

Contracts and Purchasing Board
 County Administration Building, 4th Floor
 May 7, 2012, 11:30 PM

- I. Call to Order: The meeting was called to order at 12:12 PM
- II. Review and Approve Minutes: The minutes were approved as written
- III. Public Comment: There was no public comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-413	Department of Development	<p>Submitting a contract with American Building and Kitchen Products Inc. in the amount of \$15,400.00 for Lead Remediation for property located at 13407 Shaw Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 5/7/2012 - 7/6/2012.</p> <p>Submitting a contract with Property Rejuvenation, Inc. in the amount of \$17,000.00 for Lead Remediation for property located at 14306 Shaw Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 5/7/2012 - 7/6/2012.</p> <p>Funding Source: 100% U.S. Dept. of Housing and Urban Development Lead Hazard Remediation Grant funds</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-414	Department of Health and Human Services	<p>Division of Senior and Adult Services, submitting an amendment to Contract No. CE1000510-01 with Agape Home Health Care for Homemaker Service for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for additional funds in the amount of \$1,652.00.</p> <p>Funding Source: 100% Health and Human Service Levy Funds</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-415	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$1,437.64 for reimbursement of eligible expenses in connection with FY2009 Urban Area Security Grant Program for the period 10/3/2011 - 4/1/2012.</p> <p>Funding Source: 100% FY09 UASI Funds</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-416	Department of Workforce Development	<p>Submitting a contract with American Center for Conflict Resolution Institute, Inc. dba Lakewood College in the amount not-to-exceed \$4,000.00 for the On-the-Job</p>	

		<p>Training Program for the period 3/8/2012 - 6/1/2012.</p> <p>Funding Source: 100% Federal Workforce Investment Act funds</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-417	Information Services Center	<p>Submitting a contract with Charles H. Brenner, sole source, in the amount not-to-exceed \$5,000.00 for maintenance on DNA-View and PATER software for the Medical Examiner for the period 10/1/2011 - 9/30/2012.</p> <p>Funding Source:100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-418	Information Services Center	<p>Submitting a contract with Blue Technologies, Inc. in the amount not-to-exceed \$23,386.90 for maintenance on Onbase software for the Division of Children & Family Services for the period 7/1/2011 - 6/30/2013.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-419	Law Department	<p>For the County Prosecuting Attorney, approving engagement of Craig Miller as arbitrator in litigation relating to the Ameritrust Tower in the amount not-to-exceed \$20,000.00</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-420	Medical Examiner	<p>1) Seeking a sole source purchase with Applied Biosystems</p> <p>1. What is the product/service that you seek to acquire? We are requesting to purchase 7500 Real Time PCR Instrument which is used for quantification of human DNA in forensic DNA casework samples by the DNA Department.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? No. A service contract will be required for the annual planned maintenance of 7500 Real Time PCR Instrument as per our operational requirements of annual maintenance of the instrument. It is the only service contract compatible with our current specifications and accreditation requirements for Forensic DNA casework analysis. It is not an obligation from the vendor but it is our requirement to be able to work on forensic DNA casework samples.</p> <p>As with other instruments, chemicals and supplies are needed to analyze the samples on the instrument. DNA Department uses Quantifier Duo Human DNA quantification kit in forensic casework which is manufactured by Life Technologies and we will continue to use that kit as it has already been validated by the DNA</p>	

		<p>department. Quantification kits are also available from Promega but they have not been validated by the DNA Department.</p> <p>3. Why do you need to acquire these goods or services? DNA Department currently has one 7500 Real Time PCR instrument. This instrument is very critical for DNA unit operations as samples cannot be taken further for processing without DNA quantification. The current instrument is about 6-7 years old and any issue with the instrument will stop the DNA analysis process. Therefore another instrument is required to maintain the continuity of operations of the DNA unit if there is a problem with the other instrument. Also with the increase in case load and staff the new instrument will help maintain the productivity and turnaround times of the DNA unit.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements? All DNA technologies used in forensic casework have to be approved by the National DNA Index System, FBI. The 7500 Real Time PCR instrument has been approved by NDIS. The DNA department already has one 7500 Real Time PCR instrument which has been validated with Quantifiler Duo kit and analysts have been already trained and competency tested on the instrument and the kit. Purchasing another 7500 will eliminate the need of extensive validation studies, and training and competency testing of analysts on another platform, and therefore, will save a lot of time and resources.</p> <p>5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated? No. The DNA department already has one 7500 Real Time PCR instrument which has been validated with Quantifiler Duo kit and analysts have been already trained and competency tested on the instrument and the kit. Purchasing another 7500 will eliminate the need of extensive validation studies, and training and competency testing of analysts on another platform, and therefore, will save a lot of time and resources. If any other platform or instrument is selected, due to our accreditation and FBI QAS requirements, we will need to perform extensive validation studies on the instrument; all analysts will have to be trained on the new instrument and will have to take</p>	
--	--	--	--

		<p>competency tests before they can use the instrument in casework.</p> <p>6. Identify specific steps taken to negate need for sole source provider. 7500 Real Time PCR Instrument is only manufactured and supplied by Life Technologies.</p> <p>7. Has your department bought these goods/services in the past? Yes. This is a sole source contract; however, they have provided almost a 6% discount on the equipment and nearly 50% on the consumables.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? 7500 Real Time PCR Instrument is manufactured and supplied only by Life Technologies.</p> <p>9. What efforts were made to get the best possible price? They have provided almost a 6% discount on the equipment and nearly 50% on the consumables.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? They have provided almost a 6% discount on the equipment and nearly 50% on the consumables.</p> <p>11. Amount to be paid \$48,582.00</p> <p>2) Submitting a contract with Life Technologies Corporation (formerly Applied BioSystems Inc. or ABI), sole source, in the amount not to exceed \$24,833.22 for maintenance services on a genetic analyzer and 7500 Real Time PCR System for the period 7/1/2012 – 8/20/2013.</p> <p>Funding Source: 100% Regional Crime Lab General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-421	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Department of Public Works a) on RQ22647 to Miami Valley International Trucks, Inc. (10-3) in the amount of \$84,364.00 for 1-heavy duty cab and chassis. (Contracts & Purchasing Board Approval No. CPB2012-156 - authority to advertise for bids.)</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		Funding Source: 100% General Fund 100% Sewer Fund	
CPB2012-422	Office of Procurement and Diversity	<p>Recommending an award: County Prosecutor's Office a) on RQ23228 to MNJ Technologies Direct, Inc. in the amount of \$85,188.00 for purchase of laptops and accessories. (State Contract No. 533002 and 533268/Ordinance No. 02011-0044 Section 4.4(B) 20).</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2012-423	Medical Examiner's Office	<p>1. Vendor/Department Information Life Technologies (formerly Applied Biosystems)/Medical Examiner's Office</p> <p>2. What is the product/service that you seek to acquire? Repair of AB 9700 GeneAmp PCR System.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? No</p> <p>4. Why do you need to acquire these goods or services? Some of the keys on the instruments have stopped functioning and therefore need to be repaired.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? We are requesting repair of the AB 9700 GeneAmp PCR system used by the Parentage & ID section to amplify DNA from parentage casework samples. This is a highly specialized instrument manufactured by Applied Biosystems (currently Life technologies) and should not be repaired by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies).</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated? AB 9700 GeneAmp PCR system is a highly specialized</p>	

		<p>instrument manufactured by Applied Biosystems (currently Life technologies) and should not be repaired by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies).</p> <p>7. Identify specific steps taken to negate need for sole source provider. Due to the critical nature of the work performed by the laboratory and the highly specialized nature of the AB 9700 GeneAmp PCR system, it should not be repaired by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies), the manufacturer of the instrument.</p> <p>8. Has your department bought these goods/services in the past? No</p> <p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future? The AB 9700 GeneAmp PCR system is a very specialized instrument and should not be maintained by a service person who is not specifically trained and authorized by Applied Biosystems (now Life Technologies).</p> <p>10. What efforts were made to get the best possible price? A local repair company was consulted and quoted approximately the same price; however, this equipment is exclusive to Life Technologies, therefore, the only source for the repair. This is thought to be a fair and reasonable price for the repair.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? A local repair company was consulted and quoted approximately the same price; however, this equipment is exclusive to Life Technologies, therefore, the only source for the repair. This is thought to be a fair and reasonable price for the repair.</p> <p>12. Amount to be paid: \$3000.00</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>CPB2012-424</p>	<p>Medical Examiner’s Office</p>	<p>1. Vendor/Department Information Medical Examiner’s Office/Applied Biosystems</p> <p>2. What is the product/service that you seek to acquire?</p> <ul style="list-style-type: none"> • Capillary array for 3130 Genetic Analyzer, 10x GA 	

		<p>Buffer, HiDi Foramide, 96 Well Optical Reaction Plates, 3130 Pop-4, and Plate Septa-96 well</p> <ul style="list-style-type: none"> • Quantifiler Duo kit <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? No</p> <p>4. Why do you need to acquire these goods or services? Capillary array for 3130 Genetic Analyzer, 10x GA Buffer, HiDi Foramide, 96 Well Optical Reaction Plates, 3130 Pop-4, and Plate Septa-96 well are the consumables and supplies for the Applied Biosystems 3130 Genetic Analyzer which is a capillary electrophoresis based instrument used for detection of DNA fragments in Forensic DNA casework analysis. Quantifiler Duo kit is used for simultaneous detection and quantification of human and human male DNA in forensic casework samples.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? Capillary array for 3130 Genetic Analyzer, 10x GA Buffer, HiDi Foramide, 96 Well Optical Reaction Plates, 3130 Pop-4, and Plate Septa-96 well are the only supplies compatible with the Applied Biosystems Genetic Analyzer 3130 being used for Forensic DNA casework analysis by DNA department. Quantifiler Duo kit is being used for simultaneous detection and quantification of human and human male DNA in forensic casework samples for the last four years. Validation studies have already been performed and analysts have been trained and competency tested on the Quantifiler Duo Human DNA Quantification kit. Changing to any other quantification kit will require extensive validations, training and competency testing of DNA analysts on the new kit as per FBI Quality Assurance Standards for Forensic DNA Testing Laboratories which will require a lot of time and additional expenses in chemicals and supplies.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated? Capillary array for 3130 Genetic Analyzer, 10x GA Buffer,</p>	
--	--	--	--

		<p>HiDi Foramide, 96 Well Optical Reaction Plates, 3130 Pop-4, and Plate Septa-96 well are the only supplies compatible with the Applied Biosystems Genetic Analyzer 3130 are the only supplies compatible with the Applied Biosystems Genetic Analyzer 3130 and are supplied only by Applied Biosystems/Life Technologies.</p> <p>The only alternative Human DNA quantification kit available at this time is the PlexorHY kit manufactured by Promega, however that kit has never been used or validated by the Forensic DNA section. As per the FBI Quality Assurance Standards for Forensic DNA Testing Laboratories, any new technology/ kit requires extensive validations, training and competency testing of DNA analysts on the new kit which will require a lot of time and additional expenses in chemicals and supplies. Quantifiler Duo kit has been used by the DNA department for the last four years; validation studies have already been performed and analysts have been trained and competency tested on the Quantifiler Duo kit. Keeping the same quantification kit will eliminate the need to perform extensive validation studies again and to train analysts on another system.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>The requested supplies are of highly specialized nature and are used on highly specialized instrumentation to perform highly critical forensic DNA casework analysis and can only be supplied by Applied Biosystems (now Life Technologies).</p> <p>8. Has your department bought these goods/services in the past? If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Applied Biosystems now Life Technologies These items have all been purchased as in the past. Applied Biosystems has been the Sole Source supplier of all items and has extended a discount averaging 5%. The current quote # 20805645 is valid until 12/31/2012.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>The requested supplies are of highly specialized nature and are used on highly specialized instrumentation to perform highly critical forensic DNA casework analysis and</p>	
--	--	--	--

		<p>can only be supplied by Applied Biosystems (now Life Technologies).</p> <p>10. What efforts were made to get the best possible price? Discounted pricing was requested and received in the amount ranging from 3-10% off the list price.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? CCMEO is the customer of Applied Biosystems for their sole source supplies in DNA analysis. As stated previously, the list price has been discounted 3-10%.</p> <p>12. Amount to be paid \$20,848.26</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
--	--	---	--

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-425	Department of Workforce Development	<p>In partnership with City of Cleveland as designated Local Workforce Investment Area No. 3 submitting a subgrant agreement with Ohio Department of Job and Family Services for the Ohio Disability Employment Initiative Project for the period 10/1/2011 - 9/30/2014.</p> <p>Funding Source: 100% Federal Workforce Investment Act funds</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-426	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of April 30, 2012-May 7, 2012	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-427	Department of Development	Presenting voucher payments between April 26, 2012-May 2, 2012	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

V. Other Business: County Engineer, Doug Dillon sat in for Bonnie Teeuwen

VI. Public Comment: There was no public comment

VII. Adjournment: The meeting was adjourned at 12:55 PM