



Cuyahoga County Audit Committee

MINUTES

Special Meeting *Wednesday, August 8, 2012*

Members Present: C. Ellen Connally
Sharon Cole (representing the County Executive)
Wade Steen, Chair
Jerry Brown – (Excused w. email comments)
Veronica Rice – (Excused w. email comments)

Guests: Valerie J. Harry
Bonnie Inniss
Joseph Nanni
Mark A. Parks, Jr.

- I. A special meeting of the Audit Committee was called to order at 10:05 AM.

Wade Steen announced that a special meeting of the Audit Committee was called to discuss the Department of Internal Auditing's personnel matters. Mr. Steen notes that comments by email were received from Jerry Brown and Veronica Rice regarding the personnel matters. Mr. Steen made a motion to go into an Executive Session to discuss the details of these matters. The motion was seconded by Ellen Connally and unanimously approved.

A meeting of the Executive Session was called to order at 10:08 AM. A motion to adjourn the Executive Session and to continue the special meeting was made by Sharon Cole, seconded by Ms. Connally, and unanimously approved. The Executive Session was adjourned at 10:18 AM.

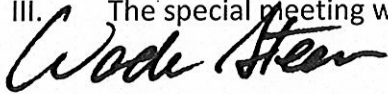
- II. Ms. Connally moved that an offer be extended to Teresa M. Reynolds for the position of Audit Manager of the Department of Internal Auditing. Ms. Cole seconded the motion, and it was unanimously approved.

Ms. Harry noted that in addition to the Audit Manager, two staff Auditors' positions will be filled by September 2012. The positions are classified and are currently to be considered for approval by the County Council and will be going through the hiring process. Ms. Connally argued that the positions should be unclassified and treated

the same as the Audit Manager's position and be approved by the Audit Committee. Ms. Harry notes that the Legal Department reviewed the hiring request. Ms. Harry will submit the legal opinion as developed by Ed Morales of the Legal Department to Ms. Connally for review. Ms. Connally states that she will also review the Charter for clarity.

Ms. Harry continued with the details of the steps taken during the hiring process of the Audit Manager's position.

III. The special meeting was adjourned at approximately 10:39 AM.

A handwritten signature in black ink that reads "Wade Steen". The signature is written in a cursive, flowing style.

Wade Steen, Chair