

9-1-1 Technical Advisory Committee

Gates Mills Police Department
1470 Chagrin River Road
Gates Mills, OH 44040

August 3, 2012

9:30 a.m.

MINUTES

Attending Members: S. Szeredy, M. Christie, S. Greene (for P. Fox), A. Matos (for R. Hannay)

Attending Non-Members: P. Young, N. Pishnery, L. Raffurty, D. Grein

Call to Order/Roll Call

- Chief Szeredy at 9:50 a.m.
- Quorum established

Public Comment

- No public comments were given

Approval of Minutes

- Since quorum was not established at previous meeting there were two sets to be approved:
 - Motion to approve 6/7/12 and 07/02/12 minutes made by S. Greene and seconded by M. Christie

Final Review of RFP

- The final review of the RFP was conducted
- There were minor changes to improve the RFP and each were reviewed individually and approved by the Committee

Other Business

- Pre-Proposal Conference and Timeline of Significant events
 - Discussion ensued regarding key dates that needed planned for the administration of the RFP
 - The following schedule was suggested, but would be confirmed with a follow-up email from P. Young

- 8/10 – Release RFP
 - 9/5 – Pre-Proposal Conference at NEORSD
 - 10/5 – Responses to RFP due
 - 10/9 and 10/11 – Review and score proposals at Gates Mills
- Secondary PSAPs
 - L. Raffurty and N. Pishnery inquired as to whether or not the Secondary PSAPs would be included in the upgrade
 - P. Young reaffirmed that as it stands the upgrade is only for Primary PSAPs, but recommended to S. Szeredy to have the 911 Advisory Board consider to option as they will be the final determinants
- San Mateo County article
 - P. Young pulled up an article about San Mateo County civil grand jury claiming there were too many PSAPs
 - The article would be disseminated after the meeting
- 911 Advisory Board
 - Based on the timeline established, it was recommended that S. Szeredy make a recommendation to the 911 Advisory Board to hold a meeting at the end of October to approve the RFP vendor recommendation

Next meeting

- The next meeting will be held prior to the Pre-Proposal Conference
- 9:00 a.m., 9/5/12, Northeast Ohio Regional Sewer District, 4747 E. 49th Street, Cuyahoga Heights.

Adjourn

- Motion made by M. Christie and seconded by P. Johnson
- S. Szeredy adjourned the meeting at 11:20 a.m.