

**Cuyahoga Regional Information System  
Board of Advisors Meeting  
May 24, 2012**

Chairman - Chief Gregory M. Loftus  
Vice Chairman – Chief David Maine

**Voting Members Present – 2012**

Cuyahoga County Prosecutor - Mr. Michael C. O'Malley  
Cuyahoga County Police Chiefs' Assoc. - Chief Tim Malley  
Cuyahoga County Executive Representative – Alt. Veronica Devese  
Mayors and City Managers Assn. - Chief David Maine  
Council District 3 – Alt. Sgt. Linda Sealey  
Council District 4 – Chief Robert C. Miller  
Council District 6 – Alt. Lisa Mariola  
Council District 7 – Sheriff Bob Reid  
Council District 9 – Alt. Nick DiCicco  
Council District 10 – Chief Jeffrey E. Robertson  
Council District 11 – Chief Thomas Brickman  
Regional Representation – Cleveland Metroparks – Chief Gregory M. Loftus  
- CMHA – To be determined  
- RTA – Alt. Sgt. Orlando Hudson

**Voting Members Not Present – 2012**

Federal Law Enforcement Representative – To be determined  
Cuyahoga County Court of Common Pleas - Mr. Tom Arnaut  
Cuyahoga County Council Representative – To be determined  
Cuyahoga County Medical Examiner – Dr. Thomas P. Gilson  
Council District 1 – Chief David Wright  
Council District 2 – Chief James F. Foster  
Council District 5 – Chief Charles Gross  
Council District 8 – Chief Robert J. Sackett  
Contiguous County Representative - Lorain – Chief Richard Bosley  
Contiguous County Representative – Medina – Ms. Veronica M. Perry

**Observers**

Kelley Parton – Euclid PD  
Chief Chris Viland – Solon PD  
Captain Jack Hall – Cleveland Metropark Rangers  
Dave Grossnickle – Broadview Heights PD  
Steve Raiff – Broadview Heights PD  
Chief Richard Mannarino – Brecksville PD  
Linda Wyman – Parma PD  
Barb Giffen – REDSS  
Jim Savage – Euclid PD

**Excused**

Pledge of Allegiance led by Chief Loftus

**1. Call to Order – Roll Call**

**2. Approval of Previous Meeting Minutes**

Chief Loftus called for approval of the minutes of the April meeting. Chief Maine moved; Chief Miller seconded; all in favor.

**3. Public Comment**

No Comments

**4. Reports - Committee**

**A. Deputy Chief of Staff – Alt. Veronica Devese for Director Colon**

**AFIS** – Veronica noted that the installation at Euclid has gone well and are next planning to go out to Solon, Brook Park and Parma to do the Network Assessments. The AFIS machines will be rolled out in June. They are planning to connect to Lorain County to share data. AFIS is moving forward.

**ALPR** - Agreements have gone out and we are beginning to receive them back as well as documentation requesting access to the ALPR Operation Center. Training will soon be provided.

**Euclid Exchange Mail Accounts** – Euclid has requested REDSS to host their e-mail boxes for the Public Safety Department and we have implemented approximately 30 mail boxes so far and it has been successful. As we go forth, we will be offering hosting for other cities that may not have mail boxes for the officers or may want to save money by having it hosted by the REDSS network.

**Programmer Contract** – We have been authorized to go out for an RFQ (Request for Quote) for contractors to come in and assist us with development to forward our plan to develop the REDSS applications for RMS, CAD and Data Warehouse. We received 2 vendor responses to that RFQ. Veronica gave an overview for both vendors.

**Parma Network Implementation** – Veronica noted that Staff is moving forward with the City of Parma on their engagement to collapse their Public Safety network into one cohesive network that is a partner with the regional network.

**LEADS** – Veronica stated that one of the violations we have with LEADS is that we do not have redundancy. The reason we do not have redundancy in our network is due to lack of funding in the last 10 years. As a solution, we are looking at cohabitating with the Medical Examiner, the Sheriff's Office, the Fusion Center and our Emergency Management for hardware application solution. So, going forward, we are going to be bringing things to the board to purchase that are going to be for other entities within our REDSS network.

**B. Executive/Finance – Chief Greg Loftus**

The Executive Committee met and part of the discussion was committees. They decided to merge the Finance Committee with Executive, and Interface with Technology, and Security with Records as three committees. Chief Loftus asked for a Chief to Chair the Security Committee and one for the Vice Chair. Please send an e-mail to Carolyn for those that might be interested.

Also discussed was the CRIS Manager position; the panel reviewed the resumes; interviews are set up for June 6<sup>th</sup>.

The Committee also talked about the \$5.00 collection fee and the letter that has been drafted by Andrea Rocco. It is now in draft form waiting for Executive Edward FitzGerald's signature. It will go out from the CRIS Board and from the County Executive's office to make sure that the courts are complying with the submitting of the \$5.00 fee.

They also discussed the financial audits and we should have a report back by the end of June.

Chief Loftus stated that the Ethics Compliance letter was distributed to everyone. He said that according to Norberto Colon they are redoing the document to get it down to a one page document. It will be sent back out at that time and will ask people to comply by signing the letter and submitting it.

### **C. Technology-Interface – Captain Jack Hall**

Captain Hall handed out minutes from the ACT Committee which was approved. He gave an overview of the minutes. He did a Power Point presentation (attached). I have also attached the minutes that were handed out.

Captain Hall requested that the Board make a recommendation to the:

- Purchase of the following items to move forward in the building of the Data Warehouse, Records Management System and Computer Aided Dispatch as set forth in the Strategic Plan.
  - Intersoft Solutions Controls/Web UI = \$6,000
  - Microsoft Visual Studio® Version 2010 Licenses = \$3,400
  - Five (5) workstations - Thin Clients (for new developers as identified in the RFP) = \$5,500
  - Microsoft SQL Enterprise 2012 = \$34,615
- Total: **\$49,515**

There was discussion on funding for this recommendation.

Chief Loftus called for a motion to approve the ACT Committee's recommendation. Chief Miller moved; Chief Maine seconded the motion; all in favor; none opposed, motion passed.

Captain Hall spoke about the various complaints/comments made with regards to current and previous customers who have been or are dissatisfied with CRIS. He is recommending a survey be sent out to current customers first with a follow up visit from Engineering Staff and Programmer from the REDSS team as well as someone from the ACT Committee. They would then look at customers that have left, see what issues they have and what we would need to do to get them back.

Veronica spoke about the 10 cities that do not have breathalyzers installed and what they need to send REDSS.

Barb Giffen gave an overview of:

- LEADS Audit
- TAC In-Service
- LEADS Security Officer

**Open Discussion -** None

Chief Maine made a motion to adjourn and the motion was seconded by Chief Malley.

**Please note:** Next meeting will be **June 28th** at **9:30** AM at:  
**High Intensity Drug Trafficking Area (HIDTA) Office**  
**984 Keynote Circle**