

MINUTES  
Cuyahoga County Human Resource Commission  
Wednesday, September 5, 2012  
Lakeside Place Building  
323 W. Lakeside Avenue, Suite 400  
5:00 p.m.

1) CALL TO ORDER

Chairman Wolff called the meeting to order at 5:00 p.m. Commissioner Palmer made a motion to approve the minutes from the August 15, 2012 meeting. Commissioner Simmons seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Robert Wolff, Commissioner Kathleen Palmer, Commissioner Angela Simmons, HRC Administrator Rebecca Kopcienski, HRC Coordinator Jessica Vezina, Assistant Prosecutor Sara DeCaro, Assistant Law Director Amy Marquit Renwald, Attorney Melissa Laubenthal from Giffen and Kaminski, LLC, Attorney Elizabeth Rothenberg from Avery Friedman & Associates, Ms. Nancy Cale, Attorney Deborah Lawrence-Auten and Mr. Vic Monteleone.

3) PUBLIC COMMENT– Nothing Submitted.

4) UNFINISHED BUSINESS

a) Proposed HRC Administrative Rules and Hearing Guidelines

Chairman Wolff asked that this item be moved to the September 19, 2012 meeting. Administrator Kopcienski to send updated versions of the Rules and Guidelines to the Commissioners.

b) Hearing Officer Contracts

Administrator Kopcienski presented reports of hearing activities to date, and recommended that the Commission request extensions of time only on the existing contracts for the six active Hearing Officers.

Commissioner Simmons made a motion to extend the contracts of the Hearing Officers for one more year. Commissioner Palmer seconded the motion. All were in favor; no objections.

c) Pay Reclassification

Chairman Wolff clarified that the Commission's guidance to Human Resources on pay adjustments in reassignment/reclassification cases is addressed in the October 19, 2011 HRC meeting minutes, and noted the Commission would refrain from additional comment at this meeting since the matter has been raised in Reports and Recommendations to be acted upon at the Commission's September 19, 2012 meeting.

5) NEW BUSINESS

a) Appeals

Attorney Elizabeth Rothenberg from Avery Friedman & Associates spoke to the Commission regarding Ms. Cale's appeal. Discussion ensued.

Attorney Deborah Lawrence-Auten spoke to the Commission regarding Ms. Monteleone's appeal. Discussion ensued.

Commissioner Simmons made a motion to adjourn the meeting at 6:15 p.m. to deliberate on the appeals. Chairman Wolff seconded the motion. All were in favor; no objections. Commissioners were back on the record at 6:40 p.m.

- i) Cale, N. – Report and Recommendation  
Chairman Wolff made a motion to affirm the Report & Recommendation submitted by the Hearing Officer; Commissioner Palmer seconded the motion. All were in favor; no objections.
- ii) Monteleone, A. – Report and Recommendation  
Chairman Wolff made a motion to affirm the Report & Recommendation submitted by the Hearing Officer; Commissioner Simmons seconded the motion. All were in favor; no objections.
- iii) Asfour, R. – Report and Recommendation  
Chairman Wolff made a motion to affirm the Report & Recommendation submitted by the Hearing Officer; Commissioner Simmons seconded the motion. All were in favor; no objections.
- iv) Barys, S. – Report and Recommendation  
Chairman Wolff made a motion to affirm the Report & Recommendation submitted by the Hearing Officer; Commissioner Simmons seconded the motion. All were in favor; no objections.
- v) Kukolec, P. – Report and Recommendation  
Chairman Wolff made a motion to affirm the Report & Recommendation submitted by the Hearing Officer; Commissioner Palmer seconded the motion. All were in favor; no objections.
- vi) Digman, S. – Report and Recommendation  
Chairman Wolff made a motion to affirm the Report & Recommendation submitted by the Hearing Officer; Commissioner Simmons seconded the motion. All were in favor; no objections.
- vii) Burkhart, J. – Report and Recommendation  
Moved to September 19, 2012 HRC meeting.
- viii) Murray-Kovacic, L. – Report and Recommendation  
Moved to September 19, 2012 HRC meeting.
- ix) Timoteo, D. – Report and Recommendation  
Moved to September 19, 2012 HRC meeting.

- x) Russ, S. - Recommendation for dismissal of appeal  
Commissioner Simmons made a motion to dismiss this appeal due to lack of jurisdiction;  
Commissioner Palmer seconded the motion. All were in favor; no objections.
- xi) Sullivan, K. – Recommendation for dismissal of appeal  
Chairman Wolff made a motion to dismiss this appeal due to lack of jurisdiction;  
Commissioner Simmons seconded the motion. All were in favor; no objections.
- xii) DeLeon, C. - Recommendation for dismissal of appeal  
Chairman Wolff made a motion to dismiss this appeal due to lack of jurisdiction;  
Commissioner Simmons seconded the motion. All were in favor; no objections.
- xiii) Graham, D. - Recommendation for dismissal of appeal  
Chairman Wolff made a motion to dismiss this appeal due to lack of jurisdiction;  
Commissioner Palmer seconded the motion. All were in favor; no objections.

b) Public Awareness Campaign Update – No discussion.

6) PUBLIC COMMENT– Nothing Submitted.

7) OTHER BUSINESS– Nothing Submitted.

8) ADJOURNMENT

Chairman Wolff made a motion to adjourn the meeting at 7:00 p.m. Commissioner Palmer seconded the motion. All were in favor; no objections.

Next Human Resource Commission meeting is scheduled for Wednesday, September 19, 2012 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).