

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 May 14, 2012 11:00 AM

1. Call to Order: The meeting was called to order at 11:12 AM
2. Review and Approve Minutes: The minutes were approved, Bonnie Teeuwen abstained
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-124	Department of Development	<p>Recommending an economic development loan in the amount not-to-exceed \$212,000.00 to Kamac, Inc. for renovation of property, located at 4878 Van Epps Road, Brooklyn Heights.</p> <p>Funding Source:100% Community Development Block Grant Funding</p> <p>Ed FitzGerald made a motion to approve, Wade Steen seconded, The item was approved.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-125	Department of Development	<p>Recommending an economic development loan in the amount not-to-exceed \$110,000.00 to SP Data Ohio, LCC for renovation of property, located at 1500 West 3rd Street, Cleveland.</p> <p>Funding Source:100% General Fund</p> <p>Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-126	Department of Development	<p>Recommending an economic development loan in the amount not-to-exceed \$202,000.00 to 5400 Warner Road, LLC J & F Transportation for facility infrastructure improvements, located at 5400 Warner Road, Valley View, Ohio.</p> <p>Funding Source:100% Community Development Block Grant Funding</p> <p>Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-127	Department of Development	<p>Recommending a HOME Rental Rehabilitation loan in the amount not-to-exceed \$300,000.00 to Famicos Foundation for University Tower LLC for the University Tower Project, located at 1575 East Boulevard, Cleveland.</p> <p>Funding Source:100% Federal HOME Program Funds</p> <p>Ed FitzGerald made a motion to approve, Michael</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Gallagher seconded, the item was approved.	
BC2012-128	Fiscal Office	<p>Recommending an award on RQ23247 and enter into a contract with John Q. Ebert (1-7) in the amount not-to-exceed \$150,000.00 for property tax administration consultant services for the 2012 sexennial reappraisal for the period 5/14/2012 - 12/31/2012 (Deputy Chief Approval No. DC2012-34 - authority to seek qualifications.)</p> <p>Funding Source: 100% by the Assessment Fund</p> <p>The item was held.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input checked="" type="checkbox"/> Hold</p>
BC2012-129	Department of Health and Human Services	<p>Community Initiatives Division/Office of Reentry, submitting an amendment to Contract No. CE1000249-01 with Oriana House, Inc. for operation of a Neighborhood Reentry Resource Center for the period 2/1/2010 - 1/31/2012 to extend the time period to 7/31/2012 and for additional funds in the amount of \$175,000.00.</p> <p>Funding Source:100% Health and Human Service Levy Funds</p> <p>Dale Miller made a motion to approve, Ed FitzGerald seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-130	Department of Health and Human Services	<p>Division of Children & Family Services, submitting a contract with Adoption Network Cleveland in the amount not-to-exceed \$236,250.00 for child-centered recruitment services for the Adopt Cuyahoga's Kids Initiative for the period 1/1/2012 - 09/30/2012.</p> <p>Funding Source: 100% Health and Human Service Levy Funds</p> <p>Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-131	Department of Public Safety and Justice Services	<p>Division of Witness/Victim, submitting a contract with Case Western Reserve University in the amount of \$152,992.00 for consultant services for the FY2011 Attorney General's Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 11/1/2011 - 9/30/2013.</p> <p>Funding Source:100% FY2011 Attorney General's Children Exposed to Violence Demonstration Grant Funds</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Ed FitzGerald made a motion to approve, Pernel Jones seconded, the item was approved.	
BC2012-132	Office of Human Resources	<p>1) Requesting a sole source purchase with The Archer Company.</p> <p>1. What is the product/service that you seek to acquire? Professional services to assist and advise on issues related to classification and compensation.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No.</p> <p>3. Why do you need to acquire these goods or services? Cuyahoga County employees have the legal right to request a job audit if they believe their current classification is inappropriate. The Archer Company will evaluate the Comprehensive Position Questionnaires using the Archer Job Evaluation System and provide classification and pay range recommendations. The Archer Company will provide routine maintenance of the County's Classification and Compensation plan by updating and revising the classification specifications and the non-bargaining salary schedule as needed. The Department of Human Resources operates as the County's Department of Administrative Services in accordance with O.R.C. 124.14 and the County Charter. To assist with compliance, the Archer Company will work with the Department of Human Resources to prepare numerical and alphabetical classification listings, detail explanations of classification modifications, and general guidance with procedural requirements. Additionally, the Archer Company may assist the County's legal representatives and Human Resources prepare for employee appeal hearings. The Archer Company will complete work started prior to the 2011 transition to an Executive/Council form of government on the Information Services Center, Medical Examiner, and Sheriff's Departments including developing a unified non-bargaining salary schedule.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements? Through a competitive bid process, the County selected the Archer Matrix Job Evaluation System to evaluate</p>	

		<p>classifications and develop a classification plan The Archer Company is the sole provider of the Archer Matrix Job Evaluation System. As such, the County has contracted with them to provide routine maintenance of the classification plan.</p> <p>5. Were alternative goods/services evaluated? Utilizing an alternative provider would require a comprehensive review and development of a new classification plan as The Archer Company is the sole provider of the evaluation tool utilized to develop the current Plan. Such an endeavor is not currently feasible.</p> <p>6. Identify specific steps taken to negate need for sole source provider. The Recruitment and Retention team has taken a more active role in providing the routine maintenance of the County's Plan.</p> <p>7. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No Yes. Sole Source in past years and Competitively bid in 2011. 2011 \$98,000.00 for an 18 week engagement where we wrote new agencies into the classification plan. This is for maintenance, etc, which was at comparable pricing in past years.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? The Recruitment and Retention team has taken a more active role in providing the routine maintenance of the County's Plan.</p> <p>9. What efforts were made to get the best possible price? Negotiations were entered into by the agency and the original price was declined and re-negotiated twice.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? During 2011, we were educated on the industry standard pricing for these services, and we negotiated well below industry standard.</p> <p>11. Amount to be paid: _\$65,000 in 2012, \$45,000 in 2013 and \$45,000 in 2014</p>	
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BC2012-133	Juvenile Court	<p>Recommending an award and enter into a contract with Berea Children's Home aka Guidestone in the amount not-to-exceed \$484,889.54 for assessment and case management services for the Court Unruly Program for the period 2/1/2012 - 1/31/2014. (Contracts and Purchasing Board Approval No. CPB2011-250 - authority to seek proposals.)</p> <p>Funding Source: 100% General Fund</p> <p>Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

6. Other Business
7. General Business: Director Lenora Lockett Updated the Board Members on item BC2012-18 (The County Municipal Grant Program) involving the Planning Commission and the Prosecutors office. This update resulted in County Executive FitzGerald request that the Planning Commission and Prosecutors Office be represented at the Monday, May 21st Board of Control Meeting.
8. Public Comment: There was no public comment
9. Adjournment: The meeting was adjourned at 11:51 AM