

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 May 7, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-109	Department of Public Works	<p>Recommending an award on RQ20505 and enter into a contract with Conserve First, LLC in the amount not-to-exceed \$146,000.00 for detailed design, furnishing and installation of renewable energy and sustainability exhibits for the Fairgrounds Energy Center in connection with the County Fairgrounds Wind Turbine Project for the period 4/1/2012 - 7/30/2012. (Executive Approval No. EA2011-0818 - authority to seek proposals).</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-115	Department of Workforce Development	<p>In partnership with City of Cleveland/Cuyahoga County Workforce Investment Board, submitting an amendment to Contract No. CE1000591-01 with United Labor Agency, Inc. for Employment Connection One-Stop operation and/or services to adult job seekers for the period 7/1/2010 - 6/30/2012 to change the scope of services, effective 2/6/2012, and for additional funds in the amount not-to-exceed \$84,700.00.</p> <p>Funding Source: 100% Federal Workforce Investment Act (WIA) Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-117	Department of Public Works	<p>Submitting an amendment to Contract No. CE1000877-01 with Poli, Inc. for lease of space for the Westside Regional Probation Office for use by Juvenile Court for the period 9/1/2010 - 3/31/2012 to extend the time period to 3/31/2014 and for additional funds in the amount of \$102,720.00.</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-118	Department of Development	<p>Recommending an economic development loan in the amount not-to-exceed \$156,000.00 to 2323 Lee Road, LLC Heights Dental Group for renovation of property, located at 2323 Lee Road, Cleveland</p>	

		<p>Heights.</p> <p>Funding Source: 100% CDBG Funding</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-119	Fiscal Office	<p>Submitting a contract with Unisys Corporation, sole source, in the amount of \$105,849.85 for maintenance on remittance processing hardware and software for the period 1/1/2012 - 12/31/2014.</p> <p>Funding Source:70% General Fund; 30%DTAC Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-120	Office of Procurement and Diversity	<p>Recommending an award:</p> <p>Department of Public Works</p> <p>a) on RQ22952 to AKE Environmental and Construction Services, Inc. (2-3) in the amount not-to-exceed \$120,000.00 for sludge removal from various wastewater treatment plants for the period 5/1/2012 - 4/30/2014.</p> <p>Funding Source: 100% Sanitary Sewer funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-121	Juvenile Court	<p>Submitting amendments to contracts with various providers for residential treatment services for youth for additional funds:</p> <p>1) for the period 2/1/2010 - 1/31/2012:</p> <p>a) No. CE1000251-01 with Beech Brook in the amount of \$39,930.00.</p> <p>b) No. CE1000253-01 with Bellefaire Jewish Children's Bureau in the amount of \$42,813.00</p> <p>c) No. CE1000260-01 with The Cleveland Christian Home Incorporated in the amount of \$17,359.09.</p> <p>d) No. CE1000263-01 with The Village Network in the amount of \$54,226.00</p> <p>2) for the period 6/1/2010 - 1/31/2012:</p> <p>e) No. CE1000724-01 with The Glen Mills Schools in the amount of 79,421.00.</p> <p>f) No. CE1000727-01 with Safe House Ministries in</p>	

		the amount of \$36,939.00. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-122	Juvenile Court	<p>Submitting contracts with various providers for in-home family therapy treatment services for the period 2/1/2012 - 1/31/2014:</p> <p>a) Applewood Centers, Inc. in the amount not-to-exceed \$30,000.00.</p> <p>b) Beech Brook in the amount not-to-exceed \$55,000.00.</p> <p>c) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$30,000.00</p> <p>d) Berea Children's Home kna Guidestone in the amount not-to-exceed \$35,000.00.</p> <p>e) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$120,000.00.</p> <p>f) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$30,000.00.</p> <p>Funding Source:100% General Fund</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

- Exemption from Aggregation of Contracts per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a
- Approval of an Alternative Procurement Process per the Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Section 4.4.b.17

Item	Requestor	Description	Board Action
BC2012-116	Department of Development	<p>The Department of Development plans to contract by means of other than full and open competition with various weatherization contractors approved by the State of Ohio.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p>	

	<p>Background: Cuyahoga County operates a federally funded Home Weatherization Assistance Program, which provides free insulation, heating unit tune-up and repairs, and air leakage control repairs to low-income Cuyahoga County homeowners and renters, outside the city of Cleveland. Approximately 300 single-family and two-family houses are inspected and weatherized each year. County staff follow detailed inspection procedures, required by the State of Ohio, to determine exactly what work is required for each house served under the program. Work is done by qualified contractors trained and approved by the State of Ohio's Department of Development's Office of Community Assistance.</p> <p>Pricing of Measures: Cuyahoga County staff annually review the price to be paid for standard weatherization measures by comparing a number of sources, including prices paid by comparable public agencies and prices established by bidding larger weatherization projects. Based on this review, Cuyahoga County staff recommend a standard price list, with detailed materials and labor costs to be paid for each unit of service provided, to the State of Ohio. The State of Ohio reviews and approves the price list in writing. Up to \$500 per job of minor work items, not appearing on the price list, may be authorized by Cuyahoga County staff. Any work item over \$500, not appearing on the price list, is ordered based on the lowest of three written bids from contractors on the approved list.</p> <p>Assignment of Work: Weatherization work orders, prepared by Cuyahoga County staff based on their inspection of the house to be served, are issued to qualified contractors on a rotating basis. Each qualified contractor can have up to 5 work orders open at any time. Contractors with demonstrated capacity to carry out a greater volume of work, based on customer service history, quality of work, and job turn-over rate, may have a greater number of work orders open.</p> <p>Contractor Selection: Contractors must have at least three years experience doing similar work and must possess all required State licenses and training certificates. Cuyahoga County will request State paid training for any contractor having three years experience doing similar work.</p> <p>Contracting Documents: Each qualified contractor must sign a written statement of terms and conditions as prescribed by the State of Ohio and approved by the County Law Director. This statement of terms and conditions is incorporated in each work order issued to</p>	
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	<p>the contractor. The statement of terms and conditions will also be signed by the Director of Development. The statement of terms and conditions is not in and of itself a contract, but it becomes part of Cuyahoga County's legal agreement with each contractor for each work order issued.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown The value of work to be done under each work order issued will not exceed \$25,000. The total amount of work issued per year depends on the amount of funding received by Cuyahoga County in that year's weatherization grant from the State of Ohio.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Weatherization work is highly regulated as to methods, materials, and quality under rules set forth by The State of Ohio's Home Weatherization Assistance Program's Standards. Each job consists of standard measures to be carried out in a standardized manner. The only variation from job to job is the quantity of various measures to be carried out. The price list / work order system has been approved annually by the State of Ohio since 1989. This system allows a high volume of standardized work to be assigned on a rotating basis and done at prices which are reasonable and fair to all contractors.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The option of bidding each job to three contractors was considered and rejected because it would consume an unacceptable amount of staff time per job and would cause unacceptable delays in starting and finishing work on each job in this high volume, highly regulated, standardized program. The weatherization program is a production based program with monthly production requirements. Bidding each job would severely impact monthly production goals.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The measures to be installed are prescribed by the State of Ohio based on County staff's inspection of each house to be served. Contractors are selected based on having three years' experience in insulation or heating, and completing the required State training or possessing the</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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		<p>required State license as applicable. All contractors meeting these qualifications will receive work assignments on a rotating basis as set for the above.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Cuyahoga County is required to complete a high volume of weatherization jobs each month under its grant agreement from the State of Ohio. In order to meet its monthly quota of jobs, Cuyahoga County must issue work orders quickly when its staff has inspected each house. Job completion is expected to be done within 30 days. Time required for bidding and submitting individual contracts for Contract and Purchasing Board approval would delay service and jeopardize Cuyahoga County reaching its production quotas.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. County staff will continue to review the price list annually, based on comparison with prices paid for the same measures by similar public agencies.</p>	
BC2012-123	Department of Development	<p>The Department of Development plans to contract by means of other than full and open competition under RQ N/A with various affordable housing developers.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change) The Department of Development would like to issue an informal request for applications from non-profit and private developers seeking loans of federal HOME funds to build or rehabilitate affordable multifamily housing units in Cuyahoga County.</p> <p>The Cuyahoga Housing Consortium is a public entity made up of the Cuyahoga Urban County, and the cities of Cleveland Heights, Euclid, Lakewood, and Parma. This entity allocates federal housing development funds received from the U.S. Department of Housing and Urban Development (HUD) under the Cranston-Gonzalez Affordable Housing Act (HOME program).</p> <p>Federal law provides that 15% of all HOME funds are reserved for investment in housing developed, sponsored, or owned by Community Housing</p>	

		<p>Development Organizations (CHDO's).</p> <p>The Cuyahoga Housing Consortium expects to allocate up to \$900,000 to eligible projects. At least one of the funded projects must be a designated CHDO.</p> <p>The Cuyahoga Housing Consortium has the right to allocate less than the full amount available, or divide funds among multiple projects, based on review and evaluation of the proposals received.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown Federal HOME funds in the amount of \$900,000.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method The use of an informal process allows the department to move from a rolling application process to an annual application process that aligns funding with the low income housing tax credit allocation schedule. This process also ensures all potential projects receive equal consideration while following long established industry guidelines for underwriting which cannot be scored.</p> <p>The use of Federal HOME funds requires that a portion of the funds are allotted to nonprofit organizations recognized as CHDO's by the Cuyahoga Housing Consortium for the purpose of developing affordable rental housing under HOME regulations.</p> <p>The department is familiar with those development organizations that are recognized as County Community Housing Development Organizations. In addition, there are only a small number of non-profit and for-profit developers who are familiar with the HUD rules and regulations governing the development and management of multifamily housing funded with HOME or other federal funding.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. In the past the department has used a rolling application process that did not align with other federal and state funds. This process caused the inability to fund some projects that would otherwise have been eligible.</p> <p>The traditional RFP process is not well suited in the</p>	
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		<p>selection of acceptable loan applications. Underwriting of loans and evaluating the projects potential and public benefits cannot be scored adequately.</p> <p>The Department of Development will use a variety of means to ensure that all eligible community housing development organizations (CHDOs), other non-profit and for-profit developers are notified of the opportunity to apply for this funding.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Through the acceptance and receipt of federal HOME funds Cuyahoga County is required to provide programs which increase affordable housing in the county.</p> <p>All organizations will be asked to provide written applications which, will be reviewed by department staff and presented to the Cuyahoga HOME Consortium review board for final recommendation.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The traditional RFP process is not well suited in the selection of acceptable loan applications. Underwriting of loans and evaluating the projects potential and public benefits cannot be scored adequately.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The Department of Development will continue to be competitive through an annual request for applications from all interested and eligible parties to participate in this housing loan program.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. General Business
- 8. Public Comment
- 9. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
April 30, 2012 10:00 AM

1. Call to Order: The meeting was called to order at 10:20 AM
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the minutes were approved. Dave Greenspan abstained.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-108	Office of Procurement & Diversity	Recommending an award:	
a)	on RQ22653 to Dunbar Armored Inc. (6-2)	in the amount of \$120,017.82 for Armed Guard and Armored Truck services for various County departments for the period 6/1/2012 - 5/31/2015. (Deputy Chief Approval No. DC2012-1 - authority to advertise for bids.)	

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-109	Department of Public Works	Recommending an award on RQ20505 and enter into a contract with Conserve First, LLC in the amount not-to-exceed \$146,000.00 for detailed design, furnishing and installation of renewable energy and sustainability exhibits for the Fairgrounds Energy Center in connection with the County Fairgrounds Wind Turbine Project for the period 4/1/2012 - 7/30/2012. (Executive Approval No. EA2011-0818 - authority to seek proposals).	

Funding Source:100% General Fund

This item was held

Approve
 Disapprove
 Hold

BC2012-110 Department of Development Recommending a payment in the amount of \$160,000.00 to Greater Cleveland Media Development Corporation (doing business as the Greater Cleveland Film Commission) for economic opportunities in Greater Cleveland through support of the multi-media production industry for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove

Hold

BC2012-111 County Sheriff Submitting an amendment to Contract No. CE1000535-02 with Cardinal Health 411, Inc. for pharmaceutical supplies for the period 6/1/2010 - 6/30/2012 to extend the time period to 12/31/2012 and for additional funds in the amount of \$475,000.00.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Dave Greenspan seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-112 Juvenile Court Recommending an award on RQ22550 and enter into a contract with PharMed Corporation in the amount not-to-exceed \$310,000.00 for pharmacy services for the Detention Center for the period 4/1/2012 - 3/31/2014. (Contracts and Purchasing Board Approval No. CPB2012-77 - authority to seek proposals).

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-113 Department of Public Works Requesting approval of award and to enter into a contract with CBRE with the anticipated cost of \$267,750.00 for acquisition plus commission on the disposition of properties for the period/anticipated start-completion dates are 06/01/12 to 12/31/14.

Funding Source:100% General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-114 Office of Procurement & Diversity Recommending an award:
Prosecutor's Office

a) on RQ23470 to Dell Marketing LP in the amount of \$116,592.00 for purchase of Microsoft Enterprise and host exchange licenses for Windows and Server client programs for the period 2/1/2012 - 1/31/2013 (State Contract No.0A07004/ORC 125.04(B))

Funding Source:100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-115 Department of Workforce Development In partnership with City of Cleveland/Cuyahoga County Workforce Investment Board, submitting an amendment to Contract No. CE1000591-01 with United Labor Agency, Inc. for Employment Connection One-Stop operation and/or services to adult job seekers for the period 7/1/2010 - 6/30/2012 to change the scope of services, effective 2/6/2012, and for additional funds in the amount not-to-exceed \$84,700.00.

Funding Source: 100% Federal Workforce Investment Act (WIA) Funds

This item was held.

Approve
 Disapprove
 Hold

6. Other Business

- 1) Exemption from Aggregation of Contracts per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a
- 2) Approval of an Alternative Procurement Process per the Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Section 4.4.b.17

Item	Requestor	Description	Board Action
BC2012-116	Department of Development	The Department of Development plans to contract by means of other than full and open competition with various weatherization contractors approved by the State of Ohio.	

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

Background: Cuyahoga County operates a federally funded Home Weatherization Assistance Program, which provides free insulation, heating unit tune-up and repairs, and air leakage control repairs to low-income Cuyahoga County homeowners and renters, outside the city of Cleveland. Approximately 300 single-family and two-family houses are inspected and weatherized each year. County staff follow detailed inspection procedures, required by the State of Ohio, to determine exactly what work is required for each house served under the program. Work is done by qualified contractors trained and approved by the State of Ohio's Department of Development's Office of Community Assistance..

Pricing of Measures: Cuyahoga County staff annually review the price to be paid for standard weatherization measures by comparing a number of sources, including prices paid by comparable public agencies and prices established by bidding larger weatherization projects. Based on this review, Cuyahoga County staff recommend a standard price list, with detailed

materials and labor costs to be paid for each unit of service provided, to the State of Ohio. The State of Ohio reviews and approves the price list in writing. Up to \$500 per job of minor work items, not appearing on the price list, may be authorized by Cuyahoga County staff. Any work item over \$500, not appearing on the price list, is ordered based on the lowest of three written bids from contractors on the approved list.

Assignment of Work: Weatherization work orders, prepared by Cuyahoga County staff based on their inspection of the house to be served, are issued to qualified contractors on a rotating basis. Each qualified contractor can have up to 5 work orders open at any time. Contractors with demonstrated capacity to carry out a greater volume of work, based on customer service history, quality of work, and job turn-over rate, may have a greater number of work orders open.

Contractor Selection: Contractors must have at least three years experience doing similar work and must possess all required State licenses and training certificates. Cuyahoga County will request State paid training for any contractor having three years experience doing similar work.

Contracting Documents: Each qualified contractor must sign a written statement of terms and conditions as prescribed by the State of Ohio and approved by the County Law Director. This statement of terms and conditions is incorporated in each work order issued to the contractor. The statement of terms and conditions will also be signed by the Director of Development. The statement of terms and conditions is not in and of itself a contract, but it becomes part of Cuyahoga County's legal agreement with each contractor for each work order issued.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

The value of work to be done under each work order issued will not exceed \$25,000. The total amount of work issued per year depends on the amount of funding received by Cuyahoga County in that year's weatherization grant from the State of Ohio.

3. Rationale Supporting the Use of the Selected Procurement Method

Weatherization work is highly regulated as to methods, materials, and quality under rules set forth by The State of Ohio's Home Weatherization Assistance Program's Standards. Each job consists of standard measures to be carried out in a standardized manner. The only variation from job to job is the quantity of various measures to be carried out. The price list / work order system has been approved annually by the State of Ohio since 1989. This system allows a high volume of standardized work to be assigned on a rotating basis and done at prices which are reasonable and fair to all contractors.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The option of bidding each job to three contractors was considered and rejected because it would consume an unacceptable amount of staff time per job and would cause unacceptable delays in starting and finishing work on each job in this high volume, highly regulated, standardized program. The weatherization program is a production based program with monthly production requirements. Bidding each job would severely impact monthly production goals.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The measures to be installed are prescribed by the State of Ohio based on County staff's inspection of each house to be served. Contractors are selected based on having three years' experience in insulation or heating, and completing the required State training or possessing the required State license as applicable. All contractors meeting these qualifications will receive work assignments on a rotating basis as set for the above.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Cuyahoga County is required to complete a high volume of weatherization jobs each month under its grant agreement from the State of Ohio. In order to meet its monthly quota of jobs, Cuyahoga County must issue work orders quickly when its staff has inspected each house. Job completion is expected to be done within 30 days. Time required for bidding and submitting individual contracts for Contract and Purchasing Board approval would delay service and jeopardize Cuyahoga County reaching its production quotas.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

County staff will continue to review the price list annually, based on comparison with prices paid for the same measures by similar public agencies.

This Item was held.

Approve

Disapprove

Hold

7. General Business: There was no general business

8. Public Comment: There was no public comment

9. Adjournment: Ed FitzGerald made a motion to adjourn, Bonnie Teeuwen seconded, the meeting was adjourned at 10:54 AM

Tabled Items

BC2012-109

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Public Works requesting approval of a contract with Conserve First, LLC in the amount of \$146,000.00 from April 1, 2012 – July 30, 2012.

2. These seven (7) exhibits to be constructed by Conserve First, LLC serve as the interactive and educational component of the wind turbine and energy center, to be enjoyed and utilized by school children and the public.

3. N/A

B. Procurement

1. RFP. The total value \$146,000.00.
2. The RFP was closed on July 21, 2011. SBE Goal: 5%
3. There were four (4) proposals pulled from OPD, four (4) proposals were submitted for review, four (4) proposals were approved.

C. Contractor and Project Information

1. The address of the vendor is:
Conserve First, LLC 8281 Euclid Chardon Road, Suite E Kirtland, Ohio 44094
The project is located in Council District N/A
2. The Owner for the contractor/vendor is Aaron Godwin.
- 3.a. The address of the project is:
Cuyahoga County Fairgrounds Energy Center
164 Eastland Road Berea, Ohio 44017
- 3.b. The project is located in Council District (5)

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. This Exhibits contract is funded by the County as part of the required County match for grant funds received from the state ARRA & EECBG.
2. The schedule of payments is monthly.
3. N/A

BC2012-115

SUMMARY OF REQUESTED ACTION:

Workforce Development, submitting an amendment to Contract No. CE1000591-01 with United Labor Agency, Inc. for one-stop operation and services to eligible job seekers for the period 7/1/10 - 6/30/12 and for additional funds in the amount of \$84,700.00.

Title: United Labor Agency, Inc

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of a contract amendment with United Labor Agency, Inc. for additional costs of \$84,700. The purpose of the amendment is to staff one-stop transition centers at employers experiencing significant lay-offs. The contractor will hire four individuals that will be out-stationed at companies laying off workers to provide Workforce services on-site. Impacted employees at those employers will be provided job search and job placement assistance. The additional one-stop services are to commence 2/15/2012 and will continue through 6/30/2012.
2. The primary goals of the project are to provide immediate Workforce services to individuals who will be impacted by layoff. Rapid reemployment will result in less time receiving Unemployment

Compensation. It is anticipated that of the individuals that are WIA registered at least 80% will find other employment.

3. The project is funded with federal Workforce Investment Act (WIA) funds. A separate WIA allocation was provided by the State of Ohio (copy included in the attachments). An authorized use of these funds is for the creation of on-site transition centers.

B. Procurement

1. United Labor Agency was selected as part of an RFP process. The additional services to be provided under this amendment are consistent with the services provided under the contract.

C. Contractor and Project Information

1. United Labor Agency, Inc. - address 1020 Bolivar Rd., Cleveland, Oh. 44115. County Council District 7

2. The Principal Owner is David Megenhardt, Executive Director

United Labor Agency, Inc. is a non-profit organization that has provided workforce services to both job seekers and employers over the past 40 years.

D. Project Status and Planning

1. This is an amendment to an existing contract; however the contractor has previous success with providing Workforce services as evidenced by exceeding the State mandated performance benchmarks (related to placement and retention rate, and average wages).

2. The contract services have begun. The reason for the delay in this request is that we only recently received word about the additional WIA funding (1/26/12). We were encouraged by the state to immediately commence services to impacted employers and employees.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds. A special grant allocation was provided to fund these services.

2. The schedule of payments is by invoice received from the contractor on a monthly basis.

Scheduled Items

BC2012-117

Department of Public Works

SUMMARY OF REQUESTED ACTION:

Department of Public Works, submitting an amendment to Contract CE-1000877-01 for the lease of office space with Poli, Inc., located at 5361 Pearl Road, Parma, Ohio 44129 for the Westside Regional Probation Office for use by Juvenile Court to extend the time period to 4/1/2012 - 3/31/2014 and for additional funds in the amount \$102,720.00.

A.SCOPE OF WORK SUMARY

Approximately 5,500 square feet of space will remain the same. The rate is \$4,280.00 per month; annual rate is \$51,360.00 and the twenty-four (24) month term will total \$102,702.00. The term include a 180 days written notice to terminate option.

B. PROCUREMENT - The procurement method was by RFP 14354.

C. CONTRACTOR AND PROJECT INFORMATION

Joseph Polidori, Jr., President
5361 Pearl Road, Parma, Ohio 44129
Council District: 4

D. PROJECT STATUS AND PLANNING

This amendment will allow time for further analysis of the Court's programmatic needs and provide time for another RFP to find a suitable vendor and location.

E. FUNDING

Funding will be 100% by the General Fund with the schedule of payments by invoice.

G. ETHIC'S TRAINING - Complete (see attached)

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Twenty-four (24) month's will allow time for further analysis of the Court's programmatic needs and provide time for another RFP to find a suitable vendor and location.

Total Amount Requested:

\$102,720.00

BC2012-118

Department of Development

A. Scope of Work:

1. Department of Development requesting approval of an Economic Development Loan to 2323 Lee Road, LLC Heights Dental Group in the amount not-to-exceed \$156,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goals of the project are to assist Heights Dental Group in the acquisition of 2,400 square foot building located at 2323 Lee Road, Cleveland Heights, Ohio 44118. The project will retain 4 jobs and create 6 new jobs. The total cost of the project is \$390,000, the County's participation is an Economic Development Loan for \$156,000 with a term of 15 years at an interest rate of 2%.

B. Procurement:

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its December 15, 2011 meeting.

C. Contractor and Project Information:

1. 2323 Lee Road, LLC Heights Dental Group
2156 North St James
Cleveland Heights, Ohio 44106
Council District 10 Julian Rogers

2. Principal Owners of 2323 Lee Road, LLC and Heights Dental Group are:
Dorothy Sobolewski DDS 50% and Richard J. Braverman 50%.

3. The location of the project is:
2323 Lee Road, LLC
Cleveland Heights, Ohio 44106
Council District 10 Julian Rogers

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga Urban County.

F. Funding:

1. The loan is funded 100% by Community Development Block Grant (Department of Housing and Urban Development).
2. The loan funds will be disbursed at loan closing.
3. The loan payments will be fully amortized over 15 years at interest rate of 2%

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose: To assist 2323 Lee Road, LLC and Height Dental Group purchase a facility to expand their dental practice. The project will retain 4 jobs and create 6 new jobs. The total cost of the project is \$390,000. The County's loan for \$156,000 will be utilized to assist with the building acquisition. The County's assistance is 40% of the total project cost.

The Cuyahoga County Improvement Corporation, Economic Development Loan Committee on December 15, 2011, considered the loan. The Committee recommends approval of the loan.

Explanation for late submittal:

BC2012-119

Fiscal Office

SUMMARY OF REQUESTED ACTION:

Title: Treasurers Office 2012 Unisys Corporation
Unisys Contract for Software Licensing and Maintenance

A. Scope of Work Summary .

1. The Treasurers Office is requesting approval of a contract with the Unisys Corporation in

the amount of \$105,849.85 for software licensing and maintenance for the period 1/1/2012 through 12/31/14 (three years) on our Remittance Processing System.
2. The contact will pay for software licensing and timely maintenance of the software as needed.
3. This agreement is not mandated by the O.R.C.

B. Procurement

1. This is an approved Sole Source purchase.

C. Contractor and Project Information:

Unisy Corporation
Bob Ezell
99865 Collections Center Dr.
Chicago IL 60693

D. Project Status and Planning

4. This is a three year sole source agreement from 1/1/2012 till 12/31/2014. This project was delayed due to the process and a change in management at Unisys.

E. Funding

The project is funded 70% from General Fund (FS 109660) and 30% from the Delinquent Real Estate Tax Fund (FS 109710) Payments will be made monthly.

Contract/Agreement Information:

Procurement Method:

Sole Source

Explanation for Increase/Decrease in \$ Amount for current request:

The 2009 contract included other services that are no longer combined. The hardware service/maintenance is a separate agreement from this Software Agreement. The new agreements are for less dollars.

Funding source:

General Fund Explanation:

70% of this agreement will be paid through General Fund (FS109660). The remaining 30% will be paid from from the Treasurers Delinquent Tax Assessment Fund (FS109710)

Total Amount Requested:

\$105,849.85

BC2012-120

Office of Procurement and Diversity

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

Office of Procurement & Diversity requesting approval of an award recommendation with AKE Environmental & Construction Services, Inc. for the anticipated not to exceed \$120,000.00. The anticipated start-completion dates are May 1, 2012 through April 30, 2014.

2. The primary goals of the project is to transport and dispose of liquid sludge from four (4) County operated Wastewater Treatment Plants (W.W.T.P.)

3. The project shall be in accordance with the Ohio Environmental Protective Agency's approved procedures.

B. Procurement:

The procurement method for this project was an RFB.

2. The estimate was N-T-E\$120,000.00. The total value of the RFB is \$66,250.00. The RFB closed on March 27, 2012. There was 0% SBE.

3. There were 3 bids pulled from OPD and 2 bids submitted for review. 1 bid recommended for award.

C. Contractor and Project Information:

1. The address of the vendor is:

AKE Environmental & Construction Services, Inc.

503 Broadway Avenue

Bedford, OH 44146

Council District 11

2. The Owner and President is Jennifer Ake-Marrioit

3. The location of the project will be the Waste Water Treatment Plants, as noted in the bid specifications.

D. Project Status and Planning:

The project reoccurs every two years upon the contract expiration April 30, 2014.

The project is on a critical action path due to Ohio Environmental Protection Agency's 503 regulations; sludge from County Wastewater Treatment Plants cannot be land applied, all services must be in accordance to the bid specifications.

E. Funding:

1. The project is funded 100% by Sanitary Sewer funds.

2. The schedule of payment shall be monthly payments made upon receipt of invoiced billings. The basis of payment shall be the actual volume of each truck load in accordance to the bid specifications.

BC2012-121

Juvenile Court

SUMMARY OF REQUESTED ACTION:

1. Juvenile Court, requesting approval of amendments with various providers for the period February 1, 2010 through January 31, 2012 for the not-to-exceed amounts as listed:

- a. Beech Brook, for an additional amount of \$39,930.00;
 - b. Bellefaire Jewish Children's Bureau, for an additional amount of \$42,813.00;
 - c. The Cleveland Christian Home Incorporated, for an additional amount of \$17,359.00;
 - d. The Glen Mills Schools, for an additional amount of \$79,421.00;
 - e. Safe House Ministries, Inc., for an additional amount of \$36,939.00;
 - f. The Village Network, for an additional amount of \$54,226.00.
2. The primary goal of the project is to provide residential services for Court involved youth. 3. N/A

B. Procurement

1. The procurement method for this project was through RFP. The total value of all the residential contracts and related amendments, including these amendments resulting from these two RFPs is \$4,161,001.79. The total value of the requested amendments here is \$270,668.91.
2. N/A.
3. There were two RFP processes for this project, one closed in December 2009 and the other closed in March 2010. There were sixteen total proposals received, which resulted in contracts with fifteen of the respondents.

C. Contractor and Project Information

1. The addresses of the vendors are:
- a. Beech Brook
3737 Lander Road
Cleveland, Ohio 44124
Council District: 6
 - b. Bellefaire Jewish Children's Bureau
22001 Fairmount Boulevard
Cleveland, Ohio 44118
Council District 9
 - c. The Cleveland Christian Home Incorporated
3146 Scranton Road
Cleveland, Ohio 44109
Council District: 10
 - d. The Glen Mills Schools
P.O. Box 5001
Concordville, Pennsylvania 19331
Council District: N/A
 - e. Safe House Ministries, Inc.
100 Broadway Avenue
Youngstown, Ohio 44505
Council District: N/A
 - f. The Village Network
P.O. Box 518
Smithville, Ohio 44677
Council district: N/A
2. The Executive Director of Beech Brook is Debra Rex

The Executive Director of Bellefaire Jewish Children's Bureau is Adam Jacobs

The Executive Director of Cleveland Christian Home is David Lundeen

The Executive Director of The Glen Mills Schools is Garrison Ipock, Jr.

The administrator of Safe House Ministries, Inc. is TJ Perkins.

The Executive Director of The Village Network is James Miller

3.a. The location of the project is:

a. Beech Brook

3737 Lander Road

Cleveland, Ohio 44124

Council District: 6

b. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Cleveland, Ohio 44118

Council District 9

c. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

d. The Glen Mills Schools

P.O. Box 5001

Concordville, Pennsylvania 19331 C

Council District: N/A

e. Safe House Ministries, Inc.

100 Broadway Avenue

Youngstown, Ohio

44505 Council District: N/A

f. The Village Network

P.O. Box 518

Smithville, Ohio 44677

Council district: N/A

3.b. N/A

D. Project Status and Planning

1. The project is an on-going program at Juvenile Court.

4. These amendments will allow for the final payments for the residential services that have been provided for the vendors listed.

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. The project is an amendment to the existing contracts. These amendments will allow for the last invoices to be paid for services provided. No other changes in scope or term are required.

The history of the contracts is attached.

Total Amount Requested:

\$270,668.09

BC2012-122

Juvenile Court

SUMMARY OF REQUESTED ACTION:

1. Juvenile Court, requesting approval of amendments with various providers for the period February 1, 2010 through January 31, 2012 for the not-to-exceed amounts as listed:

- a. Beech Brook, for an additional amount of \$39,930.00;
- b. Bellefaire Jewish Children's Bureau, for an additional amount of \$42,813.00;
- c. The Cleveland Christian Home Incorporated, for an additional amount of \$17,359.00;
- d. The Glen Mills Schools, for an additional amount of \$79,421.00;
- e. Safe House Ministries, Inc., for an additional amount of \$36,939.00;
- f. The Village Network, for an additional amount of \$54,226.00.

2. The primary goal of the project is to provide residential services for Court involved youth. 3.

N/A

B. Procurement

1. The procurement method for this project was through RFP. The total value of all the residential contracts and related amendments, including these amendments resulting from these two RFPs is \$4,161,001.79. The total value of the requested amendments here is \$270,668.91.

2. N/A.

3. There were two RFP processes for this project, one closed in December 2009 and the other closed in March 2010. There were sixteen total proposals received, which resulted in contracts with fifteen of the respondents.

C. Contractor and Project Information

1. The addresses of the vendors are:

a. Beech Brook

3737 Lander Road

Cleveland, Ohio 44124

Council District: 6

b. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Cleveland, Ohio 44118

Council District 9

c. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

d. The Glen Mills Schools

P.O. Box 5001

Concordville, Pennsylvania 19331

Council District: N/A

e. Safe House Ministries, Inc.

100 Broadway Avenue
Youngstown, Ohio 44505

Council District: N/A

f. The Village Network

P.O. Box 518

Smithville, Ohio 44677

Council district: N/A

2. The Executive Director of Beech Brook is Debra Rex

The Executive Director of Bellefaire Jewish Children's Bureau is Adam Jacobs

The Executive Director of Cleveland Christian Home is David Lundeen

The Executive Director of The Glen Mills Schools is Garrison Ipock, Jr.

The administrator of Safe House Ministries, Inc. is TJ Perkins.

The Executive Director of The Village Network is James Miller

3.a. The location of the project is:

a. Beech Brook

3737 Lander Road

Cleveland, Ohio 44124

Council District: 6

b. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Cleveland, Ohio 44118

Council District 9

c. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

d. The Glen Mills Schools

P.O. Box 5001

Concordville, Pennsylvania 19331 C

Council District: N/A

e. Safe House Ministries, Inc.

100 Broadway Avenue

Youngstown, Ohio

44505 Council District: N/A

f. The Village Network

P.O. Box 518

Smithville, Ohio 44677

Council district: N/A

3.b. N/A

D. Project Status and Planning

1. The project is an on-going program at Juvenile Court.

2. N/A

3. N/A.

4. These amendments will allow for the final payments for the residential services that have been provided for the vendors listed.

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. The project is an amendment to the existing contracts. These amendments will allow for the last invoices to be paid for services provided. No other changes in scope or term are required. The history of the contracts is attached.

Total Amount Requested:

\$270,668.09

Other Business

BC2012-116

Department of Development: See Item Detail Above

BC2012-123

Department of Development: See Item Detail Above