

.Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 May 21, 2012 11:00 AM

1. Call to Order: The meeting was called to order at 11:09 AM
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the minutes were approved. Mark Parks abstained.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-128	Fiscal Office	<p>Recommending an award on RQ23247 and enter into a contract with John Q. Ebert (1-7) in the amount not-to-exceed \$150,000.00 for property tax administration consultant services for the 2012 sexennial reappraisal for the period 5/14/2012 - 12/31/2012 (Deputy Chief Approval No. DC2012-34 - authority to seek qualifications.)</p> <p>Funding Source: 100% by the Assessment Fund</p> <p>Ed FitzGerald made a motion to approve, Mark Parks seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-134	Department of Public Safety and Justice Services	<p>Recommending to amend Board of Control Approval No. BC2012-102 which made an award on RQ22817 to Audio Visual Innovations, Inc. in the amount not-to-exceed \$134,987.69 for an audio visual system located at the Juvenile Justice Center training room, by changing the time period from 9//1/2008 - 5/31/2012 to 4/13/2012 - 6/30/2012.</p> <p>Funding Source: 100% Ohio Emergency Management Agency</p> <p>Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-135	Department of Public Works	<p>Submitting an amendment to Contract No. CE0900215-01 with Love Insurance, The Brooks & Stafford Company and Patricia T. Hill for consultant services for a Comprehensive Insurance and Risk Management Program for the period 1/1/2009 - 4/30/2012 to extend the time period to 8/31/2012 and for additional funds in the amount of \$480,000.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.	
BC2012-136	Department of Public Works	<p>Requesting authority to enter into an agreement with Ohio Department of Transportation for purchase of sodium chloride (rock salt) for the 2012 - 2013 winter season, in accordance with Ohio Revised Code Section 5513.01(B).</p> <p>Funding Source:100% Road and Bridge Fund</p> <p>Ed FitzGerald made a motion to approve, Pernel Jones, Jr., seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-137	Department of Public Works	<p>Submitting an amendment (Subsidiary No. 3) to Contract No. CE1000179-01, 02 with DiGioia/Suburban Excavating, L.L.C. for the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon for additional funds in the amount of \$473,375.12.</p> <p>Funding Source:100% Stimulus Funding</p> <p>Michael Gallagher made a motion to approve, Ed FitzGerald seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-138	Department of Public Works	<p>Recommending an award on RQ22724 and enter into a contract with S.A. Communale Co., Inc. in the amount not-to-exceed \$170,950.00 for maintenance and repair of the Fire Alarm System in the Justice Center Complex located at 1200 Ontario Street for the period 7/1/2012 - 6/30/2014. (Deputy Chief Approval No. DC2012-28 - authority to seek proposals).</p> <p>Funding Source:100% General Fund</p> <p>Ed FitzGerald made a motion to approve, Mark Parks seconded, the item was approved. Dale Miller stated for the recorded that he knows the owner of S.A. Communale Co., Inc.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-139	Fiscal Office	<p>Submitting a contract with Burroughs Payment Systems, Inc., sole source in the amount of \$121,272.77 for maintenance on remittance processing hardware and software for the period 1/1/2012 - 12/31/2014.</p> <p>Funding Source: 70% will be funded by the General Fund; 30% Delinquent Tax Assessment Collection Fund</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.	
BC2012-140	Office of Procurement & Diversity	Submitting an amendment to Contract No. CE1100368-07 with Staples Contract & Commercial, Inc. for office supplies for various County departments for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$280,000.00. Funding Source: 100% General Fund The item was held	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

6. Other Business

- Approval of an Alternative Procurement Process per the Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Section 4.4.b.17

Item	Requestor	Description	Board Action
BC2012-141	Department of Public Works	<p>1) Requesting an approval of an alternative procurement process:</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) This request is for equipment to replace and repair two (2) Main Heat Exchangers at the Justice Center. These Exchangers supply all the Hot water for the Justice Center and Jail I.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$72,794.44 – Building Fund – CT577395</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method This is a critical purchase regarding the operation of the Justice Center and Jail I. Additional failure of the systems will result in increased costs and the loss of service to the Building.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Three Contractors submitted quotes to supply the material for this project and the department selected the lowest quote. This is a time critical purchase and the Department secured three quotes.</p>	

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Vendor submitted the lowest and best price.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Delays will result in additional equipment being damaged and ultimately the loss of service to the building. This includes Jail I.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The department will continue to evaluate the building needs to prevent critical purchases from occurring and allow for the full procurement process. A building assessment study is being developed to assist in identifying major concerns.</p> <p>2) Approving a purchase with Eierdam & Associates, Inc. for equipment for the main heat exchangers at the Justice Center in the amount of \$72,794.44.</p> <p>Funding Source:100% General Fund</p> <p>Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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- 7. General Business: Next week's Board of Control Meeting will be held on Tuesday, May 29th at 11:00 Am, due to the Memorial Day Holiday also the Planning Commission made there presentation on Municipal Energy Audits
- 8. Public Comment: There was no Public Comment
- 9. Adjournment: The meeting was adjourned at 11:40 AM