work Summary

Requesting authority to award contract with the selected vendor (RFP 21555) for Electronic Case Management System Software, Maintenance & Support and Cloud Services for the Inspector General's Office shall commence on the Effective Date of this Contract for the period of one year with two optional one year terms for Maintenance & Support and Cloud Services (Resolution No. CPB2011-216 authority to seek proposals).

B. Procurement

1. The procurement method for this project RFP 21555. The total value of the RFP is not to exceed \$59,750.00

2. The RFP procurement method was closed on December 14, 2011. There is no SBE or DBE participation requirement.

3. There were no bids/proposal pulled from OPD, 3 bids/proposals were submitted for review, 1 bids/proposals/applications was approved.

C. Contractor and Project Information

1. The address of the vendor and/or contractor is: WingSwept Communications, Inc. 645 Poole Drive Garner, NC 27529 Council District (NA)
2. The President for the contractor/vendor is JC Strickland, Jr.

D. Project Status and Planning

The project would be new to the County.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is found in Exhibit E of the contract; net 30 days for all invoices.

CPB2012-402

Title: Medical Examiner's Office requesting approval of a contract with Micrographic Technology Services Inc.

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a contract with Micrographic Technology Services Inc. for the anticipated cost not-to-exceed \$2,500.00. The anticipated start-completion dates are 03/24/2012-03/24/2014.
2. The primary goal of the project is for the vendor to provide maintenance service for two (2) Minolta Microfilm Printers at the Medical Examiner's Office. This service will be provided on an annual, as needed basis.

B. Procurement:

1. The procurement method for this project was Competitive Bid. The total value is \$2,500.00.
2. The Bid was closed on 12/30/2011.

C. Contractor and Project Information:

1. The address of the vendor is:
Micrographic Technology Services Inc.
659 Sherwood Drive
Aurora, Ohio 44202
2. The owner for the vendor is Gary Spice

D. Project Status and Planning:

1. The project (maintenance service) will be provided on an annual, as needed basis.
2. The contract needs a signature in ink by 5/1/12.

E. Funding:

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

CPB2012-403

Title: Office of Procurement and Diversity requesting approval of an award recommendation with Dell Marketing L.P.

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation with Dell Marketing L.P. for the cost of \$28,409.05. This is a one-time purchase.
2. The primary goals of the project are to purchase new computers for the Sheriff's Office.

B. Procurement

1. The procurement method for this project was a state contract purchase. The total value of the purchase is \$28,409.05.
2. N/A
3. The proposed state contract received an exemption on March 12, 2012. The approval is attached for review.

C. Contractor and Project Information

1. Dell Marketing L.P.
One Dell Way
Round Rock, Texas 78682
2. Dell Marketing L.P. is a Texas Limited Partnership. It is a wholly owned subsidiary of Dell, Inc., a Delaware Corporation and the Parent Company.

D. Project Status and Planning

The project is an occasional purchase by the County.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

CPB2012-404

Title: Office of Procurement and Diversity requesting approval of an award recommendation with Valley Ford Truck, Inc.

A. Scope of Work Summary

1. The Office of Procurement and Diversity requesting approval of an award recommendation with Valley Ford Truck, Inc. in the amount of \$38,374.82. This is for a one time purchase.
2. The primary goals of the project are to obtain the best possible pricing for the purchase of a medium duty cab and chassis to replace existing vehicles.

B. Procurement

1. The procurement method for this project was an RFB. The total value of this award recommendation is \$38,374.82.

2. The RBF was closed on March 13, 2012.
3. There were 16 bids pulled from OPD, 2 submitted for review and 1 approved.

C. Contractor and Project Information

1. Valley Ford Truck, Inc.
5715 Canal Road
Cleveland, Ohio 44125
Council District 6
2. The Vice President for the vendor is W. J. Crogan.

D. Project Status and Planning

The project is an occasional product.

E. Funding

1. The project is funded 100% by the Sewer Fund.
2. The schedule of payments is by invoice.

Consent Agenda – Scheduled Consent Items

CPB2012-405

Title: Office of Budget and Management recommending a payment to Cuyahoga County Agricultural Society

A. Scope of Work Summary

Recommending a payment to Cuyahoga County Agricultural Society in the amount of \$3,300 for County Fair to be held 08/06/2012 to 08/12/2012. County fair activities will be supported.

B. Procurement – N/A

C. Contractor and Project Information – N/A

D. Project Status and Planning – N/A

E. Funding

Funding Source: 100% General Fund

CPB2012-406

Title: OPD 2012 DLT Solutions Award Recommendation Oracle Compliance ISC for Common Pleas Court RQ22397

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of the award to DLT Solutions, LLC for the cost of \$32,108.60. This is a purchase for Oracle database license and support software for the Common Pleas Court by ISC.

2. The primary goal of this project is to purchase the additional license, as it is required to keep the Court in compliance with the Oracle terms of use and is part of the previously-upgraded Case Management System.

B. Procurement

1. The procurement method for this purchase is off of GSA Contract #GS-35F-4543G, expiration 5/31/2012.
2. There was no SBE goal assigned for this purchase.

C. Contractor and Project Information

1. The address of the contractor is:

DLT Solutions, LLC
13861 Sunrise Valley Drive
Suite 400
Herndon, VA 20171

There is no Council District assigned, as the vendor is located out-of-state.

2. The President is Rick Marcotte. The CFO is Craig Adler.
- 3a. The address of the project is Court of Common Pleas, 1200 Ontario Street, Cleveland, Ohio 44113
- 3b. The Court is located in Council District 7.

D. Project Status and Planning

1. The project is an extension of a previous project: CCJIS Case Management System.
2. There are no next steps.
3. This project is on a critical path, as the additional processor license is required to keep in compliance with the Oracle terms of use and the request for state contract exemption did not make it onto an earlier agenda. This request is for the exemption and award recommendation.

E. Funding

1. The project is 100% by the Clerk of Court and Common Pleas Court Computerization account. There is no general fund money being used.
2. The schedule of payments is Net 30.

CPB2012-407

Title: Public Safety & Justice Services/Cuyahoga Regional Information System requesting approval of Terminal/Direct User and Non-Terminal/Indirect User Agreements with various users

A. Scope of Work Summary

1. Public Safety & Justice Services/Cuyahoga Regional Information System requesting approval of Terminal/Direct User and Non-Terminal/Indirect User Agreements with various users (listed below) at no cost. The anticipated start-completion dates are (01/01/2012 - 12/31/2012).

Terminal/Direct and Non-Terminal/Indirect User's

- 1.) Brecksville PD
- 2.) Brecksville Mayor's Court
- 3.) Brecksville Prosecutor's Office
- 4.) Garfield Heights Municipal Court

- 5.) Brook Park PD
- 6.) Berea Municipal Court
- 7.) Brook Park Mayor's Court
- 8.) Brook Park Law Department
- 9.) Chagrin Falls PD
- 10) Chagrin Falls Law Director
- 11) Bedford Municipal Court
- 12) Bentleyville PD
- 13) Hunting Valley PD
- 14) Moreland Hills PD
- 15) Orange Village Prosecutor's Office
- 16) Orange Village PD
- 17) South Russell PD
- 18) Woodmere PD
- 19) Cleveland Heights PD
- 20) Cleveland Metropolitan School District
- 21) East Cleveland PD
- 22) East Cleveland Municipal Court
- 23) East Cleveland Law Director
- 24) Euclid PD
- 25) Euclid Municipal Court - Clerk of Courts
- 26) Euclid Probation Dept.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. The project/agreement reoccurs annually.

E. Funding

1. There is no cost to County for these Agreements. Money generated from the Agreements covers User Fees.

CPB2012-408

Title: Public Safety & Justice Services, 2012, City of North Royalton, CERT Agreement, FY2010 State Homeland Security Program (SHSP)

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval for an agreement with the City of North Royalton for FY10 SHSP in an amount not-to-exceed \$1,300.00 for the period 8/1/2010-2/28/2013 (anticipated project start and completion dates).
2. The primary goals of the project are:

Continue to develop secure local-, regional-, and state-level intelligence and information sharing systems with the goal of inter-connecting and standardizing these systems so that they may ultimately join the national information sharing environment.

All jurisdictions will have plans and procedures in place to manage volunteers and donations during an emergency.

3. The funding for FY10 SHSP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. The procurement method for this project was a request for applications and a review process conducted by the Urban Area Working Group (Cuyahoga County's Terrorism Advisory Team) and with the oversight of OEMA. Per guidance provided for the FY10 SHSP program, the Terrorism Advisory Team must consist of AT LEAST one member from the following ten disciplines: Fire Services, Emergency Medical Services, Emergency Management Agency, Police Departments, Sheriff's Office, Public Works Departments, Public Health Organizations, Township Trustees, Mayor's Office, and the County Executive's Office. No one person on the team may represent multiple disciplines. Specific names can be provided if necessary, but this group accepted applications for FY10 SHSP and determined awards with OEMA's oversight.

2. The performance period of the agreement ends February 28, 2013.

3. (The City of North Royalton follows their procurement policy, which must at least be compliant with Cuyahoga County's procurement policy for all equipment procured.)

C. Contractor and Project Information

1. The address of the City of North Royalton
13834 Ridge Road
North Royalton, OH 44133
Council District 5

2. N/A

3a. The address of the project is the same as above.

3b. Council District 5

D. Project Status and Planning

1. The SHSP is awarded on a yearly basis provided DHS receives funding from Congress.

2. The project is underway and will be completed by February 28, 2013.

3. The project is not on a critical action path.

4. The project's term has begun. The reason for the delay in this request was the project was working its way through the application/approval process and the agreement had to be executed by the City.

5. N/A

E. Funding

1. The project is funded 100% by the DHS through OEMA.

2. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. The City has until February 28, 2013, to request reimbursement for expenses incurred against the FY10 SHSP award.

3. N/A

CPB2012-409

Title: Public Safety and Justice Services 2012 Cuyahoga County Board of Health Agreement FY10 Urban Area Security Initiative (UASI)

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with Cuyahoga County Board of Health for the anticipated cost of \$3000.00. The anticipated start-completion dates are February 1, 2012 – June 30, 2012
2. The primary goals of the project are:
Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters. Provide funding for homeland security related equipment, training, exercises. The project was approved by the Public Safety Urban Area Working Group, and training was approved by Ohio Emergency Management Agency.
3. The funding for FY10 UASI is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. There is no procurement for the County. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The training was an OEMA-approved project.
2. The grant agreement for the FY10 UASI grant program closes 8.31.2013.

C. Contractor and Project Information 1. Cuyahoga County Board of Health
5550 Venture Drive
Parma, Ohio 44130
Council District 4

2. The Health Commissioner for Cuyahoga County is Terry Allen.
3. a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format): Same as above
3. N/A

D. Project Status and Planning

1. The CCBOH project is a one-time agreement for reimbursement of costs associated with the training.
2. The project was submitted by CCBOH and the Health & Hospitals Committee to OEMA on 10.28.11. The grant application was approved by OEMA in August, 2011.

E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2012-410

Title: The Department of Public Safety And Justice Services Division of Public Safety Grants 2012 Amendment to the FY2009 Port Security Grant Program Grant Award

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of a grant award amendment from the U.S Department of Homeland Security/Federal Emergency Management Agency in the amount of \$1,546,204.00 for the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012 to extend the time period to 5/31/2013.
2. The primary goal of this extension is to allow subgrantees additional time to procure the budgeted items approved by FEMA.
3. NA

B. Procurement

1. The procurement method for this grant award was a grant agreement. The total value of the grant is \$1,546,204.00. The review occurs using the process established by the Federal Maritime Security Coordinator (FMSC), Area Maritime Security Committee (AMSC), Captain of the Port (COTP, all of which has approval authority. The COTP score the projects through the Federal Emergency Management Agency (FEMA), United States Coast Guard (USCG), established process and then the Investment Justification/Applications are submitted to FEMA for final review and approval. Also in order for the Fiduciary Agent to acquire Investment Justifications there had to be a Port Wide Risk Management/Mitigation Plan and optional Business Continuity/Resumption of Trade Plan approved by the USCG. The Risk Management/Mitigation Plan is consistent with the national guidelines and seeks to align relevant National Preparedness objectives with contingency and operational planning and maritime security operations with the North East Ohio Regional Area Maritime Security Subcommittee (NEORAMSS) area of operation.
2. This grant is due to end on 5/31/2012.
3. There were Investment Justifications/applications review by the Department of Public Safety & Justice Services Working Group along with the North East Ohio Area maritime Security Subcommittee (NEORAMSS), which has the lead on matters related to prioritizing specific investments/applications and setting security priorities associated with the PSGP.
3. NA

C. Contractor and Project Information

(This is for a Grant Award extension only).

1. NA
2. NA
3. NA

D. Project Status and Planning

1. This Grant Award reoccurred annually to the County. The grant is not for contracts/agreements for good or services.
2. NA
3. NA
4. This grant has already begun. Public Safety & Justice Services could not submit the request for an extension to FEMA until 90 days of the grant end date, which is 5/31/2012. We received FEMA's approval on the extension 3/29/2012.
5. NA

E. Funding

1. The grant is funded 75% with a 25% cost share or in-kind match, which the subgrantees will provide.
2. The schedule of payments is invoice.

3. This is a amendment to a grant award. This amendment will change the time period on the grant only.

CPB2012-411

Buy Speed

Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (04-30-12)

Department/Location Key:					
AU: Auditor (Fiscal Officer)	CE: County Engineer (Public Works)	CT: Central Services (Public Works)	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Sanitary Engineers (Public Works)	
CC-002: Human Resources	CR: Coroner (Medical Examiner)	IS: Information Systems	SH: Sheriff	TR: Treasurer	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-12-23707	4/16/2012	Brushes & Brooms #17-0045	CE / CE01	\$792.00
CF-12-23762	41023	PASSS - Residential	CF / CF01	1485.28
CF-12-23746	41019	Residential Treatment	CF / CF01	3781.38
CR-12-23751	41022	Zebra labels/ink	CR / CR00	986.84
<u>CT-12-23780</u>	4/25/2012	50 VACUUMS, UPRIGHT FOR VARIOUS BUILDINGS	CT / CT01	\$12,200.00
<u>CT-12-23766</u>	4/24/2012	REPLACE DEFECTIVE FLOW SWITCH AND	CT / CT01	\$993.02

		CALIBRATE		
<u>CT-12-23767</u>	4/24/2012	BATTERIES (CR-235)	CT / CT04	\$566.68
<u>CT-12-23765</u>	4/24/2012	CRIMINAL CASE FILE FOLDER	CT / CT09	\$781.87
<u>JA-12-23432</u>	3/19/2012	JA Purchase	JA	\$680.00
SH-12-23737	4/19/2012	Impact Unit Lidar	SH / SH01	\$14,341.60
<u>WT-12-23774</u>	4/25/2012	ADA Chair	WT / WT01	\$996.32

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1208508	4/25/2012	Just. Svs. Purchase (Confidential)	JA/JA01	\$972.00

CPB2012-412

VOUCHER LIST FOR THE PERIOD 04/19/2012 - 04/25/2012

VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1240068	Harmony Electric, LLC	\$1,165.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1240069	Home Exteriors	\$18,895.00	Federal HOME Grant	Rehab Loan Ordinance
DV1240071	C.P. & S. Cement Construction, Inc.	\$750.00	Federal HOME Grant	Rehab Loan Ordinance
		\$20,810.00		