

Contracts and Purchasing Board  
County Administration Building, 4<sup>th</sup> Floor  
July 9, 2012 11:30 PM

- I. Call to Order: The meeting was called to order at 11:36 AM  
 II. Review and Approve Minutes: The minutes were approved as written: Rich Opre sat in for Lenora Lockett and Mark Parks sat in for Wade Steen  
 III. Public Comment: There was no public comment  
 IV. Contracts and Awards  
 A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-601	Office of Procurement & Diversity	<p>a) Submitting an RFP exemption for a U.S. Communities/joint cooperative purchase which will result in an award recommendation to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services.</p> <p>b) Recommending an award on RQ24068 for a U.S. Communities/joint cooperative purchase to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services Courts (Joint Cooperative Purchasing Program No. 4400001839/O2011-0044 Section 4.4(b)(19)).</p> <p>Funding Source: 100% FY09 UASI federal funds</p>	<p><input checked="" type="checkbox"/> X Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2012-602	Department of Health and Human Services	<p>Division of Children &amp; Family Services, submitting an exemption for a Government purchase, which will result in an award recommendation on RQ23939 to Kardex Remstar, LLC, c/o Professional Business Systems in the amount of \$46,110.55 for purchase of 1-Four Post Shelving Unit System.</p> <p>1. Description of Supplies or Services A Four Post Shelving Unit System to house closed records at the Tyler Building. DCFS is required to maintain hard copy closed records in accordance with the Cuyahoga County Records Retention Schedule.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown \$46,110.55 This will be funded by the HHS Levy.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Three quotes were solicited, all respondents referenced</p>	

		<p>the State Contract #STS143.</p> <p>4. What other available options and/or vendors were evaluated? The evaluated vendors were: Kardex Remstar. LLC AJ-Allegheny Systems, LLC Professional Business Systems</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? This product was chosen because it meets the storage needs for our Agency. The vendor was selected because they proposed the lowest cost to deliver and install the product.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The items requested are specific to the need for storage in the Tyler Building (DCFS' closed records storage facility). Other respondents might have shelving units/systems but they will not meet the specifications, needed by DCFS.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. A competitive process was used, various vendors were solicited however they are all sub-contractors of the actual State contracted vendor.</p>	<p><input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-616	Fiscal Office	Submitting an agreement and plan with Cuyahoga County Land Reutilization Corporation for the benefit of the holders of debt obligations of a land reutilization corporation, including a pledge by the county treasurer of and a grant of a security interest in the penalties and interest deposited in a land reutilization fund to the payment of debt service on those obligations and a covenant by the county treasurer to continue to make special tax advances while those obligations remain outstanding in accordance with Ohio Revised Code Section 321.343.	<p><input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

#### B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-620	Common Pleas Court	Corrections Planning Board, recommending an award on RQ23435 and enter into a contract with Fieldware, LLC in the amount not-to-exceed \$99,125.00 for an Automated Notification System for the period 6/1/2012 - 11/30/2012. (Deputy Chief Approval No. DC2012-57 - authority to seek proposals).	<p><input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		Funding Source:100% General Fund	
CPB2012-621	County Sheriff	Submitting an agreement with City of Cleveland, Division of Police in the amount not-to-exceed \$9,000.00 for reimbursement of eligible expenses for the Child Sexual Predator project in connection with the FY2010 Community Oriented Policing Services Grant program for the period 9/1/2010 - 8/31/2012.  Funding Source: 100% FY10 COPS grant	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-622	Department of Development	1) Submitting a contract with Paragon CMS in the amount of \$17,000.00 for Lead Remediation of property located at 1894 Wadena Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/9/2012 - 9/7/2012.  2) Submitting a contract with Paragon CMS in the amount of \$14,270.00 for Lead Remediation of property located at 3574 Ludgate Road, Shaker Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/9/2012 - 9/7/2012.  Funding Source: FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-623	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900676-01 with Guidestone - Family Life Center of Berea for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 for additional funds in the amount of \$8,757.25.  Funding Source: 100% Health and Human Service Levy	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-624	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting amendments to various contracts for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012:  a) Contract No. CE0900695-01 with West Side Ecumenical Ministry - Archwood Head Start for additional funds in the amount of \$3,202.50.  b) Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center to make budget line item revisions and for	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

		additional funds in the amount of \$11,824.16.  Funding Source: 100% Health and Human Service Levy	
CPB2012-625	Department of Public Safety and Justice Services	Public Safety Grants, submitting a contract with Great Lakes Museum of Science, Environment and Technology aka Great Lakes Science Center in the amount not-to-exceed \$2,018.18.00 for rental of meeting space and related services for the Terrorism Liaison Officer Conference for the period 6/1/2012 - 7/18/2012.  Funding Source: 100% Grant Funds	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-626	Department of Public Safety and Justice Services	Submitting a contract with SHI International Corp. in the amount not-to-exceed \$19,190.00 for maintenance and support services for LogMein-Rescue A-A software for the period 11/30/2011 - 11/30/2013.  Funding Source:100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-627	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Middleburg Heights for the purchase of equipment, valued in the amount of \$2,103.75, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.  Funding Source:100% FY2008 State Homeland Security Grant	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-628	Information Technology Department	Submitting a contract with International Business Machine Corporation in the amount not-to-exceed \$1,822.35 for maintenance on IBM SPSS software products for the Medical Examiner for the period 11/1/2011 - 10/31/2014.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-629	Information Technology Department	Submitting a contract with Peak Technologies, Inc., sole source, in the amount not-to-exceed \$86,422.11 for maintenance on the Pressure Seal Systems Heavy Duty Detacher and Station Collator for the period 5/25/2012 - 5/24/2015.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-630	Information Technology Department	Submitting a contract with Service Express, Inc. in the amount not-to-exceed \$96,768.00 for maintenance and support of the IBM Enterprise Server for the period 1/1/2012 - 12/31/2012.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-631	Information Technology Department	Submitting a contract with SHI International Corp. in the amount not-to-exceed \$1,567.94 for support of RSA Secure Appliance Authentication Manager Software for	

		the period 12/31/2011 - 12/31/2013.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> X Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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#### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2012-632	Juvenile Court	<p>Submitting a sole source exemption with MST Group LLC, dba MST Services in the amount not-to-exceed \$28,000.00 for licensure services for Multi-Systemic Therapy for the period 7/1/2012 - 6/30/2014.</p> <p><b>1. Vendor/Contractor Name:</b> MST Group LLC, dba MST Services</p> <p><b>2. What is the product/service that you seek to acquire?</b></p> <p>Professional and technical services to license certain information and materials for a comprehensive system for the use of Multisystemic Therapy® (MST).</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>    XYes    0 No</p> <p>Appropriate licensure will always be required if MST® services are utilized.</p> <p><b>4. Why do you need to acquire these goods or services?</b></p> <p>MST® licensure is required if utilizing the MST® services, due to due to an exclusive agreement that licensed certain intellectual property rights.</p> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements?</b></p> <p>Multisystemic Therapy (MST) is an effective and best practice service modality consisting of an intensive family-and community-based treatment program that utilizes a holistic service provision for chronic and violent juvenile offenders. MST Group, LLC, dba MST Services is the only vendor able to provide licensure in Multisystem Therapy.</p> <p><b>6. Were alternative goods/services evaluated?</b></p> <p>Other in home therapies are also utilized as well; Multisystemic Therapy is a unique approach that is best suited for many Court-involved youth and families.</p> <p><b>7. Identify specific steps taken to negate need for sole</b></p>	

		<p><b>source provider.</b></p> <p>None.</p> <p><b>8. Has your department bought these goods/services in the past?</b>    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Juvenile Court has been purchasing MST® licenses since prior to 2000. The Department of Children and Family Services has been purchasing MST® licenses since 2009. MST Group, LLC, dba MST Services is the only vendor able to provide licensure in Multisystemic Therapy.</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b></p> <p>None.</p> <p><b>10. What efforts were made to get the best possible price?</b></p> <p>In an effort to reduce expenses, Juvenile Court and the Department of Children and Family services have combined their "MST-agency" identification under Cuyahoga County, thus saving \$4,000.00 in annual MST-identified agency costs. The costs that are required per MST® team are still applicable. All costs are established by MST Group, LLC, dba MST Services.</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable?</b></p> <p>All costs are established by MST Group, LLC, dba MST Services.</p> <p><b>12. Amount to be paid:</b> <input type="checkbox"/> not-to-exceed \$28,000.00 annually</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2012-633	Juvenile Court	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100151 with Guidestone for Community-based Treatment Center management services for the period 1/1/2011 - 6/30/2011 to extend the time period to 6/30/2013, and for additional funds in the amount of \$1,253,828.80.</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</b></p> <p>The primary goal of the project is to provide a Community-</p>	

		<p>based Treatment Center for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. The contract term is currently January 1, 2011 – June 30, 2012. This amendment will also add an additional twelve (12) months to the agreement, for a new end date of June 30, 2013. This vendor is currently written into the RECLAIM Ohio grant agreement.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>This amendment will allow for an additional \$1,253,828.80 to the contract. The original agreement amount was \$507,600.00. The contract has been amended twice, which added to the value and the term of the contract. 100% of funding is currently from the RECLAIM Ohio grant funds, specifically the Targeted RECLAIM Initiative.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</b></p> <p>The service provider is the only provider of the Cognitive Behavioral Treatment Center type of residential services as developed and specifically trained by the University of Cincinnati. In addition, the services are part of the Targeted RECLAIM Initiative of the Ohio Department of Youth Services and Guidestone is written into that proposal as the vendor for the Cognitive Behavioral Treatment Center provider.</p> <p>This service provider was selected utilizing a modified Request for Interested Vendors process, where 100% of eligible vendors, based on the Ohio Department of Youth Services regulations, were asked to a meeting to learn about the project and the required scope of services. All interested vendors then submitted an official response and commitment letter, indicating their commitment to the rules and protocols of the project as well as outlining the facility and staff that would be dedicated to the project. All responses were reviewed independently and scored.</p> <p><b>4. What other available options and/or vendors were</b></p>	
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		<p><b>evaluated? If none, include the reasons why.</b></p> <p>Four applicants submitted responses to the project and all submitted proposals were considered and reviewed. Currently, Guidestone is the only Cuyahoga-based provider of this type of residential treatment.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b></p> <p>Four applicants submitted responses to the project and all submitted proposals were considered and reviewed. This vendor provided the lowest price as well as the best facility and ancillary services to meet parameters of the program specifications.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b></p> <p>Services for this project have continued uninterrupted since the contract began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possible lose all RECLAIM funding, totaling over \$5,000,000.00 in funds that support community-based direct services for youth.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>There is no plan to complete a competitive bid for these services. The competitive bidding requirements are exempt under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (16 &amp; 18).</p>	<p><input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2012-634	Juvenile Court	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000723 with Applewood Centers Inc. for the Multi-Systemic Therapy and Multi-Systemic Therapy - Problem Sexual Behavior Programs for the period 7/1/2010 - 6/30/2012 to extend the time period to 6/30/2013 and for additional funds in the amount of \$410,472.00.</p> <p><b>1. Description of Supplies or Services (If contract</b></p>	



		<p><b>amendment, please identify contract term and/or scope change)</b></p> <p>The primary goal of the project is to provide Multisystemic Therapy and Multisystemic Therapy – Problem Sexual Behavior (MST or MST/PSB) services for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. MST and MST/PSB services provide community-based in home family therapy to help families become more self-sufficient. The contract term is currently July 1, 2010 – June 30, 2012. This amendment will also add an additional twelve (12) months to the agreement, for a new end date of June 30, 2013. This vendor is currently written into the RECLAIM Ohio grant agreement.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>This amendment will allow for an additional \$410,472.00 to the contract. The original agreement amount was \$698,167.87. The contract has been amended once, which added to the value and the term of the contract. 100% of funding is currently from the RECLAIM Ohio grant funds, specifically the Targeted RECLAIM Initiative.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</b></p> <p>The service provider is the only provider of the Multisystemic Therapy and Multisystemic Therapy – Problem Sexual Behavior Therapy in Cuyahoga County. In addition, the services are part of the Targeted RECLAIM Initiative of the Ohio Department of Youth Services and Applewood Center, Inc. is written into that grant agreement as the vendor for the MST – MST/PSB provider.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b></p> <p>Applewood Centers, Inc. is the only licensed local provider of MST/PSB services. In addition, the vendor was written into the Targeted RECLAIM Initiative and was selected by the Ohio</p>	
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		<p>Department of Youth Services.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b></p> <p>The vendor was selected by the Ohio Department of Youth Services as part of the Targeted RECLAIM Initiative. The competitive bidding requirements are exempt under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (16 &amp; 18).</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b></p> <p>Services for this project have continued uninterrupted since the contract began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possible lose all RECLAIM funding, totaling over \$5,000,000.00 in funds that support community-based direct services for youth.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>There is no plan to complete a competitive bid for these services. The competitive bidding requirements are exempt under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (16 &amp; 18).</p>	<p><input checked="" type="checkbox"/> X Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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#### D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-635	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting amendments to various agreements for the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012 to extend the time period to 5/31/2013 no additional funds required:</p> <p>a) Agreement No. AG1100155-01 with Lake County Board of Commissioners.</p> <p>b) Agreement No. AG1100156-01 with City of Elyria, Ohio.</p> <p>c) Agreement No. AG1200008-01 with City of Cleveland.</p> <p>Funding Source: 100% FY2009 Port Security Grant</p>	<p><input checked="" type="checkbox"/> X Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-636	Department of Public Safety and Justice Services	Public Safety Grants, submitting amendments to various agreements for the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012 to extend the time period to 5/31/2013; no additional funds required: a) Agreement No. AG1200019-01 with City of Lakewood. b) Agreement No. AG1200010-01 with Ohio Department of Natural Resources - Division of Watercraft.  Funding Source: 100% FY2009 Port Security Grant	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-637	Department of Public Works	Submitting an amendment (Subsidiary No. 10) to Contract No. CE0800032-01 with Anthony Allega Cement Contractor, Inc. for the grading, draining and paving of Eastland Road from Bagley Road to State Route 237 including the grade separation at the Conrail Railroad and the replacement of Eastland Road Bridge No. 27 over Lake Abrams Ditch in the Cities of Berea, Brook Park and Middleburg Heights for a decrease in the amount of (\$7,363.59).  Funding Source: Eighty (80%) percent federal funds, thirteen (13%) percent county funds using the \$5.00 Vehicle License Tax Fund and seven (7%) percent the Cities of Berea, Brookpark and Middleburg Heights.	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-638	Information Technology Department	Submitting an amendment to Contract No. CE0800381-01 with OneCleveland dba OneCommunity for Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System agencies for the period 5/1/2008 - 12/31/2013 to change the terms, effective 10/31/2011, and for a decrease in the amount of (\$11,830.00).  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-639	Information Technology Department	Submitting an amendment to Contract No. CE0800381-01 with OneCleveland dba OneCommunity for Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System agencies for the period 5/1/2008 - 12/31/2013 to change the scope of services, effective 1/1/2012, no additional funds required.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-640	Information Technology Department	Submitting an amendment to Contract No. CE0800381-01 with One Cleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 8/31/2013 to change the terms, effective 10/1/2011 and for additional funds in the amount of \$2,025.00.  Funding Source: 100% General Fund	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-641	Juvenile Court	Submitting an amendment to a grant agreement to State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$4,471,536.01	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-642	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of July 9, 2012	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. General Business

VII. Public Comment: There was no public comment

VIII. Adjournment: The meeting was adjourned at 12:01 PM