

**Cuyahoga Regional Information System
Board of Advisors Meeting
June 28, 2012**

Chairman - Chief Gregory M. Loftus
Vice Chairman – Chief David Maine

Voting Members Present – 2012

Cuyahoga County Prosecutor - Mr. Michael C. O'Malley
Cuyahoga County Police Chiefs' Assoc. - Chief Tim Malley
Cuyahoga County Executive Representative – Director Norberto Colon
Mayors and City Managers Assn. - Chief David Maine
Council District 3 – Alt. James Dennis
Council District 4 – Chief Robert C. Miller
Council District 11 – Chief Thomas Brickman
Regional Representation – Cleveland Metroparks – Chief Gregory M. Loftus
- CMHA – To be determined
- RTA – Alt. Sgt. Orlando Hudson

Voting Members Not Present – 2012

Federal Law Enforcement Representative – To be determined
Cuyahoga County Court of Common Pleas - Mr. Tom Arnaut
Cuyahoga County Council Representative – To be determined
Cuyahoga County Medical Examiner – Dr. Thomas P. Gilson
Council District 2 – Chief James F. Foster
Council District 5 – Chief Charles Gross
Council District 6 – Chief James Brosius
Council District 7 – Sheriff Bob Reid
Council District 8 – Chief Robert J. Sackett
Council District 9 – Chief Christopher Kostura
Council District 10 – Chief Jeffrey E. Robertson
Contiguous County Representative - Lorain – Chief Richard Bosley
Contiguous County Representative – Medina – Ms. Veronica M. Perry

Observers

Jason Fowler - REDSS
Captain Jack Hall – Cleveland Metropark Rangers
Dave Grossnickle – Broadview Heights PD
Eric Grossnickle – Broadview Heights PD
Jeff Money – Broadview Heights PD
Veronica Devese – REDSS
Mike Norton – Euclid PD
Jim Savage - Euclid
Linda Wyman – Parma PD
Khisa Hudson – RTA
Captain Kim Cornachio

Excused

Council District 1 – Chief David Wright
Chief Richard Walling

Pledge of Allegiance led by Chief Loftus

1. Call to Order – Roll Call

2. Approval of Previous Meeting Minutes

Chief Loftus called for approval of the minutes of the May meeting. Chief Maine moved; Mike O'Malley seconded; all in favor.

3. Public Comment

No Comments

4. Reports - Committee

A. Deputy Chief of Staff – Norberto Colon

AFIS – Deputy Colon have an update regarding AFIS being down and possibly a new location for it.

ALPR – Mou's are starting to come in. Cleveland is the first to become active. We will soon have about 40 accounts that have been created. Training will be announced soon for July, August and September.

Print Management – Deputy Colon reported that County is getting rid of all printers and going into the universal multi-function printers. This will be a significant savings to all. The printers will be distributed, recycled, donated or sold. Veronica Devese stated there was a meeting with NCIC and were told Public Safety has to come up with a special way to dispose of printers. They have found that when printers go back to the manufacturer they pull the hard drive and find sensitive information. There was more discussion on what needs to be done.

Juvenile Justice Center - Some of the team have been setting up a training room on the 1st floor of the Justice Center.

Programmer Contract – We received 2 vendor responses and have Agreements with Attevo and Main Sail. We hope to have signed agreements by the next meeting.

Deputy Colon noted that a lot of work done this month is on the hardware side.

B. Executive/Finance – Chief Greg Loftus

The Executive Committee met and did interviews for the CRIS Manager's position and has three candidates that are being background checked now. We plan to make a final selection by the next meeting.

Audit Report – Received a preliminary report which will be distributed to the Executive/Finance Committee and it will be part of our next meeting. There are 8 recommendations – no significant findings and 2 suggestions.

\$5.00 Moving Violation Fee – This will be discussed at the next board meeting. As of the last report we received, there were 12 agencies that were not paying the appropriate fees.

C. Technology-Interface – Captain Jack Hall

Captain Hall stated that the Committee met on June 5th and the bulk of the meeting dealt with the customer service site survey's that was talked about at the last CRIS Board Meeting. They have created a pre-visit site survey questioner which will go out to each department that they

are going to be visiting. He gave an overview of some of the issues initiated by Brecksville PD. This is the first site they plan to visit and then Garfield Hts. PD. They should have a report by the next meeting on these 2 site visits.

D. Security/Records – Michael O'Malley

Mr. O'Malley gave an overview of the meeting that the committee held. They talked about developing a retention schedule for REDSS.

Jason Fowler spoke about a review of the LEADS Audit last year and how they have been working to get in compliance with it. We had 20 issues that LEADS had identified and at this time we have responded to all 20. Some are quick fixes; others are policy changes that we have to implement across the entire system. Most of the violations were lack of enforcement at the user agencies. Over the next year we will be auditing every agency for technical compliance. This is very time consuming, it will take about 3 days to do the audit. After we complete the audit, we will go out to assist you with a plan.

Open Discussion –

Veronica noted that if you are slated to receive a breathalyzer and have not gotten it; that you might want to speak with your TAC officer to see if there is any paperwork that is holding up the process. She has 9 on her list that have not submitted the necessary paperwork.

Chief Malley made a motion to adjourn and the motion was seconded by Director Colon.

Please note: Next meeting will be **July 26th at 9:30 AM** at:
High Intensity Drug Trafficking Area (HIDTA) Office
984 Keynote Circle